



Sawyer County

Agenda

**Criminal Justice Coordinating Council Meeting
Wednesday, January 11, 2023 @ 12:00 PM
Assembly Room/Virtual Meeting**

Page

1. CALL TO ORDER

- a. To view or participate in the **virtual meeting** from a computer, iPad, or Android device please go to: <https://zoom.us/j/95808119460> You can also use the dial in at 1-312-626-6799 with the Webinar ID: 958 0811 9460. Use *9 to Raise/lower hand and *6 to Unmute/mute. If additional assistance is needed please contact the County Clerk's Office at 715-634-4866 prior to the meeting. If you are on a computer, click the "Raise Hand" button and wait to be recognized. If you are on a telephone, dial *9 and wait to be recognized.

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW

5. MEETING AGENDA

6. PUBLIC COMMENTS

7. CONSIDER APPROVAL OF MINUTES FROM PREVIOUS MEETING

3 - 4

- a. [12.14.22 CJCC Minutes DRAFT](#)

8. BY-LAWS UPDATE (DISCUSSION AND POSSIBLE ACTION)

5 - 15

- a. Membership & Sub-Committees
 - 1) [CJCC By-Laws Revised 3.21](#)
 - 2) [CJCC Sawyer County Bylaws Amend Oct 2022](#)

9. JAIL REPORT UPDATE

16 - 17

- a. [Dec Jail Report](#)

10. CRIMINAL JUSTICE COORDINATOR

11. YOUTH JUSTICE AND MENTAL HEALTH UPDATE

12. MEDICATION ASSISTED THERAPY MD AT THE LCO RECOVERY CLINIC UPDATE

13. HEALTH AND HUMAN SERVICES REPORT

14. POSSIBLE HOUSING FUNDING UPDATE - KATIE BELINGER

15. SUBSTANCE MISUSE REPORT - JULIA LYONS

a. [Strategies to Reduce Overdose Deaths](#)

16. COMMUNITY SERVICES UPDATES

17. FUTURE AGENDA ITEMS

18. CORRESPONDENCE, REPORTS FROM CONFERENCES AND MEETINGS

DISCLAIMER:

A quorum of the County Board of Supervisors or of any of its committees may be present at this meeting to listen and observe. Neither the Board nor any of the committees have established attendance at this meeting as an official function of the Board or committee(s) or otherwise made a determination that attendance at the meeting is necessary to carry out the Board or committee's function. The only purpose for other supervisors attending the meeting is to listen to the information presented. Neither the Board nor any committee (other than the committee providing this notice and agenda) will take any official action with respect to this noticed meeting.

Copy sent via email to: County Clerk and News Media. Note: Any person wishing to attend whom, because of a disability, requires accommodation should call the Sawyer County Clerk's Office (715.634.4866) at least 24 hours before the scheduled meeting so appropriate arrangements can be made.

Mission Statement: The Sawyer County Board of Supervisors will strive to provide excellent services and responsible leadership to protect and enhance Sawyer County citizens, businesses, and resources, while preserving our unique heritage.

18 - 22

**Minutes of the December 14th meeting of the Sawyer County
Criminal Justice Coordinating Committee
Of the Sawyer County Board of Supervisors
Assembly Room; Sawyer County**



Voting Committee Members Present:

- ☐ Chair: Kathy McCoy
- ☐ Lorraine Gouge
- ☒ Marc Helwig - virtual
- ☒ Gary Hilgendorf
- ☒ Andy Albarado
- ☒ Mike Woller
- ☐ Tweed Shuman
- ☒ Doug Mrotek
- ☒ Bruce Poquette
- ☐ Katie Belinger
- ☐ Ryan Reed
- ☒ John Yackel
- ☐ Elaine Smith – Vice Chair
- ☐ Marshal Savitski

Others Present:

Andy Albarado
Lynn Fitch
Becky Barry
Joyce Knowlton
Alicia Carlson

Call to Order – Sheriff Mrotek called the meeting to order at 12:02 pm.

Certification of Compliance with the open meeting law was met. Roll Call was taken. Quorum was met.

Meeting Agenda

Public Comments --

Minutes from previous meeting – A motion was made by Mr. Helwig to accept the minutes of the November 9, 2022 meeting; second by Mr. Albarado. Motion carried without negative vote.

By-Laws Update – Mr. Albarado advised this item will be postponed until next month.

Jail Report – A written report was provided; same information as presented to Public Safety. Lt. Woller reviewed highlights of the report; we are still housing approximately 20 females in Barron County, and we have three individuals on electronic monitors.

Criminal Justice Coordinator – Ms. Barry reviewed statistics. As of December 2nd, they were approved for the TAD funding. JusticePoint will be posting for a treatment coordinator/case manager position soon. They plan to meet monthly for the first year of implementation of the treatment court and will be moving forward with law enforcement diversion completing a training in January. JusticePoint is meeting with the Tribe on the 21st regarding processes working within the system and suggested improvements.

Truancy Update – Ms. Al-Moghrabi explained the criteria for meeting a truancy situation and how citations are handled. Once they go through the court process, then the truancy officer is not involved. Getting youth justice involved again in the future may prove helpful.

HHS Update – Ms. Knowlton reported that they held a vaping council at LCO virtually and in person; 40 people attended. It was video-taped and they plan to edit it down and put it out publicly. In November Julia attended the Opioid Conference and gained information on transitional services. Data collection is important and Ms. Lyons is

requesting a work group to be established to set criteria and measurements. The CHIP group has identified its high priority goals for youth and adults, and are developing measures to address them within our community. Work groups should begin acting in February.

Community Services -- Mr. Hilgendorf reported that they have been working with tribal members to establish a homeless site on tribal lands. The men's house has one opening. The garage is enclosed and insulated; will likely be available for their training facility early next year.

Future Agenda Items – Substance Misuse Presentation, By-Laws Updates, Youth Justice and Mental Health Updates, Medication Assisted Therapy MD at the LCO Recovery Clinic, Possible Housing Funding Update

Meeting Date/Time – The next meeting of the Criminal Justice Coordinating Committee will be Wednesday, January 11, at 12:00 pm in the Assembly Room.

Meeting adjourned at 12:34 pm
Minutes recorded by Lynn Fitch, County Clerk

Sawyer County Criminal Justice Coordinating Council (CJCC) Bylaws

Article I: Name and Creation

The name of this council shall be the Sawyer County Criminal Justice Coordinating Council. It will be referred to as the "CJCC" throughout these Bylaws. The CJCC was created as part of a state-wide initiative to further the Mission set forth below. The CJCC is recognized by the Sawyer County (the "County") Board of Supervisors as an ad hoc committee of the County Board of Supervisors.

Article II: Bylaws

The CJCC has authority to adopt these Bylaws. These Bylaws have been reviewed, approved and adopted both the CJCC and the County Board of Supervisors.

Article III: Vision and Mission

VISION: Utilizing evidence-based practices making the criminal justice system a better investment toward improving the quality of life in Sawyer County.

MISSION: To promote implementation of effective criminal justice policies and practices maximizing justice and public safety

Article IV: Duties and Powers

1. The CJCC is created to act in an advisory capacity to both constitutionally elected officers and committees of the County Board of Supervisors which oversee programs and services related to criminal justice. The CJCC shall recommend to appropriate parties or committees actions including the creation, elimination or modification of programs, policies and procedures including the evaluation of the Sawyer County Criminal Justice Programs in accordance with the Sawyer County Criminal Justice Vision and Mission.
2. The CJCC shall help ensure coordinated efforts. Proposed policy changes relating to criminal justice may be brought to the CJCC for review and for recommendations to the appropriate committees or entity.
3. The CJCC may assist the County in setting priorities for the Sawyer County Criminal Justice System.
4. The CJCC shall assist in sharing the responsibility as it relates to new programs. It is understood that new directions and programming may involve some unforeseen consequences. It is the CJCC's responsibility as a whole to support its recommendations.
5. The CJCC may perform such other general functions necessary to implement its responsibilities, as directed by the County Board.

6. Notwithstanding any provision in these Bylaws, the CJCC shall be subject to and conduct itself according to the County Board of Supervisors' Policy and Procedure Manual, as may be amended.
7. The CJCC shall be subject to all State of Wisconsin Statutes, codes, Executive Orders and other applicable laws and regulations.

Article V: Structure

Section A: Membership

The CJCC shall consist of fourteen (14) members (the "Members"). The CJCC shall have thirteen (13) voting members (the "Voting Members"), and the Chair shall be a non-voting member, as described in Article VI below. All the positions listed below, unless the position is elected Chair as described in Article VI below, shall be permanent Voting Members of this CJCC:

- a. Sawyer County Circuit Court Judge
- b. Sawyer County Sheriff or designee
- c. Sawyer County District Attorney or designee
- d. Sawyer County Jail Administrator
- e. Sawyer County Administrator
- f. Two (2) tribal government representatives
- g. State Public Defender Office representative
- h. Wisconsin Department of Corrections representative
- i. Two (2) Sawyer County Board of Supervisor
- j. Two (2) residents of Sawyer County
- k. LCO Tribal Judge

Section B: Adding Positions

1. The CJCC may recommend to the County Board of Supervisors that additional positions be added to the CJCC, as the CJCC deems appropriate.
2. Adding positions to the CJCC will require an amendment to the Bylaws Article V, Section A: Membership. Adding a CJCC position requires a 3/4 majority of the appointed number of Voting Members and confirmation by the County Board of Supervisors.
3. If the newly-created position requires an election by the CJCC, then the CJCC will conduct an election to fill the position at the next regularly-scheduled CJCC meeting after the position is created. A CJCC appointment requires a majority vote of the Voting Members and confirmation by the County Board of Supervisors.
4. If the newly-created position requires an appointment by a department or organization, the Chair shall contact the department/organization and ask that a

representative be appointed. All additional positions to the CJCC shall require confirmation by the County Board of Supervisors.

Section C: Removal

1. Any CJCC Member may be removed by the County Board of Supervisors, with or without cause, after a recommendation by the CJCC and a 2/3 a majority vote of the Voting Members.
2. Removal of a CJCC Member can be placed upon the agenda under CJCC New Business by the Chair or by a written petition from another Member submitted to the Chair.
3. If a Member is removed, the Chair shall contact the department/organization the removed Member represented and ask that another representative be appointed.
4. If the removed Member held a CJCC-elected position, the CJCC shall hold an election to fill the position at the next regularly-scheduled CJCC meeting after the Member is removed. Appointment of the new Member upon removal of another Member requires a majority vote of the Voting Members and shall be confirmed by the County Board of Supervisors.
5. A Member is eligible for removal from the CJCC due to nonparticipation after missing three (3) meetings, without sufficient cause, in a calendar year. Sufficient cause is to be determined by the Chair. Removal of a Member for nonparticipation requires a majority vote of the Voting Members and confirmation by the County Board of Supervisors.
6. A position on the CJCC may be removed only through an amendment to the Bylaws Article V, Section A: Membership. Removal of a CJCC position requires a 3/4 majority of the appointed number of Voting Members and shall be confirmed by the County Board of Supervisors.

Section D: Authority of the CJCC The CJCC has no legal authority to order changes to Sawyer County's Criminal Justice System, but it may bring about changes through consensus by the participating departments, agencies and the County Board of Supervisors. The CJCC reviews policies and programs within the criminal justice system and makes final recommendations to all justice system partners.

Section E: Meetings

1. Meetings of the CJCC shall be set by the CJCC at the end of their session for the following month. Notice of CJCC meeting times and locations shall be provided to all Members and duly posted in compliance with open meeting statutes.

2. Minutes of the CJCC meetings shall be documented and distributed to all Members of the CJCC. Minutes will also be posted in compliance with open meeting statutes. The CJCC Chairperson shall designate someone to take minutes for all CJCC meetings.
3. Recommendations of the CJCC will be made by a majority rule vote of Voting Members.

Section G: Quorum A quorum must be complied with at all CJCC meetings. A quorum requires a 51% majority of Voting Members to be in attendance.

Article VI: Officers

1. The officers of the CJCC shall be a Chair and Vice-Chair. The CJCC shall elect officers biennially at the May meeting of even-numbered years. Such officers shall take office upon election. If an officer resigns or is removed, a replacement officer shall be elected by the CJCC at the next regularly-scheduled CJCC meeting.
2. The Chair shall be responsible for filing End-of Year Reports with the County Clerk. The Vice-Chair shall file an End of the Year Report with the Chair.
3. It shall be the responsibility of the Chair and Vice-Chair, in coordination with the County Administrator to:
 - a. Develop and cause to be published CJCC Agendas.
 - b. Prepare materials for CJCC Members in preparation for scheduled CJCC meetings. Materials may be emailed to Members when appropriate.
 - c. Any other actions that the Chair deems necessary for the efficient functioning of the CJCC.
4. The CJCC Chair is a quasi-nonvoting member of the CJCC and subject to the following:
 - a. The Chair can only vote in order to break a tie.
 - b. The Vice-Chair retains their Voting Member status on the CJCC. If the Vice-Chair acts as the Chair in the Chair's absence, (s)he may not vote for that meeting unless it is to break a tie.
5. The Chair shall preside at all CJCC meetings. The Vice-Chair shall preside in the absence of the Chair.

Article VII: Change in Bylaws

1. Any Voting Member may propose an amendment to the Bylaws. Proposed amendments to the Bylaws are to be included on the agenda of a CJCC meeting,

any action taken on the proposed amendments must be made at a subsequent meeting of the CJCC and will require a minimum 2/3 majority vote of the appointed number of Voting Members.

2. Any amendment to the Bylaws shall be confirmed by the County Board of Supervisors.

Addendum

By-Law Amendment Proposed to County Board of Supervisors March 2021:

- Section A: Membership
 - Added one committee member to the membership bringing membership to thirteen (item k: LCO Tribal Judge)
- Sections B through G
 - Edited sub-headings to delete the “.” after each sub-heading
- Added revision date in footer and removed “of” in page number system

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4. The CJCC shall assist in sharing the responsibility as it relates to new programs. It is understood that new directions and programming may involve some unforeseen consequences. It is the CJCC's responsibility as a whole to support its recommendations.
5. The CJCC may perform such other general functions necessary to implement its responsibilities, as directed by the County Board.

6. The CJCC may designate necessary subcommittees or workgroups to accomplish their work as well as be assigned responsibility for oversight of programs in absence of an existing oversight committee.
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8. The CJCC shall be subject to all State of Wisconsin Statutes, codes, Executive Orders and other applicable laws and regulations.

Article V: Structure

Section A: Membership.

The CJCC shall consist of fifteen (15) members (the "Members"). The CJCC shall have thirteen (13) voting members (the "Voting Members"), and the Chair shall be a non-voting member, as described in Article VI below. All the positions listed below, unless the position is elected Chair as described in Article VI below, shall be permanent Voting Members of this CJCC:

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- j. Two (2) residents of Sawyer County
- k. Sawyer County Health and Human Services representative (staff)
- l. State of Wisconsin Public Defenders office representative

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SAWYER COUNTY SHERIFF'S OFFICE

DOUGLAS D. MROTEK - SHERIFF

JOSEPH E. SAJDERA - CHIEF DEPUTY

December 2022 Jail Report

	<u>Dec</u>	<u>2022</u>
Average Daily Population Total:	67	88.73
Females:	15.8	20.69
Males:	51.2	68.04
Average Probation incarceration:	7.8	(11.6%)
Average Pre-Sentence incarceration:	41.8	(62.4%)
Average Sentenced incarceration:	17.4	(26%)
Currently on Electronic Monitoring:	1	
Currently being housed in Barron Co:	15	

15880 FIFTH STREET • POST OFFICE BOX 567 • HAYWARD, WI 54843 • SAWYERCOUNTYGOV.ORG

ADMIN
715-634-4858

FAX
715-634-1309

DISPATCH
715-634-5213

JAIL
715-634-9120

FAX
715-634-3845

SAWYER COUNTY JAIL

Daily Population Report

Date: 12/26/22
Prepared By: Wurm #389

PRISONER LOCATION

Location	Sawyer	Boarders	Total Inmates	
Secure Wing	19	0	19	
Huber Wing	19	0	19	#REF!
Total in Facility	38	0	38	
Hospital	2	0	2	
Other Jails	16	0	16	
Monitor	1	0	1	
Total Adults	57	0	57	
Juvenile Detention	0		0	
Total Assigned	57	0	57	

REASON FOR INCARCERATION

Status	Code	Total Inmates	NOTES
BAC Over .04%	BAC	0	ELECTRONIC MONITOR:, MARK
Cash Bond	CB	33	PEARSON
Hold for Other County	OC	0	BARRON COUNTY: JEANETTE
New Arrestee Awaiting Court	AC	3	CORBINE, MACKENZIE POTACK,
Pending Revocation	REV	0	ARIANNA CRONE, SIERRA AUBID, MARY
P&P Hold Only	HOL	6	ANN HAMMOND, KAYLA DECORA, AMY
Sentenced Inmate	SEN	11	JACK, WILLIAM WAGGONER, SOPHIE
Sitting off Pay or Stay Warrants	WAR	0	MILLER, SIMONE STEVENS, ELIZABETH
Writ for Court	WRI	0	ENOCH, MINDI WILBER, TYLER
Drug Court Hold	DC	0	TREPANIA, SAMANTHA SMITH, ANNIE
LCO Court Hold	LCO	0	MAKOS, KRISTINE DOUCETTE
90 Day Payable Hold	90D	1	MENDOTA MENTAL HEALTH: NORMAN
Convicted Awaiting Sentencing	CAS	3	PRICE, MICHAEL WINTERS
Caseworker Hold (Juv)	CWH	0	WORKING HUBERS:
Temporary Physical Custody (Juv)	TPC	0	
TOTAL		57	

GENDER

	In County	Out of County	Monitor	Total
Male	40	1	1	42
Female	0	15	0	15
TOTAL	40	16	1	57

STRATEGIES TO REDUCE OVERDOSE DEATHS

Promote Evidence Based Solutions from Prevention to Recovery



- Educational Campaigns
- Interventions Tailored to the Community
- Prescription Drug Monitoring Programs
- Opioid Prescribing Guidelines
- Regulating Promotion and Marketing of Opioids
- Better Mental Health Care
- Opioid Safe Disposal Locations



- Availability of Fentanyl Test Strips
- Naloxone Access and Training
- Syringe Services Program
- Supervised Injection Sites



- Increased access to treatment, including through telehealth
- Medications for opioid use disorder
- Expand and diversify treatment workforce
- Increase healthcare workforce addiction training
- Reduce stigma for seeking care
- Access to culturally competent care
- Treatment alternatives to incarceration



- Employment opportunities for people in recovery
- Expanded access to recovery housing
- Peer counseling
- Intensive support to sustain recovery

PREVENTION	HAVE	HAVE NOT	SOLUTION
Educational Campaigns	Vaping Panel, DARE (Winter/Hayward), LCO DARE similar	In-school training for students and staff	Identify schools in need of drug training, Unified training, Coping Skills
Interventions Tailored to the Community	Law Enforcement Handle with Care	County vaping ordinance, Kids Mentor Program	County vaping ordinance, Interview incarcerated people
Prescription Drug Monitoring Programs	State site to identify		Learn more about use of this site
Opioid Prescribing Guidelines	Hospital Guidelines	Clinic Practices ?	Verify providers are following updated guidelines
Regulating promotion and marketing of opioids	National Level		Validate clinics/hospitals have incentive policy
Better mental health care	Limited Therapists including adolescent	Teen care, more providers, more access to providers	Telehealth, Economic Development, Access thru insurance provider
Opioid Safe Disposal Locations	Drug Drop Boxes (x3)	Non law enforcement location?	Promotion of Drug Take Back Day

HARM REDUCTION	HAVE	HAVE NOT	SOLUTION
Availability of Fentanyl Test Strips		Communication between LE and TX re legal issues	Set up meeting Set up availability sites
Naloxone Access and Training	Narcan supplied by North Lakes and LCO LCO Training	Communication between LE and TX re legal issues	Set up meeting Identify sites trained, availability marketing
Syringe Services Program	Sharps Disposal at PH (\$)	Needle Drop Box Clean Needle Exchange	Identify potential locations
Supervised Injection Sites		Data re OD location	Collect data (OD Fatality Review)

TREATMENT	HAVE	HAVE NOT	SOLUTION
Increased access to treatment and/or telehealth	Telehealth waiting list	Local treatment facility, Namekagon stops at treatment	Work with local providers for seamless network of providers.
Medications for Opioid Use Disorder	MAT NorthLakes/Bizhiki	Public acceptance of MAT, no MAT in jail	OD handoff to MAT Immediate MAT in hospital? MAT in jail
Expand and diversify treatment workforce	Northwoods Tech courses		Economic Development
Improve healthcare/ responder workforce addiction training		Crisis Intervention (limited)	Assess and train healthcare, law enforcement, fire, EMS
Reduce stigma for seeking care		Public acceptance	Public Education, First Responder Education
Access to culturally competent care	Bizhiki Treatment		
Treatment alternatives to incarceration	Drug Court Justice Point		

RECOVERY	HAVE	HAVE NOT	SOLUTION
Employment opportunities for people in recovery	Workforce Shortage	Information re employer incentives	Employment Coaches for Business, Education re requirements, hiring reasons
Expanded Access to Recovery Housing	Some Recovery/ Sober Housing	Housing, Transitional Housing or Sober Housing	
Peer Counseling	Safe House Peer Counselors	Peer Counseling not available	Reach out to successful counties/ programs
Intensive support to sustain recovery	AA Meetings Group counseling (x2)	Day Treatment	