

**Minutes of the May 9, 2025 Meeting of the Sawyer County
Administration Committee of the Sawyer County Board of Supervisors
Board Room; Sawyer County**



Voting Committee Members (X) Present:

Others Present:

☒ Chair: Ron Kinsley	Jon Hochkammer
☒ Vice Chair: Ron Buckholtz	Liz Klein
☒ Tom Duffy	Tim Hagberg
☒ John Righeimer	Doug Mrotek
☒ Stacey Hessel	Rose Lillyroot

Call to Order –Chair Ron Kinsley called the meeting to order at 9: 00 am.

Certification of Compliance with the open meeting law was met. Roll Call taken; quorum was met.

Meeting Agenda – Set

Closed Session-- At 9:04 am, a motion to enter closed session pursuant to Wis. Stat. § 19.85(1)(c) “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, “ to wit, consideration of finalists for the County Administrator position” was made by: Mr. Buckholtz Second by: Mr. Duffy

Roll call vote taken: Mr. Kinsley aye, Mr. Buckholtz aye, Mr. Duffy aye, Mr. Righeimer aye, Ms. Hessel aye; motion carried.

Mr. Hochkammer provided a USB with zoom interviews of seven potential candidates. Sine then, one has withdrawn.

Mr. Hochkammer explained the evaluation and ranking of the candidates by professional experience relating to county government.

The committee viewed the interviews they agreed were potential candidates based on Mr. Hochkammer’s recommendations and discussion.

Each candidate answered nine questions.

The committee discussed the candidates and selected three for interviews and one alternate candidate (Mr. Kinsley has the candidate-specific notes for his reference).

The county will pay for up to \$750 of travel expenses.

The candidates will be given tours of the facilities by the Sheriff.

There will be a meet and greet at 4pm on May 19 with the county staff invited.

The interviews will be on Tuesday starting at 9 and department heads will be able to meet with the candidates during that time in another room.

Food will be provided for the reception, breakfast and lunch.

Meeting adjourned from closed session at 11:51 am
Minutes recorded by Liz Klein, County Clerk