



Sawyer County
Administration Committee Meeting
Thursday, January 9, 2025 @ 10:00 AM
Sawyer County Board Room

AGENDA

1. ZOOM LINK (REVISED 1/6/2025 AT 5:00 PM)

- a. To view or participate in the virtual meeting from a computer, iPad, or Android device please go to <https://zoom.us/j/92546130740>. You can also use the dial in at 1-312-626-6799 with the Webinar ID: 925 4613 0740. Use *9 to Raise/lower hand and *6 to Unmute/mute. If additional assistance is needed please contact the County Clerk's Office at 715-634-4866 prior to the meeting. If you are on a computer, click the "Raise Hand" button and wait to be recognized. If you are on a telephone, dial *9 and wait to be recognized.

2. CALL TO ORDER

3. ROLL CALL

4. PLEDGE OF ALLEGIANCE

5. CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW

6. MEETING AGENDA

7. PUBLIC COMMENTS

At this time, members of the public will be given the opportunity to address the Committee. Please adhere to the following when addressing the Committee:

- Comments will be limited to 3 minutes or less per individual.
- Comments should be direction to the Committee as a whole and not directed to individual Committee members.
- The Committee cannot respond to your comments during this time.
- Please sign in and fill out a public comment sheet if you wish to speak on an item.

8. CONSIDER APPROVAL OF MINUTES FROM PREVIOUS MEETING

- a. DRAFT Administration Minutes

**9. APPOINT BOARD MEMBER FOR DISTRICT 15 VACANCY
(DISCUSSION/POSSIBLE ACTION)**

10. VETERANS HONOR PARK (DISCUSSION/POSSIBLE ACTION)

- a. Next steps- Location and Planning

11. VETERANS SERVICE DEPARTMENT REPORT

- a. Veteran Service Officer Report
- b. Budget Performance Report

12. INFORMATION TECHNOLOGY DEPARTMENT REPORT

- a. IT Report

13. HUMAN RESOURCES REPORT

- a. HR Report January 2025

14. COUNTY CLERK DEPARTMENT REPORT

- a. Next Request Report
- b. December County Clerk Report
- c. County Clerk Report

15. COUNTY ADMINISTRATOR'S REPORT

16. BOARD APPOINTED COMMITTEE UPDATES

17. FUTURE AGENDA ITEMS

18. CORRESPONDENCE, REPORTS FROM CONFERENCES AND MEETINGS

19. ADJOURNMENT

DISCLAIMER:

A quorum of the County Board of Supervisors or of any of its committees may be present at this meeting to listen and observe. Neither the Board nor any of the committees have established attendance at this meeting as an official function of the Board or committee(s) or otherwise made a determination that attendance at the meeting is necessary to carry out the Board or committee's function. The only purpose for other supervisors attending the meeting is to listen to the information presented. Neither the Board nor any committee (other than the committee providing this notice and agenda) will take any official action with respect to this noticed meeting.

Copy sent via email to: County Clerk and News Media. Note: Any person wishing to attend whom, because of a disability, requires accommodation should call the Sawyer County Clerk's Office (715.634.4866) at least 24 hours before the scheduled meeting so appropriate arrangements can be made.

