



**Sawyer County**  
**Administration Committee Meeting**  
**Thursday, December 12, 2024 @ 10:00**  
**AM**  
**Sawyer County Board Room**

**AGENDA**

**1. CALL TO ORDER**

To view or participate in the virtual meeting from a computer, iPad, or Android device please go to <https://zoom.us/j/92546130740>. You can also use the dial in at **1-312-626-6799** with the Webinar ID: 925 4613 0740. **Use \*9 to Raise/lower hand and \*6 to Unmute/mute.** If additional assistance is needed please contact the County Clerk's Office at 715-634-4866 prior to the meeting. This meeting will be recorded and will be available on our website at: <https://sawyercountygov.org>.

**2. ROLL CALL**

**3. PLEDGE OF ALLEGIANCE**

**4. CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW**

**5. MEETING AGENDA**

**6. PUBLIC COMMENTS**

At this time, members of the public will be given the opportunity to address the Committee. Please adhere to the following when addressing the Committee:

- Comments will be limited to 3 minutes or less per individual.
- Comments should be direction to the Committee as a whole and not directed to individual Committee members.
- The Committee cannot respond to your comments during this time.
- Please sign in and fill out a public comment sheet if you wish to speak on an item.

**7. CONSIDER APPROVAL OF MINUTES FROM PREVIOUS MEETING**

- a. November Meeting Minutes

**8. APPOINT BOARD MEMBER VACANCY FOR DISTRICT 9 (DISCUSSION AND POSSIBLE ACTION)**

**9. VETERANS SERVICE DEPARTMENT REPORT**

- a. Monthly Report
- b. Financial Report

**10. 15785 US HIGHWAY 63 PROPERTY PURCHASE – OFFER TO PURCHASE (DISCUSSION AND POSSIBLE ACTION)**

- a. 15785 US Highway 63 Property Purchase – Offer to Purchase (discussion and possible action)
  - i) Signed Offer to Purchase

**11. INFORMATION TECHNOLOGY DEPARTMENT REPORT**

- a. IT Report

**12. HUMAN RESOURCES REPORT**

- a. Report

**13. COUNTY CLERK DEPARTMENT REPORT**

- a. County Clerk Report
  - i) November and Year-End Report
- b. Records Request Report
  - i) Records Request Report

**14. AD HOC FORMATION**

- a. Formation of the Sawyer County Multi-Dwelling Development Committee (discussion and possible action)
  - i) DRAFT Resolution Formation of MDD Ad Hoc Committee

**15. COUNTY ADMINISTRATOR'S REPORT**

**16. BOARD APPOINTED COMMITTEE UPDATES**

**17. FUTURE AGENDA ITEMS**

**18. CORRESPONDENCE, REPORTS FROM CONFERENCES AND MEETINGS**

**19. ADJOURNMENT**

**DISCLAIMER:**

A quorum of the County Board of Supervisors or of any of its committees may be present at this meeting to listen and observe. Neither the Board nor any of the committees have established attendance at this meeting as an official function of the Board or committee(s) or otherwise made a determination that attendance at the meeting is necessary to carry out the Board or committee's function. The only purpose for other supervisors attending the

meeting is to listen to the information presented. Neither the Board nor any committee (other than the committee providing this notice and agenda) will take any official action with respect to this noticed meeting.

Copy sent via email to: County Clerk and News Media. Note: Any person wishing to attend whom, because of a disability, requires accommodation should call the Sawyer County Clerk's Office (715.634.4866) at least 24 hours before the scheduled meeting so appropriate arrangements can be made.