



Sawyer County

Agenda

County Board of Supervisors Meeting

Thursday, January 18, 2024 @ 6:30 PM

Sawyer County Board Room

Revised: Thursday, January 18, 2024 6:06 PM

Page

1. CALL TO ORDER

- a. To view or participate in the **virtual meeting** from a computer, iPad, or Android device please go to <https://zoom.us/j/95015680309>. You can also use the dial in at **1-312-626-6799** with the Webinar ID: 950 1568 0309. Use ***9 to Raise/lower hand** and ***6 to Unmute/mute**. If additional assistance is needed please contact the County Clerk's Office at 715-634-4866 prior to the meeting. This meeting will be recorded and will be available on our website at: <https://sawyercountygov.org>.

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW

5. MEETING AGENDA

6. PUBLIC COMMENTS

- a. At this time, members of the public will be given the opportunity to address the Board. Please adhere to the following when addressing the Board:
 - Comments will be limited to 3 minutes or less per individual.
 - Comments should be directed to the Board as a whole and not directed to individual Board members.
 - The Board cannot respond to your comments during this time.
 - Please sign in and fill out a public comment sheet if you wish to speak on an item.

7. CONSIDER APPROVAL OF MINUTES FROM PREVIOUS MEETING

- a. [1.4.24 Public Safety DRAFT Minutes](#)

8. APPOINTMENTS AND RECOGNITION (DISCUSSION AND

POSSIBLE ACTION)

- 1) Northern Waters Library Service
- 2) Sawyer County Housing Authority Board of Commissioners - Mike Stamp
- 3) District 10 County Board Supervisor - Chuck Van Etten
- 4) Appointment of Van Etten to Committees - HHS, Zoning, and CEP
- 5) Recognition of Retiring K-9 Oscar

9. ECONOMIC DEVELOPMENT

- 6 - 7
- a. Chair Report
[1.8.24 Economic Dev.UWEX Minutes DRAFT](#)
 - b. 50th Birkie Anniversary Update - Ben Popp

10. ZONING COMMITTEE

- 8 - 22
- a. Chair Report
 - b. Zone District Map Amendment RZN #23-005 Steven Arnold Friendshuh Trust - Request to rezone 4.7 acres from Forestry-One to Residential/Recreational-One
[Staff Report for RZN #23-005](#)
[Resolution for RZN #23-005](#)
- 23 - 35
- c. Zone District Map Amendment RZN #23-013 Cedar Falls Building Systems Inc Request to rezone 5.03 acres from Commercial-One to Industrial-One
[Staff Report for RZN #23-013](#)
[Resolution for RZN #23-013](#)

11. PUBLIC SAFETY COMMITTEE

- 36 - 37
- a. Chair Report
[12.7.23 Public Safety DRAFT Minutes](#)

12. PUBLIC WORKS COMMITTEE

- 38 - 39
- a. Chair Report
[1.10.24 Public Works Minutes DRAFT](#)
 - b. Courthouse Remodeling Update

13. LAND, WATER, AND FOREST RESOURCES COMMITTEE

- 40 - 41
- a. Chair Report
[1.10.24 LWFRFC Minutes DRAFT](#)
- 42 - 50
- b. Sawyer County Forest 2024 Annual Work Plan

[SCF 2024 Annual Workplan](#)

- 51 - 54 c. Sawyer County Forest/WDNR Annual Partnership Meeting Minutes
[2023 SCF Partnership Meeting](#)

14. HEALTH AND HUMAN SERVICES BOARD

- 55 - 56 a. Chair Report
[1.9.24 HHS Minutes DRAFT](#)

15. FINANCE COMMITTEE

- 57 - 58 a. Chair Report
[1.11.24 Finance Minutes DRAFT](#)
- 59 b. Resolution to Establish a Trust Fund to Deposit Unexpended 85.21
Grant Funds
[Res 2024- 85.21 Trust Fund Resolution](#)

16. COUNTY ADMINISTRATOR'S REPORT

- 60 - 61 a. [Administrator's Report 2024-1](#)

**17. CORRESPONDENCE, REPORTS FROM CONFERENCES AND
MEETINGS**

18. ADJOURNMENT

DISCLAIMER:

Copy sent via email to: County Clerk and News Media. Note: Any person wishing to attend whom, because of a disability, requires accommodation should call the Sawyer County Clerk's Office (715.634.4866) at least 24 hours before the scheduled meeting so appropriate arrangements can be made.

Mission Statement: *The Sawyer County Board of Supervisors will strive to provide excellent services and responsible leadership to protect and enhance Sawyer County citizens, businesses, and resources, while preserving our unique heritage.*

**Minutes of the January 4, 2024 meeting of the Sawyer County
Public Safety Committee
Of the Sawyer County Board of Supervisors
Assembly Room; Sawyer County**



Voting Committee Members Present:

- ☒ Chair: Ron Buckholtz
- ☒ Vice Chair: Ed Peters - virtual
- ☒ Marc Helwig - virtual
- ☒ Jason Weaver @ 9:05 am virtual
- ☒ Marshal Savitski

Others Present:

Andy Albarado
Lynn Fitch
John Yackel – left @ 9:45 am
Brandon Blicharz
Mike Woller
Doug Mrotek
Nicole Ripczinski
Monica Isham @ 9:07 am to 9:38 am; returned 9:47 am

John Froemel - Virtual
Greg Ripczinski
Ana Amparo
Marge Kelsey
Stacey Hessel
Linda Zillmer
Joe Sajdero

Call to Order – Chair Ron Buckholtz called the meeting to order at 9:00 am. Roll Call taken. Quorum was met.

Certification of Compliance with the open meeting law was met.

Meeting Agenda

Public Comment – Linda Zillmer

Minutes from the previous meeting dated: December 7, 2023 and December 19, 2023

Motion to approve made by: Mr. Savitski Second by: Mr. Peters

Motion carried without negative vote.

Circuit Court --

Judge's Report – Judge Yackel advised that the court staff are going to conduct a mock court exercise for the drug court. They hope to hold the first actual drug court by the end of the month.

Courthouse Remodel Update – Mr. Albarado advised that the floor repair should be completed this month and the HVAC repair should be done this week.

Clerk of Court's Office Reports -

A written report was provided. The listing of type of new jury trial cases filed for January was included along with the revenue generated from debt collection, tax intercept and wage income assignment. They continue to try to fill the part-time position.

Sheriff's Department Report –

Patrol Report – A written report was provided. Deputy Paige Woller has graduated from the NWTC LEO Academy and has started Patrol Field Training. Sheriff Mrotek advised that K-9 Oscar is being retired and a new K-9 will begin training soon.

Jail Report – A written report was provided. The current unemployment rate is 67%, and the total population was at 71. There are currently 5 individuals on electronic monitoring and 1 working Huber privileges. Chief Sajdero reviewed the highlights.

Communication Systems Specialist Report – Mr. Albarado advised that they have not renewed the contract with the former Communication Systems Specialist and have chosen a replacement service; they have switched services.

Code Enforcement Specialist – A written report was provided and reviewed by Mr. Blicharz. The Kennel Attendant Position was filled last month, as Ms. Chapman accepted the position. Revenue licensing in November was expectedly low due to timing of new licenses being offered, and admissions were also down for November and December. Call volume was also down. The 2024 licensing sales began December 1st. The animal ordinance will be presented next month.

Out-of-County Car Use Update -

Public comments from Jeremy Anderson, Charlie Logan, Ian Hall, Casey Culhane, Dennis Nelson, Kevin Hagman, Stacey Hessel. A motion was made by Mr. Savitski to allow the out-of-county deputies to take squads home within 25 miles with no charge; second by Mr. Helwig. This would have a fiscal impact of approximately \$40,000 to the budget. This item is on the Administration Committee as well. A roll call vote was taken and passed 5-0.

Emergency Management --

A written report was provided. Birkebeiner meetings & tabletops are taking place in preparation for the 50th Anniversary. Ms. Ripczynski attended several trainings for the department.

Communication Center Report – A written report was provided.

Child Support Department Report --

A written report was provided, listing 1,105 open cases. Total November current support due was \$253,138.61 and total support collected was \$182,605.90.

Emergency Services --

A written report was provided listing calls by township; reviewed by Mr. Froemel. The Hayward High School EMR course completed Dec 22 with 8 graduating to go on and challenge the NREMT cognitive exam. Training events for staff are planned.

Ambulance Report and Ambulance Billing – A written report was provided and reviewed.

Criminal Justice Coordinating Council Update -

Mr. Albarado advised that the recovery court will be up and running by the end of the month, and they are encouraging referrals. The TAD grant has been submitted and training under the Law Enforcement grant has been started.

Meeting Date/Time – The next meeting of the Public Safety Committee will be Thursday, February 1st at 9:00 am in the Board Room.

Meeting adjourned at 9:55 am

Minutes recorded by Lynn Fitch, County Clerk

**Minutes of the January 8, 2024 meeting of the Sawyer County
Economic Development and UW-Extension Committee
Of the Sawyer County Board of Supervisors
Board Room; Sawyer County**



Voting Committee Members Present:

- ☒ Chair: Tom Duffy
- ☒ VC -- John Righeimer
- ☒ Stacey Hessel
- ☐ Brian Bisonette - virtual
- ☒ Chris Rusk - virtual

Others Present:

Andy Albarado
Lynn Fitch
Sheldon Johnson
Lori Baltrusis
Ann Larsen

Sherry Beckman - virtual
Linda Zillmer - Virtual
Jim Ferguson
Molly Lank-Jones
Adam Lamoreaux

Call to Order – Chair Duffy called the meeting to order at 8:30 am.

Certification of Compliance with the open meeting law was met. Roll Call was taken. Quorum was met.

Meeting Agenda --

Public Comments --

Minutes from previous meeting – A motion was made by Mr. Righeimer to approve the minutes of the December 11, 2023, meeting; second by Ms. Hessel. Motion carried without negative vote.

Sawyer County Agricultural Fair Association Report -

University of Wisconsin-Extension Department Report -

Ms. Baltrusis advised that the support staff member who will be working across county lines has been hired.

Hayward Lakes Visitors & Convention Bureau -

A written report was provided showing the 2023 marketing results of the agency. Ms. Beckman reviewed the highlights; users appear to be engaged in the website pages.

Northwest Regional Planning Commission Report -

Mr. Johnson reported that the semi-annual regional planning commission meeting was held in December; the next session is in June. Currently they are developing an app for the all-hazard mitigation plan. September may be our next Hazardous Waste collection date. The Sand Lake food pantry project is still active serving approximately 850 people. A department staff member is working with a Sawyer County lake management group, applying for grant funds to assist with water milfoil management.

Economic Development Corporation Report -

Mr. Lamoreaux provided a verbal update. The annual meeting was held in December. Sponsorship letters mailed in December included accomplishments. They are working to get business curriculum and financial literacy programs into the Hayward elementary schools; it is in the curriculum approval stage at this time. The NWTC Impact 7 homes project is underway at the property located by the Hayward Area Memorial Hospital. He is applying for a THRIVE grant for a local project that is yet to be determined.

Library Updates -

Ms. Larsen provided a verbal update of programs of the Hayward Library; they are adding additional adult programs this year. Annual reports will be completed this month.

Motorized Trail and Non-Motorized Trail Report -

Ms. LaReau emailed a motorized trail report that was read by Mr. Albarado. ATV trails are open in most area of the county, and organized rides have taken place, boosting the economy. Mr. Duffy provided a verbal report on non-motorized trail activity including snow-making activities in the area. LWC tickets go on sale on January 24th.

Broadband Update -

Mr. Albarado advised that they have not heard back from any grants yet.

LCO Update -

Mr. Rusk advised the LCO medical center build is ongoing.

Historical Society -

Mr. Ferguson reported that the winter hours have now started. The quarterly meeting will host a local author, Patricia Lacey, as speaker.

Meeting Date/Time – The next meeting of the Economic Development and UW-Extension Committee will be Monday, February 5th, at 8:30 am in the Board Room.

Meeting adjourned at 9:14 am

Minutes recorded by Lynn Fitch, County Clerk

Rezone Request STAFF REPORT FOR COUNTY BOARD

Prepared By: Jay Kozlowski, Sawyer County Zoning & Conservation Administrator

File: # RZN 23-005

Applicant:

Hathaway Lodge LLC (Steven Arnold Friendshuh Trust)
PO 432
Savage, MN 55378



Property Location & Legal Description:

Town of Edgewater. Part of Government Lot 4; S20, T38N, R09W; Parcel #008-938-20-5402; 18.9 total acres; Zoned Forestry One (F-1) including approximately 3.47 of Shoreland-Wetland as an overlay district. Site Address: 3389N Green Lake Road.

Request:

Purpose of request is to rezone 4.7 acres of the F-1 underlying zone district to Residential/Recreational One (RR-1). The Shoreland-Wetland (S-W) is not to be affected by the proposed rezone. The proposed rezone to Residential/Recreational One (RR-1) is requested in order to divide the parcel into 3 new lake shore lots on Little Sissabagama Lake with the proposed rezone to RR-1 and 1 new lot consisting of the remaining 14.2 acres of F-1. This would result in conforming zone district lot creations per dimensional requirements.

Summary of Request & Project History:

The applicant is requesting to rezone 4.7 acres of the above described property from F-1 to RR-1. The S/W District overlay is not part of the rezone request and would stay as an overlay. The F-1 zone district requirements would need a minimum of 5 acres and a 300' width requirement. Thus, the zone district change is being requested. With the proposed rezone the applicant would then need to submit for a certified survey map which as part of the preliminary map (attached) would have 3 new lakeshore lots on Little Sissabagama and 1 remaining lot of approximately 14.2 acres which would stay F-1. The lake shore lots would vary with meandering frontage but all to be approximately 133' in a right-angle width and over 483' of depth.

The Town of Edgewater comprehensive plan has 2 different versions of future land use maps. The one version shows this area as "shoreland" or "shoreland residential". Shoreland as defined by the Town of Edgewater comprehensive plan still references the old Lake Classification system which is no long in effect. These Lake Classifications were initially intended to protect environmental sensitive bodies of water. This property is located on Little Sissabagama and an unnamed lake which were "Wilderness" bodies of water which prior to the 2017 Shoreland Zoning Ordinance changes would have required a 300' wide lot of water frontage and a minimum land area of 5 acres.

The Town Comp Plan has a further future land use-no buffer map which shows this area as Forest Residential. Within the no-buffer map (Shoreland Protection Area Removed) the Town identified this area as “forest residential”. Forest residential as defined by the Town of Edgewater Comp Plan further goes on to state that recommended density be 1 dwelling per 20,000 square feet and within the County Zoning Ordinance three residential zoning categories are represented in the town, R-1, RR-1, RR-2, all having the same development standards relating to dimensional (density) requirements

The site conditions in this location will need additional grading permits to ensure erosion control as proposed dwelling locations would be located on slopes in excess on 40% in some locations.

This is the 2nd rezone request for the property. The previous request last year was to rezone the entire 18.9 acres from F-1 to RR-1 with no future development plan. That previous request was approved at the Town and Zoning Committee level but failed final ratification at County Board on a super majority vote in that over 50% of the adjacent property owners filed a petition to protest against the proposed rezone. The proposed rezone request is now only for the 4.7 acres and a preliminary survey map has been submitted.

Zoning Committee Public Hearing Info:

There were 11 additional notification letters sent out to property owners within 300’ of the property, 11 additional comments were returned all in objection.

The Town of Edgewater denied the rezone request on December 12, 2023 with a vote of 2-1

At the Sawyer County Zoning Committee Public Hearing on December 15, 2023 it was recommended for denial of a vote of 4-1 with the findings of fact of:

- 1 It would not be detrimental to ecology, wild life, wetlands or shorelands.
- 2 It would not create an air quality, water supply, or pollution problem.
- 3 It would not create topographical problems such as run off, drainage, erosion, flooding, or vegetative cover removal.



RECEIVED
OCT 16 2023

SAWYER COUNTY
ZONING ADMINISTRATION

Rezone Application #23-005
Sawyer County

Town of Edgewater

Return Original

To: Sawyer County Zoning and Conservation
10610 Main Street, Suite 49
Hayward, WI 54843

Phone: 715-634-8288

E-mail: Kathy.marks@sawyercountygov.org

Owner: HATHAWAY LODGE LLC
Steven Arnold Friendshuh Trust

Address: PO Box 432 Savage MN 55378

Phone: 612 845-1761 Email: mlattery@gmail.com

Legacy PIN #008-938-20-5402 Acreage: 4.70 Acres out of 18 total acres

Change from District Forestry One (F-1) to Residential/Recreational One (RR-1)

Property Description: Part Govt Lot 4, S20, T38N, R09W. Proposed rezone would consist of approximately 4.70 acres, 204,898 sq. ft. with 569 ft. of shoreland on Little Sissabagama Lake. The total said parcel owned by applicant is approximately 18 acres and the approximately 13.30 acres would remain in Forestry One (F-1).

Purpose of Request: To subdivide the lakeshore parcel with 568 ft. of shoreline into proposed 3 lake lots. The lots would be approx. 287 ft. of shoreline, 136 ft. of shoreline, 146 ft. shoreline. This 4.70 acre piece of property as no value as a Forestry One (F-1) parcel. (See attached letter from a forester).

Margaret Lattery, Trustee Margaret Lattery, Trustee

***Please Print & Sign (Property Owner)**

The above hereby make application for a rezone. The above certify that the listed information and intentions are true and correct. The above person(s) hereby give permission for access to the property for onsite inspection by Municipal Officials.

Name, Address, Phone & Email of Agent (Print & Sign)

Margaret Lattery 15120 Zinnon Ct Savage, MN 55378

Margaret Lattery, Trustee

Phone: 612 845-1761 Email: mlattery@gmail.com

Office Information: **Fee: \$500.00**
Rev. 1/2022

Date of Public Hearing December 15, 2023

Real Estate Sawyer County Property Listing

Today's Date: 7/10/2023

Property Status: Current

Created On: 2/6/2007 7:55:16 AM

 Description Updated: 10/9/2006

Tax ID:	9231
PIN:	57-008-2-38-09-20-5 05-004-000020
Legacy PIN:	008938205402
Map ID:	:4.2
Municipality:	(008) TOWN OF EDGEWATER
STR:	S20 T38N R09W
Description:	PRT GOVT LOT 4
Recorded Acres:	18.900
Calculated Acres:	18.209
Lottery Claims:	0
First Dollar:	Yes
Waterbody:	Little Sissabagama Lake Unnamed Lake
Zoning:	(F-1) Forestry One
ESN:	459

 Tax Districts Updated: 2/6/2007

1	State of Wisconsin
57	Sawyer County
008	Town of Edgewater
650441	Birchwood School District
001700	Technical College

 Recorded Documents Updated: 8/30/2021

WARRANTY DEED	
Date Recorded: 8/27/2021	434300
WARRANTY DEED	
Date Recorded: 7/7/2006	340064

 Ownership Updated: 8/30/2021

HATHAWAY LODGE LLC	STONE LAKE WI
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Billing Address:	Mailing Address:
HATHAWAY LODGE LLC	HATHAWAY LODGE LLC
PO BOX 161	PO BOX 161
STONE LAKE WI 54876	STONE LAKE WI 54876

 Site Address * indicates Private Road	
3389N GREEN LAKE RD	STONE LAKE 54876

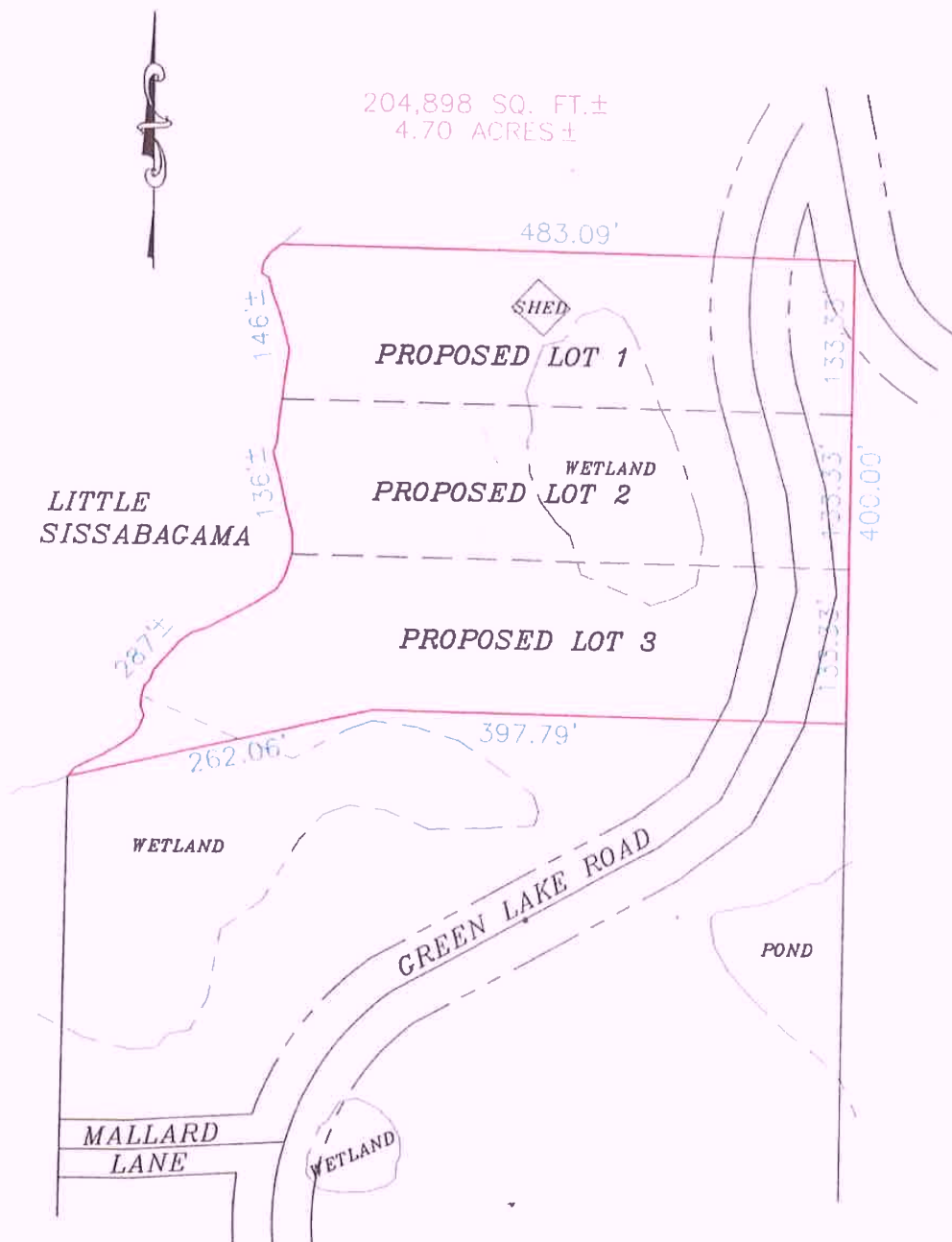
 Property Assessment Updated: 6/28/2021

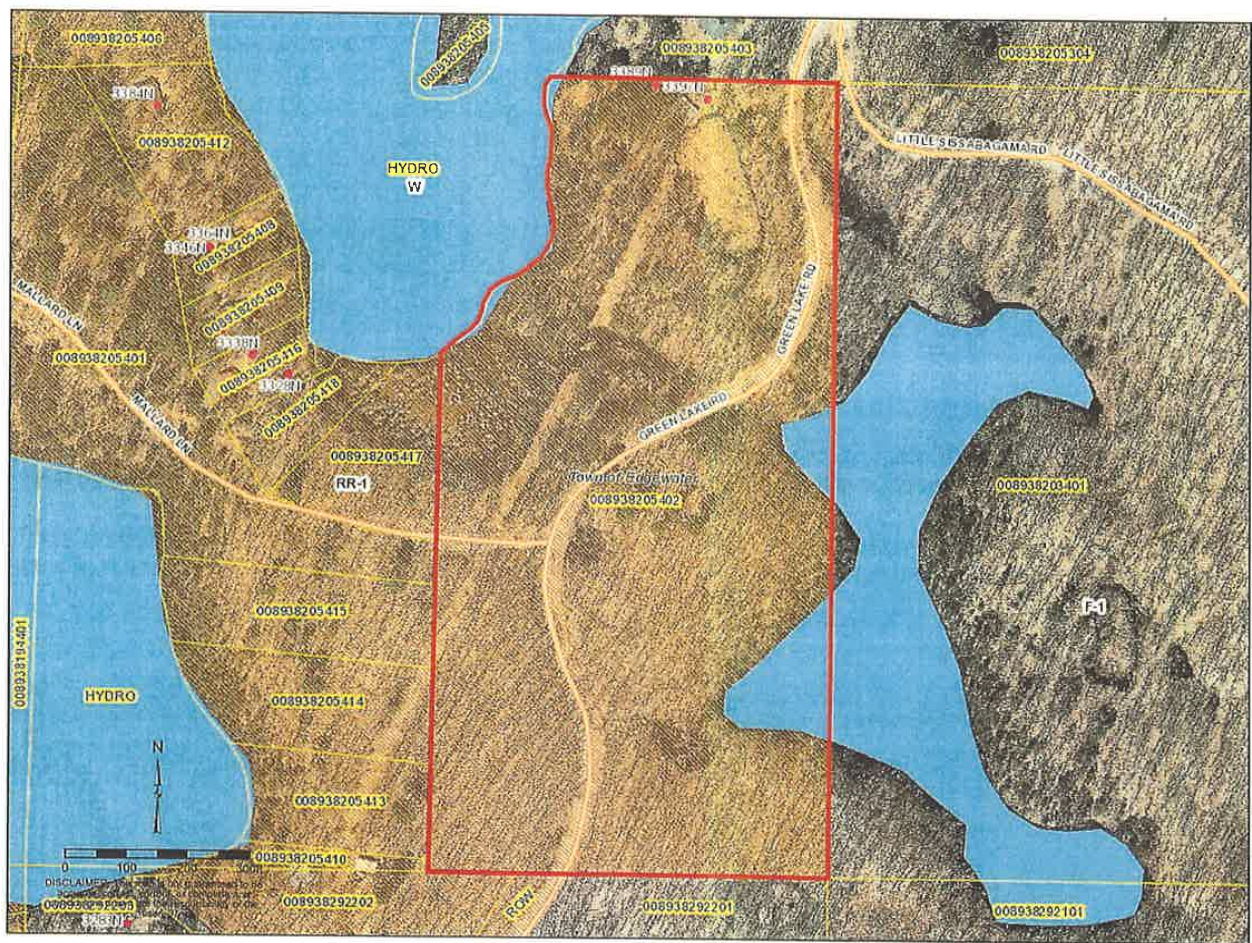
2023 Assessment Detail			
Code	Acres	Land	Imp.
G1-RESIDENTIAL	1.900	274,500	1,100
G5-UNDEVELOPED	2.000	400	0
G6-PRODUCTIVE FOREST	15.000	24,000	0

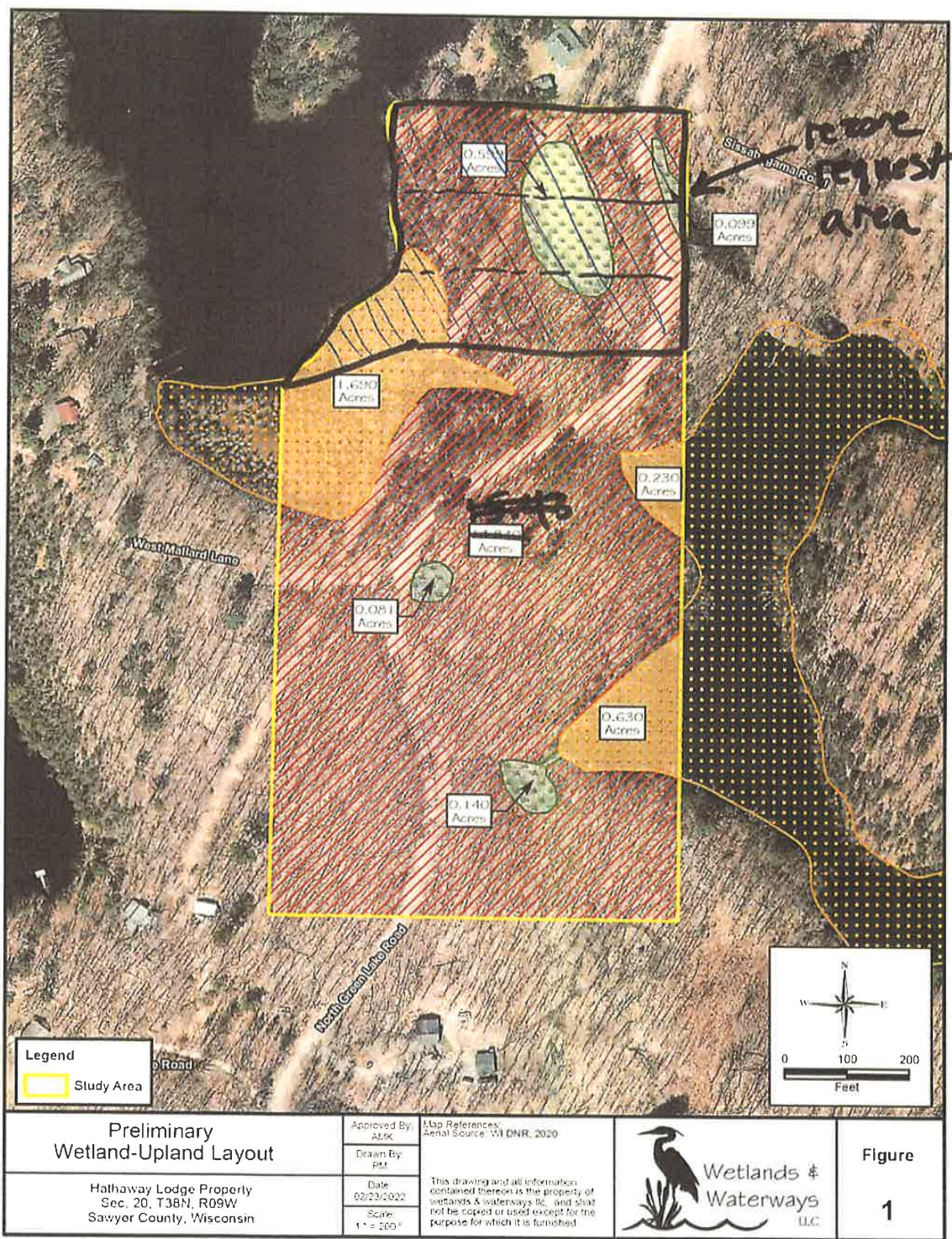
2-Year Comparison	2022	2023	Change
Land:	298,900	298,900	0.0%
Improved:	1,100	1,100	0.0%
Total:	300,000	300,000	0.0%

 Property History

N/A

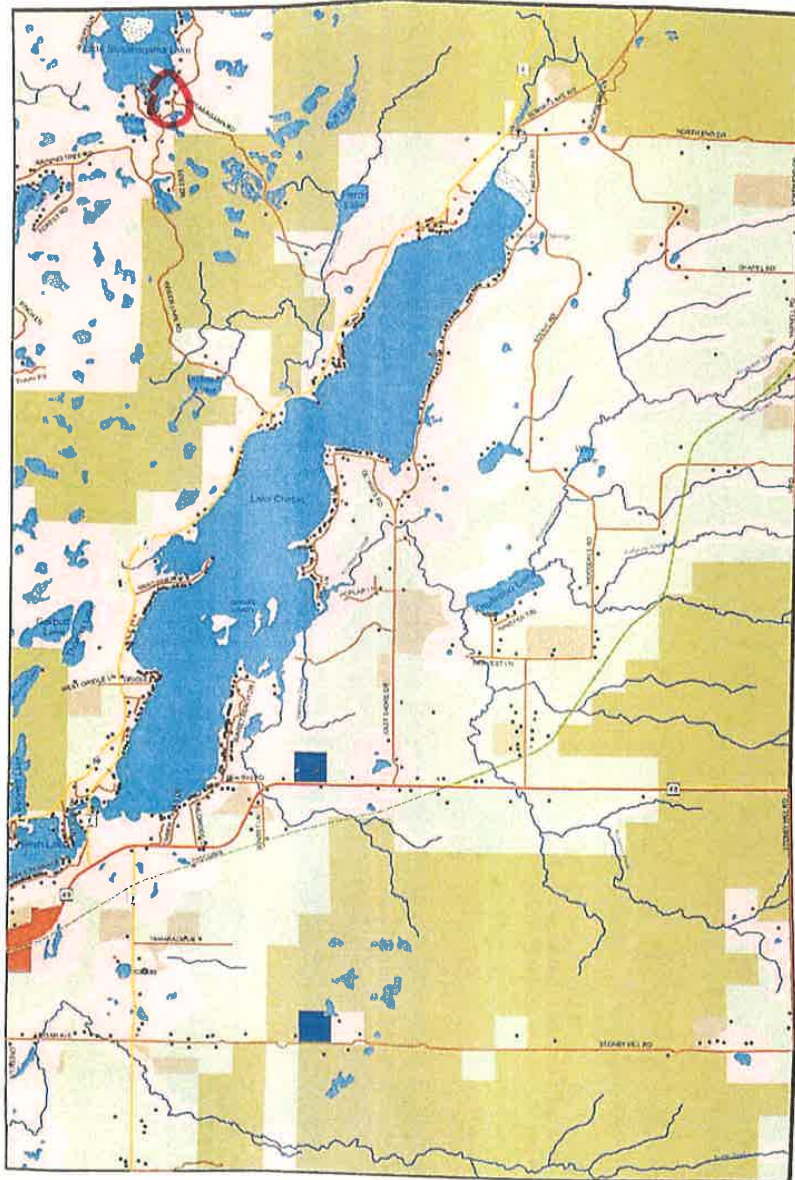






3.469 acres

Town of Edgewater, Future Land Use Map 44



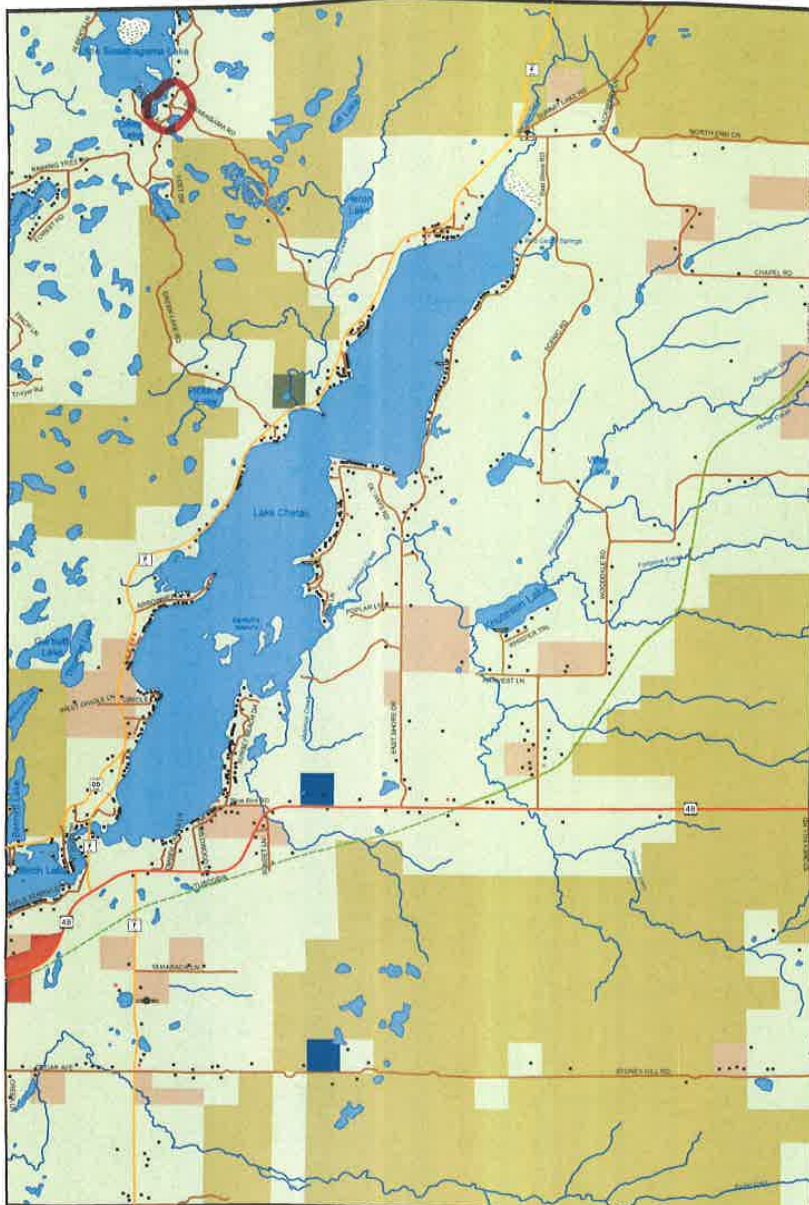
	Agriculture
	Commercial
	Conservation Preserve
	Forest Residential
	Forestry
	Governmental/Institutional
	Park & Recreational
	Shoreland



Source:
Sawyer County,
Land Records Department,
and State of Wisconsin DNR.

Note:
Structure Database May 24, 2004
and last updated January 10, 2005
by Town Planning Committee.

Town of Edgewater, Future Land Use Map 8.5



0 0.5 1.0 1.2
Miles



	Agriculture
	Commercial
	Conservation Preserve
	Forest Residential
	Forestry
	Governmental/Institutional
	Park & Recreational



Source:
Sawyer County,
Land Records Department,
and State of Wisconsin DNR.

Note:
Structure Database May 24, 2004
and last updated January 10, 2005
by Town Planning Committee.

**SAWYER COUNTY BOARD OF SUPERVISORS
RESOLUTION NO. _____**

Case #23-005, Steven Arnold Friendshuh Trust

RESOLUTION TO AMEND SAWYER COUNTY OFFICIAL ZONING MAP

WHEREAS, Wisconsin law permits Sawyer County (the "County") to adopt certain zoning ordinances and amend its existing zoning ordinances, including amendments to the County's official zoning map;

WHEREAS, the owner of real property located at Part of Government Lot 4; S20, T38N, R09W; Parcel #008-938-20-5402; Tax ID# 9231; 18.90 total acres, Zoned Forestry One (F-1. (the property). And as more fully described as set forth in Exhibit A, which is attached hereto and incorporated herein, requested a rezoning of the Property's zoning designation from Forestry One (F-1) to Residential/Recreational One (RR-1) (the "Zoning Designation Amendment");

WHEREAS, the Sawyer County Zoning Committee (the "Zoning Committee"), at its meeting on December 15, 2023, reviewed the proposed Zoning Designation Amendment for the Property;

WHEREAS, the Zoning Committee voted to recommend approval ~~denial~~ of the proposed Zoning Designation Amendment to the Sawyer County Board of Supervisors ("County Board"); as determined by findings of Fact included as Exhibit B.

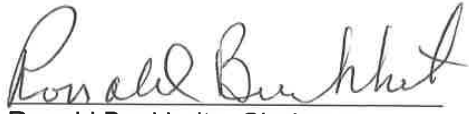
WHEREAS, the County Board determined, at its meeting on January 18, 2023, that adopting the proposed Zoning Designation Amendment for the Property is warranted to protect the health, welfare and safety of its citizens.

NOW, THEREFORE BE IT RESOLVED, by the Sawyer County Board of Supervisors approves the following:

Amendment to Official Zoning Map. The Property's zoning designation shall be amended to RR-1 Residential/Recreational One.

Additional Actions. The Sawyer County Department of Zoning and Conservation Administrator (or his/her designee) shall take all necessary steps to ensure that the amendment adopted herein is completed.

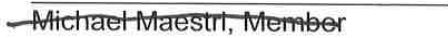
This Resolution is recommended for adoption by the Sawyer County Board of Supervisors at its meeting on January 18, 2024 by this Sawyer County Zoning Committee on this December 15, 2023.


Ronald Buckholtz, Chairman


Stacey Hessel, Vice Chairman


Tweed Shuman, Member


Kay Wilson, Member


~~Michael Maestri, Member~~


John Righeimer, Alternate Member

This Resolution is hereby adopted by the Sawyer County Board of Supervisors this 18th day of January, 2024.


Tweed Shuman,
Sawyer County Board of Supervisors,
Chairman


Lynn Fitch,
County Clerk

EXHIBIT A

Property Description

Case #RZN 23-005

Owner: Steven Arnold Friendshuh Trust

Property Description: Part of Government Lot 4; S20, T38N, R09W; Parcel #008-938-20-5402; Tax ID# 9231; 18.90 total acres, Zoned Forestry One (F-1).



Rezone Request STAFF REPORT FOR COUNTY BOARD

Prepared By: Jay Kozlowski, Sawyer County Zoning & Conservation Administrator

File: # RZN 23-013

Applicant:

Mark Lewis – Cedar Falls Building Systems INC
5455 Freitag Drive
Menomonie, WI 54751

Agent:

Matt Albrecht/Gary Nathan – Woodland Development Realty

Property Location & Legal Description:

Town of Hayward. Part of the SE $\frac{1}{4}$ of the SW $\frac{1}{4}$; S28, T41N, R08W; Parcel #010-841-28-3403; Tax ID#11471; Zoned Commercial One (C-1); 5.03 total acres. Site Address: 13700W County Hwy B.

Request: Rezone entire 5.03 acres from Commercial-One (C-1) to Industrial-One (I-1). As per the applicant's/agent's statement, "this would be for the purposes of manufacturing Park Model Trailers and golf cart repair in an existing building located on the property." A new owner of the property is anticipated with approval of the rezone.

Summary of Request & Project History:

The applicant is requesting to rezone 5.03 acres of C-1 to I-1 (see attached map of parcel). The proposed rezone would result in conforming zone district dimensional requirements. The purpose of this request would then be to have a permitted use within the Industrial-one zone district for "manufacturing". The Industrial Zone District is the only zone district that allows for manufacturing. The golf cart repair aspect would also be a permitted use within the I-1 district.

Additional Information/details:

See attached additional maps included in this packet. This property was rezoned in 2020 from A-1 to C-1. There is a larger block of commercial land in this area along the Hwy B and Hwy K corridor. Also the LCO Casino is just south of this property along Hwy B. The future land use map for the Town of Hayward shows this area as Ruraltrans or Rural Transitional (RT). RT, as defined by the Town of Hayward comprehensive plan, is to identify certain lands in proximity to developed areas, to be preserved mainly forestry, and open spaces uses until such time as more intensive development may be appropriate. Areas within the RT classification shall be transitioned and new development shall be limited in accordance with all Town Policies including the Highway



Corridor District. Appropriate Sawyer County base zoning districts within the RT future land use do not include C-1 but the Town does not require an amendment to the future land use map if the Town determines that the new classification is appropriate for more intensive development.

There is no other Industrial Zone Districts within this immediate vicinity. This may be viewed as spot zoning, but spot zoning is not necessarily illegal because such zoning is not necessarily inconsistent with the purposes for which zoning ordinances can be passed. However, rezoning should be consistent with long-range planning and based upon considerations which affect the whole community. Therefore, spot zoning should only be indulged where it is in the public interest and not solely for the benefit of the property owner requesting the rezoning. This area does contain a considerable amount of Commercial Development and Commercial Facilities. The anticipated use would be more so considered a light-industrial / commercial use but the Zoning Ordinance would only allow the “manufacturing” type of use within the Industrial-One Zone District. The owner has agreed to have a covenant recorded that would act as a deed restriction that the use of the property be only for “assembly of materials and repair of motorized conveyances. This covenant can only be changes, modified, or removed with the Town of Hayward Board of Supervisor’s approval.” This however, can not be conditioned as part of a rezone ratification.

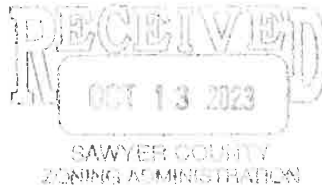
Zoning Committee Public Hearing Info:

There were 4 additional notification letters sent out to property owners within 300’ of the property, 0 additional comments were returned.

The Town of Hayward approved the rezone request on December 12, 2023 with a vote of 2-0 with a requirement that the covenants is recorded after potential approval of the rezone.

At the Sawyer County Zoning Committee Public Hearing on December 15, 2023 it was recommended for approval of a vote of 5-0 with the finding of facts:

- 1 It would not be significantly damaging to the rights of others or property values
- 2 It would not be detrimental to ecology, wild life, wetlands or shorelands.
- 3 It would not create an air quality, water supply, or pollution problem.
- 4 It would not create topographical problems such as run off, drainage, erosion, flooding, or vegetative cover removal.
- 5 It would not create traffic or highway access problems.
- 6 It would not destroy prime agricultural lands.
- 7 It would not create an objectionable view.
- 8 It would be consistent with the Town and/or County Comprehensive Plan
- 9 It would be compatible with the surrounding uses and the area



Rezone Application # 23-013
Town of Hayward
Sawyer County

Return Original

To: Sawyer County Zoning and Conservation
10610 Main Street, Suite 49
Hayward, WI 54843

Phone: 715-634-8288
E-mail: Kathy.marks@sawyercountygov.org

Owner: Mark Lewis - Cedar Falls Bldg Systems, Inc
Address: 5455 Freitag Drive Menomonie, WI 54751
Phone: 715-308-0949 Email: mark@cfsbi.com

Legacy PIN # 010841283403 Tax ID 11471 Acreage: 5.030

Change from District C-1 to Industrial-one

Property Description: 13700 County Hwy B - (010) TOWN OF HAYWARD STR: S28 T41N R08W Description: PRT SESW

Purpose of

Request: Rezone to Industrial for the purpose of manufacturing Park Models and repair of golf carts

Authenticate
Mark Lewis 10/13/23 Mark Lewis - Cedar Falls Building Systems, Inc

***Please Print & Sign (Property Owner)**

The above hereby make application for a rezone. The above certify that the listed information and intentions are true and correct. The above person(s) hereby give permission for access to the property for onsite inspection by Municipal Officials.

Name, Address, Phone & Email of Agent:

Matt Albrecht/Gary Nathan - Woodland Dev. Realty
715-634-2110 15663 Railroad St - Hayward, WI 54843

Phone 715-634-2110 Email: mattalbrechtwoodland@gmail.com; GaryNathan@gmail.com

Fee \$500.00
1/22

Date of Public Hearing Dec 15, 2023

 Description Updated: 7/14/2022

Tax ID: 11471
PIN: 57-010-2-41-08-28-3 04-000-000030
 Legacy PIN: 010841283403
Map ID: .12.3
Municipality: (010) TOWN OF HAYWARD
STR: S28 T41N R08W
Description: PRT SESW
Recorded Acres: 5.030
Lottery Claims: 0
First Dollar: No
Zoning: (C-1) Commercial One
ESN: 444

 Tax Districts Updated: 2/6/2007

1 State of Wisconsin
 57 Sawyer County
 010 Town of Hayward
 572478 Hayward Community School District
 001700 Technical College

 Recorded Documents Updated: 11/7/2019

 **WARRANTY DEED**
 Date Recorded: 5/25/2023 [444653](#)
 **QUIT CLAIM DEED**
 Date Recorded: 4/1/2021 [430930](#)
 **WARRANTY DEED**
 Date Recorded: 7/17/2020 [425107](#)
 **WARRANTY DEED**
 Date Recorded: 10/12/2018 [414849](#)
 **QUIT CLAIM DEED**
 Date Recorded: 4/29/2016 [400807](#)
 **PERSONAL REPRESENTATIVES DEED**
 Date Recorded: 3/3/2015 [394563](#)
 **DOMICILIARY LETTER**
 Date Recorded: 3/3/2015 [394562](#)
 **SUMMARY ASSIGNMENT-PROBATE**
 Date Recorded: 3/13/1998 [266396](#)

 Ownership Updated: 6/12/2023

CEDAR FALLS BUILDING SYSTEMS INC MENOMONIE WI

Billing Address: CEDAR FALLS BUILDING SYSTEMS INC
 5455 FREITAG DR
 MENOMONIE WI 54751
Mailing Address: CEDAR FALLS BUILDING SYSTEMS INC
 5455 FREITAG DR
 MENOMONIE WI 54751

 **Site Address** * indicates Private Road
 13700W COUNTY HWY B HAYWARD 54843

 Property Assessment Updated: 11/9/2015

2023 Assessment Detail

Code	Acres	Land	Imp.
G1-RESIDENTIAL	5.030	26,600	0

2-Year Comparison	2022	2023	Change
Land:	26,600	26,600	0.0%
Improved:	0	0	0.0%
Total:	26,600	26,600	0.0%

 Property History

N/A

17.7 I-1: Industrial One District

This district is intended to provide for manufacturing and industrial operations which, on the basis of actual physical and operational characteristics, would not be detrimental to surrounding areas by reason of smoke, noise, dust, odor, traffic, physical appearance, or industries requiring outdoor storage for raw materials and/or finished products may be required to provide a screen or fence in accordance with the provisions of Section 7.0.

A) Permitted Uses

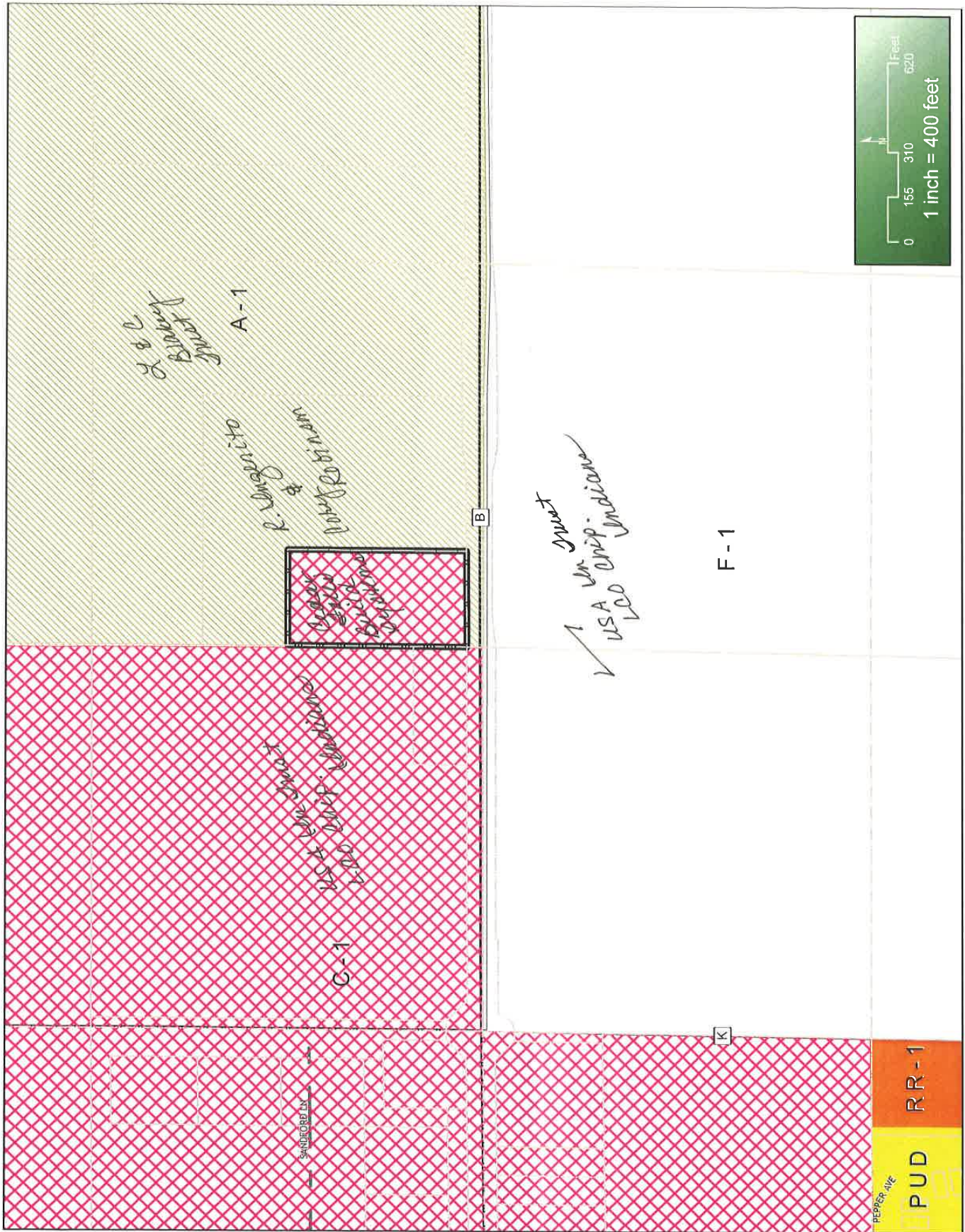
- 1) Metal and Wood Assembly, fabrication, and manufacturing
- 2) Electronics assembly, fabrication and manufacturing
- 3) Clothing manufacturing
- 4) Warehousing, storage and distribution facilities connected with permitted uses
- 5) Welding shops
- 6) Auto body shops, including auto repair
- 7) Municipal use
- 8) Emergency service facility
- 9) Public utility and/or structures
- 10) Crematoriums
- 11) Accessory uses clearly incidental to a permitted use

B) Uses Authorized by Conditional Use

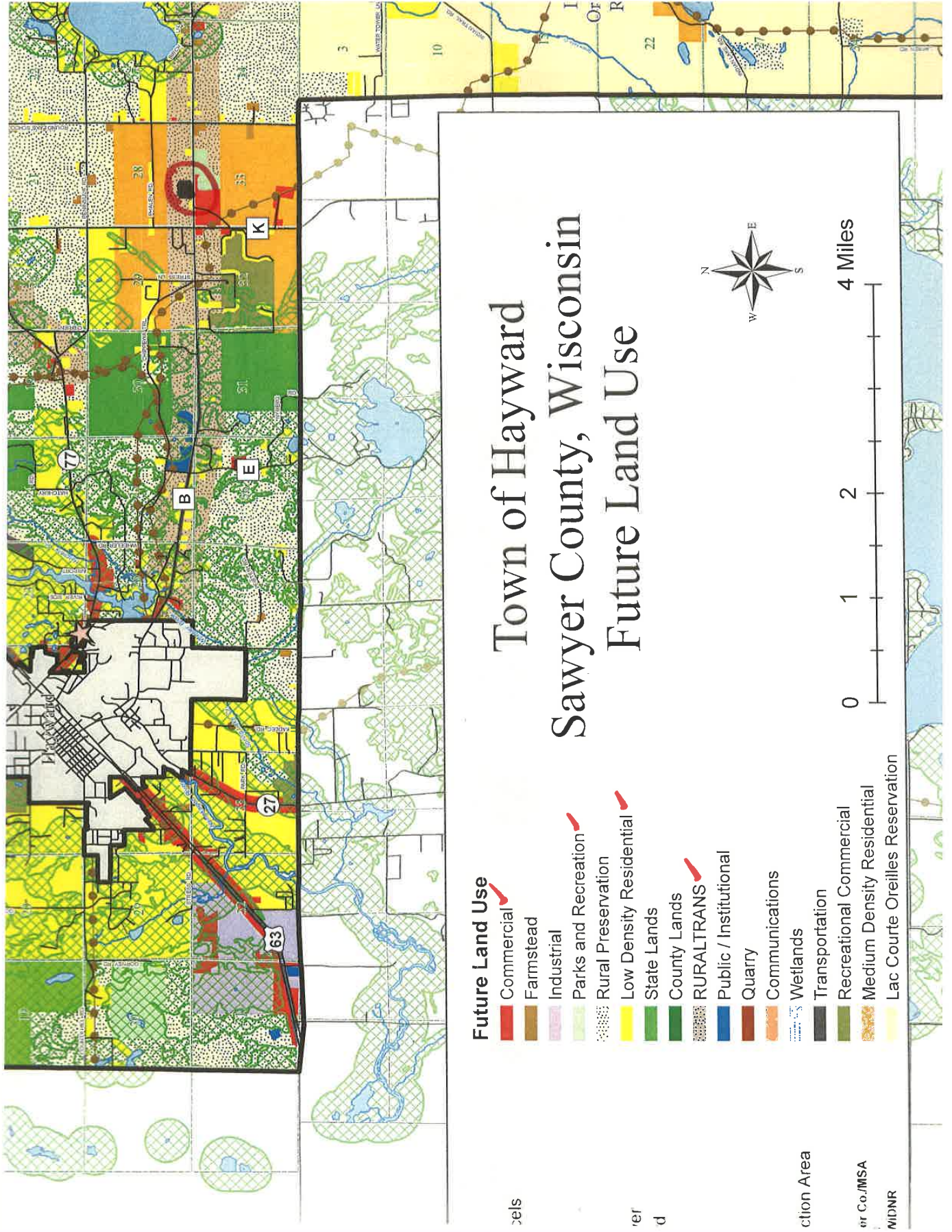
- 1) Salvage yards, subject to the provisions of Section 6.3.
- 2) Non-metallic mineral and mineral fuel exploration; non-metallic mineral and mineral fuel prospecting; non-metallic mineral and mineral fuel operation; and non-metallic mineral and mineral fuel reclamation, subject to Section 6.2.
- 3) The location, operation, and maintenance of municipal sanitary landfills, solid waste disposal sites, sewage disposal plants; and privately owned domestic sewage treatment works; and necessary appurtenant equipment/structures subject to the provisions of the Wisconsin Administrative Code.
- 4) Commercial bulk storage of gasoline, propane, chemicals, and other materials of an explosive nature.
- 5) Storage and/or disposal of toxic and hazardous materials.
- 6) Chemical manufacturing
- 7) Foundries
- 8) Food processing
- 9) Fertilizer processing
- 10) Tool and die manufacturing
- 11) Redi-mix concrete and gravel production

Any other industrial use not listed in the above sections or any industrial use which is determined to be objectionable by the Zoning Committee on the basis of its potential of detrimental or harmful effects to the surrounding area or public, may be permitted only upon the issuance of a conditional use whereby the zoning committee may set performance standards, pollution standards, aesthetic controls, and dimensional and









**SAWYER COUNTY BOARD OF SUPERVISORS
RESOLUTION NO. _____**

Case #23-013 Owner Name: Cedar Falls Building Systems Inc.

RESOLUTION TO AMEND SAWYER COUNTY OFFICIAL ZONING MAP

WHEREAS, Wisconsin law permits Sawyer County (the "County") to adopt certain zoning ordinances and amend its existing zoning ordinances, including amendments to the County's official zoning map;

WHEREAS, the owner of real property located at Part of the SE ¼ of the SW ¼; S28, T41N, R08W; Parcel #010-841-28-3403; Tax ID#11471; Zoned Commercial One (C-1); 5.03 total acres (the "Property"), and as more fully described as set forth in Exhibit A, which is attached hereto and incorporated herein, requested a rezoning of the Property's zoning designation from Commercial One (C-1) to Industrial One (I-1) (the "Zoning Designation Amendment");

WHEREAS, the Sawyer County Zoning Committee (the "Zoning Committee"), at its meeting on December 15, 2023, reviewed the proposed Zoning Designation Amendment for the Property;

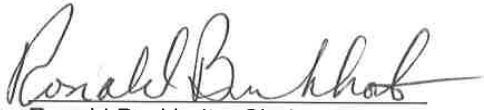
WHEREAS, the Zoning Committee voted to recommend approval/denial of the proposed Zoning Designation Amendment to the Sawyer County Board of Supervisors ("County Board"); as determined by findings of Fact included as Exhibit B.

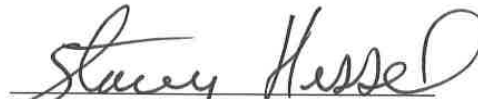
WHEREAS, the County Board determined, at its meeting on January 18, 2024, that adopting the proposed Zoning Designation Amendment for the Property is warranted to protect the health, welfare and safety of its citizens.

NOW, THEREFORE BE IT RESOLVED, by the Sawyer County Board of Supervisors approves the following:

1. Amendment to Official Zoning Map. The Property's zoning designation shall be amended to Industrial One (I-1).
2. Additional Actions. The Sawyer County Department of Zoning and Conservation Administrator (or his/her designee) shall take all necessary steps to ensure that the amendment adopted herein is completed.

This Resolution is recommended for adoption by the Sawyer County Board of Supervisors at its meeting on January 18, 2024 by this Sawyer County Zoning Committee on this December 15, 2023.


Ronald Buckholtz, Chairman


Stacey Hessel, Vice Chairman


Tweed Shuman, Member

Michael Maestri, Member


Kay Wilson, Member


John Righeimer, Alternate Member

This Resolution is hereby adopted by the Sawyer County Board of Supervisors this 18th day of January, 2024.

Tweed Shuman,
Sawyer County Board of Supervisors Chairman

Lynn Fitch,
County Clerk

EXHIBIT A

Property Description

Case # RZN 23-013

Owner: Cedar Falls Building Systems Inc.

Property Description: Part of the SE ¼ of the SW ¼; S28, T41N, R08W; Parcel #010-841-28-3403; Tax ID#11471; Zoned Commercial One (C-1); 5.03 total acres

**Minutes of the January 4, 2024 meeting of the Sawyer County
Public Safety Committee
Of the Sawyer County Board of Supervisors
Assembly Room; Sawyer County**



Voting Committee Members Present:

- ☒ Chair: Ron Buckholtz
- ☒ Vice Chair: Ed Peters - virtual
- ☒ Marc Helwig - virtual
- ☒ Jason Weaver @ 9:05 am virtual
- ☒ Marshal Savitski

Others Present:

Andy Albarado
Lynn Fitch
John Yackel – left @ 9:45 am
Brandon Blicharz
Mike Woller
Doug Mrotek
Nicole Ripczinski
Monica Isham @ 9:07 am to 9:38 am; returned 9:47 am

John Froemel - Virtual
Greg Ripczinski
Ana Amparo
Marge Kelsey
Stacey Hessel
Linda Zillmer
Joe Sajdero

Call to Order – Chair Ron Buckholtz called the meeting to order at 9:00 am. Roll Call taken. Quorum was met.

Certification of Compliance with the open meeting law was met.

Meeting Agenda

Public Comment – Linda Zillmer

Minutes from the previous meeting dated: December 7, 2023 and December 19, 2023

Motion to approve made by: Mr. Savitski Second by: Mr. Peters

Motion carried without negative vote.

Circuit Court --

Judge's Report – Judge Yackel advised that the court staff are going to conduct a mock court exercise for the drug court. They hope to hold the first actual drug court by the end of the month.

Courthouse Remodel Update – Mr. Albarado advised that the floor repair should be completed this month and the HVAC repair should be done this week.

Clerk of Court's Office Reports -

A written report was provided. The listing of type of new jury trial cases filed for January was included along with the revenue generated from debt collection, tax intercept and wage income assignment. They continue to try to fill the part-time position.

Sheriff's Department Report –

Patrol Report – A written report was provided. Deputy Paige Woller has graduated from the NWTC LEO Academy and has started Patrol Field Training. Sheriff Mrotek advised that K-9 Oscar is being retired and a new K-9 will begin training soon.

Jail Report – A written report was provided. The current unemployment rate is 67%, and the total population was at 71. There are currently 5 individuals on electronic monitoring and 1 working Huber privileges. Chief Sajdero reviewed the highlights.

Communication Systems Specialist Report – Mr. Albarado advised that they have not renewed the contract with the former Communication Systems Specialist and have chosen a replacement service; they have switched services.

Code Enforcement Specialist – A written report was provided and reviewed by Mr. Blicharz. The Kennel Attendant Position was filled last month, as Ms. Chapman accepted the position. Revenue licensing in November was expectedly low due to timing of new licenses being offered, and admissions were also down for November and December. Call volume was also down. The 2024 licensing sales began December 1st. The animal ordinance will be presented next month.

Out-of-County Car Use Update -

Public comments from Jeremy Anderson, Charlie Logan, Ian Hall, Casey Culhane, Dennis Nelson, Kevin Hagman, Stacey Hessel. A motion was made by Mr. Savitski to allow the out-of-county deputies to take squads home within 25 miles with no charge; second by Mr. Helwig. This would have a fiscal impact of approximately \$40,000 to the budget. This item is on the Administration Committee as well. A roll call vote was taken and passed 5-0.

Emergency Management --

A written report was provided. Birkebeiner meetings & tabletops are taking place in preparation for the 50th Anniversary. Ms. Ripczynski attended several trainings for the department.

Communication Center Report – A written report was provided.

Child Support Department Report --

A written report was provided, listing 1,105 open cases. Total November current support due was \$253,138.61 and total support collected was \$182,605.90.

Emergency Services --

A written report was provided listing calls by township; reviewed by Mr. Froemel. The Hayward High School EMR course completed Dec 22 with 8 graduating to go on and challenge the NREMT cognitive exam. Training events for staff are planned.

Ambulance Report and Ambulance Billing – A written report was provided and reviewed.

Criminal Justice Coordinating Council Update -

Mr. Albarado advised that the recovery court will be up and running by the end of the month, and they are encouraging referrals. The TAD grant has been submitted and training under the Law Enforcement grant has been started.

Meeting Date/Time – The next meeting of the Public Safety Committee will be Thursday, February 1st at 9:00 am in the Board Room.

Meeting adjourned at 9:55 am

Minutes recorded by Lynn Fitch, County Clerk

**Minutes of the January 10, 2024 meeting of the Sawyer County
Public Works Committee
Of the Sawyer County Board of Supervisors
Board Room; Sawyer County**



Voting Committee Members Present:

- ☒ Chair: Ron Kinsley
- ☒ Marc Helwig
- ☒ Ed Peters– Vice Chair
- ☒ Chris Rusk - virtual
- ☒ Brian Bisonette

Others Present:

Andy Albarado
John Pinnow
Lynn Fitch
Derek Leslie
Linda Zillmer virtual

Others Present:

Call to Order – Chair Ron Kinsley called the meeting to order at 6:30 pm.

Certification of Compliance with the open meeting law was met. Roll Call was taken; quorum was met.

Meeting Agenda –

Public Comments – Nancy Schryer, Linda Zillmer

Minutes from the previous meeting dated: December 13, 2023

Motion to approve made by: Mr. Peters Second by: Mr. Helwig
Motion carried without negative vote.

Consideration of Mail-in Correspondence Procedure -

Mr. Albarado advised that whoever receives such communication, they forward it to the department head most capable of handling the correspondence to see if they can respond. When it is a student project, the department head may contact the class to see if a visit to the class is appropriate.

Maintenance Department Report -

A written report was provided highlighting project and call activity. The HVAC system in the new addition is still experiencing problems; all fleet vehicles for 2024 have been ordered. To have heated sand available for the runway, we had to make room in the maintenance garage to build a sand bin. We also constructed a sand bin behind the maintenance garage to store enough sand to last through a normal winter.

Sawyer County Airport Report -

A written report was provided and reviewed. Barnum Gate Service came to the facility to service the four gates this week. The Master Plan website is up to date on progress thus far. Our first Public Involvement meeting is scheduled for 5:30pm in the Board room on Tuesday, March 5th. Mr. Albardo addressed the next steps of the process of the Master Plan where they will begin gathering public and user input. An additional public meeting will be held later this spring. The MP consultants will meet with the newspaper to develop an article on the process, as well. The public meetings will be noticed in the paper and mailers will go out via USPS with information.

Highway Commissioner's Report -

A written report was provided. Crews have been patching holes, fixing signs and performing winter storm cleanup. There is currently a vacancy for a driver/operator in the Radisson and Hayward shop, and interviews were conducted for summer help. The year was finished at ~\$800,000 in 2023. Meetings on the potential roundabout at Hwy K/B continue; LCO may apply for grant funding to help cover the county's portion of the 50% requirement. Our contractor is not doing any future bridge inspections so interviews with new contractors will begin.

Holiday Hours – Mr. Albarado advised that some employees are voiced concern regarding the hour differentiation during holiday pay periods since they work 10-hour days whereas holidays are paid at 8 hours. A couple different options have been created and presented to staff. They have chosen the option of taking vacation time to fill out

their full 40-hour work schedule or opt to not use it, thus not have a full 40-hour pay period instead of being required to fill out their 40 hours with vacation time. A motion was made by Mr. Peters to accept the option to voluntarily use vacation/comp time to complete a 40-hour week during a holiday or choose not to and thus not fill out their 40 hours; second by Mr. Bisonette. Motion carried without negative vote.

Out-of-County Highway Dept. Vehicles Review – Mr. Albarado advised that there has been recent discussion regarding the possibility of allowing out-of-county staff in the Sheriff's Department and Highway Department to take home County vehicles if they live outside of Sawyer County boundaries. Current policy manual prohibits this option. A motion was made by Mr. Helwig to allow Highway Department staff to take County vehicles home to residences outside of County boundaries up to 25 miles and on a case-by-case basis in the future; second by Mr. Peters. Motion carries without negative vote.

Courtroom Remodeling Update -

Dedication and Ribbon Cutting – A ribbon cutting and dedication ceremony will be scheduled for a future date this May. A plaque will also be placed in the new foyer. Several punch list items are still being worked on.

Future Agenda Items – Resolution to allow County Hwy work done for Towns; March 5th Master Plan Update

Correspondence, reports from conferences and meetings -

Adjournment – 7:25 pm

Next Meeting: February 7, 2023 **Time:** 6:30 pm **Location:** Board Room
Minutes recorded by Lynn Fitch, County Clerk

**Minutes of the January 10, 2024 meeting of the Sawyer County
Land, Water & Forest Resources Committee
Of the Sawyer County Board of Supervisors
Board Room; Sawyer County**



Voting Committee Members (X) Present:

- ☒ Chair: **Ed Peters**
- ☒ Vice Chair – Marc Helwig - virtual
- ☒ Kay Wilson
- ☒ Brian Bisonette – virtual
- ☐ Jason Weaver
- ☐

Others Present:

Lynn Fitch
Jay Kozlowski
Cathy LaReau
Brody Fischer
Greg Peterson
Tweed Shuman @ 8:46 am
Andy Albarado

Call to Order – Chair Ed Peters called the meeting to order at 8:30 am.

Certification of Compliance with the open meeting law was met. Roll Call was taken; a quorum was met.

Meeting Agenda –

Public Comments –

Minutes from the previous meeting dated: December 13, 2023

Motion to approve made by: Ms. Wilson Second by: Mr. Bisonette
Motion carried without negative vote.

Register of Deeds Update -

A written report was provided detailing counter activity. The office ended 2023 with county share of transfer fees being at 181%, roughly 60,000 over budgeted amount. Register of Deed fees were at 104%, roughly 4,200 over revenue.

Events - None

Land Records and County Surveyor Department Report -

Surveyor's Report – A written report was provided detailing surveying activity; six certified survey maps were reviewed in December 2023.

Real Property Lister Report – A written report was provided. All tax bills have been printed and were distributed to municipalities by Friday, December 15th, and the tax roll copies were submitted to DOR. They are working with the assessors to make a smooth transition away from Personal Property using the new Building, Fixtures, and/or Improvements Document.

Sawyer County Forestry Department -

Recreational Trails Report – Ms. LaReau advised that the lakes are not yet completely frozen; they are working with LCO to add their ATV trails to their Alliance maintenance contract.

County Forestry – A written report was provided and reviewed by Mr. Peterson. They continued with a high level of timber sales and value of uncut/unfiled is \$4M+. There is a fair amount activity carrying over into 2024. Plots have been entered in the carbon tax credit project.

2024 County Forestry Department Annual Work Plan – A written report was provided to give direction and meaning to the proposed County Forest Comprehensive Land Use Plan and emphasizes the current needs of the County Forest

and Recreational System. A motion was made by Mr. Helwig; second by Ms. Wilson to approve this workplan and forward to County Board. Motion carried without negative vote. A copy of the 2023 Sawyer County Forest/WDNR Annual Partnership meeting minutes was included. A motion was made by Mr. Helwig to accept the Minutes of the Annual Partnership Meeting and forward to County Board; second by Mr. Peters. Motion carried without negative vote.

DNR Forestry – Mr. Fischer advised that they have been working in the harder-to-access areas of the forest.

Zoning/Conservation Department -

County Report – A written report was provided and reviewed. At next month's meeting they will be submitting a resolution to apply for the WI DNR Municipal Dam Grant for repairs/reconstruction to the Fishtrap Lake Dam; the AIS grant was accepted and approved by the DNR. They will begin updates on other Dam inspection, operation, and maintenance plans (IOMP's) and emergency action plans (EAP's).

USDA Report -

LCO Report –

Future Agenda Items – Fishtrap Dam

Other Topics for Discussion Only -

Adjournment – 9:01 am

Next Meeting: February 7, 2024 Time: 8:30 am Location: Board Room
Minutes recorded by Lynn Fitch, County Clerk



Sawyer County Forestry Department

Sawyer County Courthouse
10610 Main Street, Suite 100
Hayward, WI 54843
Phone: (715) 634-4846
Fax: (715) 638-3234



SAWYER COUNTY FORESTRY DEPARTMENT ANNUAL WORK PLAN FOR 2024

Following is the proposed Sawyer County Forest work plan for the year 2024. The plan gives direction and meaning to the proposed County Forest budget. The plan further defines and supplements the Sawyer County Forest Comprehensive Land Use Plan and emphasizes the current needs of the County Forest and Recreational System.

- **FORESTS**

The Sawyer County Forest (SCF) is 115,198 acres in size.

The following list shows the acreage of productive forested land by various timber types on the SCF:

- **Forest Cover:**

Aspen	40,973
Northern Hardwood	23,902
Oak	10,128
Black Spruce	5,470
White Pine	4,453
Swamp Hardwood	3,925
Red Pine	2,058
Tamarack	1,834
Red Maple	951
Cedar	896
White Spruce	531
Hemlock	327
Jack Pine	148
Balsam Fir	51
White Birch	45
Misc. Deciduous	23
Misc. Coniferous	10

Total Productive Forested Acres 95,847

**Non-productive/ Non-forested acreage accounts for 19,351 acres*

Sawyer County Forestry Department



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I. TIMBER HARVEST

Timber harvests are not only important for the economic well-being of Sawyer County, but also for the health and vigor of the forest. This includes all aspects of the forest including wildlife, watershed protection, air quality, recreation, and many other noncommercial values. Professional implementation of proper forest management and harvest techniques is essential. The timber management goal is to produce sustained yields of forest products by scheduling timber sales to achieve the average annual allowable cut. The long-term goal is to develop a regulated harvest in which the same number of acres or same volume of wood could be harvested each year for perpetuity. A regulated harvest can occur when there is a proper balance in age class distribution and uniform growth rates for each forest type. Compartment reconnaissance information from the Wisconsin Forest Inventory & Reporting System (WisFIRS) will be used to determine where timber harvesting is needed. Sawyer County Forest plans to assess approximately 7500 for harvest. From that acreage, SCF plans to offer for sale approximately 3500 acres of timber in accordance with the 2024 Annual Allowable Cut (excluding salvage operations due to unknown occurrences) in the following timber types in 2024:

	<u>Un-Even Aged Harvest/Thinning</u>	<u>Even-Aged Harvest Harvest/Thinning</u>
Northern Hardwoods	1330	70
Aspen	0	900
Oak	25	545
White Pine	0	245
Red Pine	0	180
Swamp Hardwood	20	55
Tamarack	0	20
Red Maple	20	15
White Spruce	0	45
Black Spruce	0	55
	1395	2130

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II. TIMBER SALE ESTABLISHMENT

- A. Set up and offer for sale approximately forty (40) sales totaling approximately 40,000 cords and 1,000 MBF. Two timber sale bid openings will be conducted in 2024. Each bid opening will offer approximately ½ of the annual allowable cut acres.

III. TIMBER SALE INSPECTIONS

- A. Maintain a continual program of inspections on all of the timber sale contracts for the purpose of checking completion status, contract compliance, and to prevent timber theft. Active timber sales will be visited a minimum of once per week. SCF staff with assistance from the DNR Liaison Forester will be responsible for this work.

IV. FOREST REVENUE

- A. Projected 2024 timber sale revenue \$1,850,000

V. FOREST RECONNAISSANCE

- A. Continue to update and maintain SCF recon data. SCF staff will be responsible for updating recon records on their assigned compartments. The Liaison Forester is responsible for updating recon records on DNR assigned compartments. The target for recon updates for 2024 is 6000 acres to be updated in the SCF recon system.

VI. REFORESTATION

- A. Conduct pre-sale scarification on timber sales for red oak, white pine, and white birch regeneration where conditions are advantageous.
- B. Conduct tree planting with Hayward and Winter School Districts.
- C. Evaluate possible sites for future regeneration projects such as pre- and post-sale scarification, possible planting sites.
- D. Evaluate and begin planning for harvesting and replanting red and white pine plantations nearing rotation ages.

VII. TIMBER STAND IMPROVEMENT

There are no non-commercial TSI projects planned.

Sawyer County Forestry Department



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VIII. COUNTY FOREST ROADS

The SCF does not have any officially designated county forest roads and does not receive any county forest road aid.

IX. ROADS AND TRAILS

A. Road and Access Plan.

1. Make maps available to the public for all recreational activities on the county forest.
2. Inform the public of changes made to access.
3. Continue to maintain signs on roads and trails in accordance with the Road and Access Plan.
4. Review road and access plan with Land, Water, and Forest Resources Committee for possible changes in road/trail designation.

B. Continue to plan all roads and access.

C. Continue to berm or gate roads and trails as the need arises for erosion control to assure BMP issues are addressed or to protect sensitive areas.

D. Enforce seasonal closure period for forest roads and trails during spring break up.

1. Inform the public of road closure.

E. Improve trails for timber sale access and roads open to public motor vehicle access with a priority on those areas where damage is occurring due to high public use, or problem areas identified as part of the GPS classification. Permanent secondary trails should also be given priority.

X. LAND ACQUISITION

A. Follow direction of 15-Year Plan and as approved by Land, Water, and Forest Resources Committee:

1. Evaluate land purchases as presented to the Land, Water, and Forest Resources Committee for possible County Board approval.
2. Evaluate land trades as presented to Land, Water, and Forest Resources Committee for possible County Board approval.
3. Pursue grant funding sources for any approved acquisition project.

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XI. GEOGRAPHIC INFORMATION SYSTEM (GIS)/COMPUTER TECHNOLOGY

- A. Continue to operate and maintain currency of GIS system including roads and trails, historical timber sales, and other layers for public information.

XII. SURVEYING

- A. Utilize Trimble GPS unit to locate interior property corners where section corners are available and to establish approximate county forest property boundaries where necessary for tract establishment.
- B. Present to committee problem areas for certified survey or re-monumentation efforts. Surveys are needed to prevent timber trespass or to clarify boundaries in order to continue management.

XIII. MISCELLANEOUS FOREST ACTIVITIES

- A. Monitor camping policy in the County Forest for possible problems and/or changes to policy that will improve camping opportunities in the forest.
- B. Issue and administer firewood, Christmas tree, camping, and bough harvesting permits.
- C. Continue to detect and treat confirmed positive oak wilt sites on County Forest to prevent further spread. Continue to monitor previously detected and treated sites.
- D. Continue to monitor and plan for positive confirmation of Emerald Ash Borer.

XIV. RECREATION TRAILS

- A. Snowmobile Trails
 - 1. Sawyer County will continue to maintain 389.78 miles of state funded snowmobile trails which includes 50.5 miles of Tuscobia State Trail and 68.6 miles of County Forest. Maintenance is contracted with the Sawyer County Snowmobile/ATV Alliance. Grant funded, \$116,934.00.
 - 2. Apply for grant funding where needed for any trail improvements or bridge repairs/replacement.

Sawyer County Forestry Department



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Fax: (715) 638-3234



B. ATV/UTV Trails

1. Sawyer County will continue to maintain 157.1 miles of state funded summer ATV/UTV trails which includes 50.5 miles of Tuscobia State Trail and 50 miles of summer ATV/UTV trails on County Forest. Maintenance is contracted with the Sawyer County Snowmobile/ATV Alliance. Grant funded, \$125,680.00.
2. Sawyer County will continue to maintain 149.8 miles of winter state funded ATV trails including 50.5 miles of Tuscobia State Trail and 50 miles of winter ATV trails on the County Forest. Maintenance contracted with the Sawyer County Snowmobile/ATV Alliance. Grant funded \$14,980.
3. Complete Trail 5 rehab project, FR 784 to 2.35 miles west of FR 174. 7.27 miles, grant funded \$246,200.
4. Complete Trail 11 Rehab project, Tuscobia Trail to Lost Lake Rd. south. 3.1 miles, grant funded \$92,295.
5. Complete Trail 15 Rehab project, Hwy 77 to Phipps Fire Lane. 1.7 miles, grant funded \$45,750.
6. Complete Trail 31 Rehab project, Rusk Cty line to Tuscobia Trail. 3.9 miles, grant funded \$104,130.
7. Complete Trail 77 Rehab project, Janet Rd. to Telemark Rd. 2.0 miles, grant funded \$53,900.
8. Complete Trail 3 Rehab project, County Hwy B to FR 319. 0.96 miles, grant funded \$21,880.
9. Complete Trail 3 Rehab project, Green Lake Rd. to Washburn Cty line. 2.79 miles, grant funded \$62,720.
10. Complete Tuscobia Trail Rehab project, Crawford Rd. to Uncle Tom's Rd. 7.38 miles, Grant funded, \$153,800.
11. Complete Tuscobia Trail Rehab project, Shrock Rd. to Wooddale Rd. 2.02 miles, grant funded \$41,800.
12. Apply for grant funding where needed for any trail improvements or enhancements.

C. Ski Trails

1. American Birkebeiner Trail
The American Birkebeiner Ski Foundation (ABSF) maintains and grooms the Birkebeiner Trails including the Birkie, Birkie Classic, and "OO" Loop Trails as a skiing and hiking trail for Sawyer County. Maintenance and grooming costs are largely paid by the Foundation itself.
2. Hatchery Creek Park Trails
ABSF maintains and grooms the Fish Hatchery Park ski trail. Continue cooperation with the ABSF.

Sawyer County Forestry Department



Sawyer County Courthouse
10610 Main Street, Suite 100
Hayward, WI 54843
Phone: (715) 634-4846
Fax: (715) 638-3234



3. Seeley Trails
The Seeley Trails are maintained and groomed primarily by the Seeley Hills Club.
Work with Seeley Hills club developing management plan for non-motorized trail system.
- D. Bike Trails
 1. Continue to work with Chequamegon Area Mountain Bike Association (CAMBA) to maintain mountain bike trails both the single-track trail system and two track trails located on forest roads within the SCF.
 2. Continue working with bike groups to provide snow/fat bike opportunities within County Forest.
- E. Hunter Walking Trails
 1. Maintain established trails.
 2. Mow approximately twenty percent of existing trails; work in conjunction with DNR Wildlife and local conservation groups.
 3. Identify new possible trail locations based on need and habitat considerations
- F. Hiking Trails
 1. Continue working with Southwest Sawyer County Non-motorized trail group to maintain Green Lake trail and assist with any further developments of hiking trails.
- G. NoRTAC (Northern Region Trail Advisory Committee)
 1. Continue participation in regional trail committee to address trail needs and issues within the region.

XVI. FISH and WILDLIFE

- A. Nickel an Acre
County receives \$5,760/year for Wildlife Management related activities on County Forest. A maximum of three years of funding can be accrued.

Approved Funding Activities

1. Prescribed burning and development of oak savanna conversion project located in Town of Winter along Thornapple River.
2. Building of berms/ installation of gates on closed access roads. (In accordance with the Access Management Plan).
3. Scarification work for red oak regeneration.

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4. Purchase of grass seed for seeding and stabilizing forest roads after harvest.
5. Construction of access roads to facilitate logging operations in isolated areas.
6. Mowing hunter walking trails.
7. Wildlife opening maintenance and construction, specifically within the expanded elk range.
8. Purchase of prescribed fire equipment for county staff.

XVII. Parks

- A. Hatchery Creek Park
 1. Continue maintenance and development of park and pavilion building. Continue cooperation with ABSF, CAMBA, and other community groups with park projects and recreational trails.
- B. Eagles Landing
 1. Continue maintenance of park.
- C. Nelson Lake Boat Landing/Park
 1. Continue maintenance and development of the park in cooperation with the Town of Lenroot.

XVIII. Good Neighbor Authority (GNA)

Under the federal Good Neighbor Authority, the United States Department of Agriculture (USDA) Forest Service is authorized to enter into cooperative agreements with states to perform forest management activities on national forest lands. The WDNR has entered into a GNA agreement with the Chequamegon-Nicolet National Forest (CNNF). WDNR is authorized to contract with counties to assist with forest management. The focus of the GNA Program is to assist in the implementation of the CNNF Forest Plan, which will provide:

- Forest products to the local economy
- Collaboration between federal, state and county forest managers
- Improved health and resiliency of forestlands and watersheds within Wisconsin.

- A. Continue participation in GNA program.
 1. Complete Sawyer County – FY25 Stands. Approximately 595 hours, \$45,000 reimbursable through GNA funding.
 2. Prepare, approve and begin next fiscal year program contracts as available.

Hours provided to the GNA program are in addition to Sawyer County normal work hours.

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XIX. Carbon Credit Project

Work with ANEW providing the necessary documentation and information to implement the Sawyer County carbon credit project.

Information about timber sale activities or any other Forestry Department program may be obtained by contacting the Sawyer County Forestry Department, Sawyer County Courthouse, 10610 Main Street, Suite 100, Hayward, WI 54843.
Phone: 715-634-4846 FAX: 715-638-3234.

- **REFERENCES:**

1. Annual Integrated Planning Meeting held on September 18, 2023.
2. Sawyer County Forest Comprehensive Land Use Plan 2021-2035.

Correspondence/Memorandum – Annual Partnership Meeting

State of Wisconsin

DATE: Monday, September 18th, 2023

TO: Greg Peterson – Sawyer County Forest Administrator, Patrick Zimmer – Hayward Forestry Team Leader, and Doug Brown – County Forest and Public Lands Specialist

FROM: Brody Fischer, Sawyer County Forest Liaison

SUBJECT: 2023 Sawyer County Forest Annual Partnership Meeting Minutes

Overview:

Required attendance: County Forest Administrator, County Forest Liaison, Team Leader, Area Leader, Wildlife Biologist. Optional attendance may include but not limited to county forest staff, local DNR integrated foresters and technicians, local wildlife technician, NHC staff, Area Forestry Leader, etc. Document the date and location of the meeting.

ATTENDEES: Greg Peterson, Sawyer County Forest Administrator

Patrick Zimmer, WI DNR Hayward Area Forestry Team Leader

Brody Fischer, WI DNR Forester Liaison Sawyer County

Josh Spiegel, WI DNR Wildlife Biologist

Paul Cigan, WI DNR Plant Pest and Disease Specialist

Jim Kujala, WI DNR Forester

Randy Sobralski, WI DNR Forestry Technician

David Todus, WI DNR Forester

Holly Schielke, WI DNR Forester

Kyle Cummings, Sawyer County Forester

Erik Schielke, Sawyer County Forester

Jeff Steidl, Sawyer County Forester

Meeting held at Hwy OO trail head building in Seeley, WI on 9/18/2023.

Review of Prior Year's Time Standards and Accomplishments (FY23):

- Sawyer County Forest time standards were at 2217 hours for FY 23. The actual number of hours contributed to SCF was 2224, fulfilling DNR's time commitment. The base goal was exceeded by 52 hours.
- One project that stood out in this year's accomplishments entailed the Parks Farm Road Improvement Project. With the aid of Josh Spiegel obtaining funds through RMEF, nearly two miles of trail was able to be reconstructed and upgraded by the aid of a contractor and DNR employees. There has been a lot of positive feedback from the public land users along with high remarks from the audit team during Sawyer County Forest Dual Certification Audit at the beginning of August.

Review of Current Years' Time Standards (FY24):

- The time standards for FY24 are the same as last year at 2217. Discussions on managing the completion of these hours in certain areas (recon, sale establishment, etc.)
- Priorities for FY24 will be sale establishment, recon updating, site prep, and prescribed fire.

Timber Sale Goals and Updates:

- DNR to set up approximately 500 ac a year while completing county forest time standards. Compartments and stands will soon be distributed to county staff and DNR liaison for this harvest schedule.
- Harvest acres over the 15-year average to stay relatively similar to FY23, however red pine should be slightly higher due to ageing stands.
- Blue line projects to start once the leaves drop, to ensure better GPS accuracy. All property boundary establishment work will be conducted by Sawyer County Forestry personnel.

Recon Status & Goals:

- Currently there are 9515 acres of recon greater than 20 years old. Most of this acreage is in even-aged aspen stands. DNR and county staff will continue to update this recon concurrently with sale establishment efforts.

Reforestation and Forest Regeneration:

- Currently there is no reforestation account to purchase seedlings to plant on the county forest. However, Sawyer County's carbon program is starting up and they are hopeful that future revenue from this program may be used for regeneration purposes.
- Small quantities of trees are received for kids to plant on Arbor Day. Small patches within the Sawyer County Forest have been furrowed by WI DNR for planting locations.
- There are many areas that had been scarified in the past for oak regeneration, and some scarification currently being implemented. The scarification is prescribed by the county foresters given their objective for that stand.
- Prescribed fire has been implemented on the county forest for a while now. Burning has been mostly in the non-forested acres for wildlife management but there are also some silviculture burns slated for this fall or upcoming spring.

Wildlife Program:

- Wildlife Biologist Josh Spiegel stated that the Nickel an Acre fund is not projected to change soon. Utilizing RMEF grant money within the elk range within the county forest will open opportunities to use Nickel money elsewhere. Also, potentially utilize RMEF grant for land acquisition (continued later).
- DNR wildlife department is hoping to continue to improve roads and trails within the county forest for wildlife management and access for public land users. Also, upgrading and maintaining Rx burn breaks to a more trail like structure.
- Continuing CWD surveys and extending kiosk locations within the county.

Grants & Loans:

- There are currently no SFGs yet, hoping to apply for one next year to improve access in the Draper block or off Hogsback Road in the Winter block.
- As mentioned before, RMEF could help fund this also if it is within the elk range. RMEF also has a program to help with land acquisition for public access where they would do the initial land purchase, then sell the land for the same amount once the purchasing entity can allocate the funds. This is usually a 3-5 year process.
- In December of 2022, a Stewardship Grant was utilized to purchase the Cooper parcel north of Hatchery Park to expand the Sawyer County Forest.

NHC/Endangered Resources:

- No outstanding issues at this time.
- DNR Liaison forester conducts NHI and Archeological searches for timber sales within the Sawyer County Forest. Regional Forest Ecologist will continue to be consulted if/when known issues arise.

Forest Health:

- Paul Cigan WI DNR Plant Pest and Disease specialist advised that it has been a very dry summer and the northern 1/3 of Wisconsin is in severe drought. This is a contributing factor to the rise of defoliators mainly north of Sawyer County.
- Two-line chestnut borer is quite populated this summer which is showing up in many areas across Sawyer and adjacent counties. Numerous landowners call in worry of Oak Wilt, but the blame has been trending toward Two-line.
- Although affects haven't been seen in Sawyer County, Spongy Moth has defoliated a record 350,00 acres across Douglas and Bayfield counties. With such a prominent drought this year, the forecast is likely for another outbreak next year.
- Another forest pest on the rise this year is Spruce Budworm. Many acres of spruce and fir are showing signs of budworm and drought is a contributing factor.
- An aerial survey was conducted in the Seeley block of the Sawyer County Forest in mid-August for Oak wilt. While in the air, signs of Spruce Budworm and Oak wilt were observed. Roughly fifteen Oak Wilt points were recorded for future ground truthing on and off of the county forest.
- Douglas and Bayfield counties are experiencing a secondary defoliator of this season called the Orange Striped Oak Worm, which is not helping their cause whatsoever.
- Forest tent caterpillar is overdue for its outbreak. Last outbreak was in 2001 with their cycle ranging from six to sixteen years.
- EAB is most likely expanding in Sawyer County. Previously, EAB was found near Moose Lake and has likely spread from there and in other places. Cigan advised to keep an eye on Black Ash swamps and manage these areas for diversity to become mixed stands for the future.

Invasive Species:

- Sawyer County Foresters have been actively managing Garlic Mustard in the spring season when it is emerging.
- There is little worry about the European Honeysuckle that resides in many aspen stands in the Winter block. Aspen regeneration shows that it can overtop and outcompete the honeysuckle easily. The honeysuckle only remains as a foresters headache.

Dozer Projects:

- Sawyer County Forestry has been advised of the 50% price increase for dozer hours, with little reaction since it is still a good deal for their agency.
- An erosion mitigation project had been implemented on Lake Helene Road with good success and great germination of the cover seeding.
- Upcoming project work may include trail rehab work off the Thornapple Grade and burn break improvement before the Rx burn season.

Recreation:

- The Birkie and CAMBA clubs have not come forward with any plans or proposals.
- Easy Strider trail expansion has been initiated with prework being implemented currently.
- Two ATV grant projects tied to the Tussock trail have been completed this year. Four more ATV grant projects are slated for next year.

Forest Certification:

- This year's audit findings resulted in one SFI OFI and FSC OBS. With this, the certifying bodies suggest ensuring BMPs particularly for RMZ's are still valid prior to a timber sale becoming active. More guidance to come from WCFA Legislative/Certification committee. A second FSC OBS was identified pertaining to Chain of Custody standards. DNR County Forest Specialist is working with WCFA to provide additional guidance to all counties on correcting this issue.
- Sawyer County has their next internal DNR audit October 2023.

Open Forum:

- A pine blowdown salvage harvest has been drafted and is in the bid process. Bid opening will be held Friday, September 22nd, 2023.
- Conversation was had about selling sales with variable products instead of leaving one option to harvest to a four-inch top. Similar to selling whole tree, changing the minimum size requirement to a larger diameter may help with more bids on timber sales and aid loggers in a suppressed market for pulpwood across the board.

DRAFT

**Minutes of the January 9, 2024 meeting of the Sawyer County
Health and Human Services Committee
Of the Sawyer County Board of Supervisors
Board Room; Sawyer County**



Voting Committee Members Present:

- ☒ Chair: **Dale Schleeter**
- ☒ Vice Chair: Kay Wilson
- ☒ Marshal Savitski
- ☐ vacant
- ☒ Chris Rusk @ 6:39 pm
- ☒ Bill Trepanier @ 6:32 pm
- ☒ Dawn Petit - Virtual
- ☒ Carol Pearson
- ☒ Sabrina Dunlap

Others Present:

Andy Albarado
Lynn Fitch
Julia Lyons
Julie McCallum
Sarah Inczauskis
Harry Malcomb
Alicia Carlson-virtual
Tweed Shuman

Call to Order – Chair Dale Schleeter called the meeting to order at 6:30 pm.

Certification of Compliance with the open meeting law was met. Roll Call was taken; a quorum was met.

Meeting Agenda

Public Comments –

Minutes from the previous meeting dated: December 12, 2023

Motion to approve made by: Ms. Petit Second by: Ms. Pearson
Motion carried without negative vote.

Committee Reports -

LCO Liaison – Mr. Trepanier introduced Dr. Harry Malcomb for a verbal update. He advised that both daycare facilities had been closed for a while. The number of positive cases seems to be decreasing. Some Covid cases have been diagnosed but not as severe as in past years.

Senior Resource Center -

A written report was provided. The SRC is still looking for cooks for the Stone Lake center., and a fundraising update was included. The County advanced \$10,000 of the 2024 allotment to cover payments not yet received from GWAAR for the October/November 2023 reports that had been submitted.

Administration – A written list of services is attached to the board packet.

Adult Long-term Care –

Behavioral Health Care – Ms. Lyons provided a verbal update on referrals and activities. A review of the cases and annual reviews was provided.

Mental Health Cost by Client – A written report was provided. Ms. Carlson advised that the CLTS review and the results showed a few areas of mediation needed but overall the review was good. The CST 2024 grant has been approved. Mr. Bodo advised that we had six people in transitions and one bed is filled by a non-county resident.

Child Protective Services -

A verbal update was provided.

Youth Justice -

A written report was provided detailing Referral statistics and ongoing supervision program current numbers. There were YJ referrals in 2023. Ms. Lyons presented a PowerPoint on various care expenses, including foster care which dropped slightly in 2023 through November of that year. Treatment foster care has also decreased; residential care is slightly higher but there have been substantial gains over the year. Subsidized guardianship is slightly up as well as group home care. Ms. Inczauskis advised that they are successfully moving court orders forward toward getting youth in a permanent living situation.

Economic Support -

A written report was provided; there have been 1,097 FoodShare Cases, 1,985 FoodShare recipients and \$286,166 in FoodShare benefits issued. The calls coming into the call center remain active.

Public Health -

A written report was provided and reviewed by Ms. McCallum. Influenza-like illness activity continues to increase in Wisconsin and is at high levels in most regions of the state. Influenza, RSV, and COVID-19 activity are all circulating widely. Influenza activity increased sharply, especially among school-aged children. The WIC merger with Burnett, Polk, and Washburn occurred on January 1, 2024. The name that has been chosen is Wild Rivers WIC. There should not be much change for participants except that they may interact with additional staff.

Fiscal -

A written budget performance report and purchased services recap report were provided. The 2023 budget continues to look like it will be on target.

Future Agenda Items

Meeting Date/Time – The next meeting of the Health and Human Services Board will be Tuesday, February 6th, at 6:30 pm in the Board Room.

Meeting adjourned at 7:08 pm
Minutes recorded by Lynn Fitch, County Clerk

**Minutes of the January 11, 2024 meeting of the Sawyer County
Finance Committee
Of the Sawyer County Board of Supervisors
Assembly Room; Sawyer County**



Voting Committee Members (X) Present:

- ☒ Chair: **Ron Kinsley**
- ☒ Vice Chair, John Righeimer
- ☒ Stacey Hessel
- ☐ Tom Duffy - excused
- ☒ Dale Schleeter

Others Present:

Andy Albarado
Lynn Fitch
Mike Markgren
Linda Zillmer
Tweed Shuman
Ron Buckholtz

Call to Order –Chair Kinsley called the meeting to order at 8:30 am.

Certification of Compliance with the open meeting law was met. Roll Call taken and quorum was met.

Meeting Agenda –

Public Comments – Linda Zillmer

Minutes from the previous meeting dated: December 14, 2023

Motion to approve made by: Mr. Righeimer Second by: Ms. Hessel
Motion carried without negative vote.

Elected Officials Wage Review -

The 2024 WCA Constitutional Elected Officers Salaries and Benefits survey was included in the packet. A motion was made by Mr. Schleeter to move the wage rate to reflect a 40-hour work-week for these elected officials; second by Mr. Righeimer. Motion carried without negative vote.

Finance Department Report -

Sales Tax Distribution – A written report was provided and showed a slight decline but ended the year at \$2,958,021.

Budget Updates – A written report was provided and reviewed by Mr. Markgren. Revenue budget goals was met for 2023; interest income and stumpage revenue helped greatly. We did not have to dip into the contingency fund for expenses as they came in at budget.

Capital Improvement Plan Update – Purchases – A list of planned purchases was provided; highway department equipment that was difficult to get in previous years was purchased and consumed most of the \$949,490.44 expenses.

Resolution to Establish a Trust Fund to Deposit Unexpected 85.21 Grant Funds – This resolution to establish a Specialized Transportation Trust Fund, separate from all other bank accounts, to deposit unexpended Section 85.21 grant funds at the end of each year was presented by Mr. Markgren. A motion was made by Ms. Hessel to approve this resolution; second by Mr. Righeimer. Motion carried without negative vote.

Investment Update -

A written report through November 2023 was provided and reviewed identifying a YTD interest earned of \$1,001,055.

EMS-Ambulance

A written presentation was provided and reviewed by Mr. Markgren. Average calls per month remains higher than the previous cycle as is average billed per month. Ambulance staff training with LifeQuest was held to try to increase

our collection rates. Net income through November was \$355,406.19. A new graph showing write-offs was included showing an average of \$7,000 written off each month.

Out-of-County Vehicle Policy -

Mr. Albarado provided an update on how this topic has moved through various committees. Mr. Markgren provided a review of financial impact including vehicle replacement schedules, additional vehicle maintenance, and potential tax implications to the employee should we approve the policy. A motion was made by Ms. Hessel to evaluate the policy and allow officers to take their squads home up to 25 miles; second by Mr. Kinsley. A vote was called and failed with a 2:2 tie; “yes” votes from Kinsley and Hessel, “no” votes from Righeimer and Schleeter.

Future Agenda Items – Out-of-County Vehicle Policy

Correspondence, reports from conferences and meetings -

Adjournment – 9: am

Next Meeting: February 8, 2024 **Time:** 8:30 am **Location:** Board Room
Minutes recorded by Lynn Fitch, County Clerk

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RESOLUTION 2024 - _____

**RESOLUTION TO ESTABLISH A TRUST FUND TO DEPOSIT UNEXPENDED
SPECIALIZED TRANSPORTATION 85.21 GRANT FUNDS**

WHEREAS, Section 85.21 of the Wisconsin Statutes authorizes the Wisconsin Department of Transportation to make grants to the counties of Wisconsin for the purpose of assisting them in providing specialized transportation services to the elderly and disabled; and

WHEREAS, any unexpended funds remaining at year end cannot be delegated to any other organization or person.

NOW THEREFORE BE IT RESOLVED, by the Sawyer County Board of Supervisors, in legal session assembled, that the Board authorize Sawyer County to establish a Specialized Transportation Trust Fund, separate from all other bank accounts, in which to deposit any unexpended Section 85.21 grant funds at the end of each fiscal year. These funds can only be expended on qualifying expenses as established in Trans 1.05 of the Specialized Transportation Assistance Program for Counties.

Recommended for adoption by the Sawyer County Board of Supervisors at its meeting on January 18, 2024, by this Sawyer County Finance Committee on January 11, 2024.

_____ Ron Kinsley, Finance Chair	_____ John Righeimer, Vice-Chair
_____ Dale Schleeter, Committee Member	_____ Thomas W. Duffy, Committee Member
_____ Stacey Hessel, Committee Member	

This Resolution is hereby adopted by the Sawyer County Board of Supervisors this 18th day of January, 2024.

_____ Tweed Shuman Sawyer County Board of Supervisors Chairman	_____ Lynn Fitch Sawyer County Clerk
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County Administrator's Report

January 18, 2024



Courthouse Renovation

No changes from last month.

Two punch list items remain (floors and HVAC), as well as A/V completion (waiting for back order items). Building is fully operational.

Proceeding to closeout on remainder of project.

Personnel

Recruiting for

Clerk of Court –PT Deputy

Sheriff – Dispatch/Jailer

Ambulance - All positions, but primary need is Paramedic.

Proposal for conversion to PTO for some employees – pending pushed to February committee meeting.

HR continues work on a couple significant Personnel matters.

Grievance filed by Sawyer County Deputy Sheriff's Association.

Training – Countywide employee training day being planned – March 6th

Budget

Wrap up of 2023 underway, projections look good. Discussion on use of fund balance, recommendations to Finance Committee in February.

Corporation Counsel(s) –

Billy Boy dam and associated water levels.

Land Use/Zoning items.

TRH (Tourist Rooming House) Ad Hoc Committee

Typical work in HHS.

Continued work on Open Records Requests

Ordinance review/development

Currently developing/reviewing:

Animal Control Ordinance, Zoning Ordinance, Highway Access Ordinance (permits for driveway/utility access), Tourist Rooming House

Criminal Justice Collaborating Council

Airport

Master Plan work continues, next meeting of advisory group along with a Public Information Workshop will be held on Wednesday, March 6. This is the third meeting and a fourth meeting is anticipated to be in May/June of 2024. Both the March and May/June Master Plan Committee meetings include public meetings/hearings.

There is a website with updates and information regarding the Master Plan at www.sawyercounty.airportstudy.net

Economic Development

SC/LCO Economic Development Corporation has a new director - Adam Lamoureux.

Broadband

No timeline on current applications, BEAD funds anticipated to be available in mid 2024. BEAD Challenge process to open this month. Will allow challenges to maps of where BEAD funds will be eligible to be used.

LCO

Legislative - Joint Finance Committee has ok'd the release of funds to County and Towns to address impact of the LCO vs. Evers decision. These funds were included in approved State Budget to address impact of loss of property tax payments for lands within the reservations that are now owned by tribal members and are no longer taxable. \$98,844 anticipated to come to County.