

**Minutes of the September 12, 2024 meeting of the Sawyer County
Administration Committee
Of the Sawyer County Board of Supervisors
Board Room; Sawyer County**



Voting Committee Members (X) Present:

- ☒ Chair: Ron Kinsley
- ☒ Vice Chair: Ron Buckholtz
- ☒ Tom Duffy
- ☒ John Righeimer
- ☒ Stacey Hessel

Andy Albarado
Lynn Fitch
Gary Elliott
Rose Lillyroot

Others Present:

**Public Comment Speakers are
listed below:**

Call to Order –Chair Ron Kinsley called the meeting to order at 10:00 am.

Certification of Compliance with the open meeting law was met. Roll Call taken; quorum was met.

Meeting Agenda –

Public Comments – Linda Zillmer

Minutes from the previous meeting dated: August 8, 2024

Motion to approve made by: Mr. Duffy
Motion carried without negative vote.

Second by: Ms. Hessel

Veterans Service Department Report -

A written report and budget were provided and reviewed. Mr. Elliott advised that they submitted/reimbursed five applications totaling \$5,960, and co-managed & hosted three individual and two group counseling sessions.

Information Technology Department Report -

A written report of calls by department for the month of August was provided showing 59 requests responded to.

Human Resources Report -

A written report was provided. Ms. Lillyroot advised that we are getting many more applications for our open positions than previously.

County Clerk Report -

Written reports were provided and reviewed showing counter activity continues to be high with marriages. Materials for November election are arriving and we will hold a training next Wednesday for clerks and poll workers.

Absentee Ballot Process -

Mr. Albarado provided a review of the discussion considering the county taking on the initial absentee ballot mailout, with the return labels being addressed to the individual clerks. Clerk Fitch has extended an invitation to Relier clerks to bring their absentee ballots in during the training so that we can ensure they are completed correctly and they get stuffed and ready for mailing

Outside Committee Updates -

Mr. Buckholtz advised he will attend the Northern Waters Library meeting.

County Administrator's Report –

Mr. Albarado provided a verbal update – The TRH ordinance is coming out of HHS Board and to County Board next week. The Airport Master Plan should be holding a public meeting on October 9th. They are working on improving

some staffing issues in the Ambulance Department. Broadband companies have until October 10th to file letters of intent. CJCC committee is going well, inmate numbers are down and diversion court is going well. HHS is increasing their budget due to the increase in youth out-of-county placement costs. We've asked BugTussel for additional financial information but have not received anything. The County of Bayfield received their first carbon credit revenue.

Future Agenda Items –

Correspondence, reports from conferences and meetings

Adjournment – 10:55 am

Next Meeting: October 10, 2024

Time: 10:00 am

Location: Board Room

Minutes recorded by Lynn Fitch, County Clerk