



Sawyer County

Agenda

Public Works Committee Meeting
Wednesday, November 6, 2024 @ 6:30 PM

Sawyer County Board Room
Revised: Friday, November 1, 2024 9:11 AM

Page

1. CALL TO ORDER

- a. To view or participate in the **virtual meeting** from a computer, iPad, or Android device please go to <https://zoom.us/j/97982898675>. You can also use the dial in at 1-312-626-6799 with the Webinar ID: 979 8289 8675. Use *9 to Raise/lower hand and *6 to Unmute/mute. If additional assistance is needed please contact the County Clerk's Office at 715-634-4866 prior to the meeting. If you are on a computer, click the "Raise Hand" button and wait to be recognized. If you are on a telephone, dial *9 and wait to be recognized.

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW

5. MEETING AGENDA

6. PUBLIC COMMENTS

- a. At this time, members of the public will be given the opportunity to address the Committee. Please adhere to the following when addressing the Committee:
 - Comments will be limited to 3 minutes or less per individual.
 - Comments should be directed to the Committee as a whole and not directed to individual Committee members.
 - The Committee cannot respond to your comments during this time.
 - Please sign in and fill out a public comment sheet if you wish to speak on an item.

7. CONSIDER APPROVAL OF MINUTES FROM PREVIOUS MEETING

[10.9.24 Public Works Minutes DRAFT](#)

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a.

8. MAINTENANCE DEPARTMENT REPORT

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- a. Project report
[Maintenance Report November 2024](#)

9. SAWYER COUNTY AIRPORT REPORT

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- a. Hayward Aviation, LLC (contracted Airport management) report
b. [November 2024 Airport Report](#)

10. HIGHWAY COMMISSIONER'S REPORT

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- a. Commissioner's Report
[Commissioner Report 10-29-24Pinnow](#)

11. BOARD APPOINTED COMMITTEE UPDATES

12. FUTURE AGENDA ITEMS

13. CORRESPONDENCE, REPORTS FROM CONFERENCES AND MEETINGS

14. ADJOURNMENT

DISCLAIMER:

A quorum of the County Board of Supervisors or of any of its committees may be present at this meeting to listen and observe. Neither the Board nor any of the committees have established attendance at this meeting as an official function of the Board or committee(s) or otherwise made a determination that attendance at the meeting is necessary to carry out the Board or committee's function. The only purpose for other supervisors attending the meeting is to listen to the information presented. Neither the Board nor any committee (other than the committee providing this notice and agenda) will take any official action with respect to this noticed meeting.

Copy sent via email to: County Clerk and News Media. Note: Any person wishing to attend whom, because of a disability, requires accommodation should call the Sawyer County Clerk's Office (715.634.4866) at least 24 hours before the scheduled meeting so appropriate arrangements can be made.

**Minutes of the October 9, 2024 meeting of the Sawyer County
Public Works Committee
Of the Sawyer County Board of Supervisors
Board Room; Sawyer County**



Voting Committee Members Present:

- ☒ Chair: Ron Kinsley
- ☐ Vice Chair: Marc Helwig
- ☒ Randy Neumann
- ☒ Chuck Van Etten
- ☐ Brian Bisonette

Others Present:

Andy Albarado
John Pinnow
Liz Klein
Derek Leslie
Karl Kemper
Mike Dmyterko

Public Speakers:

Gina Capelle
Ron Ulmer
Wayne Williamson
Andrea Wittwer
Frank Zufall
Lisa Williamson
Wendy Schryer
Ben Kurtzweil
Delvin Weaver
Jean Friske
Linda Zillmer

Call to Order – Chair Kinsley called the meeting to order at 6:30 pm.

Certification of Compliance with the open meeting law was met. Roll Call was taken; quorum was met.

Meeting Agenda – Set

Airport Master Plan- Public Information Session #2-

Mr. Albarado introduced Mike Dmyterko, who presented the revised Sawyer County Airport Master Plan. Potential revisions include closing a portion of Airport Road, shifting the runway to the north and east away from residents, and new hangar construction to meet growing demand.

Airport Master Plan Public Comments –

Public comment followed (see list). Mr. Dmyterko, Mr. Kemper, Mr. Leslie, and Mr. Albarado answered questions.

Consideration of Master Plan Alternative-

Discussion of FAA plan funding and consideration of revisions to accommodate citizen requests and concerns followed. Motion to move forward with the revised Master Plan and recommend to Sawyer County Board by Mr. Neumann, second by Mr. Van Etten; motion carried without negative vote.

Public Comments- None

Minutes from the previous meeting dated: September 11, 2024

Motion to approve made by Mr. Neumann, second by Mr. Van Etten; motion carried without negative vote.

Maintenance Department Report -

A written report was provided by Mr. Hagberg identifying ongoing courthouse projects.

Highway Commissioner's Report -

A written and verbal report of highway projects and activity was provided by Mr. Pinnow. Brushing, crack sealing, paving, mowing and County C bridge work continue. The bridge work is on track for November 6 completion. An ARIP grant for \$6.8M (90%/10% funds match) was submitted for Hwy C between State Hwy 48 and Hwy 27. A meeting is upcoming to discuss cooperative projects with LCO TGB using Tribal funding. New roofs are currently being installed on the county's three salt sheds.

Sawyer County Airport Report-

A report on airport traffic, increased fuel sales and the WAMC aviation conference was provided by Mr. Leslie.

Ron Korthals Hangar Sale – Following discussion, an Amendment to Sawyer County Airport Hangar Area Lease was approved for recommendation to the Sawyer County Board of Supervisors on a motion by Mr. Van Etten, second Mr. Neumann; motion carried without negative vote.

A Resolution Waiving Right of First Refusal and Approving Assignment of Lease from Ron Korthals to James Robert Fox was considered for recommendation to the Sawyer County Board of Supervisors.
Motion to approve by Mr. Van Etten, second by Mr. Neumann; motion carried without negative vote.

Closed Session

Pursuant to Wisconsin Statutes 19.85(1)(e) to enter closed session for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Airport Manager Contract: a motion was made to enter closed session at 8:38 pm by Mr. Van Etten; second by Mr. Neumann. A roll call vote was taken and carried 3:0 with “yes” votes from Neumann, Van Etten, and Kinsley. At 8:56 pm a motion was made by Mr. Van Etten, second by Mr. Neumann to leave closed session. Motion carried without negative vote. No action was taken in closed session.

Open Session

The committee returned to open session. Mr. Neumann moved to approve an Amendment and Reinstatement of Airport Management Agreement for an additional five year period, with the same contract terms with the exception of new compensation terms as presented. Second by Mr. Van Etten. Motion carried without negative vote.

Board Appointed Committee Updates - None

Future Agenda Items – Forthcoming

Correspondence, reports from conferences and meetings – None

Adjournment: 9:00 pm

Next Meeting: November 6, 2024

Time: 6:30 pm

Location: Board Room

Minutes recorded by Liz Klein, Elected Officials Deputy

Maintenance Report November 2024

Along with routine building and equipment maintenance, the following maintenance projects are in process or were completed in October:

I. Courthouse:

- In addition to routine building and grounds maintenance, staff responded to and completed thirty-four service requests, forty-two reactive work orders and twenty-seven preventative work orders in the past thirty days.
- Lead technician Mick Bestland retired. His last working day for Sawyer County was October 23.
 - We have been accepting applications for a part-time maintenance person to fill this budgeted position. However, in the three weeks this position has been posted, we have not received any applications.
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II. Sheriff's Department:

- We built and delivered fifteen standing target frames to the gun range.

III. Highway:

- We are in the process of repairing office windows at the main shop in Hayward.

IV. Ambulance:

- The addition of a fourth sleeping room at the Hayward ambulance station will hopefully be completed by mid-November.

V. Airport:

- We have been servicing and repairing snow removal equipment ahead of the upcoming snow season.

Sawyer County Airport Management Report

November 2024

(Provided by Airport Manager Derek Leslie)

- October traffic slowed per usual. The next significant traffic will be for gun deer season.
- The 2025 runway project plans are starting to come into focus. Spring road ban restrictions and rain days are the two biggest hurdles the project faces. A 10-day notice to proceed will be given to the contractors once road bans are lifted and the project has a 30-working day schedule. Road bans have come off as early as 4/4 (2024) and as late as 5/14 (2018). Assuming the worst, the airport would be shut down all of June and most of July. This last June is seemed to rain nearly every day, so fingers crossed.
- We have a new Project Manager with the State BOA. Colin Davidson (PE) will be taking over and he brings several years of experience working in his current position at BOA.
- The Master Plan next step will be a long process. The design of the ALP (airport layout plan) will more than likely take 6 months. We will be in communication throughout as we also work on building a CIP with Coffman.
- Governor Evers flew in and out on October 31st to go to the local hospital for a visit referencing funding at the new clinic.
- The FAA has started discussion on the topic of bringing Fiber internet to their equipment at the airport. It would be nice if the line could be assessable for the rest of the airport. Currently the terminal building is getting internet bounced off the water tower-fire tower and it works really well.



Sawyer County Highway Department

14688 W County Road B, Hayward, WI 54843

Office Phone 715-634-2691

Shop Phone 715-634-2692

Fax Number 715-634-4824



October 29th, 2024

Highway Commissioner's Report

- Crews have finished our paving and shouldering projects on County C and D. Pavement markings have also been completed.
- Crews completed 1/2-mile of paving and shouldering on Druwe road along with 3 asphalt patches on Lund and Pasanen road. This work was for the Town of Meadowbrook.
- All State plow trucks have been calibrated and ready for winter. Currently maintenance is getting the County plow trucks ready. We also have our brine truck being set up and should be completed soon.
- Crews will be completing brushing along with LCO on CTH E by LCO Development. Truck entering signs will also be installed for LCO Development.
- Salt shed aprons were fixed in Radisson along with Hayward. These aprons have been on our inspection list to be fixed.
- Shingles on the State Salt domes in Radisson and Hayward along with the State salt shed in Winter have been completed. I have also received a quote on the salt dome garage openers. Waiting on the State for approval.
- County C bridge update. Left to complete is the asphalt approaches and guard rail. I will notify the ATV alliance and LCO once completed to close the ATV/UTV detour route that was approved on CTH CC
- We have been working with Mike Coleson on setting up our online payment permit fees. This will streamline the process on issuing permits.
- Nov 5th Winter Tech Talk will be held in Rice Lake at Northern Technical College. I have 5 employees that will attend. Safety day will also be Nov 21st.
- 5 Barn Owl cameras have been ordered. The State paid for the purchase of these cameras. These cameras will provide pictures of road conditions and temperatures. We can also get on demand photos along with short videos.