



Sawyer County

Agenda

County Board of Supervisors Meeting
Thursday, May 18, 2023 @ 6:30 PM
Sawyer County Board Room

Page

1. CALL TO ORDER

- a. To view or participate in the **virtual meeting** from a computer, iPad, or Android device please go to <https://zoom.us/j/95015680309>. You can also use the dial in at **1-312-626-6799** with the Webinar ID: 950 1568 0309. Use *9 to Raise/lower hand and *6 to Unmute/mute. If additional assistance is needed please contact the County Clerk's Office at 715-634-4866 prior to the meeting. This meeting will be recorded and will be available on our website at: <https://sawyercountygov.org>.

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW

5. MEETING AGENDA

6. PUBLIC COMMENTS

- a. At this time, members of the public will be given the opportunity to address the Board. Please adhere to the following when addressing the Board:
 - Comments will be limited to 3 minutes or less per individual.
 - Comments should be directed to the Board as a whole and not directed to individual Board members.
 - The Board cannot respond to your comments during this time.
 - Please sign in and fill out a public comment sheet if you wish to speak on an item.

7. CONSIDER APPROVAL OF MINUTES FROM PREVIOUS MEETING

- a. [4.18.23 County Board Minutes DRAFT](#)

8. SHERIFF'S ADDRESS

9. APPOINTMENTS

- a. County Surveyor – Chris Gregory
Land Information Officer/GIS Specialist – Brian DeVries
- b. Public Health Director - Julie McCallum

10. AD HOC FORMATION

7 - 8

- a. Formation of Sawyer County Tourist Rooming House Ad Hoc Committee
[Resolution for Ad Hoc Committee TRH](#)

11. ZONING COMMITTEE

9 - 19

- a. Chair Report
- b. Zone District Map Amendment RZN #23-001
[Staff Report for RZN #23-001](#)
[Resolution for RZN #23-001](#)

12. PUBLIC SAFETY COMMITTEE

- a. Chair Report

13. PUBLIC WORKS COMMITTEE

20 - 22

- a. Chair Report
- b. Courthouse Remodeling Update
[Construction Project UpdateMay2023Board](#)

23 - 28

- c. ATV/UTV Route Request - Amend ATV/UTV Ordinance (discussion and possible action)
[1\) PW-ATV.CTH F BadgerBay to Birch Lake Resort](#)

14. LAND, WATER, AND FOREST RESOURCES COMMITTEE

- a. Chair Report

15. HEALTH AND HUMAN SERVICES BOARD

- a. Chair Report

16. FINANCE COMMITTEE

- a. Chair Report
- b. Courthouse Expansion/Remodeling Update

1. Review Current Project Status, Updated Construction Timeline.
2. Review and consider deficient project elements and items not in project scope.
3. Review Contingency Fund and Consider Request for Additional Contingency Fund (discussion and possible action)

29 - 30

- c. **Resolution Authorizing the Borrowing of not to Exceed \$4M; and Providing the Issuance and Sale of General Obligation Promissory Notes, Series 2023 -**
[Sawyer Co of - 23 GO - Resolution](#)

17. ECONOMIC DEVELOPMENT & UW EXTENSION COMMITTEE

- a. Chair Report

18. COUNTY ADMINISTRATOR'S REPORT

31 - 34

- a. [Administrator's Report 2023-5](#)

19. CORRESPONDENCE, REPORTS FROM CONFERENCES AND MEETINGS

20. ADJOURNMENT

DISCLAIMER:

Copy sent via email to: County Clerk and News Media. Note: Any person wishing to attend whom, because of a disability, requires accommodation should call the Sawyer County Clerk's Office (715.634.4866) at least 24 hours before the scheduled meeting so appropriate arrangements can be made.

Mission Statement: *The Sawyer County Board of Supervisors will strive to provide excellent services and responsible leadership to protect and enhance Sawyer County citizens, businesses, and resources, while preserving our unique heritage.*

**Minutes of the April 18th meeting of the Sawyer County
Board of Supervisors
Large Courtroom; Sawyer County Courthouse/Virtual**



Voting Committee Members

Present (X)	District	Wards
☒ Dale Schleeter	01	T Lenroot W-1, T Hayward W-7, C Hayward W-5
☒ Kay Wilson	02	T Lenroot W-2, T Round Lake W-1
☒ Tweed Shuman	03	T Hayward W-1 & 2
☒ Stacey Hessel	04	T Hayward W-3 & 4
☐ Jason Weaver	05	T Hayward W-5 & 6
☒ Marc D. Helwig - virtual	06	C Hayward W-1 & 2
☒ Thomas W. Duffy	07	C Hayward W-3 & 4
☒ Marshal Savitski	08	T Bass Lake W-1 & 2
☒ Brian Bisonette	09	T Bass Lake W-3 & 4
☒ Michael Maestri - virtual	10	T Sand Lake, T Edgewater W-1
☒ Chris Rusk	11	T Edgewater W-2, T Bass Lake W-5, T Hayward W-8, T Meteor, T Couderay, V Couderay
☒ John Righeimer	12	T Spider Lake, T Round Lake W-2, T Winter W-1
☒ Ron Kinsley	13	T Hunter, T Radisson W-1, T-Ojibwa W-1, V Radisson
☒ Ron Buckholtz	14	T Radisson W-2, T Ojibwa W-2, T Weirgor, V Exeland, T Meadowbrook
☒ Ed Peters	15	T Winter W-2, T Draper, V Winter

Call to Order/Pledge of Allegiance— Chair Tweed Shuman called the meeting to order at 6:30 pm. Roll call was taken; quorum was met.

Certification of Compliance with the open meeting law was met.

Public Comments – Kevin Kroll

Minutes from the previous meeting dated: March 16, 2023

Motion to approve made by: Mr. Buckholtz Second by: Mr. Duffy

Motion carried without negative vote.

Appointments -

New District 2 Supervisor – Kay Wilson – Mr. Shuman introduced Kay Wilson as the proposed new District 2 Supervisor; there were five qualified candidates. Ms. Wilson provided her background and community involvement. A motion was made by Mr. Rusk; second by Mr. Savitski to approve Ms. Wilson as District 2 Supervisor. A voice vote was taken and passed 13-1; one nay vote from Mr. Righeimer.

Swearing in of County Board Supervisor for District 2 – Judge Yackel performed the swearing in ceremony for new Supervisor Wilson.

LWFR, HHS, Zoning and Hayward Library Committee Appointment – Kay Wilson. A motion was made by Mr. Kinsley; second by Mr. Buckholtz to approve Kay Wilson to these appointments. A voice vote was taken and carried without negative vote.

HHS Director – Julia Lyons – Mr. Albarado advised that after conducting interviews for the position that is being vacated by Paul Grahovac, Ms. Julia Lyons is being recommended for this appointment. He reviewed her past qualifications and duties. A motion was made by Mr. Schleeter; second by Mr. Savitski to approve this appointment. Motion carried without negative vote.

BEAD Regional Committee – Ed Peters – A motion was made by Mr. Kinsley; second by Mr. Rusk to approve this appointment as the broadband committee representative. Motion carried without negative vote.

Ethics Committee – Ron Buckholtz – Mr. Albarado reviewed the request to appoint Mr. Buckholtz to fill the vacancy made by Jesse Boettcher. A motion was made by Mr. Duffy; second by Mr. Peters to approve this appointment. Motion carried without negative vote.

Zoning Committee -

Mr. Buckholtz advised that the April meeting was changed to the 28th, and there wasn't much activity at the committee level this past month.

Public Safety Committee -

Chair Report – Mr. Buckholtz advised that the judge's chambers are being moved to the new section, and we have a potential April 24th turnover date. Sheriff Mrotek reviewed their process of transitioning into the new facility roles. Staffing positions are slowly being filled but we remain with vacancies. Ms. Hessel reported that our Sheriff's Department provided a very good representation at the funeral of the Barron County fallen officers.

Public Works Committee -

Chair Report – Mr. Kinsley advised that the new Highway Commissioner is in place and we thank Mr. Beise for filling in. Several committee topics are on today's board agenda.

Courthouse Remodel Update – The new building is now turned over to Sawyer County but we are still waiting for AV equipment installation for final transition. We have had to work around the court system in the construction. Equipment orders were delayed in some cases. We are on budget at this time but do not have any contingency funds left available as we enter the remodeling section.

Hangar Lease – Hermel – Mr. Albarado reviewed the new lease for existing airport hangar owner, David Hermel. A motion was made by Mr. Kinsley; second by Mr. Rusk to approve the Resolution and new lease. Motion carried without negative vote.

ATV/UTV Route Approval – Mr. Albarado advised that a special Public Works Committee meeting was held prior to this evening's meeting and a number of routes were renewed. The Alliance and the Tribe have been working to resolve questions/concerns. The Committee approved several sections (listed in Additions 3.01 handout) and temporary routes were allowed to be open as some sections need to be rehabilitated prior to reconsideration. The Public Works Committee approved this request.

ATV/UTV Ordinance – Reviewed by Mr. Albarado, changes were made to the ordinance that was presented at the Public Works Committee meeting tonight. The ordinance lists the routes, hours of operation, speed limits, approval schedule, and changes that were approved at the Special Public Works meeting of April 18th. A motion was made by Mr. Kinsley; second by Mr. Buckholtz to approve the revised draft version of the ordinance. An electronic vote was taken and passed 12-2 with nay votes from Wilson and Helwig.

Land, Water, and Forest Resources Committee --

Chair Report – Mr. Albarado advised that the forestry department is ahead in sales so far this year, and Dan Ploeger is retiring at the end of this month. They heard a request for the Village of Lemmington to vacate the plat; it was not approved pending more investigation.

Sawyer County Outdoor Rec Plan 2021-2025 – Revisions to the plan were provided in the packet. A motion was made by Mr. Peters; second by Mr. Duffy to approve the plan as presented. Motion carried without negative vote.

Health & Human Services Board --

Mr. Schleeter advised that Lorraine Gouge presented a report on the progress of programs on the reservation. A crisis contact report was provided and we struggle continue to reach all individuals needing these services. He recognized Paul Grahovac for his many years of service. Ms. Lyons also recognized Mr. Grahovac.

Finance Committee --

Chair Report – Mr. Kinsley advised that the finance committee is reviewing several new reports. The county owns the transit storage bus building that was on the agenda. It presently appears as though sales tax will be in a positive position.

Economic Development & UW Extension Committee -

Mr. Righeimer reported that the Fair is having a fund-raiser barn dance on June 10th. HLVCB reviewed the costs of attending sports shows and they find it is still more economical than sending brochures out by mail since most events are attended by volunteers. SC/LCO EDC is hosting several business education events. ATV/UTV trails typically open up the first part of May, providing weather cooperates.

County Administrator's Report –

Mr. Albarado advised that a lot of time has been spent on staffing transitions. We are making progress in staffing in the Sheriff's Department and are optimistic that we can get back to full staff in the future. Union negotiations are entering mediation. An update on the courthouse remodeling was provided. We are seeing additional interest income due to our investments under the Finance Committee. The BEAD program is an multi-county group applying for additional grant funds for broadband.

Future Agenda Items -

Other Topics for Discussion Only -

Adjournment – 7:21 pm

Next Meeting: May 18, 2023 **Time:** 6:30 pm **Location:** Large Courtroom
Minutes recorded by Lynn Fitch, County Clerk

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WHEREAS, Sawyer County has seen growth in Tourist Rooming Houses (TRH), also commonly referred as Short-Term Rentals (STRs) over the last few years. The popularity of this lodging type has generated a need to investigate additional regulations that may come in the form of ordinances that protect the public health, safety, comfort, and general welfare of Sawyer County residents and visitors.

WHEREAS, the Sawyer County Health & Human Services Board at its April 11, 2023 meeting and the Sawyer County Zoning Committee at its April 28, 2023 recommended by motion the formation of an Ad Hoc Committee to review and investigate issues with this type of lodging.

WHEREAS, This Ad Hoc Committee will be charged with reviewing current licensing requirements and make additional recommendations to the County Board of Supervisors which may include but not limited to creation of ordinances, forms, permits, etc.

NOW, THEREFORE BE IT RESOLVED, this Ad Hoc Committee called “Sawyer County Tourist Rooming House Committee” be formed to investigate potential and additional requirements for Tourist Rooming Houses.

BE IT FURTHER RESOLVED, that The Sawyer County Board of Supervisors may add or delete committee members from the tentative list provided and attached as **Exhibit A**.

This Resolution is recommended for adoption by the Sawyer County Board of Supervisors at its meeting on May 18, 2023, by the Sawyer County Board Chair, Tweed Shuman pursuant to Part I, Sec. C of the Sawyer County Board of Supervisors Policy and Procedure Manual.

This Resolution is hereby adopted by the Sawyer County Board of Supervisors this ____ day of _____, 20__.

Lynn Fitch,
County Clerk

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EXHIBIT A

Tentative Member List of Sawyer County Tourist Room House Committee:

Voting Members:

Tweed Shuman (SCBS)
Stacey Hessel (SCBS)
Chris Rusk (SCBS)
Phil Nies
Gary Nathan
Matt Dale
Cheryl Treland
Kris Viececi
Martin Hanson
Ryan Cari
Laura Rusk
Ginny Chabek

Non-Voting Member:

Matt McKay - Sawyer County Environmental Health
Jay Kozlowski – Sawyer County Zoning & Conservation Administrator
Eric Wellauer – Sawyer County Zoning & Conservation (County Sanitarian)
Rick Peters - WI DNR
Doug Mrotek - Sawyer County Sherriff
Julia Lyons - Sawyer County Health & Human Service Director
Brian DeVries - Sawyer County GIS Specialist/Land Information Officer
Andy Albarado - Sawyer County Administrator



Rezone Request STAFF REPORT FOR COUNTY BOARD

Prepared By: Jay Kozłowski, Sawyer County Zoning & Conservation Administrator

File: # RZN 23-001

Applicant:

Fred C. Scheer III
PO Box 221
Hayward, WI 54843

Property Location & Legal Description:

Town of Lenroot. Part of the SE ¼ of the NE ¼, Lot 3 CSM 24-92 #6522; S07, T41N, R08W; Tax ID #16329; Zoned Forestry One (F-1); 5.06 total acres.

Request: Purpose of request is to rezone from Forestry One (F-1) to Residential/Recreational One (RR-1) to allow portions of lot to be merged into the adjacent lots, cleaning up lot lines and roads. No new additional lots are being created. The Shoreland/Wetland (SW) District overlay is not part of the rezone request.

Summary of Request & Project History:

The applicant is requesting to rezone the above described 5.06 acres from F-1 to RR-1. In conversations with the applicant the rezone is needed to move around adjacent property lines and easement roads. The only way that this above described property can change property lines is by rezoning the property to the adjacent zone district of RR-1 because there would otherwise be a 5-acre minimum lot size if kept within the F-1 District. No additional lots are to be created just moving property line boundaries.

The Town of Lenroot comprehensive plan does show this area as rural residential. Rural residential as defined by the Town of Lenroot comprehensive plan are, "areas where higher density development has occurred or is projected to occur. To accommodate this level of development, 1.5 acre lots with a minimum of 150' on frontage or public roads is recommended." This proposed rezone and future survey map for lot reconfiguration would meet these requirements/recommendations.

The majority of this surrounding land area is RR-1 and F-1 with single family dwelling development.

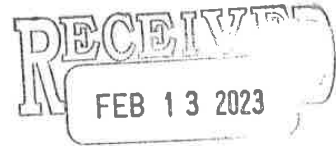
Zoning Committee Public Hearing Info:

There were 7 additional notification letters sent out to property owners within 300' of the property, 0 comments back.

The Town of Lenroot approved the rezone request on April 10, 2023.

At the Sawyer County Zoning Committee Public Hearing on April 28, 2023 it was recommended for approval of a vote of 5-0 with the findings of fact of:

- 1 It would not be significantly damaging to the rights of others or property values
- 2 It would not be detrimental to ecology, wild life, wetlands or shorelands.
- 3 It would not create an air quality, water supply, or pollution problem.
- 4 It would not create topographical problems such as run off, drainage, erosion, flooding, or vegetative cover removal.
- 5 It would not create traffic or highway access problems.
- 6 It would not destroy prime agricultural lands.
- 7 It would not create an objectionable view.
- 8 It would be consistent with the Town and/or County Comprehensive Plan
- 9 It would be compatible with the surrounding uses and the area.



SAWYER COUNTY
ZONING ADMINISTRATION

Rezoning Application # 23-004
Town of Lenroot
Sawyer County

Return Original

To: Sawyer County Zoning and Conservation
10610 Main Street, Suite 49
Hayward, WI 54843

Phone: 715-634-8288
E-mail: Kathy.marks@sawyercountygov.org

Owner: Fred C. Scherer III

Address: P.O. Box 221 Hayward, WI 54843
Phone: 715-699-7294 Email: fcscherer@yahoo.com

Legacy PIN # 014841071403 Acreage: 5.060

Change from District F-1 to RR-1

Property Description: PRT SENE LOT 3 CSM 24/92 #6522; S07, T41N, R08W;
TAX ID #16329

Purpose of Request: To rezone to RR1 to allow portions of lot to be merged into adjacent lots clearing up lot lines and roads. No new build sites are being created. Surrounding lots are zoned RR1.

F Scher FRED SCHERER

***Please Print & Sign (Property Owner)**

The above hereby make application for a rezoning. The above certify that the listed information and intentions are true and correct. The above person(s) hereby give permission for access to the property for onsite inspection by Municipal Officials.

Name, Address, Phone & Email of Agent:

FRED SCHERER
14269 W MORDIL LAKE PO BOX 221
HAYWARD WI 54843

Phone 715 634 6923 (office) Email: fcscherer@yahoo.com

Office Information: Fee: \$500.00

Date of Public Hearing 4-21-23

Real Estate Sawyer County Property Listing

Today's Date: 2/13/2023

Property Status: **Current**
Created On: 2/6/2007 7:55:28 AM

Description

Updated: 4/1/2020

Tax ID:	16329
PIN:	57-014-2-41-08-07-1 04-000-000030
Legacy PIN:	014841071403
Map ID:	.4.3
Municipality:	(014) TOWN OF LENROOT
STR:	S07 T41N R08W
Description:	PRT SENE LOT 3 CSM 24/92 #6522
Recorded Acres:	5.060
Calculated Acres:	5.060
Lottery Claims:	0
First Dollar:	No
Zoning:	(F-1) Forestry One
ESN:	400

Tax Districts

Updated: 2/6/2007

1	State of Wisconsin
57	Sawyer County
014	Town of Lenroot
572478	Hayward Community School District
001700	Technical College

Recorded Documents

Updated: 7/6/2021

WARRANTY DEED	
Date Recorded: 7/2/2021	433040
WARRANTY DEED	
Date Recorded: 3/7/2003	308902
COVENANTS	
Date Recorded: 2/21/2003	308404
CERTIFIED SURVEY MAP	
Date Recorded: 12/17/2002	306449

Ownership

Updated: 7/6/2021

FRED C SCHEER III HAYWARD WI

Billing Address:

FRED C SCHEER III
PO BOX 221
HAYWARD WI 54843-0221

Mailing Address:

FRED C SCHEER III
PO BOX 221
HAYWARD WI 54843-0221

Site Address

* indicates Private Road

N/A

Property Assessment

Updated: 2/6/2007

2023 Assessment Detail

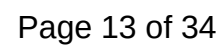
Code	Acres	Land	Imp.
G1-RESIDENTIAL	5.060	36,200	0

2-Year Comparison

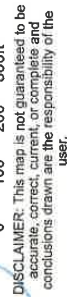
	2022	2023	Change
Land:	36,200	36,200	0.0%
Improved:	0	0	0.0%
Total:	36,200	36,200	0.0%

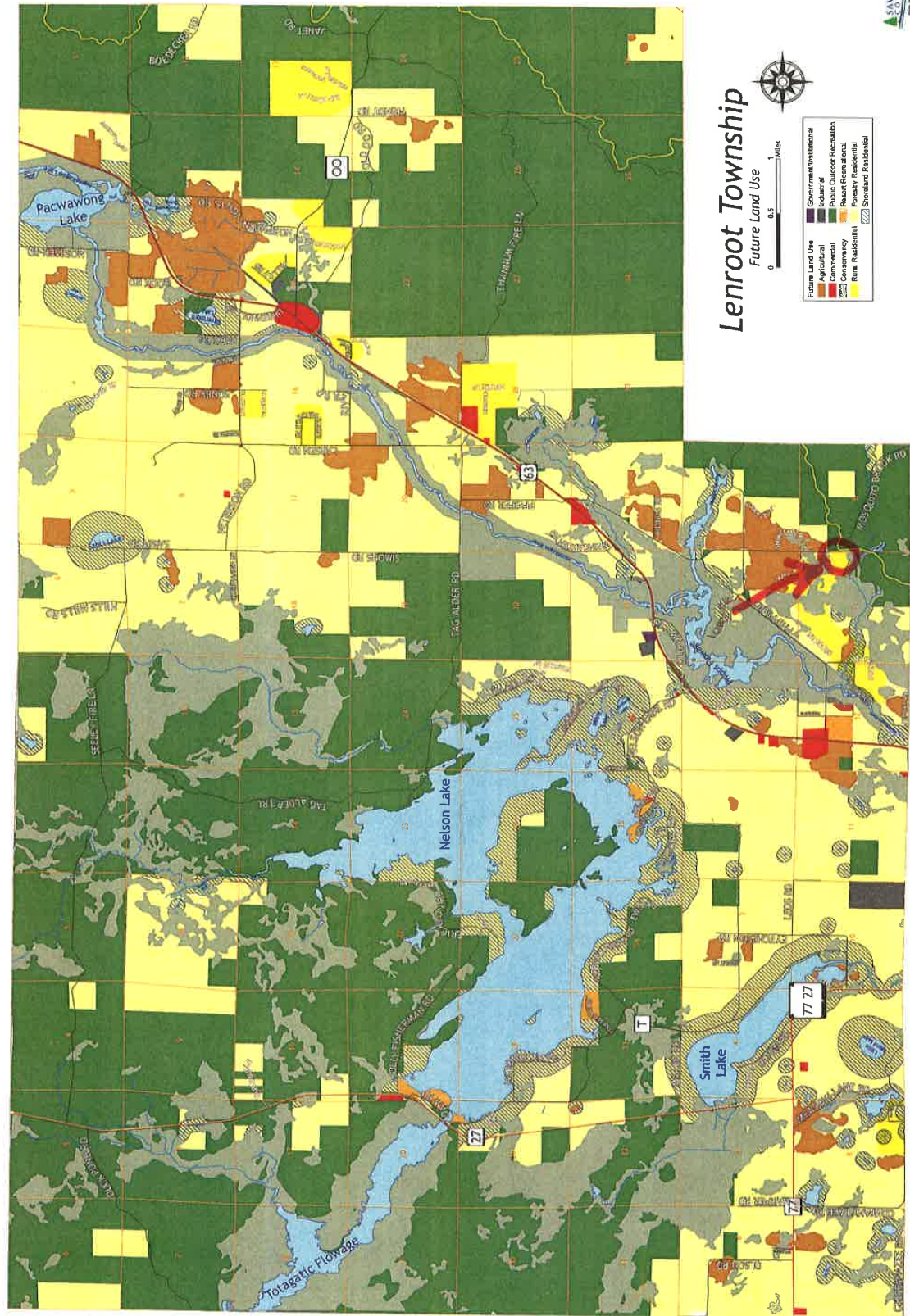
Property History

N/A









Lenroot Township

Future Land Use

**SAWYER COUNTY BOARD OF SUPERVISORS
RESOLUTION NO. _____**

Case #23-001 Owner Name: Fred Scheer III

RESOLUTION TO AMEND SAWYER COUNTY OFFICIAL ZONING MAP

WHEREAS, Wisconsin law permits Sawyer County (the “County”) to adopt certain zoning ordinances and amend its existing zoning ordinances, including amendments to the County’s official zoning map;

WHEREAS, the owner of real property located at Part of the SE ¼ of the NE ¼, Lot 3 CSM 24-92 #6522; S07, T41N, R08W; Tax ID #16329; Zoned Forestry One (F-1); 5.06 total acres.(the “Property”), and as more fully described as set forth in Exhibit A, which is attached hereto and incorporated herein, requested a rezoning of the Property’s zoning designation from F-1 Forestry One to RR-1 Residential/Recreation One (the “Zoning Designation Amendment”);

WHEREAS, the Sawyer County Zoning Committee (the “Zoning Committee”), at its meeting on April 28, 2023, reviewed the proposed Zoning Designation Amendment for the Property;

WHEREAS, the Zoning Committee voted to recommend approval/denial of the proposed Zoning Designation Amendment to the Sawyer County Board of Supervisors (“County Board”); as determined by findings of Fact included as Exhibit B.

WHEREAS, the County Board determined, at its meeting on May 18, 2023, that adopting the proposed Zoning Designation Amendment for the Property is warranted to protect the health, welfare and safety of its citizens.

NOW, THEREFORE BE IT RESOLVED, by the Sawyer County Board of Supervisors approves the following:

1. Amendment to Official Zoning Map. The Property’s zoning designation shall be amended to RR-1 Residential/Recreational One.
2. Additional Actions. The Sawyer County Department of Zoning and Conservation Administrator (or his/her designee) shall take all necessary steps to ensure that the amendment adopted herein is completed.

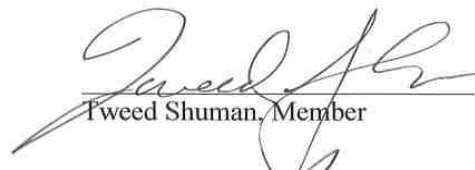
This Resolution is recommended for adoption by the Sawyer County Board of Supervisors at its meeting on May 18, 2023 by this Sawyer County Zoning Committee on this April 28, 2023.



~~Jesse Boettcher, Chairman~~



Ronald Buckholtz, ~~Vice~~-Chairman



Tweed Shuman, Member



Stacy Hessel, Member vice - chairman



John Righeimer, Alternate Member

virtual vote

Michael Maestri, Member

This Resolution is hereby adopted by the Sawyer County Board of Supervisors this 18th day of May, 2023.

Tweed Shuman,
Sawyer County Board of Supervisors Chairman

Lynn Fitch,
County Clerk

EXHIBIT A

Property Description

Case #RZN 23-001

Owner: Fred Scheer III

Property Description: Part of the SE $\frac{1}{4}$ of the NE $\frac{1}{4}$, Lot 3 CSM 24-92 #6522; S07, T41N, R08W;
Tax ID #16329; Zoned Forestry One (F-1); 5.06 total acres.

Construction Project Update

Original Bid/Contract with Miron	\$8,618,746.00		
Amended C/O - Addition in 3/2023	\$55,903.67		
New Construction Manager Contract		\$8,674,649.67	\$8,674,649.67
Work Completed to Date	\$6,961,924.90		
 *County Responsibilities Budget		\$1,452,649.00	
Work Completed to Date	\$1,317,515.74		
Anticipated by project completion			\$1,472,453.72
 Total Approved Project Cost (after amended)		\$10,127,298.67	
Requested additional contingency			\$100,000
Requested general conditions T&M for two week delay			\$35,000
 Updated Projected Total cost			\$10,282,103.39

The detail above summarizes the original projected and approved project cost. This includes the Miron contract and the amendment approved by County in March for additional security and cameras. The original contract included a contingency fund amount of \$395,789 – the contingency fund has been exhausted. There are no contingency dollars as we enter Phase 2 – the remodeling of the old courtroom and offices. The Construction Manager has requested additional contingency funds of \$100,000 to complete the project, and they have also indicated a possible \$35,000 in additional costs due to the 2-week delay in the project (taking occupancy of new courtroom and vacating the old courtroom).

These additional costs are included above and show the new Projected Total Cost. If contingency funds are not needed or the project is able to make-up the two week delay than those funds would not be needed.

*The County Responsibilities budget included Architect/Design Cost, Environmental Cost, A/V, Office Furniture/Equipment, Utility relocates, and the cost of 5th St. The budget is projected to be exceeded by about \$20,000 due to higher than projected cost for utility relocates and asbestos removal.

Why the Additional Contingency?? The Contingency Fund was used up during phase 1 due to few primary reasons.

Unanticipated Conditions – Once construction started there were additional costs due to findings once the current building was partially demo'd. These conditions were not known prior to construction, and is one of the reasons for contingency funds.

Changes identified during construction - The CM has access to contingency to address items not completely detailed in the plans, or if plan changes occur during the course of construction. In some cases there are additional costs to maintain the warranty of a product used, or substitute for a product that isn't available.

Corrections – code compliance. There were a number of items that required changes or were added to meet code compliance. Generally, these items should've been identified and corrected prior to bidding. This is an area that we will be having additional conversations with the Architect and CM to determine why this occurred and address the additional costs that are incurred.

Additional items included outside of scope of plans and original bid - During the course of construction items come up that weren't addressed plans either as oversight or by accident. There were items like this that were added – in discussion or request of County – in anticipation that contingency would cover them. This included storm gutters and underground drainage on the east side of the building, replacing sidewalk at the south end of the parking lot, signage for building, added electrical and backing mounts for televisions in conference, courtroom, and board rooms. These items totaled nearly \$80,000.

Source of Funds for Additional Contingency and Unanticipated Costs –

There are some funds in the current planned bond issue, with additional funds being available in the general fund.

Is this everything or will there be more costs? It depends.....

At this time there have been additional items that have identified that may result in additional costs – should the Board determine they want to incur the expense. A decision on these items is not necessary immediately, but within the next 30-60 days to be included in the current project.

These items fall into a few categories:

- Changes to what has been built to meet what the expectation of the Court was, when they signed off on the project scope/specs. This includes door color behind bench, door controls, and safety items.
- Items not included in project scope or specs. These include furniture – podiums for courtrooms, State seal wall hangings in Board and Court Rooms, flag displays for these rooms, A/V for Conference Rooms (Kansas St. and Sheriff Dept.) . Also includes items not included in design – Unit Heater for east side entrance, and sprinkler in a holding cell that cannot be locked.
- Aesthetic and functional improvements that may help avoid code compliance issues - This would improve appearance and function of fire doors on Courtroom 2, and between old/new buildings.

Total cost of these items is still being determined, but rough estimate is in range of \$50-60,000.

Exterior items – Additional items not included in the project scope included handicap sidewalks on the south end of the parking lot/courthouse, and finishing/repurposing work on the sections of 5th St. that remain, and landscaping/parking lot conversation for the area where the Veterans Service building was.

Route LEGAL as of Date:

ATV ROUTE PROJECT CHECKLIST

Date	ROUTE NAME CTH F (Badger Bay south to 1085N CTH F)
April 18, 2023	Route description & details:
Requestor Name/Contact Info:	This route will begin at the existing route at Badger Bay Lane and go south on Cty Rd F - terminates at Birch Lake Resort (1085N)
Kate Sly	Route will service 4 resorts and 5 VRBOs
1532N Wooddale Rd	Route is also a connector to Tuscobia State Trail- via trail/route through Birch Lake Resort
Birchwood WI 54817	
Sponsoring Club:	
Birchwood Bobcat Riders	TOTAL MILEAGE ON CTY RD F: 4.8 miles
Gov. Com. Project Workers:	Speed limits: 45 mph
Kate Sly	
Cathy LaReau	Total Mileage on County Road: 4.8

PROJECT REQUIREMENTS

Need	Done	Desc	Need	Done	Desc.
X	X	Route Details; measurements/maps/photos/etc			County Forestry Approval
		Neighborhood survey-done by Township			USDA Forest Approval
X	X	Neighborhood survey done by Alliance/club			WIDNR Approval
		Alliance Approval (if needed)			Landowner Easements
X	X	Approval-Township1: Edgewater			Other Easements
		Approval-Township2:			Tribal Approval
		Approval-Township3:	X		Township Ordinance(s)
X		County Highway Dept. Pre-Approval	X		Signage
X		Public Works Approval (LOU Date:)	X		Alliance Map Committee
		WisDOT Approval			Other:

SAWYER COUNTY GOVERNMENT MEETINGS

Date	Name of Government Entity/Township	Denied	Approved	Decision Date
3/14/2023	Town of Edgewater regular town board meeting		X	3/14/2023

☐ ROUTE Approved ☐ Route NOT Approved, Reason:

ROUTE SIGNAGE (IF ROUTE IS APPROVED) ☒ Signage Needs/Cost to be determined after approval

Signage Needs	Who Is Paying For Signage	Cost Breakdown
# Route signs:	☒ Listed requestor	
# M/W posts/hdwre:	☐ Government	
Labor:	☐ Other	
Installer:		TOTAL COST \$

Record additional notes on back. Attach route info/maps and all related paperwork to this sheet.

TOWN OF EDGEWATER

Notice of Regular Monthly Meeting
Tuesday, March 14, 2023 at 7:00 PM
Edgewater Town Hall, 1470N Wooddale Road

AGENDA

Call to order
Pledge of Allegiance
Roll call of officers
Approval of the February Monthly Meeting Minutes

Reports

- Treasurer
- Road Business
- Emergency Services

Action and/or Discussion Items

- Sawyer County Ambulance
- Joint Powers Agreement with Sawyer County 911 Emergency System
- Requests to Open up County Hwy F from Badger Bay Lane to 1085 N Cty Road F and County Hwy DD from County Hwy F to Sawyer County Line for ATV/UTV use
- Picnic License Application for Birchwood Bobcat Riders March 25th and October 21st Events
- Land Use Application for Richard and Patricia Bleum for a Year Round or Seasonal Dwelling in the A-1 Zone District Located at 1795N Wooddale Road
- Loan of \$178,000 for New Front End Loader
- Recycle Center Attendant
- Hours and Fees at the Recycle Center
- Hire Roadman for Town
- Generators For Town Buildings
- Sale of Town Lots
- Mosaic vs Centurylink for Service for the Town Buildings

Other Business

- Public Comments will be limited to issues that happen between the time the agenda is posted and the start of the monthly meeting. If you have an item that you would like to have on the agenda, please contact any of the board members or the town clerk.

Adjourn

Town of Edgewater

**Monthly Board Meeting Minutes of
Tuesday, March 14th, 2023 at 7:00 p.m.
Edgewater Town Hall, 1470N Wooddale Road**
Subject to amendment by the Town of Edgewater Town Board Supervisors

Pete called the meeting to order at 7:00 p.m.

Officers present were Pete Baribeau, Jamie Skar, Scott Spaeth and Natalie Clemens.

Motion by Pete to approve the February 2023 Monthly Mtg minutes, 2nd by Scott, carried 3-0.

Motion by Pete to approve the February check detail, 2nd by Jamie, carried 3-0.

Motion by Pete to approve the annual Sawyer County 911 Emergency System Joint Powers agreement, 2nd by Scott and carried 3-0.

After much discussion of for and against, motion by Pete to support opening up County Hwy F from Badger Bay Lane to 1085 N Cty Hwy F and also County Hwy DD from County Hwy F to Sawyer County line to ATV / UTV traffic, 2nd by Scott, carried 3-0.

Motion by Pete to approve the Picnic License Applications for the Birchwood Bobcat Riders events on March 25th and October 21st, 2023 with a 2nd by Jamie, carried 3-0.

Motion by Pete to approve the Land Use Application for Richard and Patricia Bluem for a Year Round or Seasonal Dwelling in the A-1 Zone District Located at 1795N Wooddale Road, 2nd by Jamie, carried 3-0.

Motion by Pete to secure a 2 year loan of \$178,000 for the new John Deere 524 P Front End Loader with Dairy State Bank, 2nd by Scott, carried 3-0.

Motion to adjourn by Pete, 2nd by Jamie and meeting adjourned at 8:20 p.m.

Minutes prepared by Natalie Clemens.

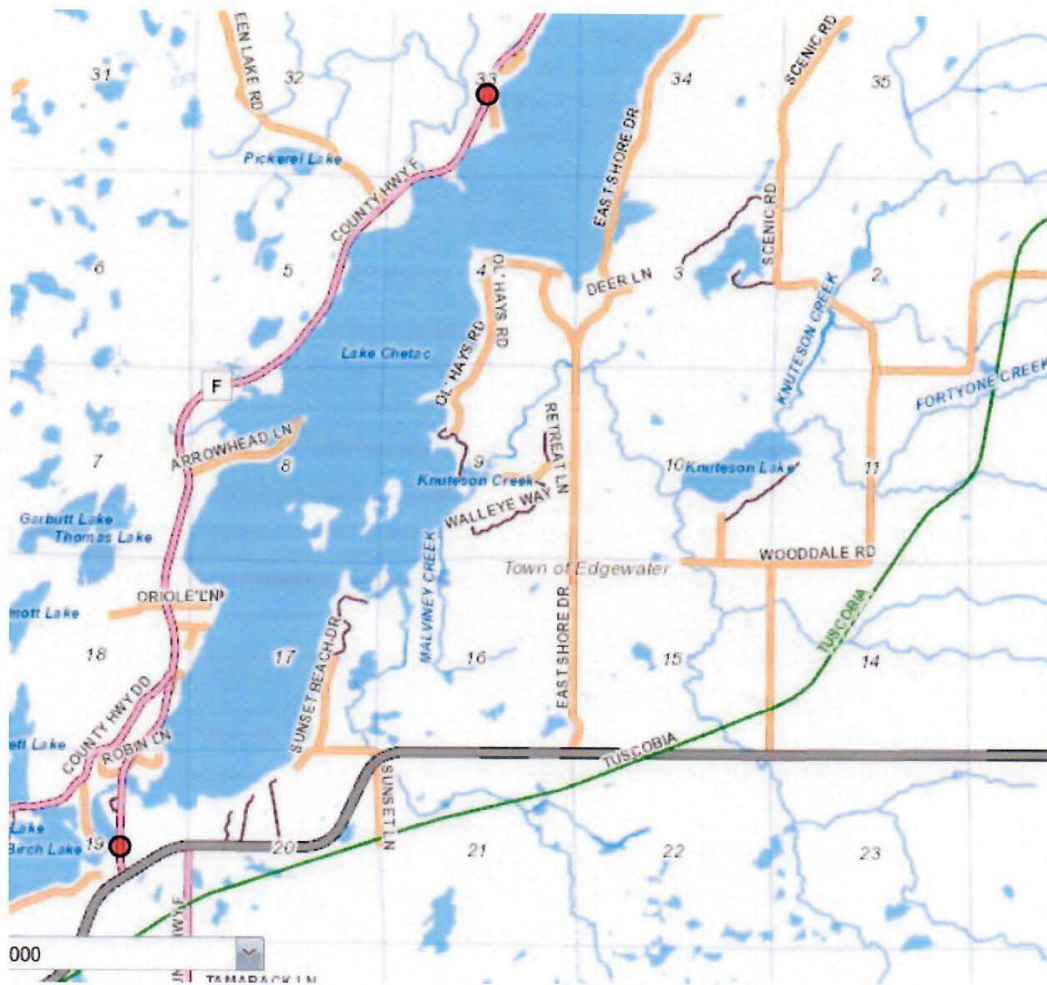
Pete Baribeau, Town Chair

Natalie Clemens, Town Clerk ~ Treasurer

County Road F – ATV Route Request – April 18, 2023

Sawyer County Snowmobile & ATV Alliance

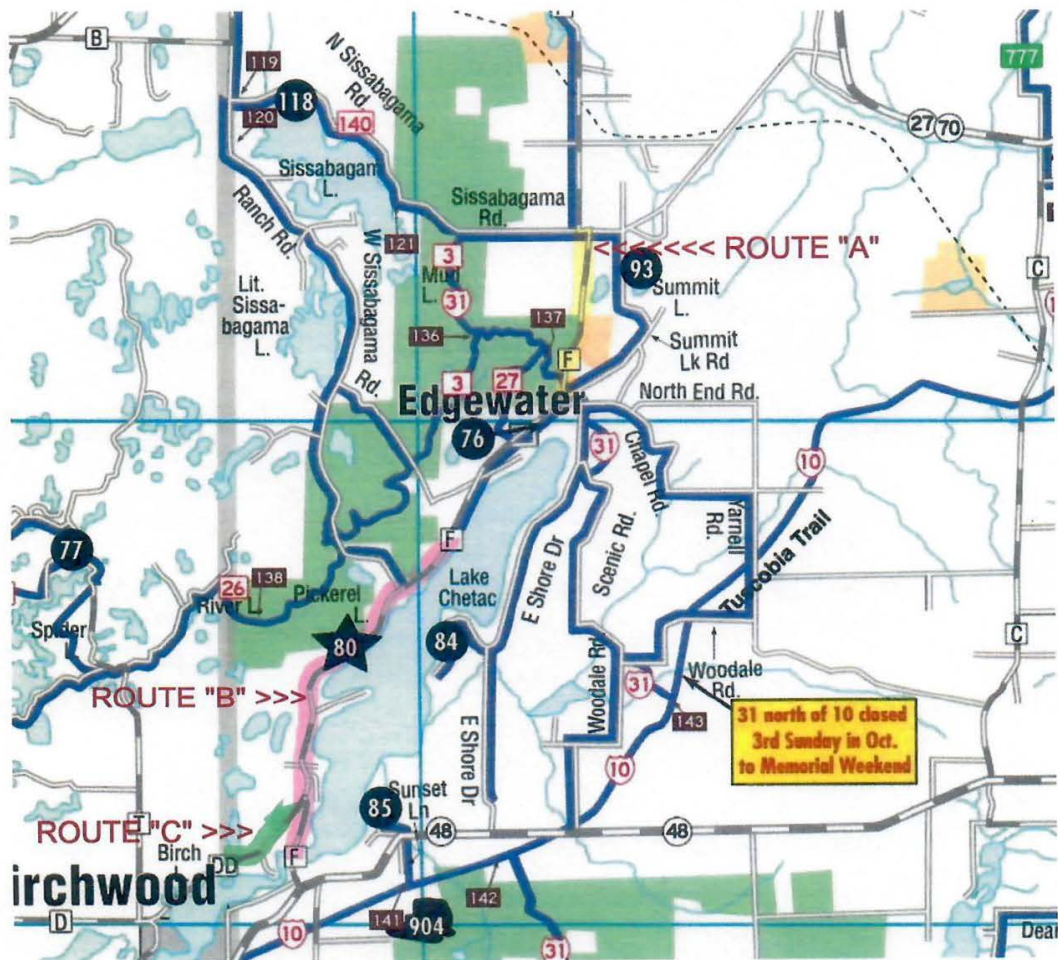
Red circles indicate start and end of requested route on County Road F.



Sawyer County Snowmobile & ATV Alliance

Proposed ATV routes on ATV Map April 2023

- A. CTH F from Chapel Rd to Right of Way Rd
- B. CTH F from Badger Bay Ln to 1085 N CTH F
- C. CTH DD from CTH F to Washburn County Line



Here is the response I received from the addresses that we mailed the attached letter to on the opening of County Rd F from for ATV/UTV traffic from Chapel Hill Rd to the Birch Lakes Resort.

	Tally	% of Responses	% of Mailing
Yes	77	80%	43%
No	16	17%	9%
Undecided	3	3%	2%
Total Responded	96	53%	53%
No Response	85	47%	
Total Mailed	181		

I have also attached the file I created to document the information that I received via text, email or mail from the mailing.

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RESOLUTION NO. ____

INITIAL RESOLUTION AUTHORIZING THE BORROWING OF NOT TO EXCEED \$4,000,000; AND PROVIDING FOR THE ISSUANCE AND SALE OF GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2023 THEREFORE

WHEREAS, the County Board of Supervisors of Sawyer County, Wisconsin (the "County") hereby finds and determines that it is necessary, desirable and in the best interest of the County to raise funds for public purposes, including paying the cost of courthouse facilities, utilities, furnishings, equipment, and other required operational components and 2023 and 2024 capital improvement projects (collectively, the "Project") and refunding obligations of the County, including interest on them (the "Refunding");

NOW, THEREFORE, BE IT RESOLVED by the County Board of Supervisors of the County that:

Section 1. Authorization of the Notes. For the purpose of paying costs of the Project and the Refunding, there shall be borrowed, through the issuance of general obligation promissory notes pursuant to Section 67.12(12) of the Wisconsin Statutes, a principal sum not to exceed FOUR MILLION DOLLARS (\$4,000,000) (the "Notes").

Section 2. Sale of the Notes. The County Board of Supervisors hereby authorizes and directs that the Notes be offered for public sale. At a subsequent meeting, the County Board of Supervisors shall consider such bids for the Notes as may have been received and take action thereon.

Section 3. Notice of Sale. The County Clerk, in consultation with PMA Securities, LLC ("PMA"), is hereby authorized and directed to cause the sale of the Notes to be publicized at such times and in such manner as the County Clerk may determine and to cause copies of a complete, official Notice of Sale and other pertinent data to be forwarded to interested bidders as the County Clerk may determine.

Section 4. Official Statement. The County Clerk (in consultation with PMA) shall cause an Official Statement to be prepared and distributed. The appropriate County officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Official Statement, such certification to constitute full authorization of such Official Statement under this resolution.

Section 5. Reimbursement. The County Board of Supervisors hereby officially declares its intent pursuant to Treasury Regulation Section 1.150-2 to reimburse any expenditures made prior to the issuance of the Notes in connection with the Project with the proceeds of the Notes in an amount not to exceed \$4,000,000.

This Resolution is recommended for adoption by the Sawyer County Board of Supervisors at its meeting on May 18, 2023, by this Sawyer County Finance Committee this 11th day of May, 2023.

Ron Kinsley, Chairman

John Righeimer, Vice Chair

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Tom Duffy, Member

Stacey Hessel, Member

Dale Schleeter, Member

This Resolution is hereby adopted by the Sawyer County Board of Supervisors this 18th day of May, 2023.

Tweed Shuman
Chairperson, Sawyer County Board of Supervisors
Attest:

Lynn Fitch
Sawyer County Clerk

(SEAL)

County Administrator's Work Report

May 18, 2023



Courthouse Renovation

\$7 million of work completed with pay orders submitted. Approx \$1.675.45 million remaining.

Original Construction/Project Manager agreement total of \$8,618,746 plus change order of \$55,903.67 for an amended agreement of \$8,674,649

Owner Contingency fund currently at \$0 (original \$395,789).

County did take occupancy in late April, which amounted to a two-week delay. Delay was in part because of inability of our A/V contractor to finish work, so they had to reschedule. In addition the delay in A/V completion prevented court from moving to new court room, so old courtroom stayed in service to accommodate trial that could not wait.

This pushed back the start of remodeling old courtroom two weeks. Construction manager will try to keep original timeline to have remodeling completed by August 1, however A/V won't likely be done until two weeks later. If project goes beyond August 1, there may be additional costs for onsite supervision and trailer/equipment costs.

Construction manager has requested an allocation of \$100,000 additional contingency for Phase 2, and \$35,000 for Additional General Conditions (T&M), for the possible 2 week project goes over. To be discussed at Board Meeting.

There are some items in new construction area that are still being addressed, and additional issues coming up as the transition to occupancy and start on Phase 2 is being planned.

Personnel

Union Negotiations – slow going, but still proceeding. Union pushed negotiations into mediation, so last meeting and exchanges have been with assistance of mediator.

Have addressed three significant retirements this year (Highway, Surveyor/Land Info, and HHS Director)

With Julia Lyons taking HHS Director, it is necessary to fill Public Health Officer position. We are fortunate to have an existing staff more than qualified and interested in position.

-Recommended Julie McCallum to be appointed Public Health Officer. Julie has a Masters in Public Health (a requirement), and more than 23 years in nursing with 20 of those in a public health related role.

In Land Records department, we have determined that best path forward is to use existing staff and elevate their roles within the Department. This would keep them in the roles they are most knowledgeable with. The Department would not have a single Department Head over the three functions.

-Chris Gregory has been the Deputy Surveyor, he would be appointed County Surveyor.

-Brian DeVries would be appointed Land Information Officer, and add that to his GIS Specialist role.

-Kimberly Wendt will lead Real Property Listing in addition to being a GIS Technician.

Recruiting for

HHS – Children, Youth, Family Supervisor

HHS – Lead Social Worker/CPS Caseworker

HHS – Family Services Coordinator (CPS)

HHS – Administration Fiscal Assistant

HHS – Mental Health Therapist

Highway – Driver/Operator

Sheriff – Dispatch, Jailer, Deputy (Court Services)

Ambulance - All positions, but primary need is Paramedic.

Process continues of rebuilding HHS – CYF/CPS – due to loss of staff.

Lead and longtime worker Karla Kay retired earlier in May. One CPS worker hired and started in May, another worker starts at the end of month, and elevating one aid worker to a caseworker position. Still recruiting for a unit Supervisor and lead worker.

Onboarding for new workers is done with State training program, which also requires limited caseload until completion. Will take months until unit is fully functioning.

We continue to have a part-time Supervisor under contract, and have other Counties who are assisting on specific cases, and provide additional support for specific functions. In addition we do have LTE workers from other Counties that do on-call assistance and/or work in County on evenings and weekends.

Employee benefits – New benefits consultant/Health Insurance Broker – Brown & Brown. Working on reviewing current employee benefits, and what changes could look like.

Training – With a number of new managers, we are planning a Supervisor/Management training. Currently working with Northwood Tech on a 15-20 hour training (split of 4-5 sessions) customized for County.

Corporation Counsel –continued work on a number of items with Counsel (Zoning, Records Request, policy reviews, and agreements). There are a couple of larger looming items related to historical dam records and road easements.

In addition, there have been a couple Ethics issues that have been reviewed. An Ethics Committee meeting will be scheduled to review these items and the outcomes of Corporation Counsel reviewing them.

One recommendation is to improve Conflict disclosure form for elected officials and managers.

Municode – 1st update is in process

Criminal Justice Collaborating Council

Opioid Funding/Overdoes strategy being formulated. Slight delay due to staffing changes with Public Health/HHS

Treatment Court workgroup established and attended State Treatment Conference in anticipate of Court starting as soon as second Judge is seated.

With the 2nd courtroom and judge being seated later this year, and the Treatment and Diversion programs being fully functional, I think you'll see CJCC expanding it's scope and opening up some new conversations.

Treatment and Diversion

Justice Point continues work, and County has TAD grant for \$225,000 for 2023 for fully implementing Treatment Court and continuing Diversion work.

Opioid Settlement Status

No updates on Settlement.

Public Health has taken lead on gap analysis and putting together a framework to address Opioid overdoses. Framework includes Prevention, Harm Reduction, Treatment, and Recovery. Multi-faceted. Has been presented to CJCC, and will be presented to County Board in March, budget to be submitted for approval in following month.

Treatment and Diversion

Justice Point continues work, and County has TAD grant for \$225,000 for 2023 for fully implementing Treatment Court and continuing Diversion work.

Policy & Ordinances –

Reviewing current policies and identifying gaps. Encouraging departments to review Ordinances and identify areas that need addressing.

Outstanding Items involving LCO

Child Support MOU – still in progress, only one issue remains and I believe we have an agreement on that.

Airport

Runway rehabilitation project has been delayed until 2025, due to availability of funds. An application for federal discretionary funds has been submitted. Other avenues to bring project back up to 2024 being pursued.

Process has started on a new petition to BOA to make outdated items current and add new items to be eligible for. Public Hearing to be held in June an should ready for June Board Meeting.

Broadband

BEAD – Regional group has started meeting. PSC held a Broadband listening session in Hayward earlier this month.

Tribal land taxation changes – resolution to be considered in June to encourage State to help address issues. This is a resolution that would be forwarded for inclusion in WCA business meeting/legislative platform.

Talk of a possible inclusion in State budget for funds to make affected local governments whole for loss tax revenue – but at present time this appears unlikely.

State Budget – It appears highly likely that Counties will see some increase in shared revenue – unknown how much. It will be a mixed bag for Sawyer County. Any increase is helpful, but when you see the percent increase (likely over 1,000%), keep in mind we were only getting just over \$25,000 at the present time. So if we get \$280,000 additional (approx.. estimate based on most recent proposal), that's appreciated -but the reality is that it's a very small part of our budget. All proposals have some restrictions on how the money can be used. Consider that it would allow us to go from rehabbing 8 miles of County Road a year (based on current costs) to 9-9.5 miles.