



Sawyer County

Agenda

Public Works Committee Meeting
Wednesday, December 8, 2021 @ 6:30 PM

Assembly Room/Virtual Meeting

Date Revised: Monday, December 6, 2021 10:32 AM

Page

1. CALL TO ORDER

- a. To view or participate in the **virtual meeting** from a computer, iPad, or Android device please go to <https://zoom.us/j/97982898675>. You can also use the dial in number for listening only at 1-312-626-6799 with the Webinar ID: 979 8289 8675. If additional assistance is needed please contact the County Clerk's Office at 715-634-4866 prior to the meeting. If you are on a computer, click the "Raise Hand" button and wait to be recognized. If you are on a telephone, dial *9 and wait to be recognized.

2. ROLL CALL

3. CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW

4. MEETING AGENDA

5. PUBLIC COMMENTS

- a. At this time, members of the public will be given the opportunity to address the Committee on items not on the agenda. Please adhere to the following when addressing the Committee:
 - Comments will be limited to 3 minutes or less per individual.
 - Comments should be directed to the Committee as a whole and not directed to individual Committee members.
 - The Committee cannot respond to your comments during this time.
 - Please sign in and fill out a public comment sheet if you wish to speak on an item.

6. CONSIDER APPROVAL OF MINUTES FROM PREVIOUS MEETING

- a. [11.3.21 Public Works Minutes DRAFT](#)

7. SAWYER COUNTY AIRPORT REPORT

- 6 a. Hayward Aviation, LLC (contracted Airport management) report
[Airport Report December 2021](#)

8. HIGHWAY COMMISSIONER'S REPORT

- 7 a. [December 2021 Highway Commissioner Report](#)
- 8 - 9 b. Request for Temporary Snowmobile Route on Right-of-way off County Rd M (discussion and possible action)
[1\) Hwy M Re-route for Snowmobile](#)
[2\) Re-route FRSE](#)
- 10 - 13 c. Funds Balance Report
[Highway Funds Balance Report](#)

9. MAINTENANCE DEPARTMENT REPORT

- 14 a. Project report
[Maintenance Report December 2021](#)

10. OASIS BUILDING USE/OPPORTUNITIES

11. COURTROOM REMODELING UPDATE

- 15 - 17 a. [21.11.24 Design Meeting Minutes](#)
- 18 - 19 b. Acceptance of Construction Bid for Steel (discussion and possible action)
[BP1 11 30 21 Bid Day - Sawyer County Courts Addition Remodeling](#)
- 20 - 21 c. Acceptance of Construction Bid for Roof (discussion and possible action)
[BP1 11 30 21 Bid Day - Sawyer County Courts Addition Remodeling](#)

12. FUTURE AGENDA ITEMS

13. CORRESPONDENCE, REPORTS FROM CONFERENCES AND MEETINGS, OTHER MATTERS FOR DISCUSSION ONLY

DISCLAIMER:

A quorum of the County Board of Supervisors or of any of its committees may be present at this meeting to listen and observe. Neither the Board nor any of the committees have established attendance at this meeting as an official function of the Board or committee(s) or otherwise made a determination that attendance at the

meeting is necessary to carry out the Board or committee's function. The only purpose for other supervisors attending the meeting is to listen to the information presented. Neither the Board nor any committee (other than the committee providing this notice and agenda) will take any official action with respect to this noticed meeting.

Copy sent via email to: County Clerk and News Media. Note: Any person wishing to attend whom, because of a disability, requires accommodation should call the Sawyer County Clerk's Office (715.634.4866) at least 24 hours before the scheduled meeting so appropriate arrangements can be made.

**Minutes of the November 3rd meeting of the Sawyer County
Public Works Committee
Of the Sawyer County Board of Supervisors
Assembly Room; Sawyer County**



Voting Committee Members Present:

- ☒ Chair: **Ron Kinsley**
- ☐ Marc Helwig – Vice Chair
- ☒ Ed Peters - Virtual
- ☒ Dale Olson – Virtual @ 6:35 pm
- ☒ Brian Bisonette - Virtual

Others Present:

Tom Hoff
Mike Coleson
Lynn Fitch
Tim Hagberg
Randy Van Natta - Virtual

Others Present:

Derik Leslie
Rebecca Roeker - Virtual
Linda Zillmer
Don Mrotek

Call to Order – Chair Ron Kinsley called the meeting to order at 6:30pm.

Certification of Compliance with the open meeting law was met. Roll Call was taken; quorum was met.

Meeting Agenda --

Minutes from the previous meeting – A motion was made by Mr. Peters to approve the minutes of the October 13, 2021, meeting; second by Mr. Bisonette. Motion carried without negative vote.

Sawyer County Airport Report – A written report was provided. Mr. Leslie advised that he has been working with Tim Hagberg on a snow removal plan and working with the County Clerk on hangar leases. They will contract Thompson Sand & Gravel services for snow removal as they have a larger grader available for our purposes.

Airport Road Easements – Three utility road easements which will satisfy FAA assurances were presented for approval. A motion was made by Mr. Olson; second by Mr. Peters to accept the CenturyLink easement #1 and forward to County Board for approval. Motion carried without negative vote. A motion was made by Mr. Peters; second by Mr. Bisonette to accept the Charter easement #2 and forward to County Board for approval. Motion carried without negative vote. A motion was made by Mr. Olson; second by Mr. Bisonette to accept the NSP easement #3 and forward to County Board for approval. Motion carried without negative vote.

Ziegler Aviation New Lease Application – Ziegler Aviation, LLC is requesting a new lease under the new terms. A resolution to approve the new Airport Hangar Ground Lease was presented. A motion was made by Mr. Olson; second by Mr. Peters to approve this resolution and forward it to County Board for final approval. Motion carried without negative vote.

William J Wascher 10-year Hangar Lease Extension – The WJW initial 20-year lease is expiring and a ten-year extension is being requested. A motion was made by Mr. Olson; second by Mr. Bisonette to approve the resolution for this hangar lease amendment and forward it to the County Board for final approval. Motion carried without negative vote.

Highway Commissioner's Report – A written report was provided.

Maintenance Department Report – A written report was provided. Mr. Hagberg advised that the new part-time custodian started this week and they are now fully staffed.

Courtroom Remodeling Update – Mr. Hoff advised that current meetings are discussing interior finishes such as acoustics, door types, locks, and layout. The removal of one planned bathroom in the jury room met with District Administrator Channing's approval. Solar options were explored but the \$400,000 cost did not prove to be a cost-effective measure.

2022 Budget Discussion – No action was taken.

Future Agenda Items – Plans for the Oasis Building

Meeting Date/Time – The next meeting of the Public Works Committee will be Wednesday, December 8, at 6:30 pm in the Assembly Room.

Meeting adjourned at 6:30 pm

Minutes recorded by Lynn Fitch, County Clerk

DRAFT

Sawyer County Airport Management Report

December 2021

(Provided by Airport Manager Derek Leslie)

- There is a Scoping meeting scheduled for December 14th for the 2024 Runway Rehabilitation Project. We have reserved the assembly room from 1 to 3pm. Interested parties should please review the letter of interest from Becher Hoppe in advance. Please reach out to the airport manager for this information, a meeting invite, and to discuss any talking points in advance so it can be added to the agenda. (Zoom will be available)
- We plan to be brushing throughout December. There are some heavily wooded areas and height limitation protrusions we hope to include as part of the runway project.
- Hangar area lease documentation continues to improve drastically with the county clerk heading the charge. We are in better shape now than possibly ever.
- The rifle deer season brought a lot of traffic into the airport. We were fortunate to have good weather and excellent runway conditions.
- We are now up to four different (act's) passed by congress that provides additional funding at the Sawyer County Airport. Several rounds have already been funded which helped aid in offsetting airport operational related expenses. We continue to work with B.O.A to review the funding availability and options.
- We have obtained several quotes for various improvements at the airport and are waiting for guidance from the B.O.A as to what types of uses the funding can be used for. Will report to committee once things make more headway.
- Snow removal equipment and plans are in place for the upcoming winter season. The Maintenance Department, County Administration, and Airport Management have been working closely to ensure we are prepared for success. The goal is to operate a safe airport and meet the expectations set forth by regulations. Each year we strive to make improvements.

Highway Commissioner Report December, 2021

We received our first measurable snowfall last month and the crew was out performing snow and ice activities. We have had some smaller incidents that we have also had to respond to.

When not performing snow and ice activities the crew has started a brushing project on STH 77 from Hayward heading east.

We currently have a vacancy for a driver/operator for the Hayward Shop. Recruitment is being conducted to fill this position.

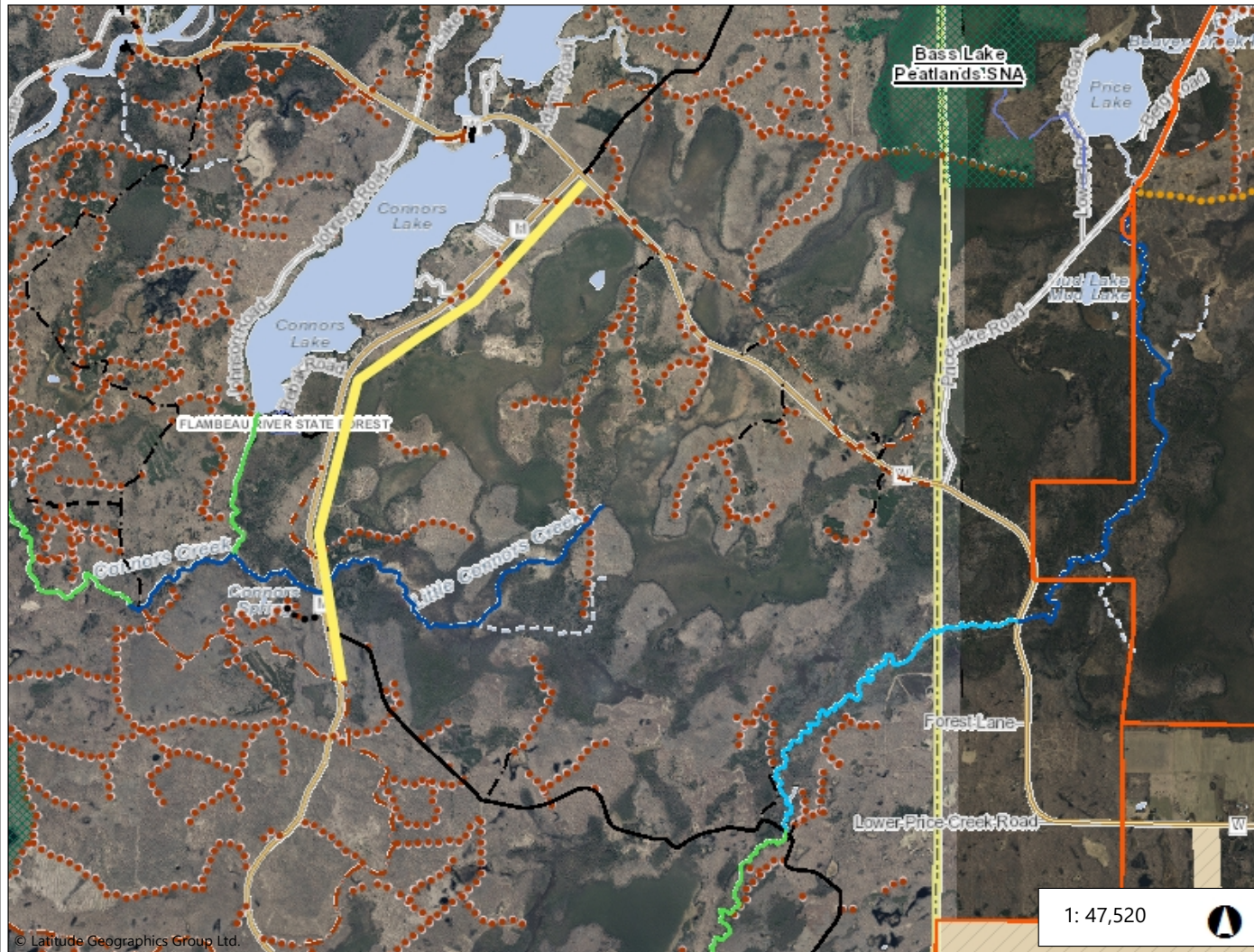
The annual safety/training day for highway department employees was held on Thursday, November 18, 2021 at the Sawyer County Highway Department. We had speakers from our insurance carrier, WisDOT, and an area truck vendor.

All employees were offered their Covid-10 booster. Also, flu shots were also offered to all interested employees. The shots were administered in conjunction with our safety/training day held on November 18, 2021.

There are currently no employees out on worker's compensation.



Snowmobile Re-route Tree Trimming



© Latitude Geographics Group Ltd.

1.50 0 0.75 1.50 Miles

Projection: NAD_1983_HARN_Wisconsin_TM

Map created: 11/3/2021

DISCLAIMER: The information shown on these maps has been obtained from various sources and are of varying age, reliability and resolution. These maps are not intended to be used for navigation nor are these maps an authoritative source of information about legal land ownership or public access. No warranty, expressed or implied, is made regarding accuracy, applicability for a particular use, completeness or legality of the information depicted on this map. For more information, see the DNR Legal Notices web page: <https://dnr.wi.gov/legal/>

Map Features

- Shallow Water Shipwreck
- Project Boundaries--Cartograp
- Mazomanie Beach Closed Area
- State Natural Area Project Bou
- Natural Area Parcel Ownership
 - Non-DNR
 - WI DNR
- DNR Shooting Ranges--75K in
 - DNR
 - COUNTY
 - PRIVATE
- State Trail
- Ice Age Trail
- North Country Scenic Trail
- Trout Stream Lines
 - Class 1
 - Class 2
 - Class 3
- Trout Spring Ponds
 - Class 1
 - Class 2
 - Class 3
- Conservation Reserve Land
- Voluntary Public Access(VPA)I
 - VPA (Hunting, Fishing, Trapping, W
 - THAP (Turkey Hunting Only)
- Hunting Closed/Restricted Area:
 - Fully-developed
 - Open to Public Use
 - Seasonally Open to Public Use

Notes

Snowmobile Re-route – Flambeau River State Forest

In April of 2021 the Connors Creek Bridge located on the Flambeau River State Forest ATV/Snowmobile trail system failed state inspection. This failure caused the DNR to close this bridge to all travel. In the background we do have engineering working to have the bridge replaced by October 2022. The closure of this bridge closed 5 miles of trail in the heart of the Flambeau River State Forest. A re-route was put in place by May of 2021 to travel North for 3 miles along County Hwy M. Thus far this re-route has only been used by ATVs and UTVs. A meeting was held in July 2021 with the Sawyer County Hwy Commissioner to inspect the shoulder of County Hwy M for snowmobile travel along this re-route. After the site visit, he approved the re-route for snowmobile travel. Law Enforcement was also contacted and approved.

There is one landowner that has a driveway that crosses this route. The landowner reached out to me and expressed his opposition of this re-route for snowmobile travel specifically. He also contacted Sawyer County and expressed the same opposition. A meeting was held with the landowner and although the conversation was cordial, he expressed he would try to take legal action to stop the re-route.

This re-route is vital for the local businesses to maintain a reasonable way for traffic to make it to their business during the winter months. I have held meetings with the Sawyer County Snowmobile and ATV Alliance and the local businesses, and everyone is very supportive of this re-route. There is not a viable second option for a different re-route without a potential massive undertaking. This would be either obtaining several landowner permissions to use the opposite side of County Hwy M or visiting a Master Plan variance process for the Flambeau River State Forest to approve snowmobile travel through one of our Campgrounds. If either of the alternative re-routes were to be explored, we would be well into if not over the 2021/2022 snowmobile season. The re-route proposed as it is, along County Hwy M, is the most viable option and it will only last for this one season.

Thank you!

Kyle Marinoff

Natural Resource Property Supervisor - Bureau of Parks & Recreation

Wisconsin Department of Natural Resources

Flambeau River State Forest/Chippewa Flowage/Tussock Trail

Phone: (715) 332-5271 Ext. 103

Cell Phone: (715) 415-0297

kyle.marinoff@wisconsin.gov

**SAWYER COUNTY HIGHWAY DEPARTMENT
SEPTEMBER FUNDS BALANCE**

	<u>September 2021</u>		<u>September 2020</u>	
	<u>Debits</u>	<u>Credits</u>	<u>Debits</u>	<u>Credits</u>
	<u>Expenses</u>	<u>Revenue</u>	<u>Expenses</u>	<u>Revenue</u>
COMPONENTS				
TREASURERS CASH	\$ 123,124.39		\$ 582,395.58	
BORROW FOR CAPITAL EXPENDITURES	\$ 462,754.00		\$ -	
FUND BALANCE APPLIED	\$ 200,000.00		\$ -	
HEALTH INSURANCE DECREASE - HWY	\$ 8,013.00		\$ -	
PETTY CASH	\$ 50.00		\$ 50.00	
ACCOUNTS RECEIVABLE	\$ 14,973.05		\$ 37,652.68	
ACCOUNTS RECEIVABLE OTHER	\$ 1,750.07		\$ 980.11	
DUE FROM STATE	\$ 181,651.21		\$ 153,410.20	
ACCOUNTS PAYABLE	\$ (641,347.72)		\$ (363,073.60)	
EQUIPMENT STORAGE - AUDIT ADJ				
TRANSFER FROM GENERAL FUND	\$ -		\$ -	
	<u>\$ 350,968.00</u>		<u>\$ 411,414.97</u>	
FUNDS				
ADMINISTRATION	\$ (57,758.82)		\$ (34,326.39)	
MATERIALS AND SUPPLIES	\$ (346,717.55)		\$ (317,878.63)	
MACHINERY	\$ 214,440.43		\$ 249,722.39	
CTH GENERAL MAINTENANCE	\$ (29,020.05)	\$ -	\$ (146,874.15)	\$ -
CTH WINTER MAINTENANCE	\$ (683,784.64)		\$ (675,639.31)	
CTH ROAD CONSTRUCTION	\$ 932,755.44		\$ 1,112,074.60	
CTH BRIDGES	\$ 331,891.97		\$ 232,577.05	
COUNTY AID FOR BRIDGES	\$ 156,183.21		\$ 79,622.60	
WORK FOR OTHERS	\$ (12,345.63)		\$ (2,665.71)	
WORK FOR STATE	\$ (140,221.07)		\$ (5,423.42)	
INCIDENTAL LABOR	\$ (14,455.29)		\$ (79,774.06)	
	<u>\$ 350,968.00</u>		<u>\$ 411,414.97</u>	
ADMINISTRATION				
BALANCE 1/1/2021	\$ 29,946.10	\$ -	\$ 1,124.74	\$ -
PROPERTY TAX	\$ -	\$ 135,000.00	\$ -	\$ 137,800.00
STATE REVENUE (RECORDS/REPORTS)		\$ 31,551.84		\$ 30,963.48
BUILDINGS/GROUNDS (10%)	\$ 5,639.70		\$ 5,489.67	
ADMINISTRATION	\$ 196,354.43	\$ 7,629.57	\$ 204,157.48	\$ 7,682.02
	<u>\$ 231,940.23</u>	<u>\$ 174,181.41</u>	<u>\$ 210,771.89</u>	<u>\$ 176,445.50</u>
BALANCE 9/30/2021		<u>\$ (57,758.82)</u>		<u>\$ (34,326.39)</u>
MATERIALS AND SUPPLIES				
BALANCE 1/1/2021	\$ 388,390.27	\$ -	\$ 395,777.88	\$ -
MATERIAL AND SUPPLIES INV 1/1/2021	\$ -	\$ 363,318.89	\$ -	\$ 370,706.50
MATERIALS AND SUPPLIES - CURRENT	\$ 321,646.17		\$ 292,807.25	
	<u>\$ 710,036.44</u>	<u>\$ 363,318.89</u>	<u>\$ 688,585.13</u>	<u>\$ 370,706.50</u>
BALANCE 9/30/2021		<u>\$ (346,717.55)</u>		<u>\$ (317,878.63)</u>

	September 2021		September 2020	
	Debits	Credits	Debits	Credits
	Expenses	Revenue	Expenses	Revenue
MACHINERY				
BALANCE 1/1/2021	\$ -	\$ 201,439.51	\$ -	\$ 323,278.24
PROPERTY TAX	\$ -	\$ -	\$ -	\$ -
FIELD SMALL TOOLS	\$ 19,615.57	\$ 7,669.64	\$ 14,363.82	\$ 3,503.87
SMALL TOOLS FEE		\$ -		\$ -
SHOP OPERATIONS	\$ 106,058.69		\$ 72,144.31	
OPERATION OF EQUIPMENT		\$ 344,418.58		\$ 372,998.04
WINTER READINESS REIMBURSEMENT		\$ -		\$ 20,136.00
SALE OF EQUIPMENT		\$ 14,805.50		\$ -
FUEL HANDLING		\$ 3,187.39		\$ 2,116.59
FUEL TAX REFUND		\$ 3,232.45		\$ 3,598.61
INSURANCE RECOVERIES		\$ -		\$ -
SALE OF SALVAGE		\$ 7,903.39		\$ 626.70
PURCHASE OF EQUIPMENT	\$ 242,541.77		\$ 390,027.53	
	\$ 368,216.03	\$ 582,656.46	\$ 476,535.66	\$ 726,258.05
BALANCE 9/30/2021		\$ 214,440.43		\$ 249,722.39
CTH GENERAL MAINTENANCE				
BALANCE 1/1/2021	\$ 58,100.76	\$ -	\$ 278,604.15	\$ -
PROPERTY TAX	\$ -	\$ 57,000.00	\$ -	\$ 75,042.00
TRANSPORTATION AIDS		\$ 635,748.21		\$ 637,093.38
STATE REVENUE-OTHER		\$ 63,277.92		\$ 64,153.38
STATE EQUIPMENT STORAGE		\$ 32,801.36		\$ 39,116.66
PATROL SUPERVISION	\$ 76,072.93		\$ 89,114.46	
RADIO EXPENSE	\$ 11,760.00		\$ 9,378.80	
GPL INSURANCE	\$ 68,000.00		\$ 68,000.00	
SALT REIMBURSEMENT		\$ 1,211.13		\$ 1,426.13
LRIP REIMBURSEMENT		\$ -		\$ 4,608.11
BUILDINGS/GROUNDS (90%)	\$ 50,757.31		\$ 49,407.05	
CTH GENERAL MAINTENANCE	\$ 555,517.42		\$ 518,394.76	
FLOOD DAMAGE AID		\$ -		\$ 42,285.91
MISCELLANEOUS REVENUE		\$ 1,149.75		\$ 2,299.50
	\$ 820,208.42	\$ 791,188.37	\$ 1,012,899.22	\$ 866,025.07
BALANCE 9/30/2021		\$ (29,020.05)		\$ (146,874.15)
CTH WINTER MAINTENANCE				
BALANCE 1/1/2021	\$ 857,048.61	\$ -	\$ 897,875.82	\$ -
PROPERTY TAX	\$ -	\$ 615,000.00	\$ -	\$ 615,000.00
CTH WINTER MAINTENANCE	\$ 441,736.03		\$ 392,763.49	
	\$ 1,298,784.64	\$ 615,000.00	\$ 1,290,639.31	\$ 615,000.00
BALANCE 9/30/2021		\$ (683,784.64)		\$ (675,639.31)
CTH ROAD CONSTRUCTION				
BALANCE 1/1/2021	\$ -	\$ 911,163.02	\$ -	\$ 1,312,471.07
PROPERTY TAX	\$ -	\$ 1,477,000.00	\$ -	\$ 1,209,612.00
CHIP REIMBURSEMENT		\$ -		\$ -
LFA		\$ -		\$ 16,639.72
FUTURE PROJECTS	\$ 571.28		\$ -	
CTH ROAD CONSTRUCTION	\$ 1,454,836.30		\$ 1,426,648.19	
	\$ 1,455,407.58	\$ 2,388,163.02	\$ 1,426,648.19	\$ 2,538,722.79
BALANCE 9/30/2021		\$ 932,755.44		\$ 1,112,074.60

	September 2021		September 2020	
	Debits	Credits	Debits	Credits
	Expenses	Revenue	Expenses	Revenue
CTH BRIDGES				
BALANCE 1/1/2021	\$ -	\$ 226,580.21	\$ -	\$ 241,145.52
PROPERTY TAX	\$ -	\$ 128,000.00	\$ -	\$ 14,000.00
CTH BRIDGE INSPECTIONS	\$ 22,688.24		\$ 22,568.47	
BIKE TRAIL (2021)		\$ -		\$ -
	\$ 22,688.24	\$ 354,580.21	\$ 22,568.47	\$ 255,145.52
BALANCE 9/30/2021		\$ 331,891.97		\$ 232,577.05
COUNTY AID ON BRIDGES				
BALANCE 1/1/2021	\$ -	\$ 78,779.77	\$ -	\$ 80,936.05
BRIDGE AID REVENUE	\$ -	\$ 116,540.00	\$ -	\$ 53,725.00
COUNTY BRIDGE AID		\$ -		\$ -
DEFERRED REVENUE - TOWNSHIPS		\$ -		\$ -
BRIDGE AID EXPENSE	\$ 39,136.56		\$ 55,038.45	
	\$ 39,136.56	\$ 195,319.77	\$ 55,038.45	\$ 134,661.05
BALANCE 9/30/2021		\$ 156,183.21		\$ 79,622.60
WORK FOR OTHERS				
BALANCE 1/1/2021	\$ 14,263.54	\$ -	\$ 11,990.68	\$ -
REVENUE FROM OTHERS		\$ 268,660.73		\$ 225,930.06
WORK FOR OTHERS	\$ 266,742.82		\$ 216,605.09	
	\$ 281,006.36	\$ 268,660.73	\$ 228,595.77	\$ 225,930.06
BALANCE 9/30/2021		\$ (12,345.63)		\$ (2,665.71)
WORK FOR STATE				
BALANCE 1/1/2021	\$ 27,635.87	\$ -	\$ -	\$ 2,097.67
REVENUE FROM STATE		\$ 693,457.48		\$ 603,489.62
STATE PBM EXPENSES	\$ -	\$ -	\$ 59,527.37	\$ 76,733.40
STATE MAINTENANCE	\$ 806,042.68		\$ 628,216.74	
	\$ 833,678.55	\$ 693,457.48	\$ 687,744.11	\$ 682,320.69
BALANCE 9/30/2021		\$ (140,221.07)		\$ (5,423.42)
INCIDENTAL LABOR				
BALANCE 1/1/2021	\$ -	\$ -	\$ -	\$ -
EXPENSES	\$ 637,442.75		\$ 702,879.69	
REVENUES		\$ 622,987.46		\$ 623,105.63
	\$ 637,442.75	\$ 622,987.46	\$ 702,879.69	\$ 623,105.63
BALANCE 9/30/2021		\$ (14,455.29)		\$ (79,774.06)

GENERAL PROPERTY TAXES

\$2,528,540.00

\$2,105,179.00

Maintenance Report December 2021

Along with routine maintenance and snow removal, the following maintenance projects were started or completed in November:

I. Courthouse:

- Ordered four 2022 replacement vehicles for courthouse fleet.
- Built and installed a new workstation for Health and Human Services.
- Collaborated with an outside contractor to have the courthouse flagpole straightened.

II. Sheriff's Department:

- Ordered four 2022 replacement vehicles for Sheriff's Department fleet.
- Started building a new office for Jail Lt. Johnson. Two visiting rooms that were no longer in service are being eliminated to create space for the new office.

III. Ambulance:

- Worked on obtaining estimates for remounting older ambulance boxes on new chassis. After obtaining those estimates, the decision was made to order a new, complete ambulance for 2022 rather than remount one of the older boxes to a new chassis.

IV. Highway:

- We have completed approximately 75% of the LED conversion project at the Hayward shop.
- We completed some electrical and HVAC repairs at the Radisson shop this past month.

Meeting Minutes



**Sawyer County
Courthouse Expansion
Venture Project # 200032.00**
Design Meeting

When
November 24, 2021 at 9:00 AM
Where:
Sawyer County Courthouse-Assembly Room (Virtual)

Participants / Distribution

PRESENT		CC
SAWYER COUNTY Tom Hoff Ron Kinsley Tim Hagberg WI CIRCUIT COURTS Judge John Yackel	VENTURE ARCHITECTS Jack Blume John Sucharski Sam Guadagnino MIRON CONSTRUCTION Andrew Daniels Dave Keating Nic Sanderfoot	John Cain (VA) Elizabeth Yagel (VA) Renea Dalton (AVI) Mike DeYoung (CES) Chris Channing Marge Kelsey Anna Amparo Sheriff Doug Mrotek Jeff Johnson Joe Sajdera

Updated Cost Estimate

- 1) Nic presented the list of potential cost reduction items for discussion.
 - a) Overall, the previous estimate showed \$978k over budget. If all items to be discussed are accepted, the number could be reduced to \$397k over. There would still be a sizable gap, although Miron would be comfortable going into bidding if the overage was closer to \$250k.
 - b) Burnished block where CMU is needed structurally: after discussion, it was decided to use burnished block in public areas and painted CMU elsewhere. A plan of all discussed areas was shown by Nic, and he will update it accordingly for confirmation.
 - c) EIFS in lieu of cast stone: was accepted. Noted that cast stone is still needed at masonry caps of front entrance piers.
 - d) Exterior Wall Detail: the detail was discussed, and John will send Miron the Hardie Plank detail that is being used for detailing. Also for discussion, was the paint color of the panels. It was intended to match the color with existing, but it costs less to prefinish the panels. Tim suggested that an alternate stock color could be selected, and over time, the remainder of the building can be painted to match.
 - e) Interior vestibule wall: is to show much less storefront glass and more drywall and studs. The exact configuration will be worked on by VA.

Meeting Minutes



**Sawyer County
Courthouse Expansion
Venture Project # 200032.00**
Design Meeting

When
November 24, 2021 at 9:00 AM
Where:
Sawyer County Courthouse-Assembly Room (Virtual)

- f) Courtroom height: there was discussion on the ramifications of lowering the overall height. There was a considerable savings to lower the height, but concerns about no daylight in the space. VA will show 4 light tubes, which will be carried as an alternate.
- g) Polished concrete: cost savings include stained polished concrete; an exact color would be needed. All flooring locations previously shown with porcelain tile will be replaced with polished stained concrete; except the existing courtroom gallery and vestibule, which will be LVT. VA to send Tim photos of examples.
- h) It was confirmed that all courtroom pews would be new.
- i) Site: the NW lot (jail employee/visitor parking) was discussed. There was a discussion about removing the scope from the project, which could save more than \$100k (estimated). Additionally, removing this from the scope could put the project under the threshold needed to require stormwater management. It was decided to remove the area from the scope, and Harwood civil will determine whether SWMP is needed. The sidewalk along the addition would still be included in the project.
- j) Bid Package #1: Miron had asked why steel angles were added to the glulams in the existing courtroom. VA will check with Harwood structural and respond. If snow load was the reason, it was suggested that insulation fill any gaps to reduce the snow load and therefore eliminate the structural support.
- k) Toilet partitions: it was decided that floor mounted partitions would be acceptable.

Courtroom Sight Lines

- 2) Sam presented an Enscape model, which allows for viewing of sight lines from all locations in the new courtroom.
 - a) Bench: the quantity and side of monitors has not yet been determined.
 - b) Judge Yackel asked if the Bench counter can have an adjustable height. This will be discussed further, but is possible.
 - c) The jury area should be pushed slightly back, toward the gallery, to provide more space between it and the witness stand.
 - d) The attorney tables need to be shown accurately, with 4 tables shown. This will allow for review of the distance between the tables and jury area.
 - e) It was discussed that AVI should receive an updated model, so they can show the monitors in the room.

Next Meeting

Meeting Minutes



**Sawyer County
Courthouse Expansion
Venture Project # 200032.00**

When
November 24, 2021 at 9:00 AM

Where:
Sawyer County Courthouse-Assembly Room (Virtual)

Design Meeting

- 3) The next meeting will be on Wednesday, December 8th at 9:00AM with the following topics and timelines:
 - a) An updated set of documents will be paged through. This set will be evaluated by Miron for costing updates.
 - b) Millwork areas will be discussed, including courtroom details and other cabinetry.

END OF MEETING MINUTES



Sawyer County Courts Addition & Remodeling

11/30/2021

Section Description			Subcontractor		Bid Day		Budget	Over/Under	Alternate #1	Voluntary Alternate
--- Base Estimate ---										
Bid Package #1										
05.00	Steel Fabrication and Erection		Nimsgern Steel		\$ 497,000		\$ 403,740	\$ 93,260	\$ -	\$ -
07.50	Membrane Roofing Systems		Northwest Roofing		\$ 263,922		\$ 311,085	\$ (47,163)	\$ (7,500)	\$ (67,000)
Bid Package #2					\$ 4,896,931		\$ 4,896,931	\$ -	\$ -	\$ -
--- Base Estimate --- Total					\$ 5,657,853		\$ 5,611,756	\$ 46,097	\$ (7,500)	\$ (67,000)
General Conditions					\$ 355,500		\$ 355,500	\$ -	\$ -	\$ -
General Requirements			Allowance		\$ 105,000		\$ 105,000	\$ -	\$ -	\$ -
Winter Conditions / Temp Heat & Enclosure					\$ -		\$ -	\$ -	\$ -	\$ -
Building Permit (Based on Value)			Allowance		\$ 28,289		\$ 28,059	\$ 230	\$ (38)	\$ (335)
Subtotal					\$ 6,146,642		\$ 6,100,315		\$ (7,538)	\$ (67,335)
Insurance Requirements			0.65%		\$ 39,953		\$ 39,652	\$ 301	\$ (49)	\$ (438)
Builder's Risk			0.08%		\$ 4,917		\$ 4,880	\$ 37	\$ (6)	\$ (54)
Reproduction Expenses					\$ -		\$ -	\$ -	\$ -	\$ -
Project Contingency			10.0%		\$ 614,664		\$ 610,031	\$ 4,633	\$ (754)	\$ (6,734)
Subtotal					\$ 6,806,176		\$ 6,754,878	\$ 51,298	\$ (8,347)	\$ (74,561)
Design Fee					\$ -		\$ -	\$ -	\$ -	\$ -
Subtotal					\$ 6,806,176		\$ 6,754,878	\$ 51,298	\$ (8,347)	\$ (74,561)
Construction Fee			1.95%		\$ 132,720		\$ 131,720	\$ 1,000	\$ (163)	\$ (1,454)
Project Construction Subtotal					\$ 6,938,896		\$ 6,886,598	\$ 52,298	\$ (8,510)	\$ (76,015)
Performance and Payment Bond			1.0%		\$ 70,090		\$ 69,562	\$ 528	\$ (86)	\$ (768)
Construction Total					\$ 7,008,986		\$ 6,956,160	\$ 52,826	\$ (8,596)	\$ (76,783)
Design Fee					\$ 648,952		\$ 648,952	\$ -	\$ -	\$ -
Final Document Printing					\$ 1,000		\$ 1,000	\$ -	\$ -	\$ -
Plan Review Fees					\$ 10,000		\$ 10,000	\$ -	\$ -	\$ -
Topographic and Utility Survey					\$ 14,500		\$ 14,500	\$ -	\$ -	\$ -
Soils Investiagive Report					\$ 7,500		\$ 7,500	\$ -	\$ -	\$ -
Phone System					\$ 5,000		\$ 5,000	\$ -	\$ -	\$ -
Video Court Equipment					\$ 100,000		\$ 100,000	\$ -	\$ -	\$ -
Moving Costs					\$ -		\$ -	\$ -	\$ -	\$ -
Courtroom Start Up Supplies					\$ 2,000		\$ 2,000	\$ -	\$ -	\$ -
FFE (Furniture)					\$ 230,000		\$ 230,000	\$ -	\$ -	\$ -
Asbestos / Hazardous Material Abatement					\$ 3,990		\$ 3,990	\$ -	\$ -	\$ -
Telecom Utility Relocates					\$ -		\$ -	\$ -	\$ -	\$ -
Gas Utility Relocates					\$ -		\$ -	\$ -	\$ -	\$ -
Overhead Utility Relocate					\$ 20,000		\$ 20,000	\$ -	\$ -	\$ -
Fiber Optic Utility Relocates					\$ -		\$ -	\$ -	\$ -	\$ -
Water Utility Relocates					\$ -		\$ -	\$ -	\$ -	\$ -
Grand Total					\$ 8,051,928		\$ 7,999,102	\$ 52,826	\$ (8,596)	\$ (76,783)

TPO in Lieu of EPDM Roofing

Reduce roof insulation thickness to Average R-36.54 with 1/4" per foot slope



Sawyer County Courts Addition & Remodeling

11/30/2021

Section Description			Subcontractor	Base Bid
Bid Package #1				
05.00	Steel Fabrication and Erection			
		Budget		\$ 403,740.00
		Nimsgern Steel		\$ 497,000.00
		Spirit Fabs		\$ 520,275.00
		Endres Manufacturing		\$ 507,600.00
		Nimsgern Steel		\$ 497,000.00
07.50	Membrane Roofing Systems			
		Budget		\$ 311,085.00
		Northwest Roofing		\$ 263,922.00
		Quality Roofing		\$ 276,699.00
		Northwest Roofing		\$ 263,922.00
Bid Package #2				
		Budget		\$ 4,896,931.00

Alternates

Alternate #1

Voluntary
Alternate

Bid Package #1

Steel Fabrication and Erection

\$ -	\$ -

Membrane Roofing Systems

\$ (7,500.00)	\$ (67,000.00)
\$ (13,760.00)	\$ (46,058.00)
\$ (7,500.00)	\$ (67,000.00)

Bid Package #2



Sawyer County Courts Addition & Remodeling

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Bid Package #2					\$ 4,896,931		\$ 4,896,931	\$ -	\$ -	\$ -
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\$ (7,500.00)	\$ (67,000.00)

Bid Package #2