

**Minutes of the May 8, 2025 Meeting of the Sawyer County  
Administration Committee of the Sawyer County Board of Supervisors  
Board Room; Sawyer County**



**Voting Committee Members (X) Present:**

|                                                               |                |
|---------------------------------------------------------------|----------------|
| <input checked="" type="checkbox"/> Chair: Ron Kinsley        | Mike Markgren  |
| <input checked="" type="checkbox"/> Vice Chair: Ron Buckholtz | Liz Klein      |
| <input checked="" type="checkbox"/> Tom Duffy                 | Brian Lehner   |
| <input type="checkbox"/> John Righeimer- Excused              | Mike Coleson   |
| <input checked="" type="checkbox"/> Stacey Hessel             | Rose Lillyroot |

**Others Present:**

Atty. Rebecca Roeker

**Call to Order** –Chair Ron Kinsley called the meeting to order at 10: 00 am.

**Certification of Compliance** with the open meeting law was met. Roll Call taken; quorum was met.

**Meeting Agenda** – Set

**Public Comments** – Linda Zillmer

**Minutes from the previous meeting dated:** April 10, 2025

Motion to approve by: Mr. Duffy

Second by: Ms. Hessel

Motion carried without negative vote.

**County Clerk Report-**

Ms. Klein provided the NextRequest public records requests report.

46 dog licenses and 3 marriage licenses were issued in April, 2 maps and 5 plat books sold. Municipalities and school districts were billed a total of \$31,632.54 for the spring elections and Relier MOUs and the terms were updated for 2025. Relier clerks who obtain WisVote Provider training will have their 2025 MOU fee refunded.

**Veterans Service Office Report -**

Mr. Elliot provided a written report of department activity. Mr. Elliot and Ms. Clapero are attending a training conference.

**Veterans Memorial Update-**

Ms. Hessel met with 20 members of Legion Post 218 to discuss the survey and veterans' wishes for a memorial tribute area, located in a high visibility, low-maintenance location in Hayward. Ms. Hessel asked to revisit the purchase of the Dairy Queen location. Mr. Buckholtz asked Ms. Hessel for a rough draft of the tribute design. Markgren will contact the seller to see if the price can be negotiated and the topic will be revisited in June.

**Information Technology Department Report -**

Mr. Coleson provided a written report. Recent projects include digital court house signage, TRH Land Records work, and online permits for fire numbers and TRH permits.

**Human Resources Report -**

A written report was provided. Ms. Lillyroot updated the committee on staffing.

**Closed Session--** At 10:25 am, a motion to enter closed session pursuant to Wis. Stat. § 19.85(1)(g) "conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted

by the body with respect to litigation in which it is or is likely to become involved” was made by Mr. Buckholtz  
Second by: Ms. Hessel.

Roll call vote taken: Mr. Kinsley aye, Mr. Buckholtz aye, Mr. Duffy aye, Ms. Hessel aye; motion carried.

At 11:09 am, the committee reconvened in open session on a motion by: Ms. Hessel Second by: Mr. Duffy  
Motion carried without negative vote.

**A motion to direct Interim Co-County Administrator Mr. Markgren to proceed as discussed in closed session  
by: Ms. Hessel Second by: Mr. Buckholtz  
Motion carried without negative vote.**

**Interim County Administrator Report—**

Mr. Markgren updated the committee on recent work: financing the communications project, meeting with Mr. Froemel on ambulance reporting, meeting with Mr. Leslie on deferred maintenance at the Airport, attending the Joint Finance meeting, consulting legal on the Seeley Forest Trail liability, and beginning work on the 2026 Budget.

**Resolution to Add Defendants to Opioid Litigation—**

Mr. Markgren introduced a resolution to add defendants to the Sawyer County Opioid Litigation as presented by counsel.

**Motion to approve and forward to County Board the Resolution to Add Defendants to Opioid Litigation  
by: Ms. Hessel Second by: Mr. Buckholtz  
Motion carried without negative vote.**

**Board Appointed Committee Updates – None**

**Correspondence, reports from conferences and meetings –** Admin special meeting May 9 to review applicants for County Administrator in closed session. Mr. Kinsley invited three department heads, the committee agreed.

**Future Agenda Items-** Continue discussion of Veteran’s memorial

**Adjournment – 11:19 am**

**Next Meeting:** June 12, 2025                      **Time:** 10:00 am                      **Location:** Board Room  
Minutes recorded by Liz Klein, County Clerk