

**Minutes of the November 7, 2024 meeting of the Sawyer County
Administration Committee
Of the Sawyer County Board of Supervisors
Board Room; Sawyer County**



Voting Committee Members (X) Present:

- ☒ Chair: Ron Kinsley Y
- ☒ Vice Chair: Ron Buckholtz Y
- ☐ Tom Duffy – exc
- ☒ John Righeimer Y
- ☒ Stacey Hessel Y

Andy Albarado
Lynn Fitch
Gary Elliott
Nicole Clapero
Mike Coleson

Others Present:

**Public Comment Speakers are
listed below:**
Rose Lillyroot

Call to Order –Chair Ron Kinsley called the meeting to order at 10:00 am.

Certification of Compliance with the open meeting law was met. Roll Call taken; quorum was met.

Meeting Agenda –

Public Comments – Linda Zillmer

Minutes from the previous meeting dated: October 10, 2024

Motion to approve made by: Ms. Hessel
Motion carried without negative vote.

Second by: Mr. Righeimer

Veterans Service Department Report -

A written report of department activity and budget were provided and reviewed by Mr. Elliott. Ms. Clapero provided a review of local Veterans' Day events coming up. Ms. Hessel and Mr. Elliott introduced Korean War Veteran, Earl Boettcher, and presented an American Flag and Plaque of recognition. Mr. Boettcher wrote a letter to County Board Chair and a plaque and American Flag were also presented to Mr. Elliott and Ms. Clapero for their commitment in helping veterans.

Information Technology Department Report -

A report of department activities was provided; they are now working on some forms automation to improve our processes.

County Clerk Report -

Written reports were provided and reviewed showing counter activity continues to be high with marriages. The election was extremely busy with record high participation.

Human Resources Report -

A written report was provided.

Closed Session: Pursuant to Wisconsin Statutes 19.85(1)(g) to enter closed session for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Recovery of paid wages per 59.26(9)(c) A motion was made by Mr. Buckholtz; second by Mr. Righeimer to enter closed session at 10:27 am. A roll call vote was taken and carried without negative vote.

Open Session - Possible Action as a Result of Closed Session –A motion was made to enter open session by 10:41 am by Mr. Buckholtz; second by Ms. Hessel to enter open session. Motion carried without negative vote.

County Administrator's Report –

Mr. Albarado provided a verbal update – Mr. Albarado provided a review of their plans to work through the changes coming with the retirement of all three elected officials. He reviewed the tax deed ordinance process and potential ordinance that will be required; a proposed ordinance is in review now. A broadband update was provided. The Callahan/Mud Lake District petition was filed October 11th. Future meeting dates are undetermined at this time. Mr. Albarado has prepared suggested TRH fees and presented those at the November HHS meeting.

CLOSED SESSION -- a. Pursuant to Wisconsin Statutes 19.85(1)(e) to enter closed session for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Acquisition of Property for Public Space. At 10:48 am a motion was made to enter closed session by Ms. Hessel; second by Mr. Righeimer. A roll call vote was taken and carried without negative vote. At 11:17 am, a motion was made to enter open session by Mr. Buckholtz; second by Ms. Hessel. Motion carried without negative vote.

Open Session - Possible Action as a Result of Closed Session – A motion was made by Mr. Buckholtz to allow Mr. Albarado enter into the Purchase Order of Intent with Mr. Carlson for the purchase of the property located at 15785 US Hwy 63 and forward to County Board; second by Mr. Righeimer. Motion carried without negative vote.

Board Appointed Committee Updates -

Future Agenda Items –

Correspondence, reports from conferences and meetings

Adjournment – 11: 20 am

Next Meeting: December 12, 2024 **Time:** 10:00 am **Location:** Board Room
Minutes recorded by Lynn Fitch, County Clerk