



Sawyer County

Agenda

**Public Works Committee Meeting
Wednesday, June 8, 2022 @ 6:30 PM
Assembly Room/Virtual Meeting**

Page

1. CALL TO ORDER

- a. To view or participate in the **virtual meeting** from a computer, iPad, or Android device please go to <https://zoom.us/j/97982898675>. You can also use the dial in number for listening only at 1-312-626-6799 with the Webinar ID: 979 8289 8675. If additional assistance is needed please contact the County Clerk's Office at 715-634-4866 prior to the meeting. If you are on a computer, click the "Raise Hand" button and wait to be recognized. If you are on a telephone, dial *9 and wait to be recognized.

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW

5. MEETING AGENDA

6. PUBLIC COMMENTS

- a. At this time, members of the public will be given the opportunity to address the Committee on items not on the agenda. Please adhere to the following when addressing the Committee:
 - Comments will be limited to 3 minutes or less per individual.
 - Comments should be directed to the Committee as a whole and not directed to individual Committee members.
 - The Committee cannot respond to your comments during this time.
 - Please sign in and fill out a public comment sheet if you wish to speak on an item.

7. CONSIDER APPROVAL OF MINUTES FROM PREVIOUS MEETING

- a. [5.11.22 Public Works Minutes DRAFT](#)

8. HIGHWAY COMMISSIONER'S REPORT

- 6 a. [June 2022 Highway Commissioner Report](#)
- 7 - 11 b. ATV/UTV route request for CTH C from Deer Lake Road, north 1.5 miles (discussion and possible action)
[Route Packet to SC Highway Dept.](#)

9. SAWYER COUNTY AIRPORT REPORT

- 12 - 13 a. Hayward Aviation, LLC (contracted Airport management) report
[2022-05-31 Airport Report](#)
- b. Funds From Airport Sum of \$5,000 for Civil Air Patrol (discussion and possible action)
- 14 c. Airport Hangar Lease Activity List
[Hangar Lease Activity List](#)
- d. Airport Lease Terms

10. INTERNET SERVICE TO AIRPORT AND HIGHWAY DEPT.

- 15 a. Summary of Options
[Internet Options Highway and Airport 2022](#)

11. MAINTENANCE DEPARTMENT REPORT

- 16 a. Maintenance Report
[Maintenance Report June 2022](#)
- b. Oasis Building Update

12. COURTROOM REMODELING UPDATE

- 17 - 22 a. Miron Construction Representatives
[211290 Sawyer County - Owner Monthly Report - May 2022](#)

13. FUTURE AGENDA ITEMS

14. CORRESPONDENCE, REPORTS FROM CONFERENCES AND MEETINGS, OTHER MATTERS FOR DISCUSSION ONLY

DISCLAIMER:

A quorum of the County Board of Supervisors or of any of its committees may be present at this meeting to listen and observe. Neither the Board nor any of the committees have established attendance at this meeting as an official function of the Board or committee(s) or otherwise made a determination that attendance at the

meeting is necessary to carry out the Board or committee's function. The only purpose for other supervisors attending the meeting is to listen to the information presented. Neither the Board nor any committee (other than the committee providing this notice and agenda) will take any official action with respect to this noticed meeting.

Copy sent via email to: County Clerk and News Media. Note: Any person wishing to attend whom, because of a disability, requires accommodation should call the Sawyer County Clerk's Office (715.634.4866) at least 24 hours before the scheduled meeting so appropriate arrangements can be made.

**Minutes of the May 11th meeting of the Sawyer County
Public Works Committee
Of the Sawyer County Board of Supervisors
Assembly Room; Sawyer County**



Voting Committee Members Present:

- ☒ Chair: Ron Kinsley
- ☒ Vice Chair: Ed Peters
- ☒ Chris Rusk
- ☒ Marc Helwig
- ☒ Brian Bisonette

Others Present:

Andy Albarado
Mike Coleson
Lynn Fitch
Jane Schroeder
Derek Leslie - Virtual

Others Present:

Gary Gedart
Tim Hagberg
Tweed Shuman
Linda Zillmer – Virtual
Cliff Korn

Call to Order – Clerk Fitch called the meeting to order at 6:30 pm.

Certification of Compliance with the open meeting law was met. Roll Call was taken; quorum was met.

Elections – Chair Fitch conducted the election of the Chair and Vice Chair. A motion was made by Mr. Helwig to nominate Ron Kinsley as Chair. With no other nominations coming forth, a voice vote was cast to unanimously accept the nomination of Ron Kinsley as Chair; motion carried without negative vote. A motion was made by Mr. Helwig to nominate Ed Peters as Vice Chair. With no other nominations coming forth, a voice vote was cast to unanimously accept the nomination of Ed Peters as Vice Chair; motion carried without negative vote.

Meeting Agenda –

Public Comments --

Minutes from the previous meeting – A motion was made by Mr. Helwig to approve the minutes of the April 13, 2022, meeting; second by Mr. Peters. Motion carried without negative vote.

Maintenance Department Report – Mr. Hagberg advised that the Oasis remodeling is on schedule. A written report was provided for the department.

Sawyer County Airport Report – A written report was provided. Mr. Leslie advised he and Andy Albarado met and have some projects underway. Tim is working on a plan for equipment replacement. Road bans have hindered fuel delivery for a short time. The runway completion is scheduled for spring of 2024 of which the County will be responsible for funding \$175,000.

Highway Commissioner's Report – Written reports were provided. Mr. Gedart corrected the day of mine safety training to Wednesday, May 11th. All training is current for the year, and they are fully staffed at this time. The County received notification that we were not awarded funding for the CTH S project. Gary will look at options for this stretch of road. He provided copies of a rough drawing for a potential roundabout at Hwy K and B. He feels it is worth continued exploration. The Highway Department financial statement closing process for 2021 is nearly done.

A bid for asphalt was provided for County Road C and K through Monarch Paving. A motion was made by Mr. Peters; second by Mr. Helwig to approve the hot mix for bid of \$57.40 Type LT and \$61.50 Type MT. Motion carried without negative vote.

Hwy Right of Way – This is a remnant piece of right away near Riverside Motel. The land has been deemed disposable by the State. We must transfer title to the State so they can dispose of it and Riverside Motel can purchase it. A motion was made by Mr. Helwig to approve the resolution allowing transfer of Highway lands to the Wisconsin Department of Transportation; second by Mr. Peters. Motion carried without negative vote.

Courtroom Remodeling Update – A ground-breaking ceremony will be held on May 19th at 5:30 pm. Mr. Albarado reported that meetings are held every two weeks to remain on schedule. Parking will begin to be moved starting May 16th. The siding material has been changed and will remain local and at a lower cost.

Meeting Date/Time – The next meeting of the Public Works Committee will be Wednesday, June 8, at 6:30 pm in the Assembly Room.

Meeting adjourned at 7:29 pm

Minutes recorded by Lynn Fitch, County Clerk

DRAFT

Highway Commissioner Report June, 2022

The culvert crew has been replacing culverts on STH 27, north of STH 77. The work required a week long closing of the road with a signed detour. This section of roadway will be paved by the state later this year.

The crew has finished performing mastic patching on CTH F, from STH 48 north. After finishing CTH F, the crew also finished a small section on CTH E, just north of STH 27/70. Finally, mastic repairs were made at the shop entrance and the asphalt at our salt storage facilities.

Our current workload combined with our staffing has not allowed for the timely cleanup of debris from the ice storm. Crews will begin cleaning these roadways up and also making repairs to shoulders and other roadway defects. After that is accomplished we will shift over to crack sealing.

I attended the Summer Highway Conference (aka Road School) on June 6,7,8 2022 at the Chula Vista Resort in Wisconsin Dells, WI.

Sawyer County has a Pbm (performance based maintenance) contract with WisDOT to crack seal USH 63 from just north of Hayward to Cable. This work will be completed in the coming weeks.

There are currently two employees with worker's compensation injuries. Both employees are still working, one with restrictions. Another employee suffered an injury outside of work and has returned to work.

There is currently a vacancy for a driver/operator position in the Radisson Shop. This position will be advertised shortly.

I recently applied for funding of two projects under the Bipartisan Infrastructure Bill (BIL). One project is a bridge deck replacement for the bridge on CTH CC just west of CTH H. The other project is a mill and pavement replacement for the urban portion of CTH B within the City of Hayward.



Sawyer County Snowmobile & ATV Alliance

May 18, 2022

Sawyer County Highway Dept.
14688 W. County Rd B
Hayward, WI 54843
ATTN: Highway Commissioner

The Sawyer County Snowmobile & ATV Alliance is requesting that the following new ATV Route is approved for use by the Sawyer County Public Works Committee:

ROUTE NAME: METEOR/5-9-2022/HWY C

LOCATION OF ROUTE: On County Road C beginning approximately at fire # 13116 (Schmuck property) eastward, then south to existing ATV route located on Deer Lake Rd.

LENGTH OF ROUTE: Approximately 1.54 miles

ADDITIONAL INFORMATION: Route does not cross any state highways

PURPOSE OF ROUTE: Residential access to existing ATV Route system

TOWNSHIP: Meteor

DATE OF TOWNSHIP APPROVAL: May 9, 2022 Town Hall Meeting

Please present this packet as an agenda item for the upcoming Sawyer County Public Works Committee meeting. If you have questions or need further documentation, please call me as soon as possible.

Respectfully,
Sawyer County Snowmobile & ATV Alliance

CLaReau

Cathy LaReau, Chair
Government Communications Committee
715-558-8966
cathy@sawyercountytrails.com

Attachments: X Plat or GIS map with proposed route highlighted
 X SCSAA Trail Map with proposed route highlighted
 X Township minutes approving route (draft)
 Township minutes approving route (approved minutes)
 Other

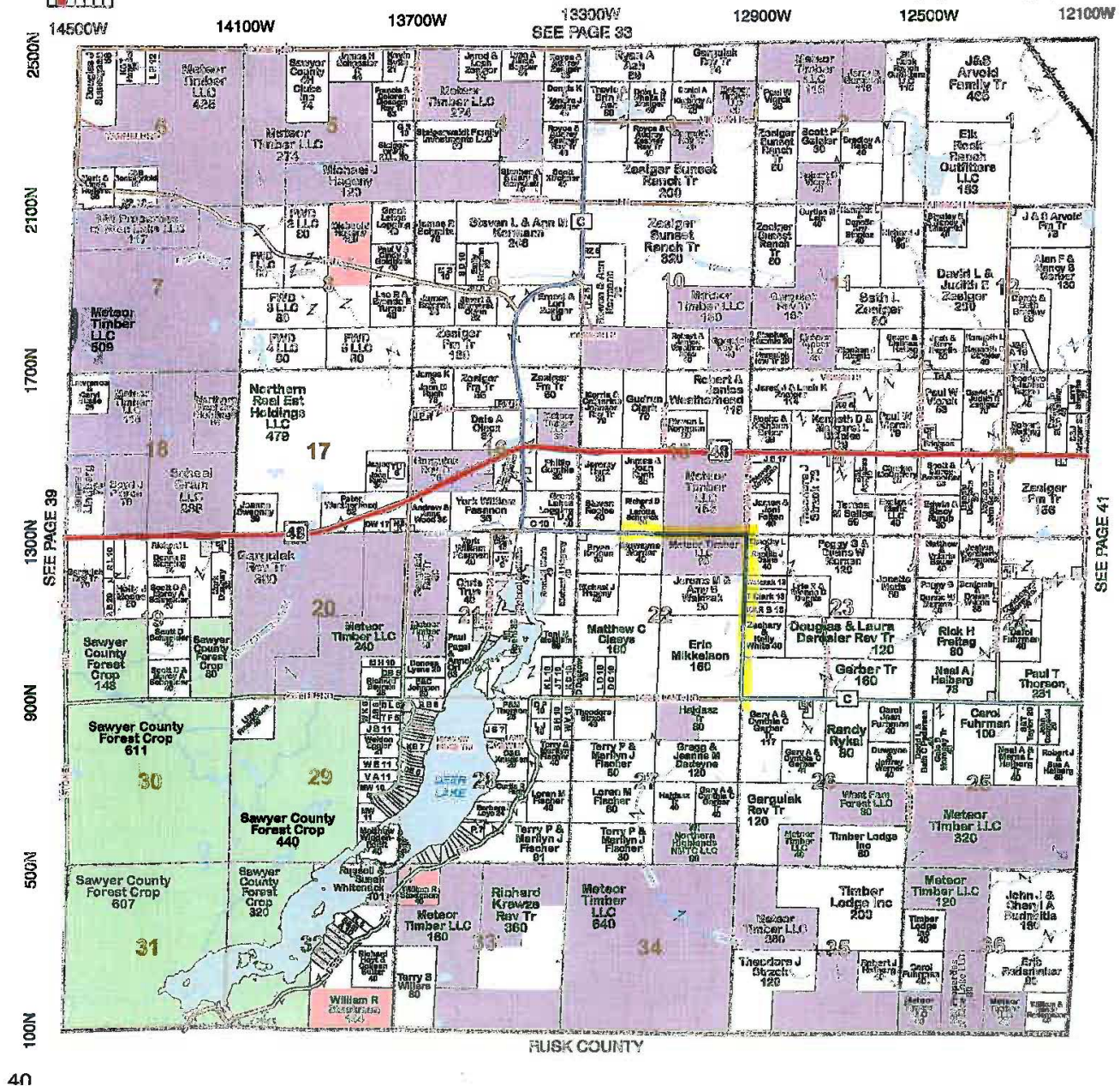
Sawyer County Snowmobile & ATV Alliance
Post Office Box 163 • Hayward, Wisconsin 54843
www.sawyercountyalliance.com

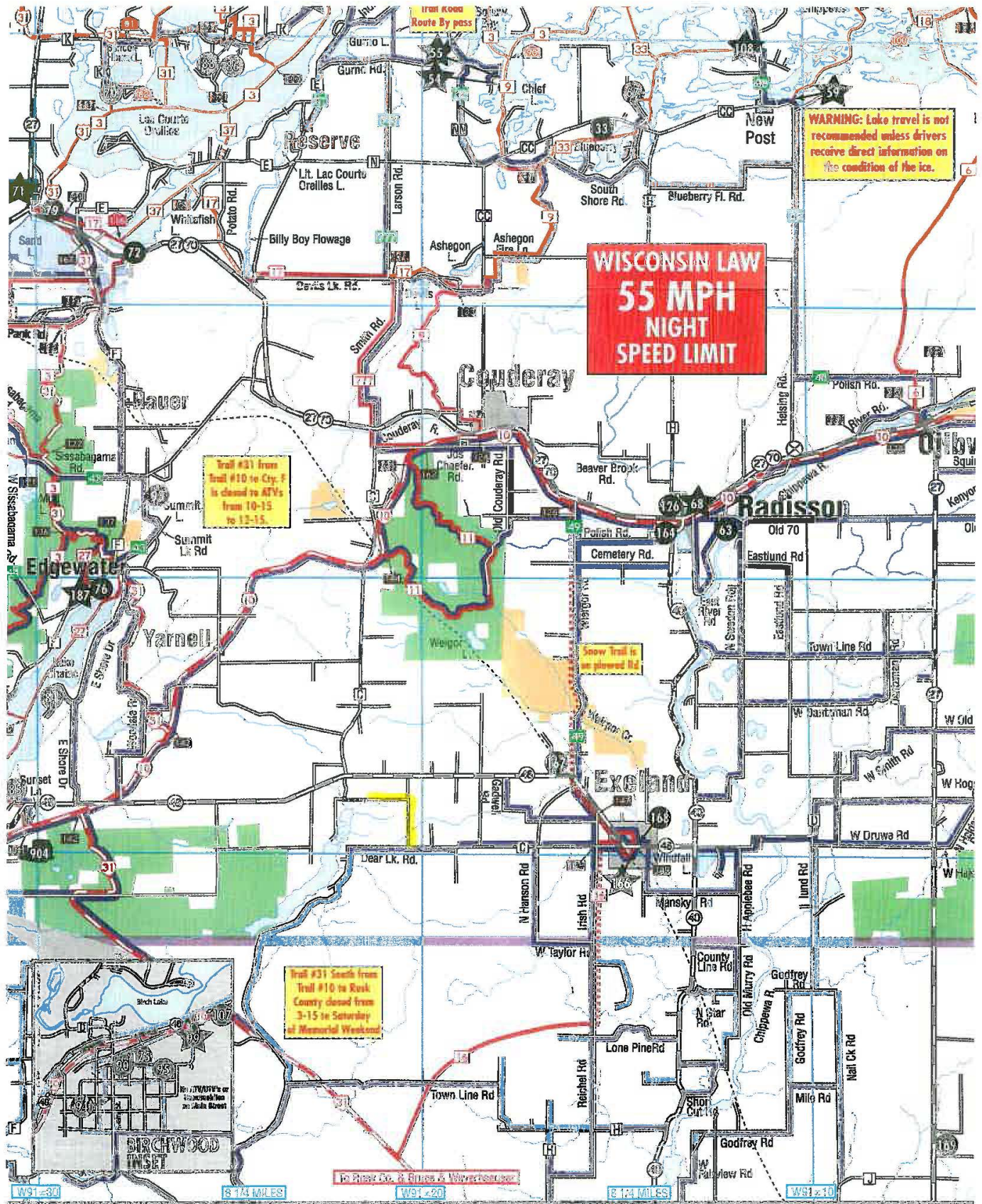


Meteor

Township 37N - Range 8W

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Town Board meeting called to order on May 09, 2022 @7:00pm at the Meteor Community Center with all members present. Also present was 1 operator and 8 residents and 1 visitor.

Open Meeting Requirements were met by posting
Hayward paper notification was done
Disposition of Minutes: Approved by a White/Welling motion
Treasurer's Report: Approved by a Welling/White motion

Correspondence: Conditional Use Permit-Zesiger pit-results-approved at the county level

MFL transfer-information only

ATV/UTV road usage was moved up. With the information that was provided, an Olson/Welling motion carried that the tow would approve the opening of Cty Hwy C from Schmuck driveway to the intersection of Cty Hwy C and Deer Lake Road in the Town of Meteor.

Old Business: Road work- We have been able to do some grading. Several of the roads are still very soft from frost still coming out.

Dump truck brake repair- Brake repair has been completed.

ROW road brushing and mowing- JJ's will be here in 2 days to do the brushing. Baker to collaborate with them on what needs to be cut. The grass mowing will be done in July as requested.

Replace loader 1yr warranty left- We received the cost from FABICK for new loaders. FABICK to attend June meeting for our decision.

Budget Review: Done

Reports: Chairman Olson-Attended the hearing on the gravel pit CUP.

New Business: BOR ordinances income and expense- no action

Deer Lake decking paving- Decking is done and paving when the road is paved

Private party using loader-No

ARPA reporting- Frey stated what he will be reporting next year.

Comments WTA newsletter-none

Public recognition: The solar panels are operational. We should continue to receive the ATC money.

Bills: Welling/White motion to approve 11815-11842

Announcements:

Board meeting

Jun 13, 2022 @7:00pm

Board of Review

May 16, 2022 @ 6:00 pm

Adjournment-White/Welling motion to approve
Clarence, Clerk

Sawyer County Airport Management Report

June 2022

(Provided by Airport Manager Derek Leslie)

- Sawyer County (Admin and Airport Manager) took part in a consultant selection teams meeting with the B.O.A and we are excited to report Coffman Associates was selected to provide the planning services of our Airport Master Plan. They have teamed with Becher Hoppe for the project, our current engineer for the Runway Rehabilitation Project. These projects occurring simultaneously will be very beneficial as Sawyer County invests additional funding to its airport. Establishing a clear vision of the future is more important now than ever.

-Our first ever EMS training day occurred on May 21st, 2022 and was a huge success. The Wild Rivers Composite Squadron of the Civil Air Patrol played a pivotal role in the operations allowing the classroom portion of the training to be conducted inside their Hangar. A special thanks goes to Life Link III and North Memorial Medevac operators for joining the event. Each company flew helicopters in and took time to discuss their specific aircraft. Often EMS and helicopter crews conduct training for landing zones and patient transfers, but the was the first time the focus was primarily on the helicopters themselves. Things are like access points, batteries, and fuel tanks were discussed in the event of a Helicopter Crash. Numerous local aircraft and hangar owners allowed EMS individuals to see their airplanes up close and personal. Finally the keynote speaker, Brad Miller from Cirrus Aircraft, gave a captivating one-hour training presentation.

-We hosted a young eagles flying event for the Northern Lights Christian Academy. Many young men and women received their first ever flights courtesy of the EAA chapter 631. We will again be hosting a free airplane rides day for children ages 8-17 on Saturday June 25th. Attached to this report is the Young Eagles Schedule for the region.

- Mowing operations have begun, one note worthy item is we are planning to mow grass in several key areas at a much higher level to try and mitigate the geese problems we have at times.

- Terminal Building Remodel is coming along very well. There are still a few things that need to get buttoned up, but we are fully operational and eager to showcase the improvements.

- Hangar Area Lease discussions continue to be a topic of discussion.

- Airport Specific Covid-19 relief funding continues to take shape. We continue to review the needs of airport related operations. As we go into budget season, there will be an emphasis on how to best use these funds.

FREE AIRPLANE RIDES



EAA Chapter 631 will host Young Eagle flights to youths 8-17 (weather permitting) at the airports and dates listed below.

Date	Time	Airport
Saturday, May 21, 2022	10:00 am – 1:00 pm	Vetterkind Field 8306 270 th Ave, New Auburn WI 54757
Saturday, June 4, 2022	10:00 am - 1:00 pm	Chetek 645 Lakeview Dr., Chetek WI 54728
Saturday, June 11, 2022	2:00 pm – 5:00 pm	Warbirds North 7953 Co. Hwy E, Trego WI 54888
Saturday, June 18, 2022	10:00 am – 1:00 pm	Karis Field 2481 22 nd St / Co Rd M Rice Lake WI 54868
Saturday, June 25, 2022	10:00 am - 1:00 pm	Sawyer County (Hayward) 10930 N. Airport Rd, Hayward WI 54843
Saturday, July 9, 2022	10:00 am - 1:00 pm	Shell Lake 120 Airport Drive, Shell Lake WI 54871
Saturday, July 16, 2022	10:00 am - 1:00 pm	Boyceville 735 Airport Camp Park RD, Boyceville WI 54725
Saturday, August 6, 2022	10:00 am – 1:00 pm	Cable-Union 42905 Telemark Rd, Cable WI 54821
Saturday, August 13, 2022	10:00 am – 1:00 pm	Carl's Field (Rice Lake) 1872 14 ½ Ave, Cameron WI 54822
Saturday, August 27, 2022	10:00 am – 1:00 pm	Cumberland 865 21 st Ave, Cumberland WI 54829

Pilots at the event will explain how airplanes work and how they prepare for the safety of flight. Following the flight each participant will receive a logbook and Young Eagle certificate. Their name will be entered into the World's largest logbook at the EAA Museum in Oshkosh, WI.

A parent or guardian must accompany the youth in order to sign the permission form for flight. Pre-registration is required at: <https://youngeaglesday.org> . Covid19 precautions are suggested.

For more information on EAA Chapter 631 and the Young Eagles Program, Please visit our web page at <https://chapters.eaa.org/ea631> and our Facebook page at <https://www.facebook.com/EAA631/>.



Hangar Lease Activity List – 5/13/2022

Lessee	Year	Next action Date	Action	Result
Carlson/Lillyblad	2021	11/12/2021	Signed Lease and insurance on file	Done
All Normal Rate Letters	2021	12/1/2021	Review all normal rate renewal letters for next year	Done
Schull	2022	4/1/2022	prep new rate letter for 7/9/22	Awaiting rent payment for 2022
Vecchie	2022	5/14/2022	Action letter created by Atolles	Letter going out on 5/14
Hanzlik	2022	5/14/2022	Action letter created by Atolles	Letter going out on 5/14
LaBarre	2022	7/1/2022	Prep new rate letter for 10/1/22	CtyConsent for Assignment prepped; meeting w/Andy to see if we send with Oct. new rate letter
Fulton	2022	8/1/2022	Prep new rate for 11/1/22	Letter ready to go out 11/1
McCorquodale	2022	10/1/2022	Prep ANNUAL rate letter for January 2023 and beyond	Letter ready to go out 11/1
Sawyer Aviation (Pfendt)	2022	10/1/2022	Prep ANNUAL rate letter for January 2023 and beyond	Letter ready to go out 11/1
Ziegler Aviation, LLC (Realty)	2022	10/1/2022	Prep ANNUAL rate letter for January 2023 and beyond	Letter ready to go out 11/1
All Normal Rate Letters	2022	12/1/2022	Review all normal rate renewal letters for next year '23	Will begin work on these in December 2022
Hermel	2023	4/1/2023	Prep new lease for 7/1/23	
Walters	2023	4/1/2023	Prep new lease for 7/12/23	
LaBarre	2023	7/1/2023	Prep new 10-yr renewal option for 10/1/23	
McCain	2023	9/1/2023	Prep new 10-yr renewal option for 12/1/23	
All Normal Rate Letters	2023	12/1/2023	Review all normal rate renewal letters for next year	

Service History and Options for Airport and Highway Office

6/7/2022

Location	Vendor	Cost	Term	Notes
Highway Office Hwy B	Norvado	\$79/month	month-to-month	current provider. Service from Fairgrounds via radio. Good-to-poor ratio 60%. Speed is about 15M download / 1.5M upload
	Starlink	\$135/mo + \$99 upfront		Paid \$99 reservation fee. Estimate available 2022- 2023. full or partial refundable.
	Vendor N	\$29,000 +800/month	60 months	Proposal from 2018
	Vendor L	\$640/mo + \$99 upfront	60 months	Quote from June 2022. 500M service \$7680/yr
	Vendor S	\$115/mo +\$44,000 upfront		Quote from 2020.
	Verizon	\$93/mo		Tried for several months 2018. Overage throttling made service almost unuseable.
	Courthouse radio	\$400		Antennas not high enough. To much interference
	Hayward Fire Tower Radio	\$500 equipment only		Speed 300Mb symmetrical. available July-Aug 2022
Airport	Lumen	\$130	month-to-month	current provider. Good to poor ratio: 30%
	Starlink RV	\$135/mo + \$599 upfront		Paid reservation fee. Full or partial refundable. <i>Terms of service allow speed slowdown in high traffic cases</i>
	Vendor N	\$99/mo \$35,000 upfront	60 months	Quote from June 2022. 500M service
	Vendor L	\$270/mo +99 upfront	60 months	Quote from June 2022. 500M service \$3240/yr
	Vendor S	\$399 20/20M		Quote from June 2022.
	Hayward Fire Tower Radio	\$500 equipment only		Speed 300Mb symmetrical. available July-Aug 2022

Maintenance Report June 2022

Along with routine building and equipment maintenance, the following maintenance projects were started, continued or completed in May:

I. Courthouse:

- I am currently working with our insurance carrier and local autobody repair shops to repair hail damage to the courthouse and Sheriff's Department fleet. We have currently filed ten vehicle claims and expect to file approximately fifteen more.
- For various reasons, we encountered more staffing challenges in May than usual.
- Some projects and preventative maintenance had to be delayed this month in order to remove everything that needed to be removed from the abandoned Veteran Services building ahead of it being demolished.

II. Sheriff's Department:

- After reviewing the remodeling that had been completed in the Maintenance garage to create room for the SWAT equipment relocation, it was determined that one wall needed to be taller than was originally planned. That work has since been completed, and all SWAT equipment and vehicle have been relocated.
- We are currently in the process of demolishing one office and the current evidence processing room inside the old SWAT garage. We are taking care of demolishing the walls and removing electrical service to both rooms as they were not included in the scope of work for the courthouse expansion project.

III. Airport:

- I am currently working with Airport Development Engineer Matt Messina on a proposal to replace our current airport snowblower before next winter.

IV. Oasis Update:

- We are making steady progress on the Oasis building. However, we haven't been able to dedicate as many hours on this project this month as I had hoped to.



Sawyer County Courthouse Addition and Remodeling

Miron Project #211290

May 2022

Table of Contents

Executive Summary
Schedule
Progress Photos

Key Project Drivers

- Open in time for new judge to be seated August 2023
- Minimize financial impact to Sawyer County tax payers

Distribution List

Andy Albarado
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Our *commitment* reaches beyond construction;
our *passion* brings *dreams* to life.

Executive Summary

Site Activities

- Mobilization, temporary fence
- Utility relocates
- Site clearing
- Site utilities

Bid & Award

- All contracts have now been bid out and awarded

Major Milestones / Accomplishments

- Ground breaking ceremony was held on Thursday May 19th

Upcoming Milestones

- None

Key Issues and Concerns

- Existing utility relocates

We exist to create...

Relationships

...built on honesty and integrity, with
clients, partners, and employees.
At Miron, people come first.

Schedule Summary

Schedule Update

Mobilization for the project began on Monday May 16th. A temporary path for prisoners was established as was a temporary driveway into the Sawyer County Enforcement Center. Temporary fencing was then put up and utility relocates continue to progress. Upcoming work includes site utilities and footings / foundations beginning.

Delays

- Weather
 - 1 rain day experienced
- Materials & Labor
 - No concerns
- Design
 - No concerns
- Owner
 - No concerns

Key Issues / Concerns / Recommended Action Steps

- Remaining utilities in or above the abandoned 5th street need to be removed for footing excavation to commence.

We exist to serve each...

Community

...in which we live and work, giving back whenever and wherever we can.

Progress Photographs



Excavation for one utility company relocate



New temporary entrance for Enforcement Center



Temporary path established for prisoner transport



5th Street closed (view from Main Street)



County board participating in ground breaking event



Former Sawyer County Administrator Tom Hoff speaking at the ground breaking event

Progress Photographs *(continued)*



Surveying location at existing building exterior



Site clearing beginning



Additional site clearing at former 5th Street