

**Minutes of the April 10, 2024 meeting of the Sawyer County
Criminal Justice Coordinating Committee
Of the Sawyer County Board of Supervisors
Board Room; Sawyer County**



Voting Committee Members Present:

1. ☒ Bill Trepanier
2. ☒ Marc Helwig
3. ☐ Grant Gerber
4. ☒ Andy Albarado
5. ☒ Mike Woller
6. ☒ Tweed Shuman
7. ☒ Doug Mrotek
8. ☒ Bruce Poquette
9. ☒ Katie Belanger
10. ☐ Stephanie Thomas-Schmidt
11. ☐ John Yackel
12. ☒ Monica Isham
13. ☒ Elaine Smith
14. ☒ Marshal Savitski
15. ☒ Julia Lyons
16. ☐ Non-voting member - Chair: Kathy McCoy-exc

Others Present:

Lynn Fitch
Becky Barry
Joyce Knowlton
Tweed Shuman
Sari Torstenson
Ana Amparo
Crystal Nordby - virtual

Call to Order – Vice Chair Elaine Smith called the meeting to order at 12:02 pm.

Certification of Compliance with the open meeting law was met. Roll Call was taken. Quorum was met.

Meeting Agenda

Public Comments --

Minutes from the previous meeting dated: March 13, 2024

Motion to approve made by: Mr. Helwig

Second by: Ms. Lyons

Motion carried without negative vote.

Jail Report -

A written report was provided and reviewed by Lt. Woller. The average daily population is currently 70, and we have five inmates on Huber privileges and one on electronic monitoring at the time of report creation.

3-year Renewal of Sawyer County/LCO MOU Update

Mr. Shuman presented the MOU that is due for renewal; it will come back to committee at a future date as it has not been approved at the TGB level yet.

Criminal Justice Coordinator -

Mr. Albarado presented a TAD grant letter of support on behalf of the CJCC committee; this will accompany the grant submission. A motion was made by Mr. Helwig to approve the letter of submission; second by Mr. Shuman. Motion carried without negative vote. Ms. Barry provided an update regarding the deflection grant; we now have a signed contract with the House of Hope for services. However, the interim director has asked to hold off on this process until he has more time to familiarize himself with the process. They have also been interviewing for certified peer support specialists and recovery specialists. She provided a review of current program numbers, and noted that two inmates have since come off Huber privileges because they have been released. They have revamped the

professional visiting policy to more accurately reflect how our jail functions and have updated their application process, and the applications are available on the Sheriff's website. The GED program in the jail is offered through Northwood Tech, and they have graduated 15 people this year which is a record. The print reading class that ran this winter resulted in two graduates for a 100% success rate. They received a coaching grant award that will enable them to apply for future funding initiatives. One case manager has resigned and they are now interviewing for the position.

Legal Aide Position Review -

Written documentation was provided in the packet and reviewed by Mr. Albarado. A generic legal aid job description was shared by Mr. Albarado. Ms. Isham shared how the county is struggling to get attorneys to represent individuals in our area and is trying to encourage new individuals to represent us. A list of legal assistance agencies is also attached. A legal aide position would likely require a licensed attorney supervising the position.

Health & Human Services Report -

Ms. Lyons advised that there have been 4 YJ referrals since January, and those caseworkers also have very high loads. There are 8 cases placed in out-of-home care. Ms. Knowlton reported that their Community Speaks event was held last night and they had 170 attendees. There was a lot of good networking accomplished there with vendors and visitors and was considered a great success. The School Pulse program is delayed until fall at the Hayward School system but the LCO school has received 1600 texts from youth through their program to date.

Community Services Updates -

No update

Future Agenda Items – Legal aide position, MOU

Correspondence, reports from conferences and meetings -

Adjournment – 12:55 pm

Next Meeting: May 8, 2024 **Time: 12:00 pm** **Location: Board Room**
Minutes recorded by Lynn Fitch, County Clerk