



Sawyer County

Agenda

Health and Human Services Board Meeting
Tuesday, September 6, 2022 @ 6:30 PM
Assembly Room

Page

1. CALL TO ORDER

- a. To view or participate in the **virtual meeting** from a computer, iPad, Android device, click on this link to join the webinar: <https://zoom.us/j/92309461969>. You can also use the dial in number for listening only at: **1-312-626-6799** Webinar ID: 923 0946 1969. If additional assistance is needed please contact the County Clerk's Office at 715-634-4866 prior to the meeting. This meeting will be recorded and will be available on our website at: <https://sawyercountygov.org>. If you are on a computer, click the "Raise Hand" button and wait to be recognized. If you are on a telephone, dial *9 and wait to be recognized.

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW

5. MEETING AGENDA

6. PUBLIC COMMENTS

- a. At this time, members of the public will be given the opportunity to address the Board on items not on the agenda. Please adhere to the following when addressing the Board:
- Comments will be limited to 3 minutes or less per individual.
 - Comments should be directed to the Board as a whole and not directed to individual Board members.
 - The Board cannot respond to your comments during this time.
 - Please sign in and fill out a public comment sheet if you wish to speak on an item.

7. CONSIDER APPROVAL OF MINUTES FROM PREVIOUS MEETING

[Aug 09 2022 HHS Board Minutes](#)

4 - 5

a.

8. COMMITTEE REPORTS

a. LCO Liaison

b. Senior Resource Center

9. ADMINISTRATION

6 - 7

a. [SCHHS Services Revised 06.06.22](#)

10. ADULT LONG TERM CARE

11. BEHAVIORAL HEALTH

8

a. Behavioral Health Report
[08.23.22 Report on Behavioral Health Department Programs](#)

9

b. Mental Health Cost by Client Report
[Copy of Mental Health Expense Report for September 2022 HHS Board](#)

12. CHILD PROTECTIVE SERVICES

10 - 13

a. [1\) CPS report September 2022](#)
[2\) Substitute Care Report September 2022](#)

13. YOUTH JUSTICE

14

a. [YJ report Aug for Sept mtg](#)

14. ECONOMIC SUPPORT

15 - 48

a. [MER PPT - Northern - 2022](#)

15. PUBLIC HEALTH

49 - 50

a. [PH Board Update 2022.09](#)

16. FISCAL

51 - 63

a. Budget Performance Report
[budget Perform Report Thru 07.31.22](#)

64

b. Purchased Service Recap
[Purchased Service Recap thru July 2022](#)

17. FUTURE AGENDA ITEMS

18. CORRESPONDENCE, REPORTS FROM CONFERENCES AND MEETINGS, OTHER MATTERS FOR DISCUSSION ONLY

DISCLAIMER:

A quorum of the County Board of Supervisors or of any of its committees may be present at this meeting to listen and observe. Neither the Board nor any of the committees have established attendance at this meeting as an official function of the Board or committee(s) or otherwise made a determination that attendance at the meeting is necessary to carry out the Board or committee's function. The only purpose for other supervisors attending the meeting is to listen to the information presented. Neither the Board nor any committee (other than the committee providing this notice and agenda) will take any official action with respect to this noticed meeting.

Copy sent via email to: County Clerk and News Media. Note: Any person wishing to attend whom, because of a disability, requires accommodation should call the Sawyer County Clerk's office (715.634.4866) at least 24 hours before the scheduled meeting so appropriate arrangements can be made.

Mission Statement: The Sawyer County Board of Supervisors will strive to provide excellent services and responsible leadership to protect and enhance Sawyer County citizens, businesses, and resources, while preserving our unique heritage.

**Minutes of the August 9th meeting of the Sawyer County
Health and Human Services Committee
Of the Sawyer County Board of Supervisors
Assembly Room; Sawyer County**



Voting Committee Members Present:

- ☒ Chair: **Dale Schleeter**
- ☒ Vice Chair: Jesse Boettcher - virtual
- ☒ Marshal Savitski - virtual
- ☒ Michael Maestri - virtual
- ☒ Chris Rusk
- ☐ Lorraine Gouge
- ☒ Dawn Petit - virtual
- ☒ Carol Pearson
- ☐ Dr. Sabrina Dunlap

Others Present:

Karla Kay
Julia Lyons
Paul Grahovac
Andy Albarado
Alex Butterfield
Patty Dujardin
Alicia Carlson
Joe Bodo

Call to Order – Chair Dale Schleeter called the meeting to order at 6:30 pm.

Certification of Compliance with the open meeting law was met. Roll Call was taken; a quorum was met.

Meeting Agenda

Public Comments –

Minutes from previous meeting – A motion was made by Mr. Rusk to approve the minutes of the July 12, 2022 meeting; second by Ms. Pearson. Motion carried without negative vote.

Public Hearing on HHS 2023 Budget - A motion was made by Ms. Petit; second by Mr. Savitski to enter into public hearing on the Health and Human Services Budget. Motion carried without negative vote. A motion was made by Mr. Savitski; second by Mr. Rusk to leave public hearing on the HHS budget; motion carried without negative vote

Committee Reports – No reports provided this month.

Administration –

Adult Long-Term Care – Mr. Grahovac reported that the unit continues to work on preparing to transition to the new location. He has been working with staff and maintenance to figure out offices and file storage. The ADRC-N regional coordinator toured the facilities and was very impressed. Two interviews for the ALTC unit supervisor were conducted but no decisions have been made at this time.

Behavioral Health – Written reports were provided. Mr. Grahovac made special note that the Behavior Health Clinic has been certified for another year and that no deficiencies were found during the clinic review.

Child Protective Services – Written reports were provided.

Youth Justice – Written reports were provided.

Economic Support – Written reports were provided. Next month unit supervisor Shawna White will present to the board.

Public Health – Written reports were provided.

2023 Budget Update – Written reports were provided. Ms. Dujardin went over how the budget is prepared and went on to explain the draft budget projected expenses and revenues. The correlation between the monthly fiscal reports provided to the board and the annual budget was also explained. A motion to send the budget to the County Board for approval was made by Mr. Rusk; second by Mr. Savitski. Motion carried without negative vote.

Fiscal – Written reports were provided, including the county car report showing a savings by having a fleet.

Future Agenda Items

Meeting Date/Time – The next meeting of the Health and Human Services Committee will be Tuesday, September 6, at 6:30pm in the Assembly Room.

Meeting adjourned at 6:59 pm.

Minutes recorded by Tanya Armsbury, HHS Fiscal Clerk

DRAFT

SAWYER COUNTY HEALTH AND HUMAN SERVICES

Adult Long Term Care

- Tier 1 Service: Aging and Disability Resource Center (ADRC)
 - Information and Assistance
 - Options Counseling
 - Eligibility Screening for Publically Funded Programs
 - Enrollment Counseling
 - Complete Preadmission Screen
 - Disability Benefit Specialist Services
 - Elder Benefit Specialist Services
 - Dementia Care Specialist Services
 - SSI-E Eligibility Assessment
 - Residency Review
- Tier 1 Service: Adult Protective Services (APS)
 - Elder Abuse and Adults at Risk: Investigation, Prosecution, Education, Short-Term Case Management
 - Protective Services
 - Guardianship: Filing (Limited) and Filing Assistance, Comprehensive Court Assessments, Information, Short-Term Case Management
 - Protective Placement: Filing and Filing Assistance, Information, Short-Term Case Management, Annual Reviews
 - Facilitate APS Interdisciplinary Team Meetings
- Tier 2 Service
 - Dementia Friendly Wisconsin; Powerful Tools for Caregiver Training; Dementia Friendly Business Training, Purple Tube Project; Music and Memory Program

Behavioral Health (BH: Substance Abuse, Mental Health, Chronically Mentally Ill) Service Response

- Tier 1 Services
 - County Out-Patient BH Counseling and/or Private Out-Patient BH Counseling Referral and/or Contract
 - 24/7 BH Crisis Intervention Service
 - BH Placements (e.g., Inpatient Mental Health & Detox)
 - Operating While Intoxicated (OWI) Assessments
 - Children's Long Term Support (CLTS) Waiver Program
- Tier 2 Services
 - Community Support Program (CSP)
 - Mobile Crisis
 - Comprehensive Community Services (CCS)
 - Transitions Community-Based Residential Facility (CBRF)
 - Prevention
 - Coordinated Services Team (CST)

Revised: 06-06-22

SAWYER COUNTY HEALTH AND HUMAN SERVICES

Child Protective Services

- Tier 1 Services
 - Intake (Access)
 - Investigation (Initial Assessment)
 - Court-Ordered Supervision
 - Child in Need of Protection and/or Services (CHIPS) Conversions in Family Court
 - Case Management (Including On-Going Services)
 - Foster Care
 - Termination of Parental Rights (TPR)
 - Kinship Care
 - Family First Implementation
 - QRTP (Quality Residential Treatment Program)
 - Guardianship
 - Subsidized Guardianship
 - ICWA (Indian Child Welfare)
 - Court Interventions (Various Civil Court Involvement for Families)
 - Crisis On-Call
 - Targeted Safe and Stable Families
 - Title IV E Grants-2 GAL (Guardian Ad Litem) Payment for Court CHIPS Families and for Attorneys for TPR
- Tier 2 Services
 - Respite
 - Stepparent Adoption

Youth Justice

- Tier 1 Services
 - Intake
 - Assessment
 - Court-Ordered Supervision
 - Case Management
 - Out of Home Placement (Contracted; Foster Care; Detention; Northwest Oasis)
 - YASI (Youth Assessment and Screening Instrument)
- Tier 2 Services
 - Restitution
 - Community Service
 - Substance Use Testing
 - Electronic Monitoring

Economic Support

- Tier 1 Service: Northern Income Maintenance Consortium (NIMC)
 - Food Stamps (FoodShare)
 - Medical Assistance
 - Energy Assistance
 - Child Care

Public Health

Refer to Separate *Public Health* Document Revised:

Revised 06-06-22



HEALTH & HUMAN SERVICES

Sawyer County Courthouse
10610 Main, Suite 224
Hayward, WI 54843

715.634.4806 or 800.569.4162

Health Services Fax

715.634.3580

Human Services Fax

715.634.5387

Report on Behavioral Health Programs 08/23/22

Behavioral Health Outpatient Clinic

Services are still being offered on a limited basis as the two clinicians that are employed by this agency are supervising many different programs and employees as well as trying to provide outpatient clinical services. The position for a mental health clinician has been posted on the Sawyer County website; we have not received any applications to date.

DHS Chapter 75 was rewritten and will be going into effect as October 1, 2022. Due to the complexities of the new rule, Supervisor Carlson reached out to other providers from the surrounding counties to collaborate and work on writing policy and procedure together: our next zoom meeting is scheduled for September 9, 2022. Supervisors Carlson and Bodo are leading the charge on this project.

CCS Program (Comprehensive Community Services)

Currently we have seven consumers on this program, one client discharged this month and one new referral. However, as reported before, not having a full-time mental health clinician employed at Sawyer County along with Northlakes refusing to accept any more CCS referrals has greatly hindered our ability to expand this program. Unfortunately, regardless of our best efforts, we have not been able to hire a mental health clinician at the County or find a local provider that is willing to go through the certification process and contract out with our lead county (Taylor County).

Our CCS Statewide Meeting was held virtually on August 16, 2022 and all CCS/CST staff attended. Service Director Carlson met with the other service directors in our region virtually on August 19, 2022 and then joined the NCR-CCS Executive Committee along with our County Director, Paul Grahovac. All counties seem to be struggling with retaining and recruiting staff to provide services for this program. Taylor County seems to be struggling the least but they have an entire department dedicated to just CCS therefore those employees are not being pulled in multiple directions, they can focus solely on just CCS.

CST Program (Coordinated Services Teams)

Currently we have seven consumers enrolled in our CST Program. The CST grant for 2023 was submitted by the due date of August 5, 2022. Our next quarterly meeting will be held on September 14, 2022 at 4:00pm in the Assembly Room and we also provide a zoom link for those clients, parents of clients or local agencies that chose to attend virtually. If any board member is interested in attending, please contact Supervisor Carlson at her contact information listed below.

CLTS (Children's Long-Term Support Waiver) Program/CCOP (Children's Community Options Program)

At this time, we have forty-five consumers on the CLTS Program, two new referrals and there



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August 2022 Youth Justice Report For September 2022 Board Meeting

I. Current Youth in the Youth Justice System:

- Out of home placements: 1
- Detention Holds: 0
- Serious Juvenile Offender Program 0
- Active Capias: 0
- Informal Supervision: 15
- Formal Orders: 3

II. Pending Youth for the Youth Justice System:

- New Referrals with scheduled intake conference: 3
- New Referrals to District Attorney: 3
- Request to waive into adult court: 0
- Request to Serious Juvenile Offender Program 0

III. Juveniles in Need of Protection and Services

- Zero youth on a JIPS court order

Respectfully Submitted,

Karla May Kay

Karla May Kay
Children, Youth, and Families Unit
10610 Main St, Suite 224
Hayward, WI 54843
715-638-3427



Northern Consortium

2022 Management Evaluation Review

Molly Thomas

Management Evaluation Review Coordinator

May 4, 2022

Wisconsin Department of Health Services



Agenda

- 2 | Introductions and Agenda
- 3-5 | Overview of Federal MER Requirements
- 6-7 | MER 2022 Target Areas and Methodology
- 8-21 | Survey Results
- 22-26 | MER Results for Target & At-Risk Areas
- 27-28 | Accuracy Rates
- 29 | Annual Mandatory Training
- 30-33 | Summary, Recommendations, & Next Steps

5.4.2022

PROTECTING AND PROMOTING THE HEALTH AND SAFETY OF THE PEOPLE OF WISCONSIN

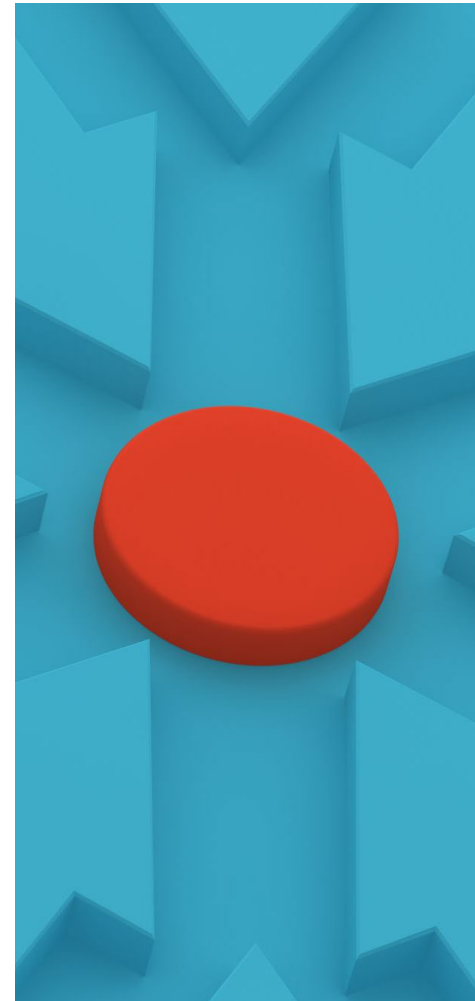
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Overview, Target Areas, and Methodology

Slides 3-7

5.4.2022

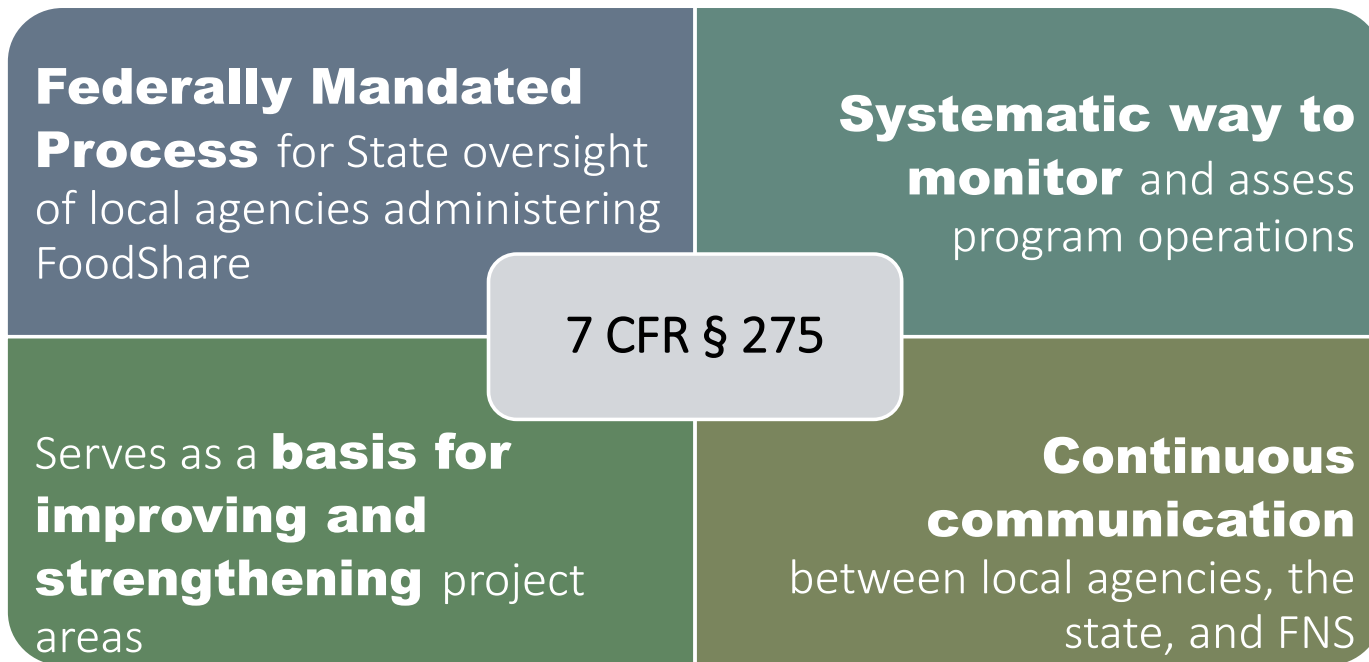
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Purpose of Management Evaluation (ME) Review



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2022 Target and At-Risk Areas

**FNS designated
priority areas
reviewed**

- Re-Certification Processes and Access
- Recipient Claims Management / Treasury Offset Program
- SNAP-Ed

**State At-risk
areas reviewed:**

- EBT Terminal System Security
- QC Statistical



Methodology

Offsite:

- Re-certification case reviews
- SNAP, QCS, and IMMR reports data analysis
- Customer, Advocate, and Staff surveys
- Claims Established Reports
- Ghost calls
- Website reviews

Onsite or Virtual

- Building observations (signage / brochures / handicap accessibility)
- Lobby and front desk observation
- Entrance Meeting

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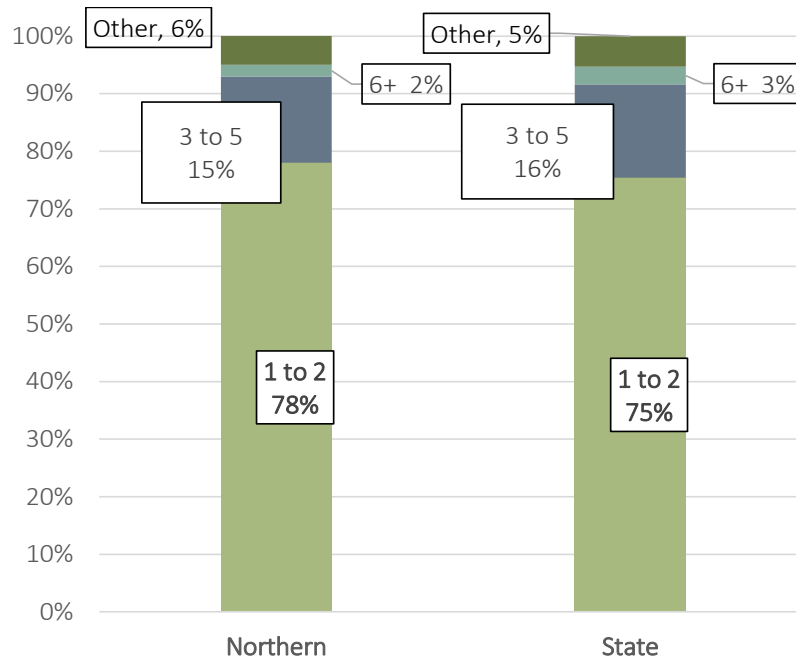
Customer Survey Results

954 Responses

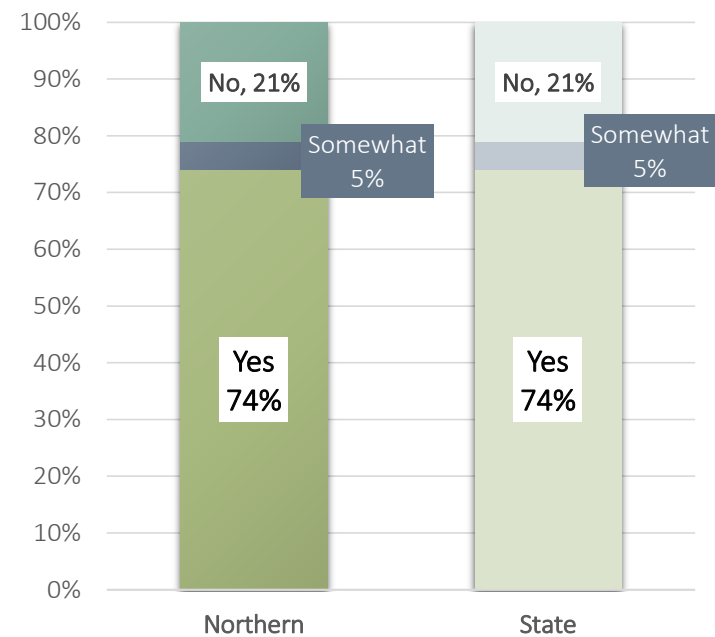
See attachment A4. Survey Results



How many times per year do you speak with an agency worker about your FoodShare benefits?



I know how to find out more information about the FoodShare / SNAP program



5.4.2022

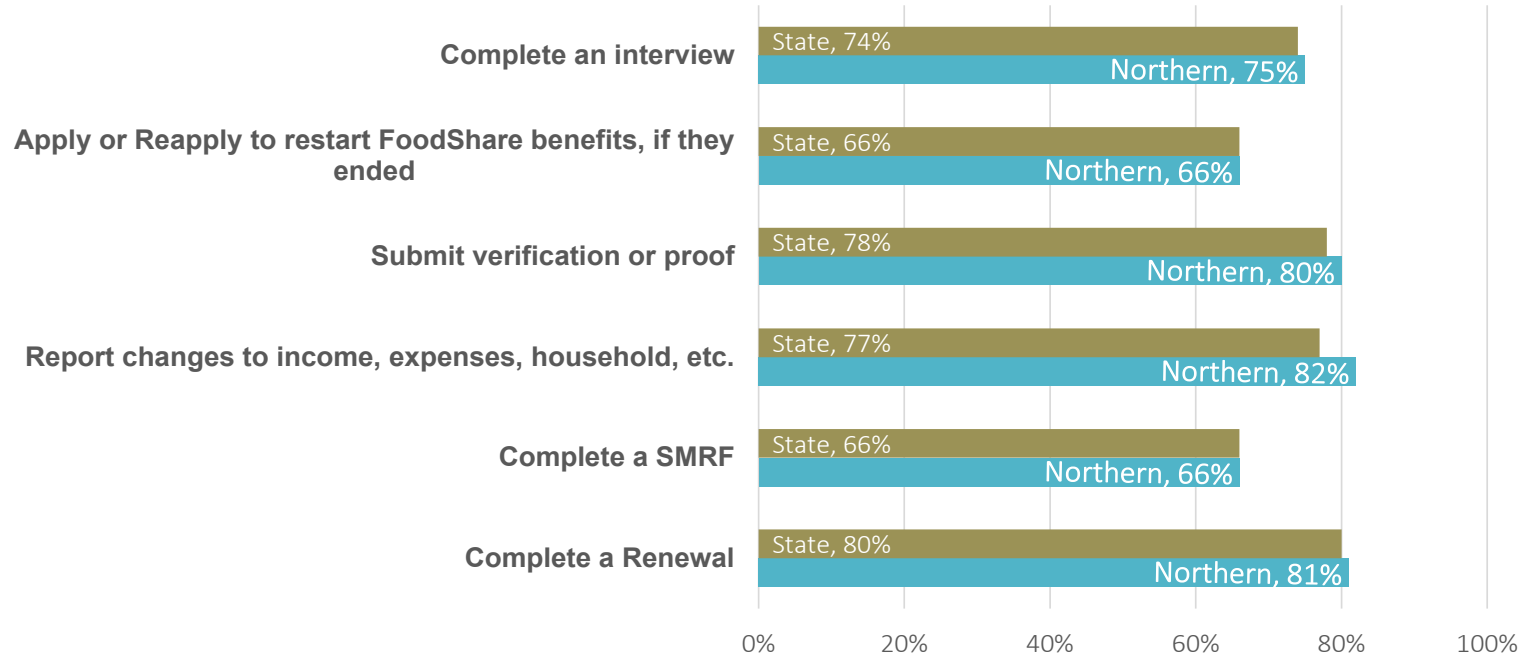
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Customer Survey Results

I understand how to do the following actions for FoodShare:



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Customer Survey Results



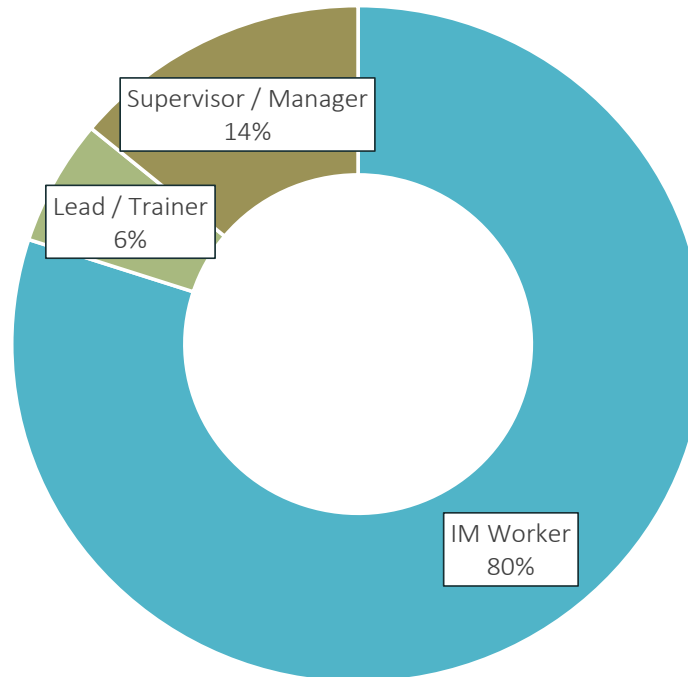
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Staff Survey Results

50 Responses

See attachment A4. Survey Results



5.4.2022

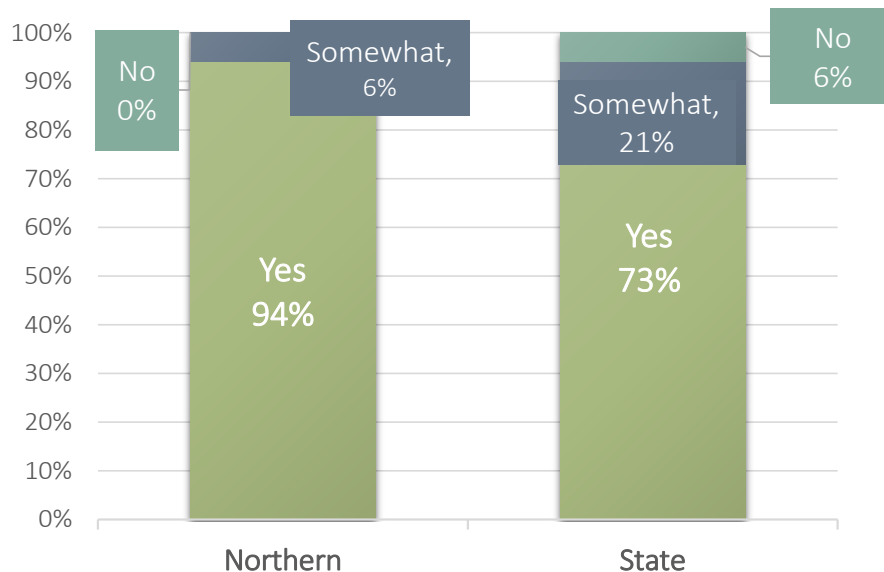
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Staff Survey Results



Allowed sufficient time to review
Operation Memos and complete training:



Comments:

Depends on personal caseload – can't always read Ops Memos immediately.

Those who started during PHE now have no time to review and are feeling lost

Thursday mornings during Consortium closure is when this can be done

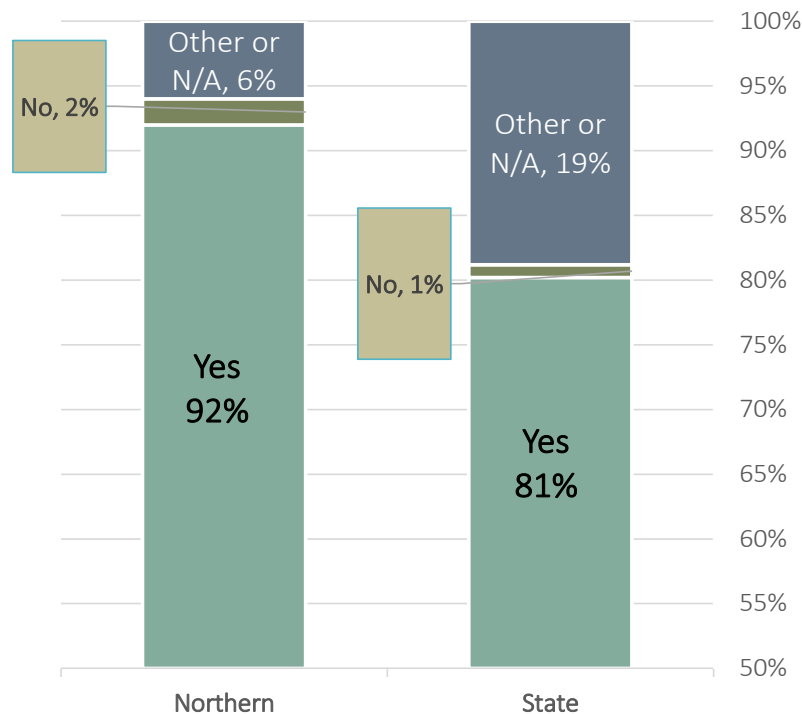
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Staff Survey Results

Do you read the FS Reporting Requirements script from OM 18-38 for all FS interviews, except FEBD?



92% of Staff share info on these things during Interview:

- Quest Card – how to use card & get a replacement card
- Reporting requirements and how to report changes
- ABAWD policies, FSET, Work requirements, exemptions
- Requirements such as submitting Verification, SMRF's, Renewals
- PHE policies ending, budget, allotment, issuance date info
- Food pantries, 211, WHEAP, other local resources

5.4.2022

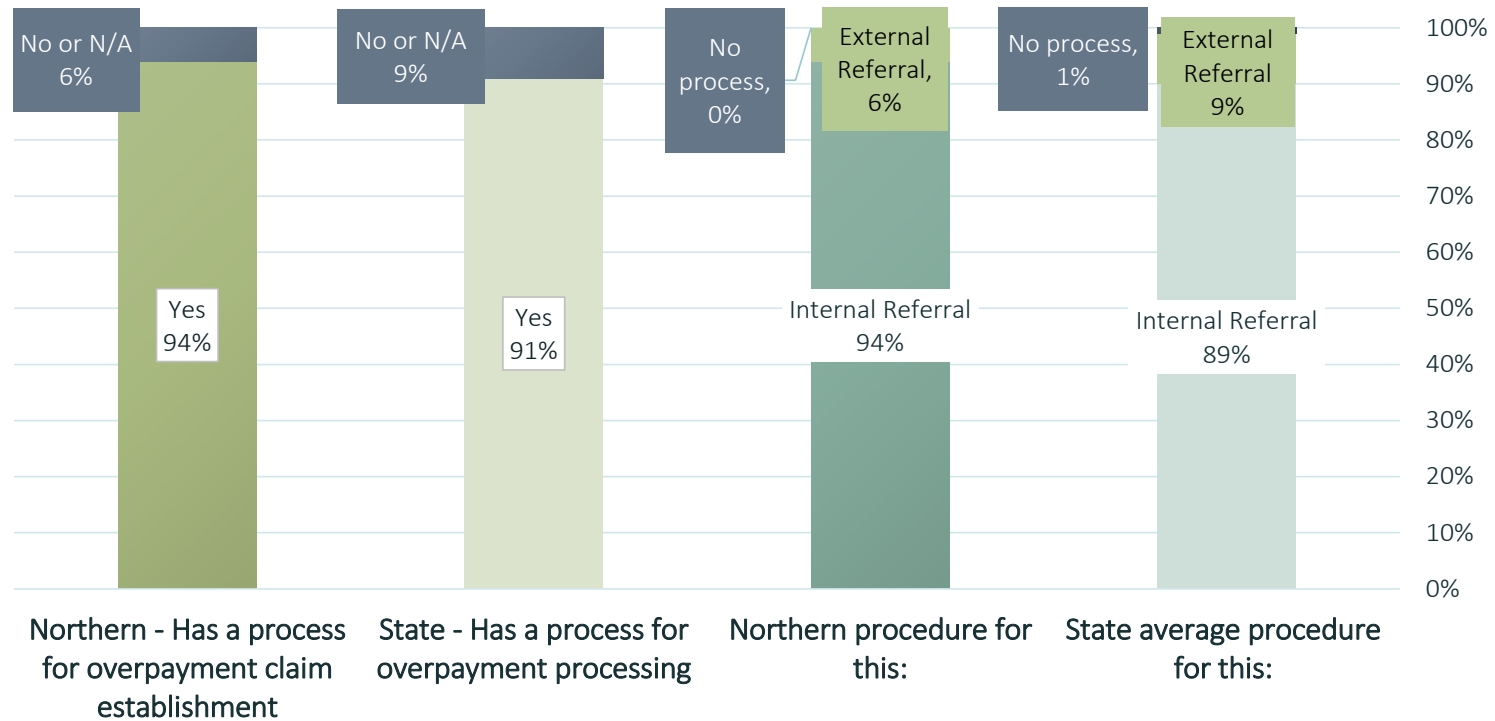
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Staff Survey Results



Does your agency have an internal process for processing overpayment claims / fraud, or are these referred to an external agency?



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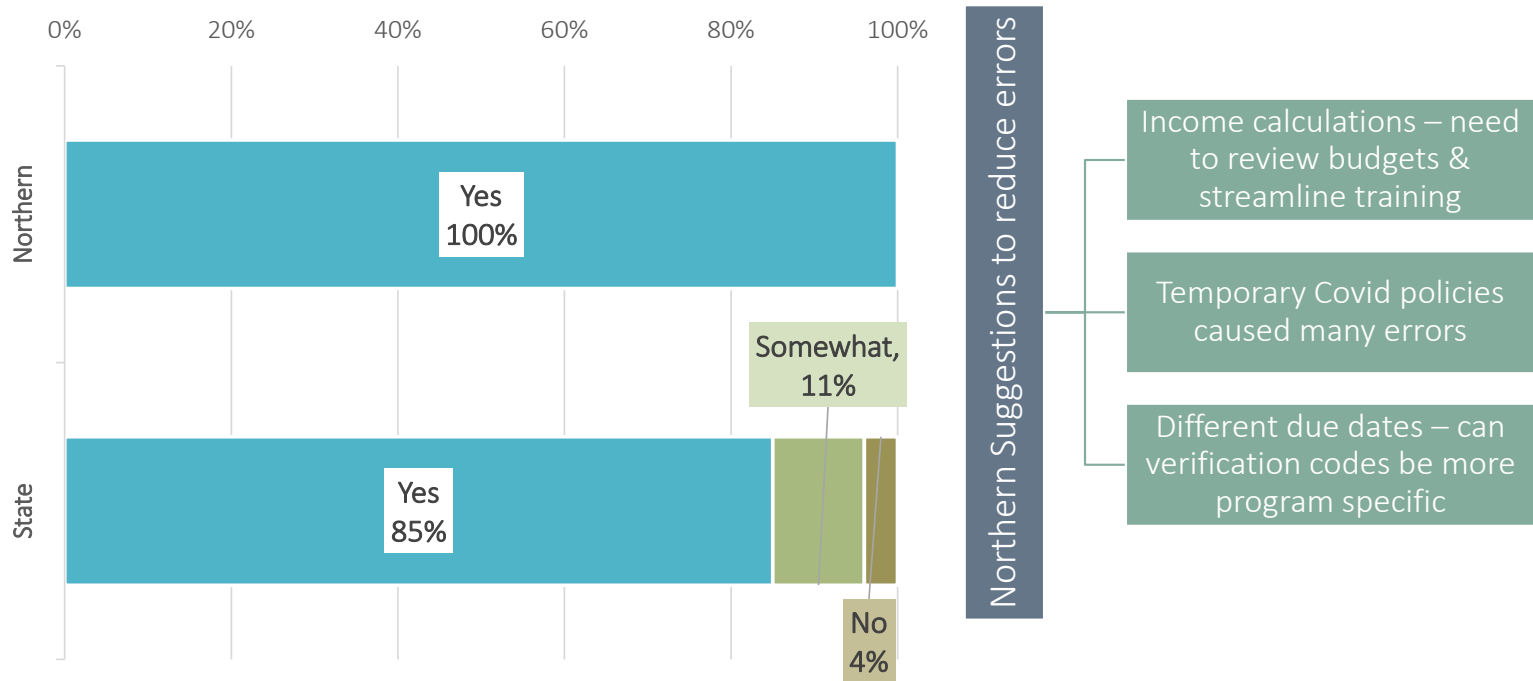
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Staff Survey Results



Does agency have an internal process to check for accuracy and error trends?



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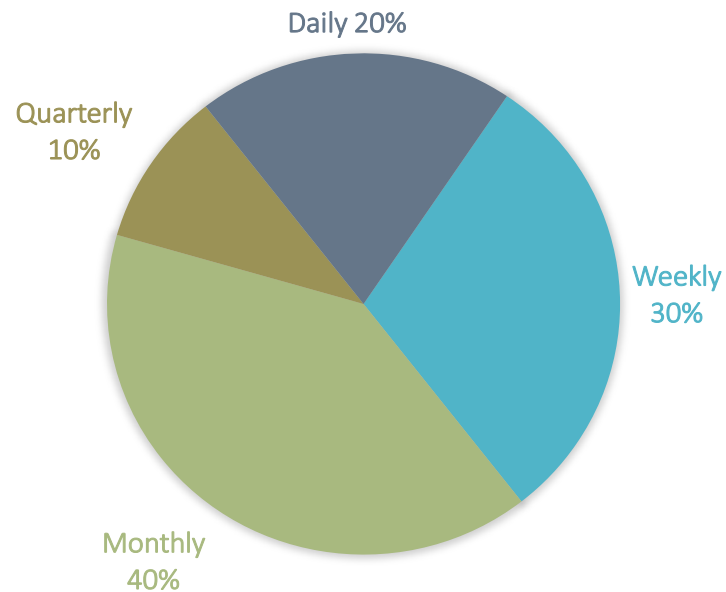
Advocate Survey Results

10 Responses

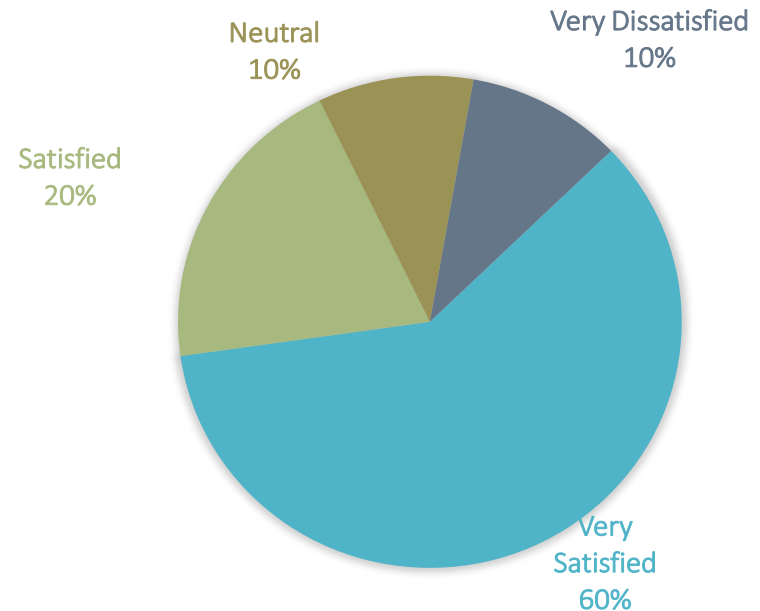
See attachment A4. Survey Results



How often Advocates communicate with Northern Consortium:



Overall Service Advocates receive from Northern Consortium:

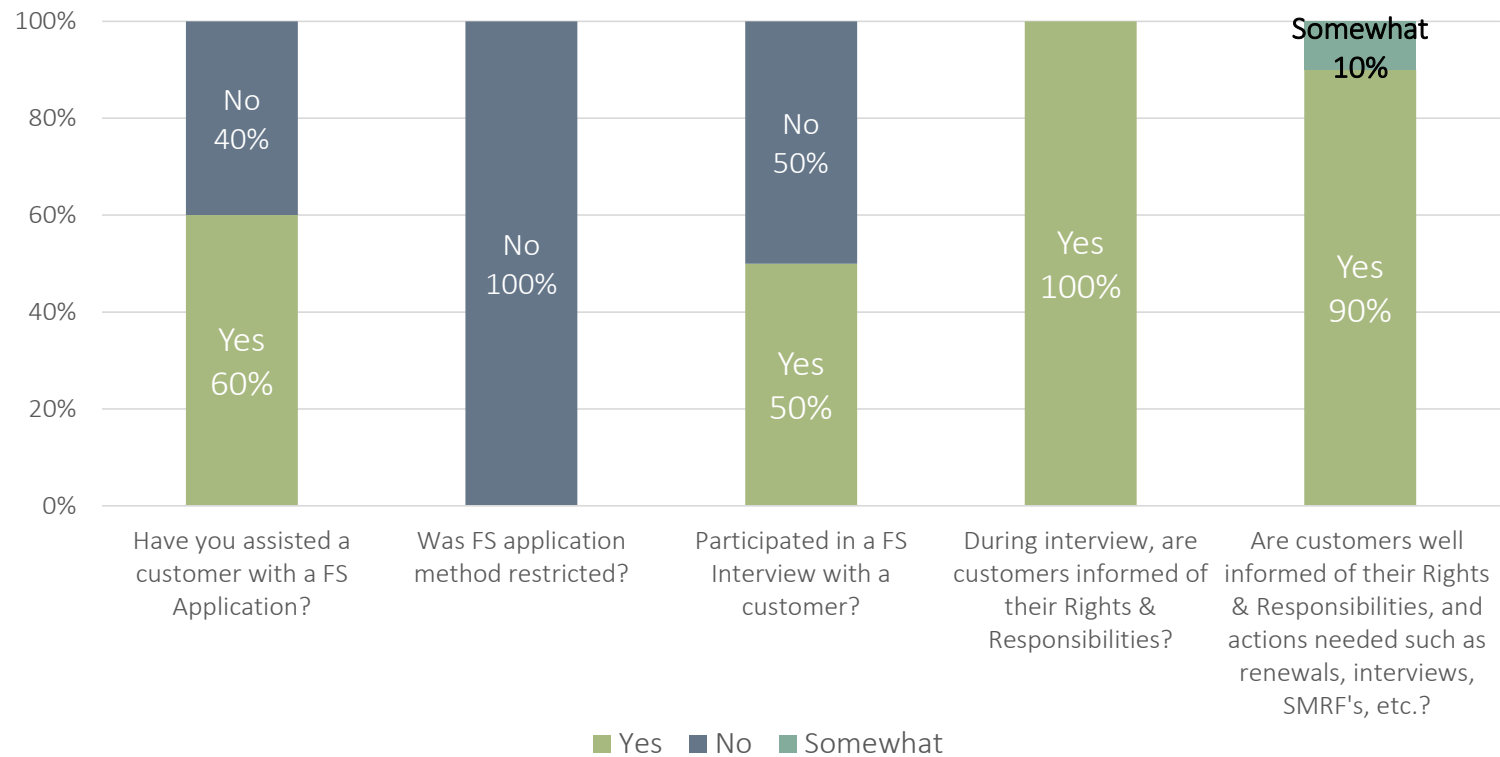


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Advocate Survey Results



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MER Results for Target and At-Risk Areas

Slides 22-29



5.4.2022

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Re-Certification Processes and Program Access Case Review Results

See attachment A1. FS Re-Certification Tool

25 cases randomly selected from FS Re-certifications
confirmed from October 2021 – January 2022



Summary of Findings: No errors

- ✓ 25 cases reviewed – none needed any corrective action
- ✓ All Certification period begin dates were correct
- ✓ All cases had appropriate verification requested
- ✓ This suggests excellent understanding of Recertification policies

5.4.2022

PROTECTING AND PROMOTING THE HEALTH AND SAFETY OF THE PEOPLE OF WISCONSIN

23



Northern ME Review had only 1 corrective action, which is fantastic!



Agency staff are consistently friendly, knowledgeable, and professional, and agencies are very accessible and customer-focused.



Re-Certification accuracy, agency observations, active error rates, anonymous calls, overpayment claim establishment, and customer and advocate survey responses were all excellent.



Northern has continuously provided exemplary customer service and case accuracy throughout the public health emergency.

Summary of 2022 MER

5.4.2022

PROTECTING AND PROMOTING THE HEALTH AND SAFETY OF THE PEOPLE OF WISCONSIN

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