



Sawyer County

Agenda

Public Works Committee Meeting
Wednesday, May 11, 2022 @ 6:30 PM

Assembly Room/Virtual Meeting

Revised: Wednesday, May 11, 2022 7:33 PM

Page

1. CALL TO ORDER

- a. To view or participate in the **virtual meeting** from a computer, iPad, or Android device please go to <https://zoom.us/j/97982898675>. You can also use the dial in number for listening only at 1-312-626-6799 with the Webinar ID: 979 8289 8675. If additional assistance is needed please contact the County Clerk's Office at 715-634-4866 prior to the meeting. If you are on a computer, click the "Raise Hand" button and wait to be recognized. If you are on a telephone, dial *9 and wait to be recognized.

2. ROLL CALL

3. CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW

4. ELECTION OF OFFICERS

- a. Chair
- b. Vice Chair

5. MEETING AGENDA

6. PUBLIC COMMENTS

- a. At this time, members of the public will be given the opportunity to address the Committee on items not on the agenda. Please adhere to the following when addressing the Committee:
 - Comments will be limited to 3 minutes or less per individual.
 - Comments should be directed to the Committee as a whole and not directed to individual Committee members.
 - The Committee cannot respond to your comments during this time.
 - Please sign in and fill out a public comment sheet if you wish to speak on an item.

- 4 - 5 **7. CONSIDER APPROVAL OF MINUTES FROM PREVIOUS MEETING**
- a. [4.13.22 Public Works Minutes DRAFT](#)
- 6 **8. MAINTENANCE DEPARTMENT REPORT**
- a. Oasis Building Update
- b. [Maintenance Report May 2022](#)
- 7 **9. SAWYER COUNTY AIRPORT REPORT**
- a. Hayward Aviation, LLC (contracted Airport management) report
 [Airport Report May 2022](#)
- 8 **10. HIGHWAY COMMISSIONER'S REPORT**
- 9 - 10 a. [May 2022 Highway Commissioner Report](#)
- b. Asphalt Bid (discussion and possible action)
 [Asphalt Centerline Pulverizing Bid](#)
- 11 - 20 c. Order to County to Convey Hwy Right of Way Title to State (discussion
 & possible action)
 [1\) Res 2022 - APPROVING TRANSFER OF HIGHWAY LANDS
TO THE WISCONSIN DEPARTMENT OF TRANSPORTATION](#)
 [2\) QCD-RW Transfer](#)
 [3\) Signed Order](#)
 [4\) 4-21-22 ltr](#)
 [5\) maps](#)
 [6\) 1938 conveyance](#)
- 11. COURTROOM REMODELING UPDATE**
- 12. FUTURE AGENDA ITEMS**
- 13. CORRESPONDENCE, REPORTS FROM CONFERENCES AND
MEETINGS, OTHER MATTERS FOR DISCUSSION ONLY**

DISCLAIMER:

A quorum of the County Board of Supervisors or of any of its committees may be present at this meeting to listen and observe. Neither the Board nor any of the committees have established attendance at this meeting as an official function of the Board or committee(s) or otherwise made a determination that attendance at the meeting is necessary to carry out the Board or committee's function. The only purpose for other supervisors attending the meeting is to listen to the information presented.

Neither the Board nor any committee (other than the committee providing this notice and agenda) will take any official action with respect to this noticed meeting.

Copy sent via email to: County Clerk and News Media. Note: Any person wishing to attend whom, because of a disability, requires accommodation should call the Sawyer County Clerk's Office (715.634.4866) at least 24 hours before the scheduled meeting so appropriate arrangements can be made.

**Minutes of the April 13th meeting of the Sawyer County
Public Works Committee
Of the Sawyer County Board of Supervisors
Assembly Room; Sawyer County**



Voting Committee Members Present:

- ☒ Chair: **Ron Kinsley**
- ☒ Marc Helwig – Vice Chair
- ☒ Ed Peters - Virtual
- ☒ Dale Olson
- ☒ Brian Bisonette - Virtual

Others Present:

Mike Keefe
Mike Coleson
Lynn Fitch
Tim Hagberg
Randy Van Natta

Others Present:

Derick Leslie
Gary Gedart

Call to Order – Chair Ron Kinsley called the meeting to order at 6:30 pm.

Certification of Compliance with the open meeting law was met. Roll Call was taken; quorum was met.

Meeting Agenda – A motion was made by Mr. Olson; second by Mr. Peters to move items #9 and #11 to follow #6. Motion carried without negative vote.

Public Comments --

Minutes from the previous meeting – A motion was made by Mr. Olson to approve the minutes of the March 9, 2022, meeting; second by Mr. Peters. Motion carried without negative vote.

Maintenance Department Report – A written report was provided. Mr. Hagberg advised that a couple of the new vehicles have arrived ahead of expectations others remain delayed by supply demands.

Courtroom Remodeling Update – Mr. Keefe presented an easement request from Xcel Energy to move utilities on the corner of Main and Fourth Street. Motion by Mr. Olson; second by Mr. Helwig to approve the easement request and forward to County Board. Motion carried without negative vote. Xcel has offered to pay \$500 for that easement. A motion was made by Mr. Olson; second by Mr. Helwig to approve the compensation Worksheet presented for \$500. Motion carried without negative vote.

Mr. Hagberg provided an update on Oasis Building. Veterans Services have been there a couple weeks; other parts of the construction in this remodel have been delayed but now staff is available to work on the ADRC portions of the build.

Sawyer County Airport Report – A written report was provided. Mr. Leslie reported that we've met with legal counsel to review outstanding hangar leases. He continues to work on the Emergency Management Plan. Two companies have expressed interest in writing the Master Plan. The airport should be receiving some Covid relief funds this year. The runway rehab scope has been submitted to the State.

A Resolution to Approve Exhibit A – Airport Property Map that shows all the boundaries of the airport and a history of every parcel required by FAA. A motion to approve the Resolution Exhibit A – Airport Property Map with corrections to the recitals was made by Mr. Helwig; second by Mr. Peters. Motion carried without negative vote. The Resolution will move forward to County Board for approval. Mr. Olson abstained from voting.

Highway Commissioner's Report – A written report was provided. Mr. Gedart advised we have two employees retiring in the Radisson shop and we have five candidates to interview for the two positions. The department had a very

beneficial chainsaw training today. We received notification that we were awarded funding for two bridge deck replacements and for CTH E repair.

Roundabout Update – No update is available at this time.

Mr. Helwig made note of the funeral date and time for Hal Helwig.

Tower Alliance Proposal -- Mr. Keefe presented a proposal from Alliance Towers for a payout from American Tower Corporation. At this time the committee doesn't recommend pursuing this option. No action was taken.

Meeting Date/Time – The next meeting of the Public Works Committee will be Wednesday, May 11, at 6:30 pm in the Assembly Room.

Meeting adjourned at 7:20 pm

Minutes recorded by Lynn Fitch, County Clerk

DRAFT

Maintenance Report May 2022

Along with routine building and equipment maintenance, the following maintenance projects were started, continued or completed in April:

I. Courthouse:

- Door signage for the Oasis building has been ordered and will be installed no later than May 11, 2022. We are waiting for signage mockups and pricing for building and highway signs.
- We are currently working with Kreyer Electric and Miron Construction to temporarily relocate fiber cables currently feeding the Veteran Services building.
- Three of my staff, along with myself, were able to attend an HVAC training refresher at RE Michel in Duluth.
- Two new boilers for the 1995 addition of the courthouse have been ordered and will hopefully arrive early this summer. After they are installed, they will be incorporated into the new building automation system being installed as part of the new courtroom addition project.

II. Sheriff's Department:

- Renovations in the maintenance garage, including all emergency/egress lighting, is on schedule to be completed no later than May 13, 2022.
- A 3" PVC conduit raceway has been installed from security electronics in the interior of the jail to the outside of the building.

Sawyer County Airport Management Report

May 2022

(Provided by Airport Manager Derek Leslie)

-Letters of interest are in for our Master Plan and available for review on the counter in the terminal building or by request.

-Our EMS training day is scheduled for May 21st. We are collaborating with the Wild Rivers Composite Squadron of the Civil Air Patrol on using their facility. The CAP plays a vital roll in aircraft related rescue and response. Other entities involved will be Hayward Aviation, Life Link III and Cirrus Aircraft. Many of our local aircraft owners have volunteered to allow EMS individuals to see their airplanes up close and personal.

- We would like to invite any board supervisors who may be interested in attending this training day as well to see and hear about our airport and this process.

-The Maintenance Department relocated the new mower out to the airport and we should be ready for mowing season. The same LTE as years previous is lined up again this summer.

-Airport operations have slowed immensely, not unusual for the season. Typically operations will not start to increase until Memorial Day weekend.

-Road bans again this year will plague airport operations. This issue will happen every year until a permanent solution is found. This could be discussed and addressed in our Master Plan process. Airport road from the airports first gate, at the Link facility entrance, to the Hospital road intersection is approximately 200 feet. (Note hospital road does not have a weight restriction until the last 100 feet past the old mill driveway)

- Hangar Lease discussions continue and we hope to resolve some lingering issues in the near future. Lynn Fitch has been working with legal counsel on some more sensitive issues.

-The maintenance department continues to work diligently on repairs to our loader snow blower. It was a tough winter with this pivotal piece of equipment and we have been discussing the possibility of acquiring something new in the near future. State BOA funding may be available otherwise we could potentially petition for a new piece of equipment in 2024. This again will be an important matter discussed in our Master Plan process.

Highway Commissioner Report May, 2022

The crew has been performing mastic patching on CTH F, from STH 48 north. The crew will also be placing mastic patches on various bridge approaches throughout the county.

There are currently two employees with worker's compensation injuries. Both employees are still working, one with restrictions. Another employee has suffered an injury outside of work and his return to work date is unknown at this time.

Interviews were conducted for a driver/operator position on April 19, 2022. The position was offered to Chance Brown. His start date has not been determined yet.

The highway department recently hired a flagger for this construction season. We are now fully staffed for summer seasonal employees.

There is currently a vacancy for a driver/operator position in the Radisson Shop. This position will be advertised shortly.

Mine Safety Training will be held on Thursday, May 11, 2022 at the Sawyer County Highway Department. Hearing tests will also be conducted on this date.

Sawyer County received notification that we were not awarded funding for a project on CTH S. The portion of roadway that was submitted for funding is from just north of Pine Point Road to STH 77. This roadway lies entirely within the Chequamegon National Forest. This is approximately the third time that our project has been rejected. I will be reaching out to representatives from the forest service to see if there is any interest in taking over ownership of this section of road. There are no Sawyer County taxpayers living on this section of roadway and Sawyer County does not have the funds to make the repairs necessary to this road.

BID TABULATION MARCH 18, 2022

ASPHALT PAVEMENT BID:

<u>COMPANY:</u>	<u>2022 BID PRICE:</u>	<u>LOAD LOCATION:</u>	<u>PROPOSED PLANT:</u>	<u>2021 BID PRICE:</u>	<u>LOAD LOCATION:</u>	<u>PROPOSED PLANT:</u>
MONARCH PAVING						
WARM MIX ASPHALT						
Type LT (regressed)	\$ 57.60	HAYWARD	MROTEK	\$ 47.60	HAYWARD	MROTEK
Type MT (regressed)	\$ 61.60	HAYWARD	MROTEK	\$ 51.70	HAYWARD	MROTEK
				NO BID	COUDERAY	WINTER C
				NO BID	COUDERAY	WINTER C
HOT MIX ASPHALT						
Type LT (regressed)	\$ 57.40	HAYWARD	MROTEK	\$ 47.40	HAYWARD	MROTEK
Type MT (regressed)	\$ 61.50	HAYWARD	MROTEK	\$ 51.50	HAYWARD	MROTEK
				NO BID	COUDERAY	WINTER C
				NO BID	COUDERAY	WINTER C

CENTERLINE STRIPING BIDS:

<u>COMPANY:</u>	<u>2022 EPOXY PAINT</u>	<u>2021 EPOXY PAINT</u>
AAA STRIPING SERVICE	no bid	.258/lineal foot
CENTURY FENCE	0.31/lineal foot	.232/lineal foot
SIR LINES A LOT	0.256/lineal foot	.22/lineal foot

PULVERIZING BIDS:

No pulverizing bids were requested for 2022 construction season

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Resolution 2022- _____

**APPROVING TRANSFER OF HIGHWAY LANDS TO THE WISCONSIN DEPARTMENT
OF TRANSPORTATION**

WHEREAS, Sawyer County has at times acquired lands for highway purposes, and;

WHEREAS, a parcel was acquired in the City of Hayward along Highway 27 in 1938 by Sawyer County and placed in trust with the State of Wisconsin, and;

WHEREAS, the State has now made a determination that the property can be disposed of, and;

WHEREAS, according to Wisconsin State Statute 84.09(3)(b) “Any property of whatever nature acquired in the name of the county pursuant to this section or any predecessor shall be conveyed to the state without charge by the county highway committee and county clerk in the name of the county when so ordered by the department”, and;

WHEREAS, the County has received an Order to County to Convey Highway Right of Way Title to State as notice that in accordance with State Statute 84.09(3)b) the property is to be transferred placing title with the Wisconsin Department of Transportation.

NOW, THEREFORE BE IT RESOLVED, that the Sawyer County Board does hereby approve transfer of the parcel as described in the attached Quit Claim deed to the Wisconsin Department of Transportation.

BE IT FURTHER RESOLVED, that the County Clerk is authorized to proceed with the transfer of the property and to execute the Quit Claim deed.

Recommended for adoption by the Sawyer County Board at its meeting on May 19,2022, by the Sawyer County Public Works (Highway) Committee on May 11, 2022.

_____ Ron Kinsley	_____ Ed Peters
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_____ Chris Rusk	_____ Marc Helwig
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Brian Bisonette

This Resolution is hereby adopted by the Sawyer County Board of Supervisors this 19th day of May, 2022.

_____ Tweed Shuman, Sawyer County Board of Supervisors Chairman	_____ Lynn Fitch, Sawyer County Clerk
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QUIT CLAIM DEED – RIGHT OF WAY TRANSFER

Wisconsin Department of Transportation
Exempt from fee [s. 77.25(2r) Wis. Stats.]
Unnumbered 04/2013

THIS DEED, made by **Sawyer County**, GRANTOR, quit claims to the **State of Wisconsin, Department of Transportation**, GRANTEE, by direction and order of the Wisconsin Department of Transportation, dated 04/21/2022, pursuant to Section 84.09(3)(b), Wisconsin Statutes, the following parcel of land in Sawyer County, State of Wisconsin.

LEGAL DESCRIPTION IS ATTACHED AND MADE A PART OF THIS DOCUMENT BY REFERENCE.

This space is reserved for recording data

Return to
Wisconsin Department of Transportation
Northwest Region
Attn: Real Estate Department
718 W. Clairemont Avenue
Eau Claire, WI 54701

Parcel Identification Number/Tax Key Number
Pt of 57-236-2-41-09-27-2 01-000-000160

Signature _____ Date _____

Print Name & Title _____

Signature _____ Date _____

Print Name & Title _____

_____ Date _____

State of Wisconsin)
) ss.
_____ County)

On the above date, this instrument was acknowledged before me by the named person(s).

Signature, Notary Public, State of Wisconsin

Print Name, Notary Public, State of Wisconsin

Date Commission Expires

Project ID
DJ8642

This instrument was drafted by
Wisconsin Department of Transportation

Parcel No(s).
38

LEGAL DESCRIPTION

Parcels of land acquired for highway purposes pursuant to order of the Wisconsin Department of Transportation, formerly State Highway Commission, and as shown on the road plans for project DJ8642, Sawyer County, as said lands are more particularly described in the following recorded instruments:

Parcel No.	Grantor	Location	Volume	Page No.	Document No.
38	Joseph Kohout Jr. and Walter J. Duffy and Eva Duffy	A strip of land lying in Township 41N, Range 9W, Section 27, the N1/2-NW1/4, north of Namekagon River and west of easterly right of way limits of present laid out STH 27. City of Hayward, Sawyer County.	69	154	66032

**ORDER TO COUNTY TO CONVEY
HIGHWAY RIGHT OF WAY TITLE TO STATE**

RE2170 04/2015

Wisconsin Department of Transportation

The County Highway Committee of Sawyer County, Wisconsin pursuant to the Order of the Wisconsin Department of Transportation acquired under Section 84.09, Wisconsin Statutes, or its predecessor, certain lands or interests. The title to lands or interests specified below is transferable to the State of Wisconsin pursuant to Section 84.09, Wisconsin Statutes on the Order of the Wisconsin Department of Transportation to the County Clerk and the County Highway Committee. It is ordered that the County Clerk and County Highway Committee convey to the State of Wisconsin without charge the title or easement acquired with the following parcel(s) of the Wisconsin Department of Transportation project designated below.

Parcel	Grantor	Location	Recording Data		
			Volume (Reel)	Page (Image)	Document Number
38	Joseph Kohout Jr. and Walter J. Duffy and Eva Duffy	A strip of land lying in Township 41N, Range 9W, Section 27, the N1/2-NW1/4, north of Namekagon River and west of easterly right of way limits of present laid out STH 27. City of Hayward, Sawyer County.	69	154	66032


State Real Estate Manager Signature

April 21, 2022
Date

Heather Dresel, Transportation Specialist Supervisor
Print Name

Project ID
DJ8642

Parcel No.(s)
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Wisconsin Department of Transportation

Northwest Region Eau Claire Office
718 W Clairemont Avenue • Eau Claire, WI 54701
(715) 836-2891 • Fax (715) 836-2807
eauclaire.dtd@dot.wi.gov

Northwest Region Superior Office
1701 N 4th Street • Superior, WI 54880
(715) 392-7925 • Fax (715) 392-7863
superior.dtd@dot.wi.gov

April 21, 2022

Via Email

Sawyer County Highway Department
Mr. Gary Gedart, Highway Commissioner
highway@sawyercountygov.org

RE: Project ID: DJ8642, Parcel 38
Sand Lake - Hayward
STH 27, Sawyer County
Transfer of Title to WisDOT Right of Way

Dear Mr. Gedart:

The Wisconsin Department of Transportation (WisDOT) is in the process of disposing of highway right of way located along the west side of STH 27 and south of Dyno Drive in the City of Hayward, Sawyer County. A right of way plat and GIS map are enclosed showing the location of parcel. Also enclosed is a copy of the recorded conveyance from 1938. This disposal process will require that title to the right of way initially purchased by Sawyer County in trust for the State, be transferred to WisDOT.

Please allow the enclosed, Order to County to Convey Highway Right of Way Title to State serve as WisDOT's notice that, in accordance with 84.09(3)(b) Wis. Statutes, the county execute the enclosed Quit Claim Deed – Right of Way Transfer placing title of the parcel listed therein with the Wisconsin Department of Transportation. Following execution and notarization, we ask that you return the original document to the Eau Claire Office in the heading of this letter (Attn: Ashley Selissen)

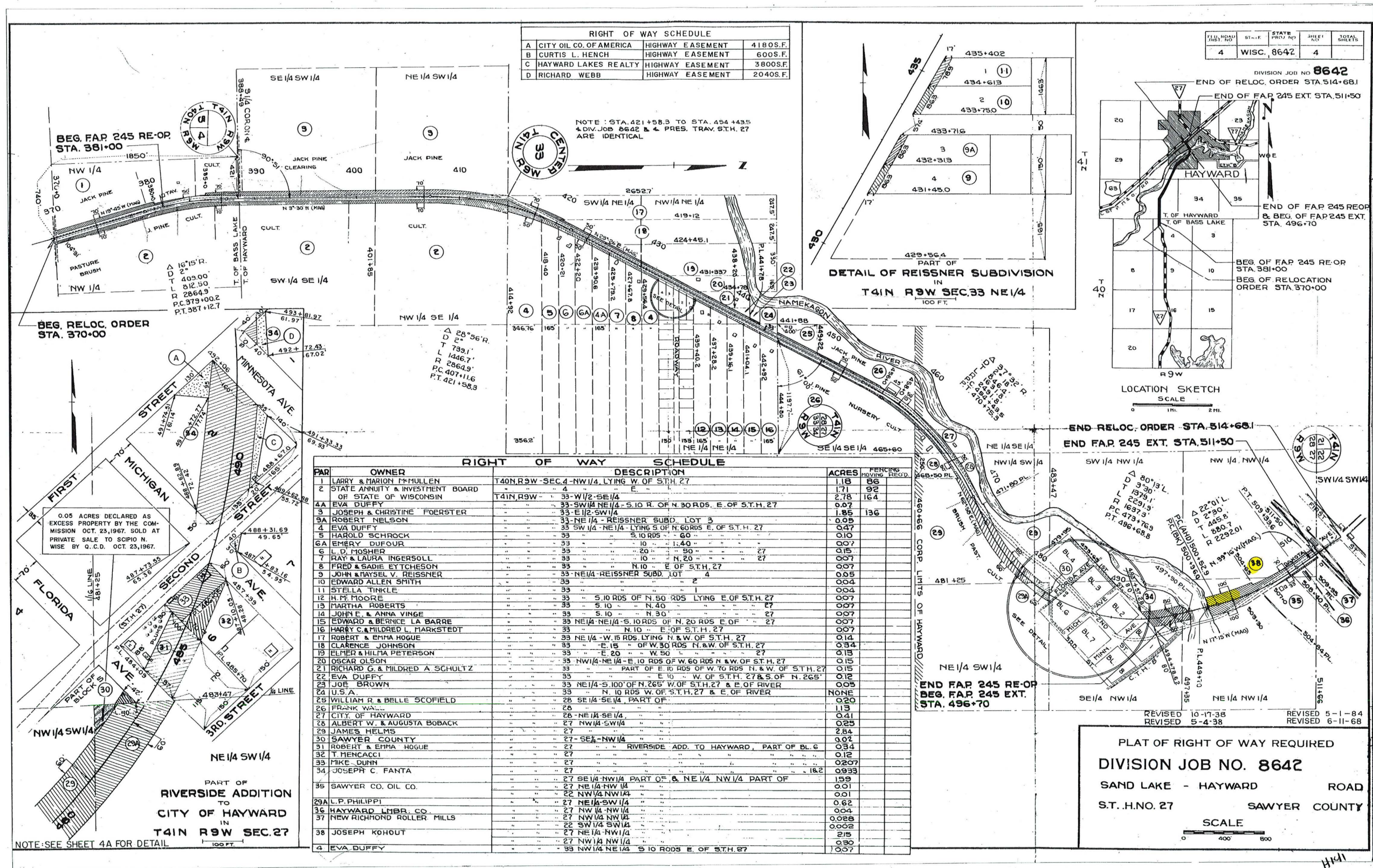
If you have any questions, please contact me directly at 715-830-0544.

Sincerely,

A handwritten signature in cursive script that reads "Ashley Selissen".

Ashley Selissen
As Consultant Agent for WisDOT

Enclosures



Form 256-B 1936-1 of 2

CONVEYANCE OF LANDS FOR HIGHWAY PURPOSES

(Sec. 88.08)

It having been deemed necessary, for the proper improvement of a State Trunk Highway, to change or relocate a portion thereof through lands owned by Joseph Kohout Jr. (bachelor), and Walter J. Duffy and Eva Duffy, his wife

in the City of Rayward, Sawyer County, and a plat showing the existing location and the proposed change having been filed with the County Highway Committee and with the County Clerk of said County, by the State Highway Commission as required by Section 88.08; and the said County Highway Committee having dealt by contract with the owner of said lands;

KNOW ALL MEN BY THESE PRESENTS, That the said owner... for a valuable consideration, to-wit: the sum of Four Hundred Fifty and 00/100 - - - - - Dollars (\$ 450.00) in hand paid, the receipt of which is hereby acknowledged, do... hereby grant and convey to Sawyer County, Wisconsin, for highway purposes as long as so used, the lands of said owner... necessary for said relocation, shown on the said plat and described as follows, to-wit:

A strip or parcel of land lying in T. 41N., R. 9W., Sec. 27, the N. $\frac{1}{2}$ -NW $\frac{1}{4}$ thereof, north of Namekagon River and west of easterly right of way limits of present laid out S.T. Highway No. 27, and lying on both sides of the following described centerline of Division Job No. 8642, F.A.P. No. 245 Extended.

Commencing on south Section line 1197.7 feet west of southeast corner of Section 28, aforesaid Town and Range,

thence N. 25 deg. 26' E. (Mag.) 963.5 feet to the point of curvature of a 2 deg. 18' curve right whose radius is 2491.8 feet,

thence along arc of said curve right 1631.8 feet to point of tangency with a line bearing N. 62 deg. 58' E. (Mag.);

thence along line with last mentioned bearing 301.6 feet to point of curvature of a 3 deg. 30' curve left, whose radius is 1637.3 feet,

thence along the arc of said curve left 2291.9 feet to point of tangency with a line bearing N. 17 deg. 15' W. (Mag.);

thence along tangent with last mentioned bearing 301.2 feet to north bank of Namekagon River Flowage, which is place of beginning,

thence continuing N. 17 deg. 15' W. (Mag.) 126.0 feet to point of tangency of a 2 deg. 30' curve left, whose radius is 2292.01 feet,

thence along arc of said curve left 880.7 feet to point of tangency with a line bearing N. 39 deg. 16' W. (mag.)

thence along tangent with last mentioned bearing 216.4 feet.

Width of right of way on westerly side of above described centerline shall be 100.0 feet for first southerly 538.1 feet and 70.0 feet wide for remaining northerly 685.0 feet.

Width on easterly side of described centerline shall be 100.0 feet for first southerly 403.1 feet.

All as surveyed, staked and as more fully appears on plats and plans for above mentioned project and containing 2.45 acres more or less exclusive of present laid out highway right of way.

8642 (38)

The grantor releases all claim to any trees within the said lands, and understands and agrees that the purposes of this agreement include the right to preserve and protect any vegetation existing on the said lands, and the right to plant thereon and protect any vegetation that the highway authorities may deem desirable to prevent erosion of the soil or to beautify the highway.

A covenant is hereby made with the said _____ Sawyer _____ County that the said grantor holds the above described premises by good and perfect title; having good right and lawful authority to sell and convey the same; that said premises are free and clear from all liens and encumbrances whatsoever except as hereinafter set forth.

This conveyance shall be binding on the grantor, his heirs, executors, assigns and grantees, and the consideration hereinbefore named is acknowledged to be in full payment of all claims of whatsoever nature by the grantor arising through or by reason of the granting and conveying of the said lands.

And Walter J. Duffy and Eva Duffy, his wife.

being the owner^s and holder^s of certain mortgage^s lien^s against said premises, do^{es} hereby join in and consent to said conveyance free of said lien.

WITNESS the hand and seal of the grantor and the person---- joining in and consenting to this conveyance this 14th day of June 1938

In Presence of Alice Seannon gsk of Joseph Kohout Jr. gsk of (SEAL)

Ben Pollack (SEAL)

Walter J. Duffy (SEAL)

Bernard Goldstein

----- Ryan Duffy ----- (SEAL)

Katheryn Olson (SEAL)

State of Wisconsin _____

State of Wisconsin
Sawyer County SS.

Personally came before me this 14th day of June 1938 the above

Personally came before me this _____ day of _____, 19____, the above named _____ Joseph Kohout Jr., Walter J. Duffy and Eva Duffy, his wife _____

No. 66032

To

COUNTY

Conveyance of Lands
for Highway Purposes

Register's Office
Sawyer County, Wis. } SS.

Received for record this 15th
day of June A. D. 19 38,
at 8:30 o'clock A. M., and
recorded in Vol. 69
of Deeds on Page 154

Ray Olson
Register of Deeds

By Kathryn Olson, Deputy