



Sawyer County

Agenda

Public Safety Committee Meeting

January 6, 2022 - 3:00 pm

Assembly Room/Virtual Meeting

Revised: Monday, January 3, 2022 12:15 PM

Page

1. CALL TO ORDER

- a. To view or participate in the **virtual meeting** from a computer, iPad, or Android device please go to <https://zoom.us/j/97074807611>. You can also use the dial in number for listening only at 1-312-626-6799 with the Webinar ID: 970 7480 7611. If additional assistance is needed please contact the County Clerk's Office at 715-634-4866 prior to the meeting. If you are on a computer, click the "Raise Hand" button and wait to be recognized. If you are on a telephone, dial *9 and wait to be recognized.

2. ROLL CALL

3. CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW

4. MEETING AGENDA

5. PUBLIC COMMENTS

- a. At this time, members of the public will be given the opportunity to address the Committee on items not on the agenda. Please adhere to the following when addressing the Committee:
 - Comments will be limited to 3 minutes or less per individual.
 - Comments should be directed to the Committee as a whole and not directed to individual Committee members.
 - The Committee cannot respond to your comments during this time.
 - Please sign in and fill out a public comment sheet if you wish to speak on an item.

6. CONSIDER APPROVAL OF MINUTES FROM PREVIOUS MEETING

- a. [12.2.21 PS Minutes DRAFT](#)

7. MUNICODE CODIFICATION UPDATE

Link to Final Municode Proof: [Microsoft Word - Sawyer County Word Proofs 12-8-2021 - without markup.docx \(sawyercountygov.org\)](#)

8. CIRCUIT COURT

- a. Judge's Report
- b. Courthouse Remodel Update

9. CLERK OF COURT'S OFFICE REPORTS

- 6 a. [2022 Jan - Clerk of Court Public Safety Report](#)

10. DISTRICT ATTORNEY'S OFFICE REPORT

11. SHERIFF'S DEPARTMENT REPORT

- 7 - 9 a. Communication Center Report
[Communications Dispatch Report](#)
- 10 - 12 b. Patrol Report
[SWSO Patrol Report Dec 2021 Summary](#)
- 13 c. Communication Systems Specialist Report

[Jan 2022 PS Committee report](#)
- 14 - 15 d. Jail Report
[December 2021 Jail Report](#)
- e. Animal Control Report

12. CHILD SUPPORT DEPARTMENT REPORT

- 16 a. [January 2022 Public Safety Report Child Support](#)
- 17 - 20 b. DCF Regional Coordinator Results
[CS Annual Checklist 2021-2023](#)

13. CORONER'S REPORT

14. EMERGENCY MANAGEMENT DEPARTMENT REPORT

15. CRIMINAL JUSTICE COORDINATING COUNCIL UPDATE

16. AMBULANCE SERVICE DEPARTMENT REPORT

17. FUTURE AGENDA ITEMS**18. CORRESPONDENCE, REPORTS FROM CONFERENCES AND MEETINGS, OTHER MATTERS FOR DISCUSSION ONLY****DISCLAIMER:**

A quorum of the County Board of Supervisors or of any of its committees may be present at this meeting to listen and observe. Neither the Board nor any of the committees have established attendance at this meeting as an official function of the Board or committee(s) or otherwise made a determination that attendance at the meeting is necessary to carry out the Board or committee's function. The only purpose for other supervisors attending the meeting is to listen to the information presented. Neither the Board nor any committee (other than the committee providing this notice and agenda) will take any official action with respect to this noticed meeting.

Copy sent via email to: County Clerk and News Media. Note: Any person wishing to attend whom, because of a disability, requires accommodation should call the Sawyer County Clerk's Office (715.634.4866) at least 24 hours before the scheduled meeting so appropriate arrangements can be made.

Mission Statement: Provide leadership for Sawyer County by coordinating with the Public Safety and Justice Departments for the County, which provide for the safety of the citizens and guests of Sawyer County; monitoring outcomes, reviewing, and recommending to the County Board policies related to the public safety initiatives of the County.

**Minutes of the December 2nd meeting of the Sawyer County
Public Safety Committee
Of the Sawyer County Board of Supervisors
Assembly Room; Sawyer County**



Voting Committee Members Present:

- ☐ Chair:
- ☒ Ron Buckholtz -Vice Chair
- ☒ Ed Peters
- ☒ Dale Schleeter
- ☒ Chuck Van Etten

Others Present:

Tom Hoff
Mike Coleson
Lynn Fitch
Doug Mrotek
Greg Ripczinski
Jeff Johnson
Joe Sajdera
Ryan Schick

Nate Dunston
Lonnie Kennell
Pat Sanchez - Virtual
Sherry Shelton
Tweed Shuman
John Froemel - Virtual
Linda Zillmer

Call to Order – Vice Chair Ron Buckholtz called the meeting to order at 3:00 pm. Roll Call taken. Quorum was met.

Certification of Compliance with the open meeting law was met.

Clerk Fitch called for nominations for the position of Committee Chair. Mr. Schleeter nominated Ron Buckholtz for the position; there being no other nominations, the nomination passed without negative vote. Chair Buckholtz nominated Dale Schleeter for the position of Vice Chair; there being no other nominations the nomination passed without negative vote.

Meeting Agenda

Public Comment –

Minutes from Previous Meeting – A motion was made by Mr. Peters to approve the minutes of the October 28, 2021, meeting; second by Mr. Schleeter. Motion carried without negative vote. A motion was made by Mr. Peters to approve the minutes of the special meeting of November 2, 2021, meeting; second by Mr. Schleeter. Motion carried without negative vote.

Circuit Court Report – Mr. Hoff presented an update on the courthouse remodeling. Bids for steel and roofing have come in and will go to the Public Works Committee and County Board for approval. The remaining bids will go out late January or in February, 2022.

Clerk of Court Report – Written report was provided.

District Attorney's Office Report – Board Chair Shuman and Clerk Fitch will contact the DA's office requesting reports.

Sheriff's Department Report – Written reports were provided. Sheriff Mrotek advised that some of the open positions are being filled. Deputy Ryan Schick is filling the K-9 officer position. Deputy Schick and K-9 Foundation president Lonnie Kennell were introduced. Chief Sajdera advised that the 911 mobile command post is still back-ordered and expected to arrive in late January. The grant to fund the program has been extended for these circumstances.

Lt. Ripczinski reported that they are finalizing patrol candidates now and body cameras for officers will be instituted soon.

Lt. Johnson advised that they are currently housing 17 inmates in Barron County and are bringing some back to our county next week. All full-time positions are now full but they are still in need of part-time officers.

Joint Powers 911 Emergency System Agreements are due for annual renewal with our municipalities. A motion was made by Mr. Van Etten; second by Mr. Peters to accept these agreements. Motion carried without negative vote.

County/Tribal Law Enforcement Assistance 2022 Grant – Our request for an extension on the grant funds was approved until December 17, 2021. Funds can be used to fund special law enforcement details and traffic enforcement on the reservation. A draft resolution will go to the Tribal Governing Board on Monday. Legal counsel from both entities will review the documentation. A motion was made by Mr. Van Etten; second by Mr. Peters to forward the agreement and resolution to the County Board for consideration. Motion passed without negative vote.

Animal Control Report – written report was provided. Ms. Shelton reported that license reminders will be in the mail with tax bills and she is waiting to see if a vaccination clinic can be held in 2022.

Child Support – A written report was provided.

Coroner's report – A written report was provided. Coroner Froemel advised that there has been an increase in suicides and it is getting more difficult to find next of kin.

Emergency Management Department Reports – A written report was provided. Ms. Sanchez thanked the Committee for the support provided her in the past nine years.

Criminal Justice Coordinating Council Update – Mr. Hoff reported that the new Committee Chair is Kathy McCoy and Vice Chair is Gary Hilgendorf. There was one resignation in the staff at JusticePoint.

Ambulance Service Department report – A written report was provided. Mr. Dunston advised that open positions remain in full-time staffing. They assisted in the November 11th call to the Spooner School system and have posted an RFP for a new billing coming. Bids are due back on January 4th.

Meeting Date/Time – The next meeting of the Public Safety Committee will be Thursday, January 6, at 3:00 pm in the Assembly Room.

Meeting adjourned at 3:57 pm

Minutes recorded by Lynn Fitch, County Clerk

CLERK OF CIRCUIT COURT

Phone (715) 634-4887 ~ FAX (715)638-3297

CLERK OF COURT Marge Kelsey

10610 Main Street
Suite #74
Hayward, WI 54843



DEPUTY CLERKS

Sari L Torstenson
Terri J Roeske
Leslie Strapon
Lisa Turnbull
Caryn Gorney

Clerk of Court's Report for January 2022 Public Safety Committee:

Jury trials currently scheduled for January:

<u>Date</u>	<u>Judge</u>	<u># of Days</u>
01/05/22	2636	2
01/19/22	2636	2
01/20/22	2636	1
01/21/22	2636	1

New Cases filed from 11-23-2021 thru 12-23-2021

41	Felony (CF)
42	Misdemeanor (CM)
7	Criminal Traffic (CT)
120	Traffic & Forfeiture citations (TR & FO)
48	Civil, Small Claims, Family/Paternity & Transcript of Judgments (CV, SC, FA & PA)

Receipt history comparison for REVENUE collected through SDC (State Debt Collection) and TRIP/DOR (Tax Intercept):

11-23-2021 to 12-23-2021 = \$ 21,194.74

Wage Income Assignment receipted from DOC: 11-23-2021 thru 12-23-2021 = \$ 908.32

(Note: This is in addition to the Court Ordered Obligations owed that DOC is already collecting from prison inmates.)

Respectfully submitted by,

Marge Kelsey
Clerk of Court



SAWYER COUNTY SHERIFF'S OFFICE

DOUGLAS D. MROTEK - SHERIFF

JOSEPH E. SAJDERA - CHIEF DEPUTY

December 31, 2021

Sawyer County Communications Center

Dispatcher Mathias Halbur accepted a full-time patrol deputy position leaving a vacancy in the Dispatch Center. The Dispatch Center is currently utilizing part-time dispatchers to assist with coverage.

The Joint Powers Agreements that were approved at the December County Board meeting have been sent to the municipalities for signing.

Number of phone calls received:

December 2021 – 3614

December 2020 – 3771

Total number of phone calls received:

2021 – 46,506

Calls for service (CADS)

December 2021 – 1275

December 2020 – 1407

Total number of calls for service (CADS):

2021 – 18,696

2020 – 19,224

Cory Sulley

Dispatch Supervisor

15880 FIFTH STREET • POST OFFICE BOX 567 • HAYWARD, WI 54843 • SAWYERCOUNTYGOV.ORG

ADMIN
715-634-4858

FAX
715-634-1309

DISPATCH
715-634-5213

JAIL
715-634-9120

FAX
715-634-3845



Sawyer County Sheriff's Office

Total CAD Calls Received, by Nature of Call

<u>Nature of Call</u>	<u>Total Calls Received</u>	<u>% of Total</u>
911 HANGUP	73	5.73
ACCIDENT DEER VS CAR	11	0.86
ACCIDENT INJURY	1	0.08
ACCIDENT PROPERTY DAMAGE ONLY	31	2.43
ALARM	36	2.82
ANIMAL	28	2.20
ASSAULT	1	0.08
ASSIST OTHER AGENCY	23	1.80
ASSIST CITIZEN	15	1.18
ASSIST MOTORIST	1	0.08
BATTERY	1	0.08
BOND VIOLATION	1	0.08
BUILDING/AREA CHECK	11	0.86
BURGLARY	12	0.94
BUS PASSING COMPLAINT	1	0.08
CARBON MONOXIDE	3	0.24
CHILD ABUSE NEGLECT	2	0.16
CHILD CUSTODY	5	0.39
CIVIL MATTER	9	0.71
CRIMINAL DAMAGE TO PROPERTY	8	0.63
DEATH INVESTIGATION	6	0.47
DISABLED VEHICLE	26	2.04
DISORDERLY CONDUCT	1	0.08
DISTURBANCE	14	1.10
DNR COMPLAINT	5	0.39
DOMESTIC DISTURBANCE	10	0.78
DRIVING COMPLAINT	26	2.04
DRUG COMPLAINT	15	1.18
EMS REQUEST	180	14.12
EMS TRANSFER ALS	3	0.24
EMS TRANSFER BLS	17	1.33
Extra Patrol Request	4	0.31
FIGHT	1	0.08
FIRE ALARM	5	0.39
FIRE REQUEST	14	1.10
FRAUD	5	0.39
GAS DRIVE OFF	8	0.63
GUNSHOT COMPLAINT	6	0.47
HARASSMENT	4	0.31
HIT AND RUN	1	0.08
Information Call	73	5.73
INTOXICATED DRIVER	2	0.16

<u>Nature of Call</u>	<u>Total Calls Received</u>	<u>% of Total</u>
INTOXICATED PERSON	3	0.24
JAIL COMPLAINT	18	1.41
JUV RUNAWAY	3	0.24
JUVENILE ISSUE	5	0.39
KEEP PEACE	8	0.63
MENTAL HEALTH	1	0.08
MISSING ADULT	1	0.08
MISSING JUVENILE	1	0.08
NEIGHBOR DISPUTE	2	0.16
NOISE COMPLAINT	1	0.08
ORDINANCE VIOLATION	1	0.08
OWI ARREST	3	0.24
PAPER SERVICE ATTEMPT	36	2.82
PARKING COMPLAINT	7	0.55
PERSON WITH GUN	2	0.16
PORNOGRAPHY	1	0.08
POWERLINE ISSUE	12	0.94
ROAD HAZARD	20	1.57
SEXUAL ASSAULT	3	0.24
SUICIDALPERSON	12	0.94
SUSPICIOUS PERSON,	37	2.90
CIRCUMSTANC		
SUSPICIOUS VEHICLE	12	0.94
THEFT	17	1.33
THEFT OF VEHICLE	2	0.16
THEFT RETAIL	2	0.16
THREAT	9	0.71
TRAFFIC PURSUIT	3	0.24
TRAFFIC STOP	203	15.92
TRESPASS	4	0.31
TRUANCY	8	0.63
TRAFFIC STOP ATV	1	0.08
TRAFFIC STOP SNOWMOBILE	1	0.08
UNWANTED SUBJECT	20	1.57
VEHICLE INSPECTION	1	0.08
VEHICLE RUNOFF	37	2.90
VIOLATION OF RESTRAINING	3	0.24
ORDER		
WANTED PERSON	25	1.96
WELFARE CHECK	51	4.00

Total reported: 1275

Report Includes:

All dates greater than '00:00:00 12/01/21', All nature of incidents, All cities, All types, All priorities, All agencies



SAWYER COUNTY SHERIFF'S OFFICE

DOUGLAS D. MROTEK - SHERIFF

JOSEPH E. SAJDERA - CHIEF DEPUTY

December 28, 2021

Patrol Report- Attached.

- Patrol calls volume decreased from last month's report for Dec'21 at 699, the three-month trend shows Sept '21 was 1199, Oct '21 with 762, while Nov'21 was 1022. Which is a decrease from Dec '20, which was 863.
- For December 2021, Sawyer County Deputies in this period have issued 27 Citations for traffic offenses, 0 written warning and 102 Non-Traffic Citations. Per Community Maps there have been 19 Total Crashes, 3 with Personal Injury, and 0 Fatalities in our County for this time period (final numbers reported to DOT for previous months reflect differently from past P/S Reports due to various time and date range of the report).

In comparison:	<u>Oct 2021</u>	<u>Nov 2021</u>	and	<u>Dec 2020</u>
UTC Citations:	35	39		54
Written Warnings:	1	0		15
NTC Citations:	20	21		11

Total Crashes:	27	25	36
Personal Injury:	6	14	0
Fatalities:	1	0	6

Total Crashes to date: 300 Crashes 92 Personal Injury 2 Fatalities

Total Crashes from 2020: 305 Crashes 86 Personal Injury 11 Fatalities

- We have hired two new full time patrol deputies: Matt Halbur, who was previously a full-time dispatcher, and Kevin Hagmann, who recently was hired as a part time patrol deputy. Both will be working day shift starting mid - January.
- Note that the NTC citations shows a high number, this is due to our Truancy Deputy, Amber Al-Moghrabi, taking the lead in the getting these pending cases completed since our previous Truant Deputy's retirement. We expect these numbers to level off in the coming months.
- We have started preparation for the 2022 Slumberland American Birkebeiner which is expected to return to a normal event in February.

Respectfully Submitted,

Lt. Gregory G. Ripczinski,
Patrol Administrator

15880 FIFTH STREET • POST OFFICE BOX 567 • HAYWARD, WI 54843 • SAWYERCOUNTYGOV.ORG

ADMIN
715-634-4858

FAX
715-634-1309

DISPATCH
715-634-5213

JAIL
715-634-9120

FAX
715-634-3845



Sawyer County Sheriff's Office

Total CAD Calls Received, by Nature of Call

<u>Nature of Call</u>	<u>Total Calls Received</u>	<u>% of Total</u>
911 HANGUP	51	7.30
ACCIDENT DEER VS CAR	10	1.43
ACCIDENT INJURY	1	0.14
ACCIDENT PROPERTY DAMAGE ONLY	17	2.43
ALARM	29	4.15
ANIMAL	13	1.86
ASSIST OTHER AGENCY	16	2.29
ASSIST CITIZEN	6	0.86
BUILDING/AREA CHECK	7	1.00
BURGLARY	10	1.43
BUS PASSING COMPLAINT	1	0.14
CHILD ABUSE NEGLECT	2	0.29
CHILD CUSTODY	2	0.29
CIVIL MATTER	6	0.86
CRIMINAL DAMAGE TO PROPERTY	4	0.57
DEATH INVESTIGATION	3	0.43
DISABLED VEHICLE	22	3.15
DISTURBANCE	9	1.29
DNR COMPLAINT	2	0.29
DOMESTIC DISTURBANCE	11	1.57
DRIVING COMPLAINT	20	2.86
DRUG COMPLAINT	9	1.29
EMS REQUEST	28	4.01
Extra Patrol Request	4	0.57
FIGHT	1	0.14
FIRE ALARM	1	0.14
FIRE REQUEST	4	0.57
FRAUD	3	0.43
GAS DRIVE OFF	3	0.43
GUNSHOT COMPLAINT	4	0.57
INTOXICATED DRIVER	1	0.14
INTOXICATED PERSON	3	0.43
JAIL COMPLAINT	17	2.43
JUV RUNAWAY	2	0.29
JUVENILE ISSUE	2	0.29
KEEP PEACE	7	1.00
MENTAL HEALTH	1	0.14
MISSING ADULT	1	0.14
MISSING JUVENILE	1	0.14
NEIGHBOR DISPUTE	2	0.29
NOISE COMPLAINT	1	0.14
ORDINANCE VIOLATION	1	0.14

<u>Nature of Call</u>	<u>Total Calls Received</u>	<u>% of Total</u>
OWI ARREST	3	0.43
PAPER SERVICE ATTEMPT	32	4.58
PERSON WITH GUN	2	0.29
PORNOGRAPHY	1	0.14
POWERLINE ISSUE	4	0.57
ROAD HAZARD	15	2.15
SEARCH WARRANT	1	0.14
SEXUAL ASSAULT	1	0.14
SUICIDALPERSON	7	1.00
SUSPICIOUS PERSON, CIRCUMSTANC	25	3.58
SUSPICIOUS VEHICLE	9	1.29
THEFT	9	1.29
THEFT OF VEHICLE	1	0.14
THEFT RETAIL	1	0.14
THREAT	6	0.86
TRAFFIC PURSUIT	3	0.43
TRAFFIC STOP	136	19.46
TRESPASS	4	0.57
TRUANCY	7	1.00
TRAFFIC STOP ATV	1	0.14
TRAFFIC STOP SNOWMOBILE	1	0.14
UNWANTED SUBJECT	12	1.72
VEHICLE RUNOFF	24	3.43
VIOLATION OF RESTRAINING ORDER	1	0.14
WANTED PERSON	20	2.86
WELFARE CHECK	35	5.01

Total reported: 699

Report Includes:

All dates between '10:00:01 11/29/21' and '09:00:00 12/28/21', All nature of incidents, All cities, All types, All priorities,
All agencies matching 'SWSO'

Sawyer County Communications System Specialist – Jan 2022 PS Committee Report

- 1.) **Sawyer County Microwave** – The equipment has arrived for the Pipestone to outer sites which is the links of: Pipestone – Moose Lake, Pipestone – Winter Tower, Pipestone – Meteor. The remaining equipment of Courthouse – Fire Tower and Fire Tower – Pipestone should be arriving in the next 30 days.
- 2.) **Site Agreements** – The visual inspections have been done on the relocation for the Meteor site and Winter Water tower. Once the confirmed dollar amount (per year) for the Meteor site is confirmed it will be referred for review by the county.
- 3.) **Tower Crews** – Now that we have the equipment in the tower crews will be willing to give a cost/timeframe for the work that needs to be done. Now that the holidays are over we should be able to get confirmed details.
- 4.) **Additional work** – program new ID's in radios for new officers and assign new ID's for EM radio renumbering.

Submitted by: John Kruk – Contracted Communications System Specialist for Sawyer County



SAWYER COUNTY SHERIFF'S OFFICE

DOUGLAS D. MROTEK - SHERIFF

JOSEPH E. SAJDERA - CHIEF DEPUTY

December 2021 Jail Report

	<u>December</u>	<u>YTD</u>
Average Daily Population Total:	90.73	86.02
Females:	24.54	18.87
Males:	66.18	67.15

Average Probation incarceration:	16.69 (18%)
Average Pre-Sentence incarceration:	56.85 (63%)
Average Sentenced incarceration:	17.19 (19%)

Currently on Electronic Monitoring:	9
Currently being housed in Barron Co:	9
Current Huber transfers (no cost):	2

**Numbers are as of 12/27/2021*

15880 FIFTH STREET • POST OFFICE BOX 567 • HAYWARD, WI 54843 • SAWYERCOUNTYGOV.ORG

ADMIN	FAX	DISPATCH	JAIL	FAX
715-634-4858	715-634-1309	715-634-5213	715-634-9120	715-634-3845

SAWYER COUNTY JAIL

Daily Population Report

Date: 12/27/21
Prepared By: HOCHREIN #353

PRISONER LOCATION

Location	Sawyer	Boarders	Total Inmates	
Secure Wing	43	0	43	
Huber Wing	28	0	28	#REF!
Total in Facility	71	0	71	
Hospital	0	0	0	
Other Jails	11	0	11	
Monitor	9	0	9	
Total Adults	91	0	91	
Juvenile Detention	0		0	
Total Assigned	91	0	91	

REASON FOR INCARCERATION

Status	Code	Total Inmates	NOTES
BAC Over .04%	BAC	0	ELECTRONIC MONITOR: JEFFERY
Cash Bond	CB	47	SPLAIN, WALTER RAMSDEL, DAVID
Hold for Other County	OC	1	DENASHA, GARY QUADERER,
New Arrestee Awaiting Court	AC	8	MATTHEW ANDERSON, KEVIN
Pending Revocation	REV	0	PETERSON, JANET TRZEBIATOWSKI,
P&P Hold Only	HOL	11	CHEYENNE ST. GERMAINE, ANTHONY
Sentenced Inmate	SEN	16	SHARLOW
Sitting off Pay or Stay Warrants	WAR	0	BARRON COUNTY: BRANDON STARIHA,
Writ for Court	WRI	0	THOMAS ISHAM, PHILIPPE BEAUDIN,
Drug Court Hold	DC	0	MACKENZIE POTACK, CHALICE WADE,
LCO Court Hold	LCO	0	RIAN FLEMING, CAMERON LEACH,
90 Day Payable Hold	90D	2	KEITH HOLMES, RYAN FROEMEL
Convicted Awaiting Sentencing	CAS	6	BAYFIELD COUNTY: JERRY CHESELSKI
Caseworker Hold (Juv)	CWH	0	(EM) ASHLAND
Temporary Physical Custody (Juv)	TPC	0	COUNTY: STEPHAN FENNER (EM)
TOTAL		91	

RACE

White (Including Hispanic)	32
Native	56
Black	1
Asian	0
Other	2
TOTAL	91

GENDER

	In County	Out of County	Monitor	Total
Male	53	9	7	69
Female	18	2	2	22
TOTAL	71	11	9	91

SAWYER COUNTY CHILD SUPPORT AGENCY

Sandra L. Snider Okamoto, Director
Janet Sprenger, Assistant Director
Amanda Wheeler, Specialist
Cathy Johnson, Receptionist/Locate
Michael A. Kelsey, Agency Attorney

Sawyer County Courthouse
10610 Main Street – Suite 115
Hayward, WI 54843
715/634-3173
FAX: 715/638-3289

JANUARY 2022 PUBLIC SAFETY COMMITTEE CHILD SUPPORT AGENCY

November 2021 Performance Info provided by state:

1230 open cases

Court Orders:

11/2021 – 84.11%
10/2021 – 85.98%

Paternity Establishment:

11/2021 – 91.91%
10/2021 – 89.21%

Current Support Collection:

11/2021 – 68.06%
10/2021 – 68.89%

Arrears Collection:

11/2021 – 41.76%
10/2021 – 32.26%

Total Current Support Due: \$245,619.66
Total Support Collected: \$167,174.44

CHILD SUPPORT (CS) ANNUAL CHECKLIST: 2021 – 2023

According to Section XII: Monitoring and Compliance Reviews of the *State-County Child Support Services Contract Agreement*, the Wisconsin Department of Children and Families (DCF) will monitor the Child Support Agency's (CSA's) general compliance and adherence to the terms of the Contract and the Scope of Service provisions. Monitoring may be conducted on a periodic basis or as otherwise determined by DCF. As a result of monitoring, DCF may make recommendations concerning compliance with program requirements, achievement of program performance standards, or the administrative efficiency of the program, and DCF may require that the CSA take corrective action to remedy any identified deficiencies.

CHILD SUPPORT AGENCY (CSA) Sawyer County (County Agency Name) 10610 Main St, Ste 115 (Street and Mailing Address) Hayward, WI 54843 (City & Zip Code)		CHECK-IN DATE November 17, 2021 DATE OF LAST TRIENNIAL REVIEW May 18, 2018 DCF BUREAU OF REGIONAL OPERATIONS (BRO) REVIEWER Amy Vannieuwenhoven, CS Coordinator
DOCUSIGN Tom Hoff (Signator)		
Sandra Snider Okamoto (CC1)		
(CC2)		
CSA DIRECTOR Sandra Snider Okamoto (Name) Director (Title) Sandy.okamoto@sawyercountygov.org (Email Address)	OTHER CSA MANAGEMENT (if applicable) NA (Name) (Title) (Email Address)	
Any change in CSA leadership since last review? NA		
Does the Director have any requests for mentoring? No		
COUNTY/AGENCY PROFILE Agency Structure Stand Alone (Stand Alone; Human/Social Services; Corporation Counsel) Any change in agency structure since last review? No The CSA Director reports to: Public Safety Committee County Board Committee the CSA reports to: Public Safety Committee Is the County Board considering any organizational changes? No		

This checklist serves as a guide for an annual discussion/check-in between the CSA and the BRO Reviewer. During this annual check-in, the BRO Reviewer will look at the most recent data, discuss performance trends, and note any significant changes. The annual check-in with the CSA may be conducted in person or over the phone.

To complete the annual checklist, use:

- The most recent full CSA Monitoring Review report for the agency.
- Data and information gathered since your last triennial review or last check-in.

Module	Annual Check-In Questions
Module 1 – Program Performance and Improvement	Describe the most recent trends in child support program performance: Paternity Establishment Rate: 108.25% Court Order Establishment Rate: 86.10% Current Support Collection Rate: 69.99% Arrears Collection Rate: 74.61% Has the agency made any changes to improve performance over the last year? The CSA is over the 80% for establishment of court orders but speculates not being able to locate NCP's might contribute to less than 90% performance. The CSA states drug use in the area is high but there are not many resources for individuals who choose to get help.
Module 2 – Agency Data	Caseload Information Any changes over the last year? There are no significant changes, however, there seems to be an uptick of divorce filings. Agency Management and Staffing Any changes over the last year? No
Module 3 – Case Management	Policy Implementation Has the agency updated their local policy manual? The CSA is rotating staff into the CSA so there is always someone in the office, all others work remote. Staff are cross trained so anyone can pick up a case and serve the participant. Sandy does genetic testing for the CSA. Policy Discussion Any new issues or follow-up issues from last review? No Administrative Enforcement Any changes in how the CSA uses enforcement tools? The CSA is less forcful when using driver's license enforcement as it can be a barrier to obtaining employment. Judicial Enforcement

Module	Annual Check-In Questions
	Any changes in agency practices, policies, or procedures? The CSA has contracted with a new Attorney who has represented participants of the CSA caseload so there are more conflict of interest cases. The CSA makes every attempt to facilitate a stipulation in these instances. If a stipulation can not be reached, a substitute attorney is hired.
Module 4 – Customer Service and Administrative Complaints	Customer Service Any changes in the CSA's Customer Service Plan? no Administrative Complaints Any changes in the CSA's Administrative Complaint process? no Any change in the Fact Finder? no
Module 5 – Civil Rights	Any new issues or follow-up issues from last review? no
Module 6 – Collaboration and Resources	Any changes to the CSA's collaboration with local partner agencies or within the child support community? The new W2 CSL is meeting with multiple CSA's served by WRI so referrals will be made by the CSA. Referrals are also made to LIFE and FEP Any Children First topics to discuss? NA
Module 7 – Cooperative Agreements	<i>[Note: Cooperative Agreements are addressed annually when submitted by March 1 of each year.]</i> Shared-Cost Agreements Any changes in the CSA's shared-cost agreements? The CSA has one agreement with their Clerk of Courts.
Module 8 – Best Practices	Describe any new best practices: Staff will stop everything to draft stipulations for participants. The CSA is proud of their customer service and happy to assist! Staff will also facilitate offers for lump sum settlements of custodial arrears.
Module 9 – Training and Technical Assistance	What assistance has the agency received from Partner Training in the last year? The CSA has seasoned workers so not a lot of need for training. Identify any new training and technical assistance needs: Program Policy: KIDS: Other: Are there any training requests that need follow-up with Partner Training? No
IRS Safeguard Review	Any follow-up issues from the CSA's last IRS Safeguard Review? No

Module	Annual Check-In Questions
	If so, describe how the CSA is resolving/addressing those issues: Do all new employees with access to FTI have a Background Check Investigation completed and adjudicated prior to having access to FTI? ☒ YES ☐ NO

Follow-Up:

Is follow-up needed? ☐ YES ☒ NO

If YES, describe: It is always a pleasure to work with Sawyer County CSA.

BRO Reviewer Notes:

Nate Dunston

Ambulance / Emergency Management Director



Thursday, December 30, 2021

To: Public Safety

Subject: January Public Safety Committee Report

10610 Main Street, Suite 58. - Hayward, WI 54843

Phone **715-638-3458**

Fax **715-634-6862**

Email nate.dunston@sawyercountygov.org

Emergency Management:

Transitioning into new role.

Regional EM meeting Jan. 12 - Spooner

Fire Association Meeting Jan 12 – Town of Hayward

Local Emergency Planning Committee (LEPC) – Jan 12

Emergency Medical Services:

Assistance to Firefighter Grant (AFG)

Birkie Planning

State section EMS Meeting Jan 21

Motocross – Winter Jan 22nd / 23rd

Ambulance Billing Company RFP – Closed Jan 4th.

Emergency Medical Responder – Initial Course Stone Lake Fire Department

2021												
	911	Transfer				HAMH	RUSK	PARK	LMC	SPOONER	ASHLAND	OTHER
January	179	58		237		32	22	0	4	0	0	0
February	137	48		185		28	19	0	1	0	0	0
March	119	41		160		20	19	0	2	0	0	0
April	118	52		170		25	25	0	2	0	0	0
May	167	45		212		27	15	2	1	1	2	0
June	149	50		199		16	25	2	3	1	0	3
July	189	34		223		11	15	2	2	2	2	0
August	180	38		218		8	22	1	2	2	2	1
September	167	44		211		13	27	0	2	0	0	2
October	166	34		200		15	17	0	1	1	0	0
November	189	21		210		15	11	0	0	0	0	0
December	150	29		179		10	17	0	2	0	0	0
2020												
	911	Transfer				HAMH	RUSK	PARK	LMC	Spooner	Ashland	Other
January	148	60		208		37	15	2	1	3	1	1
February	149	64		213		35	23	1	1	2	2	0
March	111	58		169		27	27	1	0	2	1	0
April	125	52		177		22	26	1	2	1	0	0
May	129	52		181		21	22	0	6	3	0	0
June	152	65		217		30	18	0	9	4	2	2
July	204	80		284		42	27	0	4	6	1	0
August	180	76		256		34	31	0	7	3	1	0
September	154	58		212		26	21	0	6	3	2	0
October	128	46		174		25	19	0	2	0	0	0
November	221	59		280		24	31	0	2	0	2	0
December	165	52		217		34	18	0	0	0	0	0
Total:				2588								
2019												
	911	Transfer				HAMH	RUSK	PARK	LMC	Spooner	Ashland	Other
January	188	61		249		30	26	1	1	2	1	0
February	155	54		209		29	20	1	1	2	1	0
March	179	51		230		31	16	1	2	0	1	0
April	133	57		190		31	20	1	3	0	1	1
May	158	57		215		41	12	1	2	0	1	0
June	152	55		207		40	11	2	1	1	0	0
July	187	51		238		33	16	1	0	1	0	0
August	164	60		224		46	14	0	0	0	0	0
September	134	65		199		32	25	4	2	1	1	0
October	163	57		220		32	20	1	1	0	3	0
November	145	62		207		31	31	0	0	0	0	0
December	149	72		221		34	29	3	2	2	2	0
Total:	1907	702		2609								

** Numbers for December are up to 12/30 at 1 pm.**