

**Minutes of the December 9, 2025 Meeting of the Sawyer County  
Health and Human Services Committee  
of the Sawyer County Board of Supervisors  
Board Room, Sawyer County**



**Voting Committee Members Present:**

- ☒ Chair: Kay Wilson
- ☒ Vice Chair: Tweed Shuman
- ☒ Marshal Savitski- Virtual
- ☒ Chuck Van Etten
- ☒ Jeff Hoehne- Excused
- ☒ Lorraine Gouge
- ☐ Dawn Petit- Absent
- ☐ Vacant
- ☒ Dr. Sabrina Dunlap- Virtual

**Others Present:**

Liz Klein  
Mike Markgren  
Julia Lyons- Virtual  
Julie McCallum- Virtual  
Alicia Carlson- Virtual  
Carrie Mann- Virtual  
Cole Myren- Virtual  
Caitlyn Myren- Virtual  
Sarah Inczauskis- Virtual  
Shawna White- Virtual

**Call to Order** – Chair Wilson called the meeting to order at 6:30 pm.

**Certification of Compliance** with the open meeting law was confirmed. Roll Call was taken; a quorum was met.

**Meeting Agenda** – Set

**Public Comments** – None

**Minutes from the previous meeting dated:** **November 3, 2025**

Motion to approve made by: Mr. Van Etten  
Motion carried without negative vote.

Second by: Mr. Shuman

**Frequency and Time of HHS Meetings-**

Ms. Lyons stated that a County Board of Health is required to meet four times a year and asked the committee to consider reducing the frequency of HHS meetings.

Ms. Lyons asked the committee to consider canceling the January 6 meeting due to proximity to the holidays and potential lack of reports.

Also raised was the possibility of changing the meeting to 5:00 pm.

After discussion about the size and scope of the HHS budget, the committee identified the need to maintain a regular frequency of meetings in order to best represent the taxpayers' interests and stay on top of the changing landscape with all the changes happening in the federal and state governments.

Motion to keep the January meeting with limited reporting and continue meeting monthly by: Ms. Wilson  
Second by: Mr. Shuman  
Motion carried without negative vote.

Ms. Wilson asked to table to time change discussion to May, after the new County Board is seated.

**Outside Committee Reports-**

LCO Liaison— Ms. Gouge updated the committee on the growth of staff and programs at the LCO Health Clinic. A food shelf, site meals, and Elders and Veterans Christmas programs are being offered now.

Senior Resource Center— Ms. Klein reported that the SRC meetings were changed to Tuesdays to accommodate Mr. Buckholtz who joined the SRC board.

#### **Administration—**

##### **Strategic Plan-**

Ms. Lyons presented the HHS Strategic Plan which includes four goals: create efficient processes through the electronic health record software, improve employee engagement and retention, reduce the out of home mental health cost, and increase HHS revenue streams.

##### **Aging and Disability Resource Center (ADRC)—**

Ms. Lyons updated the committee on dementia programs, Medicare enrollment, and staff involvement in the community and related agencies. Adult Protective Services is seeing increased caseloads.

##### **Behavioral Health—**

Ms. Carlson provided a written report; the department has been focused on reestablishing CCS services.

The Community Support and Mobile Crisis written report was provided.

Mental Health Expense reports were provided.

##### **Children, Youth & Family Services—**

Ms. Lyons reported that the Sawyer CPS team has been very successful at documenting cases and representing clients in court.

**Youth Justice-** No report

**Children in Care-** No report

Youth Diversion and Truancy-

Ms. Incauskis updated the committee on program successes. There have been 34 referrals since May; 10 of the kids have 100% school attendance to date.

##### **Economic Support—**

The Northern Income Maintenance Consortium written report was provided. Ms. White reported their staff is working overtime on applications from the Marketplace; wait times and answer rates will be increased during this period.

##### **Public Health--**

Ms. McCallum provided a written report and updated the committee on county agency response to the winter storm on November 26-27.

##### **Fiscal—**

Ms. Lyons provided the HHS fiscal reports and stated that some of the new revenue streams are starting to come in. State DATCP changes were published and will affect TRH fees in January.

**Board Appointed Committee Updates—** None

**Correspondence, Reports from Conferences and Meetings--** None

**Future Agenda Items—** Strategic Plan, TRH Fees

**Meeting Date/Time –** The next meeting of the Health and Human Services Board will be Tuesday, January 6, 2026, at 6:30 pm in the Board Room.

Meeting adjourned at 7:51pm

Minutes recorded by Liz Klein, County Clerk

