



Sawyer County

Agenda

**Public Works Committee Meeting
Wednesday, August 7, 2024 @ 6:30 PM**

Sawyer County Board Room

Revised: Wednesday, August 7, 2024 11:18 AM

Page

1. CALL TO ORDER

- a. To view or participate in the **virtual meeting** from a computer, iPad, or Android device please go to <https://zoom.us/j/97982898675>. You can also use the dial in at 1-312-626-6799 with the Webinar ID: 979 8289 8675. Use *9 to Raise/lower hand and *6 to Unmute/mute. If additional assistance is needed please contact the County Clerk's Office at 715-634-4866 prior to the meeting. If you are on a computer, click the "Raise Hand" button and wait to be recognized. If you are on a telephone, dial *9 and wait to be recognized.

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW

5. MEETING AGENDA

6. PUBLIC COMMENTS

- a. At this time, members of the public will be given the opportunity to address the Committee. Please adhere to the following when addressing the Committee:
 - Comments will be limited to 3 minutes or less per individual.
 - Comments should be directed to the Committee as a whole and not directed to individual Committee members.
 - The Committee cannot respond to your comments during this time.
 - Please sign in and fill out a public comment sheet if you wish to speak on an item.

7. CONSIDER APPROVAL OF MINUTES FROM PREVIOUS MEETING

[7.10.24 Public Works Minutes DRAFT](#)

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a.

8. MAINTENANCE DEPARTMENT REPORT

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- a. Project report
[Maintenance Report August 2024](#)

9. SAWYER COUNTY AIRPORT REPORT

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- a. Hayward Aviation, LLC (contracted Airport management) report
[August 2024 Airport Report](#)
- b. Contract Renewal Requests

10. HIGHWAY COMMISSIONER'S REPORT

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- a. Commissioner's Report
[Commissioner Report 7-29-24Pinnow](#)

7 - 8

- b. Res 2024- Safe Streets 4 All (discussion and possible action)
[Res 2024- Safe Streets 4 All](#)

11. OUTSIDE COMMITTEE UPDATES

12. FUTURE AGENDA ITEMS

13. CORRESPONDENCE, REPORTS FROM CONFERENCES AND MEETINGS

14. ADJOURNMENT

DISCLAIMER:

A quorum of the County Board of Supervisors or of any of its committees may be present at this meeting to listen and observe. Neither the Board nor any of the committees have established attendance at this meeting as an official function of the Board or committee(s) or otherwise made a determination that attendance at the meeting is necessary to carry out the Board or committee's function. The only purpose for other supervisors attending the meeting is to listen to the information presented. Neither the Board nor any committee (other than the committee providing this notice and agenda) will take any official action with respect to this noticed meeting.

Copy sent via email to: County Clerk and News Media. Note: Any person wishing to attend whom, because of a disability, requires accommodation should call the Sawyer County Clerk's Office (715.634.4866) at least 24 hours before the scheduled meeting so appropriate arrangements can be made.

**Minutes of the July 10, 2024 meeting of the Sawyer County
Public Works Committee
Of the Sawyer County Board of Supervisors
Sawyer County Highway Department**



Voting Committee Members Present:

- ☒ Chair: Ron Kinsley
- ☒ Vice Chair: Marc Helwig
- ☒ Randy Neumann -
- ☒ Chuck Van Etten
- ☒ Brian Bisonette

Others Present:

Andy Albarado
John Pinnow
Derek Leslie

Others Present:

Public speakers listed
below

Call to Order – Chair Kinsley called the meeting to order at 5:30 pm.

Certification of Compliance with the open meeting law was met. Roll Call was taken; quorum was met.

There being no business to conduct at this meeting, the tour commenced tour of county roads for construction and ended at the Hayward Airport. Meeting concluded at 8:50 pm.

DRAFT

Maintenance Report August 2024

Along with routine building and equipment maintenance, the following maintenance projects are in process or were completed in July:

I. Courthouse:

- We are continuing to assist the IT department with running wire in the jail for the installation of new and additional cameras.
- In addition to routine building and grounds maintenance, staff responded to and completed thirty-two service requests, fifty reactive work orders and forty-seven preventative work orders in the past thirty days.
- We have completed the security fence for the branch two courtroom offices.



- We have started remodeling the District Attorney office area.
 - So far, we have installed a bullet resistant transaction window in the office wall bordering the public hallway.



- Built a new workstation and installed a knee wall in the Surveying office.
- Barefoot Painters has been onsite cleaning and prepping the outside of the courthouse and are anticipating having the building painted the first week of August.

Sawyer County Airport Management Report

August 2024

(Provided by Airport Manager Derek Leslie)

- July and into the first stretch of August certainly did not disappoint this year. As always, the airport has been extremely busy, in particular a lot of very late-night arrivals.

-One of the FBO employee's (Bill) was given a coveted Net Jets Challenge Coin. These coins are awarded by Net Jets Captains to acknowledge outstanding customer service and attention to detail. Net Jets is the largest private air charter company in the world and each Captain only gets two coins annually to give out. We are lucky to have such a good ambassador.

- The 2025 Runway Rehabilitation Project bid was awarded. It will be several months before the State BOA is able to get contracts signed. We are still on track for a spring 2025 shutdown for construction. Notice will be sent out to all vested parties this fall as the schedule begins to take shape.

-The Master Plan is still ongoing and consultants at Coffman are working on alternative designs considering the public comments made at our spring public involvement meeting. I highly recommend reviewing the material on the dedicated website.

www.sawyercounty.airportstudy.net

-Grass mowing slowed in the last few weeks of July, currently we are a little behind. Hope to have everything back into good shape this week.

- The Civil Air Patrol fundraiser had a good turnout this year considering the less than ideal weather. Thanks to all the volunteers that helped keep traffic flowing smoothly.

-The Terminal Building continues to come along nicely. Tim H. worked with a local contractor and was able to get one of the concrete walkway approaches into the building replaced. Of the three entrances, this was the last of the original 1973 pads to get replaced. We also have a handful of windows we hope to use budget/budget plan to get replaced. The same company did donate time and materials to the CAP to have some pad work done at their hangar for the entrance and a flag pole. The concrete company also donated the material.

-Moving into the snow season, we are still discussing new Snow Removal Equipment. We are fast approaching the "10 year" mark on our current equipment and will be eligible for AIP funding for all new equipment. This is going to play a big role in contract negotiations moving into the future. Snow removal is the largest expense the County has at the airport.

-Our BOA project manager is going to be changing again. Outgoing Austin Levin will be replaced in the meantime by Matt Messina who has served as our BOA PM in the past.



Sawyer County Highway Department

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Fax Number 715-634-4824



July 28, 2024

Highway Commissioner's Report

- Crews completed all culvert replacement on CTH C and D. Also, all culverts have been capped on CTH C and will finish CTH D this week.
- Paving and shouldering was completed on CTH E and N. This work was from Mission road to Jonan's road along with CTH N intersection.
- Mowing operations still continue throughout the county. All State highway mowing has been completed. Currently CTH mowing is over half completed.
- County C bridge update. Pre-con was held at the highway dept on July 29th. Work will start Aug 12th with a completion date of Nov 6th. Detour will be provided as the bridge will be closed for construction.
- Crews are also in the process of completing crack sealing on STH 63 from Washburn county line to Florida Ave.
- STH 48 Scrub seal is scheduled for August 5th from Copley road to STH 40. This will be a 2-day project.
- Crews have also been brushing and shouldering problem areas throughout the county. This will be ongoing throughout the fall.
- I have been approved for change management and increased funding for curb head replacement and moving the cross walk on CTH B road project in 2025.
- Estimate has been submitted to the Town of Round lake for crack sealing and Town of Couderay for multiple culvert patches.
- We're looking at installing a brine spray bar on our water truck. This will be used to pre-treat bridges. We can purchase brine from Washburn for 0.59 a gallon with a beet heat mix. Straight brine would be half the cost.

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RESOLUTION 24-_____

**A RESOLUTION OF THE SAWYER COUNTY AND SAWYER COUNTY HIGHWAY DEPARTMENT ENDORSING
THE SAFE STREETS FOR ALL INITIATIVE, AN ASPIRATIONAL INITIATIVE TO ACHIEVE ZERO TRAFFIC-
RELATED DEATHS OR SERIOUS INJURIES IN THE COUNTY OF SAWYER**

WHEREAS, the life and health of all persons living and traveling within the County are our utmost priority, and no one should die or be seriously injured while traveling on our county roads; and

WHEREAS, the County has a goal to achieve and maintain zero deaths or serious injuries from traffic related incidents in the County of Sawyer; and

WHEREAS, fatal and severe crashes are not inevitable but largely preventable through proper engineering design, enforcement, encouragement, evaluation, and constant education; and

WHEREAS, death or severe injury are not an acceptable cost for using our public roadway system; and

WHEREAS, the number of people dying and suffering serious injuries on our roads is a serious public health problem which necessitates public action; and

WHEREAS, traffic safety is a social equity issues, and low-income and minority populations are disproportionately impacted by fatal and severe injury crashes; and

WHEREAS, people will sometimes make mistakes, so the road system and related policies should be designed to ensure that those inevitable mistakes do not result in severe injuries or fatalities; and

WHEREAS, streets and transportation systems have traditionally been designed primarily for vehicular capacity rather than safe accommodation of all modes of transportation; and

WHEREAS, the County's transportation infrastructure serves an increasing number of vulnerable road users such as pedestrians and bicyclists; and

WHEREAS, speed is recognized as a major determining factor of survival in a crash; and

WHEREAS, crashes on County roads necessitate a comprehensive and specific approach to planning, design, policy, enforcement, legal processes, education and communication in order to provide the most powerful solution to the problem; and

WHEREAS, a data-driven safe systems approach is proven to be effective at reducing traffic fatalities and injuries, including through taking into account all aspects of the transportation environment and recognizing there are vulnerable roadway users; and

WHEREAS, the Sawyer County Highway Department will continue to work collaboratively to identify, prioritize, and fund projects toward eliminating traffic fatalities and serious injuries.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisor of the Sawyer County Highway Department:

- 49 1. Commits to a goal of zero deaths and serious injuries that are a result of crashes on County
50 roads by 2030.
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52 2. Acknowledges that achieving this goal requires significant effort and resources and will develop
53 a Safety Action Plan following the passage of this resolution.
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55 3. The Safety Action Plan will put equity at its forefront, striving to impact the most vulnerable and
56 dependent users of the most dangerous parts of the transportation system to improve the
57 health and well-being of those traveling the roads in the County of Sawyer, and the plan will use
58 data and community outreach to develop strategies that aim to end death and serious injuries
59 on County roads in the effort to ensure outcomes will be experienced equitably throughout the
60 County.
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62 4. The Safety Action Plan will use data and best practices to outline steps in planning, engineering,
63 policy, enforcement, and education to reach interim steps toward zero deaths.
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65 5. Will work with partners in the region to influence the street planning, design, maintenance,
66 operations, and law enforcement to combine similar efforts and leverage individual work efforts
67 to contribute to improvements in safety region-wide.
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69 6. Acknowledges and accepts that the Safety Action Plan may result in changes to the County's
70 approach to planning and design of roads, as well as education and communication techniques.
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72 7. Is dedicated to measuring the progress, challenges, and success of the Safe Streets for All
73 commitment and will do so with tangible, reportable metrics that will be reported upon on an
74 annual basis.
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77 Recommended for adoption by the Sawyer County Board of Supervisors at its meeting on August
78 15, 2024, by the Public Works Committee at their August 7, 2024 meeting.
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Ron Kinsley, Chair

Marc Helwig, Vice-Chair

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Brian Bisonette, Member

Chuck Van Etten, Member

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85 _____
Randy Neumann, Member
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88 This Resolution is hereby adopted by the Sawyer County Board of Supervisors this 15th day of August,
89 2024.
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92 _____
Ron Kinsley
93 Sawyer County Board of Supervisors

Lynn Fitch
Sawyer County Clerk