

**Minutes of the December 11, 2024 meeting of the Sawyer County
Public Works Committee
Of the Sawyer County Board of Supervisors
Board Room; Sawyer County**



Voting Committee Members Present:

- ☒ Chair: Ron Kinsley
- ☒ Vice Chair: Marc Helwig
- ☒ Randy Neumann
- ☒ Chuck Van Etten
- ☐ vacant

Others Present:

Andy Albarado
John Pinnow
Lynn Fitch
Derek Leslie
Jim Evans

Public Speakers:

Public Commenters are listed below

Call to Order – Chair Kinsley called the meeting to order at 6:30 pm.

Certification of Compliance with the open meeting law was met. Roll Call was taken; quorum was met.

Meeting Agenda –

Public Comments-

Minutes from the previous meeting dated: November 6, 2024

Motion to approve made by Mr. Helwig; second by Mr. Neumann; motion carried without negative vote.

Maintenance Department Report -

A written report was provided. They are still trying to fill the part-time staff position, and have been working with Johnson Controls to add temperature sensors in all four of the IT server rooms. Mr. Albarado reported that they are finishing up the additional bedroom in the EMS garage for another full-time crew. They interviewed for the open staff position and will be extending an offer to the individual. The five pursuit vehicles for the Sheriff's Department have been ordered and were included in the 2025 CIP.

Sawyer County Airport Report-

A written report was provided and reviewed by Mr. Leslie. We have a new Project Manager with the State BOA. Colin Davidson (PE) will be taking over and he brings several years of experience working in his current position at BOA. We are on track to keep our federal funding that has been allocated. There are no new updates to the Master Plan; we are still waiting for the State BOA to finish contracting for the ALP. The tax allocation for each hangar at the airport has been allocated and will be sending those bills out soon.

Highway Commissioner's Report -

A written report of activity was provided and reviewed. State brushing will start this week. The brine truck has been completed and is ready to use; brine has been purchased from Washburn County. Winter maintenance policies and procedures have been sent to both newspapers, and the online permit application/payment process will go live this month. ARIP committee will be meeting this month, and Mr. Pinnow is waiting to see if we're successful on the CTH C application that was submitted. They have one vacancy at the Hayward location but have many applications to consider.

New Mailbox Policy – A new simplified mailbox policy which outlines size, placement and construction was presented for consideration. A motion was made by Mr. Van Etten; second by Mr. Neumann to approve the new mailbox policy. Motion carried without negative vote.

Board Appointed Committee Updates –

Future Agenda Items –

Correspondence, reports from conferences and meetings – None

Adjournment: 6:58 pm

Next Meeting: January 8, 2025

Time: 6:30 pm

Location: Board Room

Minutes recorded by Lynn Fitch, County Clerk

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