

**Minutes of the November 10th meeting of the Sawyer County
Administration Committee
Of the Sawyer County Board of Supervisors
Assembly Room; Sawyer County**



Voting Committee Members (X) Present:

- ☒ Chair: **Tweed Shuman**
- ☒ Vice Chair: Ron Buckholtz
- ☐ Tom Duffy
- ☒ Ron Kinsley
- ☒ Dale Schleeter

Others Present:

Andy Albarado Linda Zillmer
Lynn Fitch
Mike Coleson

Call to Order –Chair Shuman called the meeting to order at 10:50 am.

Certification of Compliance with the open meeting law was met. Roll Call taken; quorum was met.

Meeting Agenda –

Public Comments – Linda Zillmer

Minutes from the previous meeting – A motion was made by Mr. Kinsley to approve the minutes of the October 13, 2022, meeting; second by Mr. Buckholtz. Motion carried without negative vote.

Veterans Service Department Report – A written report was provided. Mr. Elliott reviewed the highlights of his written report. He provided an update on the Camp Lejeune lawsuit. He advised that providing care through his Veterans' Services office rather than sue through the government will ultimately end up in much better care coverage for the veteran.

Information Technology Department Report – A written report was provided.

Human Resources Report – A written report was provided. Ms. Lillyroot advised that in reviewing exit interviews, people who have left have left for a variety of reasons; there does not seem to be a specific pattern.

Municode – The most recent version of Municode was presented. The purpose is to adopt a version that can still be updated when needed. Zoning ordinances are, at this time, listed as an appendix. Mr. Buckholtz recommended that Municode should come to Zoning to discuss process prior to sending it on to County Board for approval. No action was taken; it will be on the December agenda.

Discussion on Employee Benefits and Compensation – Mr. Albarado presented the concept of moving from vacation/sick leave policy to PTO. He presented an overhead of a plan to switch to PTO showing the accrual projections. This would not apply to our 24-hour departments.

Budget Updates – The 2023 fee schedule was shared.

County Administrator's Report – Mr. Albarado reported they are reviewing benefits and looking for creative ways to incentivize staff. They are working on some office moves for JusticePoint and getting closer to receiving the TAD grant. We will be getting \$722,000 through the local tribal area consistency fund as a one-time payment. Andy has been reaching out to the SC/LCO economic development corporation more.

Union Contract Negotiations and Wages – Closed session; a motion was made at 11:35 by Kinsley; second by Mr. Buckholtz to enter closed session pursuant to Wisconsin Statute §19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. In addition, the committee will be discussing collective bargaining strategy and thus is excluded from open session requirements under s. 19.82(1). A roll call vote was taken and passed 4-0; “Aye” votes included Kinsley, Schleeter, Righeimer and Hessel. A roll call vote was taken and passed without negative vote. Let the record show that a quorum of the Administration committee was present for this vote.

A motion was made at 11:39 to come out of closed session by Mr. Kinsley; second by Mr. Schleeter. Motion carried without negative vote. No action was taken in closed session.

Meeting Date/Time – The next meeting of the Administration Committee will be Thursday, December 8, at 10:00 am in the Assembly Room.

Meeting adjourned at 11:40 am
Minutes recorded by Lynn Fitch, County Clerk