

**Minutes of the May 7, 2024 meeting of the Sawyer County
Health and Human Services Committee
Of the Sawyer County Board of Supervisors
Board Room; Sawyer County**



Voting Committee Members Present:

- ☒ Chair: Kay Wilson
- ☒ Vice Chair: Tweed Shuman
- ☒ Marshal Savitski
- ☒ Chuck Van Etten - Virtual
- ☒ Jeff Hoehne
- ☐ Bill Trepanier
- ☒ Dawn Petit - Virtual
- ☒ Carol Pearson
- ☒ Sabrina Dunlap

Others Present:

Andy Albarado
Lynn Fitch
Julia Lyons
Julie McCallum
Carol Martin
Tweed Shuman
Linda Zillmer

Call to Order – Vice Chair Wilson called the meeting to order at 6:30 pm.

Certification of Compliance with the open meeting law was met. Roll Call was taken; a quorum was met.

Elections – Clerk Fitch read the rules of the election for Chair and Vice Chair and opened the floor for nominations. Mr. Shuman nominated Ms. Wilson for position of Chair; there being no further nominations a voice vote was called and Ms. Wilson was appointed unanimously as Chair. Nominations were opened for Vice Chair. Mr. Savitski nominated Mr. Shuman for the position of Vice Chair; there being no further nominations, a voice vote was called and Mr. Shuman was appointed unanimously as Vice Chair.

Meeting Agenda

Public Comments – Linda Zillmer

Minutes from the previous meeting dated: April 9, 2024

Motion to approve made by: Mr. Savitski Second by: Ms. Pearson
Motion carried without negative vote.

Committee Reports -

LCO Liaison – Mr. Shuman advised that the new Health Center will open in the spring of 2025 and is on budget at this time. A pharmacy and urgent care will be in place in the new facility.

Senior Resource Center – A written report was provided. They have been nominated for a \$10,000 and Ms. Johnson is making a presentation tonight at the award ceremony in hopes that they are the winner of the funds. Meal count totals for 2023 were identified in the report.

Administration -

Ms. Lyons shared the Board by-laws and mission statement. The list of services within the division was included and briefly reviewed by Ms. Lyons. Programs that can bill for services were identified. In regards to Child Protection Service (CPS) they are looking for staff who can provide care for all three stages of the required assessments. Public Health services were also explained.

Adult Long-term Care –

A written report was provided; May is ADRC month. Ms. Lyons provided a brief review of the ADRC services and their relationship to our HHS staff.

Behavioral Health Care –

A written report was provided. Behavioral health outpatient clinic services are still being offered on a limited basis.

The mental health expense report was reviewed, and at this point is currently on budget.

Child Protective Services & Youth Justice -

Written reports were provided and reviewed by Ms. Lyons. Access and initial assessment statistics were shared as well as out-of-home care placements. Over the last year the out-of-home foster care staff have been able to bring some of the placements back home. YouthJustice cases have been starting to be referred to the DA which is a new phenomenon for our county.

Economic Support -

Written reports were provided. This past month we have been having an increase in calls coming in but we remain at a 96% answer rate on those calls. A Proclamation for Economic Support Specialist Week was shared.

Public Health -

A written report was provided and reviewed by Ms. McCallum. They have submitted their 2023 Annual Report to DHS. She encouraged everyone to complete the Community Health Assessment Survey which drives the Community Health Improvement Plan. Media has been placed in the newspaper and on the radio, as well as sending emails through various organizations.

Tourist Rooming House Draft Ordinance and Supporting Documents – This ordinance had been brought to the Board in April. Ms. Lyons provided an overview of the process that was taken to develop the document. The ad hoc TRH Committee has seen the document and sent it for review to this board and the Zoning Committee, the committees of jurisdiction. This would be a County ordinance and County license for tourist rooming houses. Mr. Albarado explained the highlights of the ordinance. A motion was made by Mr. Shuman to set a public hearing at 6:30 on June 11th; second by Mr. Savitski. Motion carried without negative vote.

Fiscal -

Budget and revenue recap reports were included. Ms. Lyons is going to be watching the YJ out-of-home expenses and traveling expenses for transports, as they are expected to increase.

Future Agenda Items – TRH and Public Notice

Meeting Date/Time – The next meeting of the Health and Human Services Board will be Tuesday, June 11th at 6:30 pm in the Board Room.

Meeting adjourned at 7:57 pm.

Minutes recorded by Lynn Fitch, County Clerk