



Sawyer County
Administration Committee Meeting
Thursday, June 12, 2025 @ 10:00 AM
Sawyer County Board Room

AGENDA

1. ZOOM LINK

- a. To view or participate in the virtual meeting from a computer, iPad, or Android device please go to <https://zoom.us/j/92546130740>. You can also use the dial in at 1-312-626-6799 with the Webinar ID: 925 4613 0740. Use *9 to Raise/lower hand and *6 to Unmute/mute. If you are on a computer, click the "Raise Hand" button and wait to be recognized. If you are on a telephone, dial *9 and wait to be recognized. If additional assistance is needed please contact the County Clerk's Office at 715-634-4866 prior to the meeting. This meeting will be recorded and will be available on our website at: <https://sawyercountygov.org>.

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW

5. MEETING AGENDA

6. PUBLIC COMMENTS

At this time, members of the public will be given the opportunity to address the Committee. Please adhere to the following when addressing the Committee:

- Comments will be limited to 3 minutes or less per individual.
- Comments should be directed to the Committee as a whole and not directed to individual Committee members.
- The Committee cannot respond to your comments during this time.
- Please sign in and fill out a public comment sheet if you wish to speak on an item.

7. CONSIDER APPROVAL OF MINUTES FROM PREVIOUS MEETING

- a. Admin Draft Minutes 5.8.25
- b. Admin Draft Minutes 5.9.25
- c. Admin Draft Minutes 5.20.25

8. CONFIRM NOMINATION OF COUNTY ADMINISTRATOR CANDIDATE MICHAEL MARKGREN (DISCUSSION AND POSSIBLE ACTION)

9. APPOINTMENTS (DISCUSSION AND POSSIBLE ACTION)

- a. Appoint a representative to the Northwest Wisconsin Regional Economic Development Fund Administrative Committee
- b. Meets virtual/phone the third Thursday of each month at 1:30 pm

10. COUNTY CLERK REPORT

- a. May 2025 County Clerk Department Report
- b. NextRequest May

11. INFORMATION TECHNOLOGY REPORT

- a. IT Report

12. HUMAN RESOURCES REPORT

- a. Human Resource Report

13. INTERIM COUNTY ADMINISTRATOR REPORT

14. VETERANS SERVICE OFFICE REPORT

- a. Veteran Service Office Report

15. VETERANS MEMORIAL

- a. CLOSED SESSION (Discussion and Possible Action)
Consideration of motion to convene in closed session pursuant to Wis. Stat. § 19.85(1) (e) “Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session,” to wit, for purposes of considering the purchase of property for the purpose of a County Veterans Memorial.

The Committee will reconvene in open session immediately following the closed session, and may have discussion and take official action on matters discussed in closed session.

- b. OPEN SESSION (Discussion and Possible Action)

16. FINANCE DEPARTMENT DIRECTOR POSITION (DISCUSSION AND POSSIBLE ACTION)

- a. CLOSED SESSION- Consideration of motion to convene in closed session pursuant to Wis. Stat. § 19.85(1)(c) “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, “ to wit

discussion of the position and wages of the Finance Department Director.

17. BOARD APPOINTED COMMITTEE UPDATES

18. CORRESPONDENCE, REPORTS FROM CONFERENCES AND MEETINGS

- a. The 2025 Wisconsin Counties Association Annual Conference will be held at the Kalahari in Wisconsin Dells September 21-23, 2025. Please see the link below and let Liz know if you would like to attend. The early bird discount is good until August 1.
- b. Annual WCA Conference Sept 21-23 <https://www.wcaconference.com/annual-conference>

19. FUTURE AGENDA ITEMS

20. ADJOURNMENT

DISCLAIMER:

A quorum of the County Board of Supervisors or of any of its committees may be present at this meeting to listen and observe. Neither the Board nor any of the committees have established attendance at this meeting as an official function of the Board or committee(s) or otherwise made a determination that attendance at the meeting is necessary to carry out the Board or committee's function. The only purpose for other supervisors attending the meeting is to listen to the information presented. Neither the Board nor any committee (other than the committee providing this notice and agenda) will take any official action with respect to this noticed meeting.

Copy sent via email to: Committee Members, Associated Staff and News Media. Note: Any person wishing to attend whom, because of a disability, requires accommodation should call the Sawyer County Clerk's Office (715.634.4866) at least 24 hours before the scheduled meeting so appropriate arrangements can be made.