

**Minutes of the March 28, 2024 meeting of the Sawyer County
Tourist Rooming House Sub Committee
Board; Sawyer County Courthouse/Virtual**



Voting Committee Members Present (X)

- ☒ Ginny Chabek – Chair
- ☒ Phil Nies – Vice Chair
- ☐ Tweed Shuman
- ☒ Stacey Hessel
- ☐ Chris Rusk -
- ☐ Gary Nathan
- ☐ Matt Dale - resigned
- ☒ Cheryl Treland - virtual
- ☐ Kris Viecceli
- ☒ Martin Hanson - virtual
- ☐ Ryan Cari
- ☒ Laura Rusk

Others Present

- ☒ Lynn Fitch
- ☒ Jay Kozlowski
- ☐ Eric Wellauer
- ☒ Matt McKay
- ☒ Julia Lyons
- ☒ Doug Mrotek
- ☐ Andy Albarado
- ☐ Brian DeVries
- ☐ Rick Peters
- ☒ Julie McCallum

Others Present

Rebecca Roeker - virtual

Call to Order/Pledge of Allegiance– Chair Chabek called the meeting to order at 10:00 am. Roll call was taken; quorum was met.

Certification of Compliance with the open meeting law was met.

Public Comments – Linda Zillmer, Jim Bassett, Benjamin Kurtzweil, Douglas Kurtzweil, Tom Stivey, Mary Stivey, Brittany Gradall, Ben Wellnack, Curtis Kessler, Andrew Gradall

Minutes from the previous meeting dated: February 29, 2024

Motion to approve made by: Ms. Hessel Second by: Mr. Nies

Motion carried without negative vote.

Changes and Updates to the Draft Ordinance Per Committee Discussion on February 29th -

14-4-1 (A) Bedroom – Mr. Kozlowski

14-4-8 (C) Owner's Agent – 60-minute drive – Mr. McKay advised that the language was changed per recommendation of previous committee involvement.

14-4-8 (E) & 14-4-9 (E) (1) & (2) 300 feet to 100 feet – Mr. Kozlowski addressed this change and how the definition can get confusing with connectivity. This change would require committee approval.

14-4-9 (E)(4) Owner responsibility to respond – Mr. McKay advised the change was made to clarify how owners would respond to complaints.

14-4-11 (A)(3) Occupancy based on septic system capacity – Mr. Kozlowski advised that DSPC language from the State was added to this requirement to govern codes and ordinances already in existence.

A motion was made by Mr. Nies to change #6 to be clarified by committee governing the parking requirements in section 14.4.12(e); second by Ms. Hessel. Motion carried without negative vote.

A motion was made by Ms. Hessel to discuss item 14-4.13(c) to be discusses; second by Mr. Nies. Motion carried without negative vote.

14-4-13 (F) Calls for Service – Mr. McKay advised that when complaints come through, that they are verified through the Sheriff's office before staff take any action.

A motion was made by Ms. Hessel to approve the changes that came to committee and those that were made were made today; second by Mr. Nies. Motion carried without negative vote.

Any other areas of the Article that the committee finds to be out of alignment with the recommendation --

TRH114941 updated 3.21.24 draft ordinance --

Consideration of Motion on Next Step for the Draft Ordinance -

A motion was made by Ms. Hessel to forward the ordinance with the changes to the proper committees of jurisdiction; second by Mr. Nies. Motion carried without negative vote.

Timeline of Implementation -

A graphic of the proposed implementation timeline was provided. Mr. McKay reviewed the timeline assuming the ordinance goes into effect the summer of 2024. Implementation would then begin in July 2025 to match the current licensing program in the department. A motion was made by Ms. Hessel to include the timeline with the ordinance; second by Mr. Nies. Motion carried without negative vote.

Public Education/website -

The internal team has been working on a website page to host all applicable information. A packet has been developed that owners would receive when licenses are approved and existing owners can use as a refresher. The guide would then be available for the general public as well as owners/agents of TRH facilities. A motion was made by Ms. Hessel; second by Mr. Nies to forward the concept of the guide and website to the committees of jurisdiction. Motion carried without negative vote.

Future Agenda Items – Implementation Timelines

Adjournment – 11:09 pm

Next Meeting: TBD

Time: 10:00 am

Location: Board Room

Minutes recorded by Lynn Fitch, County Clerk