

**Minutes of the October 10, 2024 meeting of the Sawyer County
Administration Committee
Of the Sawyer County Board of Supervisors
Board Room; Sawyer County**



Voting Committee Members (X) Present:

- ☒ Chair: Ron Kinsley
- ☒ Vice Chair: Ron Buckholtz
- ☒ Tom Duffy
- ☒ John Righeimer
- ☒ Stacey Hessel

Andy Albarado
Liz Klein
Gary Elliott

Others Present:

**Public Comment Speakers are
listed below:**

Call to Order –Chair Ron Kinsley called the meeting to order at 10:03 am.

Certification of Compliance with the open meeting law was met. Roll Call taken; quorum was met.

Meeting Agenda – Set

Public Comments – None

Minutes from the previous meeting dated: September 12, 2024

Motion to approve made by: Mr. Righeimer
Motion carried without negative vote.

Second by: Mr. Buckholtz

Veterans Service Department Report -

Mr. Elliot provided a written report and budget and shared updates on a Native American outreach program at LCO with 200-300 people in attendance. Mr. Elliot contacted the Milwaukee Regional VA office and is working to create a better process to deliver services to Native American veterans.

Information Technology Department Report -

Mr. Coleson presented written report and discussed Courthouse camera installations, Airport internet, and automation of online forms that are ongoing projects.

Human Resources Report -

A written report was provided. Mr. Albarado reported that HHS is recruiting a CLTS worker, there is a shortage in EMS staffing, and deputies in the Clerk and Register of Deeds offices will be hired starting next week. Jail numbers are down.

County Clerk Report -

Written reports were provided and reviewed showing counter activity continues to be high with marriages. Ms. Klein confirmed that marriage licenses are steady, and there is a high volume of records requests, especially in the Sheriff's Department.

Airport Master Plan Update-

Mr. Albarado provided a verbal update on the Airport Master Plan, which will be going before the full County Board on October 17. The plan was revised to move the runway further away from the road and locate the new hangars in an area away from the existing terminal.

Closed Session

Consider motion to convene in closed session pursuant to Wis. Stat. s. 19.85(1)(e) "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session," to wit: discussion of negotiations with LCO regarding county roads and highways lying within the LCO tribal reservation and within Sawyer County, and pursuant to Wis. Stat. s. 19.85(1)(g) "Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved," to wit: discussion of jurisdictional questions and obligations involving county roads and highways lying within the LCO tribal reservation and within Sawyer County. A motion was made to enter closed session at 10:39 am by Mr. Buckholtz, second by Mr. Righeimer. A roll call vote was taken and carried 5:0 with "yes" votes from Kinsley, Buckholtz, Duffy, Righeimer and Hessel. At 11:33 am a motion was made by Mr. Buckholtz, second by Mr. Righeimer, to leave closed session. Motion carried without negative vote. No action was taken in closed session.

Open Session

County Administrator Report -

Mr. Albarado spoke more about the Airport and pointed out that it is currently a plan, not a project. The TRH Ordinance is coming back to the County Board: at almost 600 permits, there are too many to issue CUPs through zoning. Public Works Committee recommends renewal of the Airport Maintenance contract with an increase. Broadband grant applications will be coming in once the FCC/PSC define the mapped project units. The LCO TGB approved renewal of the CJCC MOU for one year at a time with three requests: the Native American status put back on the jail reports, Justice Point to give them quarterly reports, and the contract to run for one year at a time. CJCC has a lot of programs and grant money coming in. Public Safety Network Resolution is forthcoming. The tax deed process needs rewriting. The Callahan/Mud Lake petition for the formation of a lake district will be filed, with 30 days for the LWFR Committee to hold a public hearing. A letter was received from Sawyer County District of WTA regarding town concerns about zoning issues; a meeting held with the towns to discuss was well-attended. Mr. Albarado recommends not choosing a Newspaper of Record and commit to running ads in both papers.

Board Appointed Committee Updates - None

Future Agenda Items – None

Adjournment – 12:00 pm

Next Meeting: November 7, 2024

Time: 10:00 am

Location: Board Room

Minutes recorded by Liz Klein, Elected Officials Deputy