



Sawyer County

Agenda

County Board of Supervisors Meeting

Thursday, October 21, 2021 @ 6:30 PM

Large Courtroom; Sawyer County

Courthouse/Virtual Meeting

Revised: Friday, October 22, 2021 11:36 AM

Page

1. CALL TO ORDER

- a. To view or participate in the **virtual meeting** from a computer, iPad, or Android device please go to <https://zoom.us/j/95015680309>. You can also use the dial in number for listening only at **1-312-626-6799** with the Webinar ID: 950 1568 0309. If additional assistance is needed please contact the County Clerk's Office at 715-634-4866 prior to the meeting. This meeting will be recorded and will be available on our website at: <https://sawyercountygov.org>.

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW

5. MEETING AGENDA

6. PUBLIC COMMENTS

- a. At this time, members of the public will be given the opportunity to address the Board on items not on the agenda. Please adhere to the following when addressing the Board:
 - Comments will be limited to 3 minutes or less per individual.
 - Comments should be directed to the Board as a whole and not directed to individual Board members.
 - The Board cannot respond to your comments during this time.
 - Please sign in and fill out a public comment sheet if you wish to speak on an item.

7. CONSIDER APPROVAL OF MINUTES FROM PREVIOUS MEETING

- a. [9.16.21 CB Minutes DRAFT](#)

8. COVID UPDATE

9. ZONING COMMITTEE CHAIR REPORT

- 7 - 21 a. Zone District Map Amendment RZN #21-009
 [Staff Report for RZN #21-009](#)
 [Resolution RZN #21-009](#)
- 22 - 23 b. Sawyer County Comprehensive Plan 2021- 2041 Adoption
 (discussion and possible action)
 Full working draft version of Comprehensive Plan Update can be
 found at: [https://www.nwrpc.com/991/Sawyer-County-](https://www.nwrpc.com/991/Sawyer-County-Comprehensive-Plan-Update)
 [Comprehensive-Plan-Update](#)
 [Comprehensive Plan Development Committee-Resolution](#)
 [Recommending Approval](#)
 [Ordinance to Adopt the Comprehensive Plan Update for Sawyer](#)
 [County, Wisconsin](#)

10. PUBLIC SAFETY COMMITTEE CHAIR REPORT

11. PUBLIC WORKS COMMITTEE CHAIR REPORT

- 24 - 26 a. Courthouse Remodeling Update
 [10.13.21 Design Meeting Minutes](#)
- 27 - 63 b. Hangar Lease Sale (discussion and possible action)
 [1\) Hangar Lease Documentation](#)
 [2\) NW Bonanza Burton Hangar Lease](#)
 [3\) Burton Right of Sale](#)
- 64 - 65 c. ATV/UTV Route Resolution (discussion and possible action)
 [Res 2021- Developing Secure and Sustainable ATV/UTV Routes](#)

12. LAND, WATER, AND FOREST RESOURCES COMMITTEE CHAIR REPORT

- 66 a. October 2021 Land Parcel Sales
 [October Land Bid Sales](#)

13. HEALTH AND HUMAN SERVICES BOARD CHAIR REPORT

- 67 - 68 a. 2022 85.21 Grant Resolution (discussion and possible action)
 [85.21 Grant Resolution 2021](#)

14. FINANCE COMMITTEE CHAIR REPORT

- | | | |
|---------|----|---|
| 69 - 76 | a. | State Trust Fund Loan Program (discussion and possible action)
State Trust Fund Loan Application |
| 77 - 88 | b. | Presentation of the Draft 2020 Audit Summary
Executive Audit Summary DRAFT |

15. ECONOMIC DEVELOPMENT & UW EXTENSION COMMITTEE CHAIR REPORT

16. VIRTUAL MEETING POLICY (DISCUSSION AND POSSIBLE ACTION)

- 89 - 96 a. [1\) 2021-10-14 V2 Resolution re Board Rule change re virtual attendance](#)
 [2\) 2021-10-14 V2 CLEAN Resolution re Board Rule change re virtual attendance](#)

17. COUNTY ADMINISTRATOR'S REPORT

18. COUNTY ADMINISTRATOR'S 2022 BUDGET

- 97 - 117 a. [2022 Budget Presentation 2021-10-21](#)

19. CLOSED SESSION

- a. Closed Session - The Sawyer County Administration Committee may go into closed session pursuant to Wis. Stat. 19.85(1)(g) to confer with legal counsel for Sawyer County who is rendering oral or written advice concerning strategy to be adopted by Sawyer County with respect to litigation in which it is or is likely to become involved.
- b. Open Session

20. CORRESPONDENCE, REPORTS FROM CONFERENCES AND MEETINGS, OTHER MATTERS FOR DISCUSSION ONLY

DISCLAIMER:

Copy sent via email to: County Clerk and News Media. Note: Any person wishing to attend whom, because of a disability, requires accommodation should call the Sawyer County Clerk's Office (715.634.4866) at least 24 hours before the scheduled meeting so appropriate arrangements can be made.

Mission Statement: *The Sawyer County Board of Supervisors will strive to provide excellent services and responsible leadership to protect and enhance Sawyer County citizens, businesses, and resources, while preserving our unique heritage.*

**Minutes of the September 16th meeting of the Sawyer County
Board of Supervisors
Large Courtroom; Sawyer County Courthouse/Virtual**



Voting Committee Members

Present (X)	District	Wards
☒ Dale Schleeter	01	T Lenroot W-1, T Hayward W-7, C Hayward W-5 & 6
☒ Jesse Boettcher-Virtual	02	T Lenroot W-2, T Round Lake W-1
☒ Tweed Shuman	03	T Hayward W-1 & 2
☒ Stacey Hessel	04	T Hayward W-1 & 3
☒ James H. Schlender, Jr.	05	T Hayward W-5 & 6
☐ Marc D. Helwig	06	C Hayward W-1 & 2
☒ Thomas W. Duffy	07	C Hayward W-3 & 4
☒ Bruce Paulsen	08	T Bass Lake W-1 & 2
☒ Brian Bisonette-Virtual	09	T Bass Lake W-3 & 4
☒ Chuck Van Etten	10	T Sand Lake, T Edgewater W-1
☐ Dale Olson	11	T Edgewater W-2, T Bass Lake W-5, T Hayward W-8, T Meteor, T Couderay, V Couderay
☐ Dawn Petit-Virtual	12	T Spider Lake, T Round Lake, W-2, T Winter W-1
☒ Ron Kinsley	13	T Hunter, T Radisson W-1, T-Ojibwa W-1, V Radisson
☒ Ron Buckholtz	14	T Radisson W-2, T Ojibwa W-2, T Weirgor, V Exeland, T Meadowbrook
☒ Ed Peters	15	T Winter W-2, T Draper, V Winter

Call to Order/Pledge of Allegiance— Chair Tweed Shuman called the meeting to order at 6:30 pm. Roll Call taken; quorum was met.

Certification of Compliance with the open meeting law was met.

Public Comments — Roberto Espenia

Minutes — A motion was made by Mr. Duffy to approve the minutes of the August 19, 2021, meeting; second by Mr. Buckholtz. Motion carried without negative vote.

Redistricting Public Hearing — At 6:34 a motion was made by Mr. Schleeter; second by Mr. Kinsley to go into Public Hearing for the purpose of redistricting. Motion carried without negative vote. Ms. Fitch reviewed the process used thus far the redistricting process. The Administration Committee had tentatively approved Map 3, Exhibit C during their September meeting. A meeting with municipal clerks and a few members of the public was held the following Tuesday at which point two minor boundary revisions were requested and accepted. Thus Map 3 Version 2, Exhibit D is being recommended for adoption at this meeting. Brian DeVries presented the map over ZOOM. The deviation is approximately 7% which is still within the 10% maximum in our map requirements. The perfect population per ward is now 1,205 and under Map 3 Version 2, no districts are splitting into additional wards. A letter from public member Linda Zillmer was read into record. A motion to come out of Public Hearing was made by Ms. Hessel; second by Mr. Schleeter. Motion carried.

A motion was made by Mr. Schlender; second by Mr. Kinsley to approve the resolution to adopt Map 3 Version 2, Exhibit D and move it forward to the municipalities. Motion carried without negative vote.

Covid-19 Update – Julia Cullom presented a Covid update. Sawyer County is currently at the red risk level. Variant categories were described and the Delta variant remains the primary strain at this time. Other reports reviewed included the CDC transmission rate, hospitalization trends, age distribution in case counts, and statewide data for vaccinated cases and unvaccinated rates.

Zoning Committee Chair Report – Mr. Buckholtz reported that there were no rezone requests this month but one is on the agenda for the September 17th meeting.

Public Safety Report – Mr. Schlender reported on the struggle to hire law enforcement positions which is causing our jail to house inmates at other facilities due to staff shortages. The Criminal Justice Committee met on September 9th and discussed the process for working on the TAD grant application. As JusticePoint is not receiving qualified referrals at this time for the diversion program, it was recommended by Niki Leicht to change direction in the application process and apply for a process planning grant instead. Melissa Fisher advised that there are currently 85 individuals on pre-trial supervision and they are trying to get that figure to 75. They have filed over 100 over-capacity memos to date indicating that they do not have the capacity to supervise. Three Huber individuals are on electronic monitoring, no one on diversion or alcohol monitoring supervision.

District Court Administrator Channing advised that the statute that is written for approving a drug court requires an active diversion program. Our current plan does not qualify Sawyer County to be approved for a TAD grant at this time. The program will consider the possibility of moving both full-time JusticePoint staff members to pre-trial diversion which would qualify for the planning and diversion grant application.

Public Works Committee Chair Report – Mr. Kinsley reported that the next courtroom remodel meeting is scheduled for September 22nd. In the meantime, they have been reviewing design plans.

Two expired airport leases were presented for review. A motion was made by Mr. Peters; second by Mr. Schleeter to approve a resolution for a new 20-year lease with a 10-year extension option for Sawyer Aviation. Motion passed without negative vote. A motion was made by Duffy; second by Mr. Buckholtz to approve a resolution for a new 20-year leases with a 10-year extension option for Dave McCorquodale. Motion passed without negative vote.

Land, Water and Forest Resources -- Mr. Paulsen presented an over-the-counter land sale request #002-157-05-1500 in the Town of Bass Lake. A motion was made by Mr. Duffy, Second by Mr. Buckholtz to approve this sale request. Motion carried without negative vote. A second over-the-counter land sale request #176-106-04-0200 in the Village of Radisson was presented. A motion was made by Mr. Duffy; second by Mr. Kinsley to approve this sale request. Motion carried without negative vote.

Mr. Greg Peterson presented the Great Lakes Timber Professionals “Log a Load for Kids” timber program. Approval of this program would mean a revenue loss of approximately \$2,000 in timber sales as the nation-wide program brings in groups of youth to learn about good timber management practices. The revenue proceeds go toward donations to the Children’s Miracle Network Hospitals. A motion was made by Ms. Hessel; second by Mr. Boettcher to approve this request. Motion carried without negative vote.

Health and Human Services – Mr. Schleeter advised that budgets were reviewed at the September meeting. He stated that a number of people were present at the meeting to show support for the Winter meal site and requested additional services be returned to the area.

Finance Committee Chair Report – Mr. Paulsen advised that committee time was spent on reviewing budgets. A potential buyer for a CBDG loan was presented indicating that the purchase price requested would be less than the outstanding balance. The Finance Committee authorized Sheldon Johnson of NWRPC to negotiate with the potential buyer to bring back an offer to be considered by the County Board.

Economic Development and UW Extension Committee – Mr. Schlender advised that the committee initiated some budget discussions at the September meeting and reported that the 2021 Sawyer County Fair was a success.

Virtual Meeting Policy - Ms. Rebecca Roeker of VonBriesen explained the proposed revisions of the virtual meeting attendance policy. The policy was streamlined to address both Board and Committee meeting attendance and applied the same standards to both. A resolution with the new proposed verbiage was presented. A motion was made by Mr. Kinsley; second by Mr. Buckholtz to send the policy back to the Administration Committee for further review. Motion carried without negative vote. Mr. Boettcher made a motion to suspend the virtual meeting requirement through the end of 2021; second by Ms. Hessel. Motion carried without negative vote.

Administrator's Report – A written report was provided. Mr. Hoff advised that in regards to our ARPA broadband requests earlier this year, there were 242 broadband grants submitted and they are now being prioritized. Approval will be in October. In reference to the Opioid Settlement, the County may receive word this week on the State's plans for participation in the program. October 19th is the date for the CAP meeting in Madison where members of our board can meet with State legislators and volunteers to attend are encouraged.

Mr. Hoff provided a written budget review in which he presented the remaining timeline and key preliminary budget figures. An increase of \$79,252 in the levy limit is projected in 2022 based on this budget which is about a 6.24% increase of \$773,437 total. A chart of historical tax rate adjustments from 2012 through projected 2022 was presented.

Correspondence, Reports from Conferences and Meetings, Other Matters for Discussion --

Meeting Date/Time – The next meeting of the County Board of Supervisors will be Thursday, October 21, at 6:30 pm in the Large Courtroom.

Meeting adjourned at 8:24 pm
Minutes recorded by Lynn Fitch, County Clerk



Rezone Request STAFF REPORT FOR CB

Prepared By: Jay Kozlowski

File: # RZN 21-009

Applicant:

Charles & Susan Baker
12476W Argetsinger Cir
Couderay, WI 54828

Property Location & Legal Description:

Part of the SE $\frac{1}{4}$ of the NE $\frac{1}{4}$; S10, T38N, R08W; Parcel #004-838-10-1403; 10 Total Acres;
Zoned Industrial One (I-1) and Agricultural One (A-1).

Request: Purpose of request is to rezone 6.8 acres of this initial parcel to Residential/Recreational Two (RR-2) and then divide into 3 parcels to give to the children to be able to build on. See attached preliminary survey.

Summary of Request & Project History:

The applicant(s) are requesting to rezone the 6.8 acres from this initial parcel from I-1 to RR-2. The remaining I-1 acreage would be resurveyed together with an adjacent parcel by the same owner. The resulting proposed rezone would be compliant for zone district lot configuration.

Additional Information/details:

See attached additional maps included in this packet. The reason RR-2 zone district was chosen would be that there is existing RR-2 zoned property in the immediate vicinity. The other most common zone district in this area is A-1. The Town of Couderay as part of their comprehensive plan shows this subject rezone request area on their future map as Industrial and Forest Residential nearby. The industrial zone district is initially here because there was an existing sawmill operation that was located nearby. The sawmill is no longer in use but all buildings associated with that existing use would still be zoned I-1. There is also a cell tower located further back on the adjacent property that is also within the I-1 zone district.

Zoning Committee Public Hearing Information:

There were 4 opinion letters sent to property owners within 300'. 3 letters were returned, 1 with objections 2 with no objections and read into record

The Town of Couderay approved the rezone request on September 8, 2021 at The Town Board Meeting.

At the Sawyer County Zoning public hearing meeting on September 17, 2021 it was recommended for approval to County Board by a vote of 5-0 with the findings of facts determined as:

- 1 It would not be damaging to the rights of others or property values
- 2 It would be compatible with the surrounding land uses and zone districts in the area.



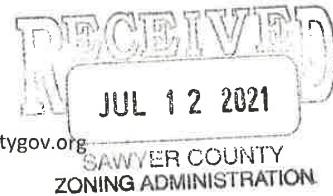
Rezone Application # 21-009

Town of Couderay
Sawyer County

Return Original

To: Sawyer County Zoning and Conservation
10610 Main Street, Suite 49
Hayward, WI 54843

Phone: 715-634-8288
E-mail: Kathy.marks@sawyercountygov.org



Owner: Charles W. and Susan M. Baker

Address: 12476 W Argetsinger Circle Couderay, WI, 54828

Phone: 715-658-1016 Email: chuckbaker7752@yahoo.com

Legacy PIN # 004-838-10-1403

Acreage: 6.8

Change from District I-1 to RR-2

Property Description: PRT SENE; S10, T38N, R08W;

Purpose of

Request: TO DIVIDE 6.8 ACRES INTO 3 LOTS FOR CHILDREN, REMAINDER
TO BE ADDED TO THE INDUSTRIAL ZONE DISTRICT, PARCEL # 004-838-10-1403
(EAST)

Charles W BAKER Charles W Baker

***Please Print & Sign (Property Owner)**

The above hereby make application for a rezone. The above certify that the listed information and intentions are true and correct. The above person(s) hereby give permission for access to the property for onsite inspection by Municipal Officials.

Name, Address, Phone & Email of Agent:

Phone

Email:

Office Information: Fee: \$400.00
Rev. 1/2021

Date of Public Hearing Sept 17, 2021

Real Estate Sawyer County Property
Listing

Today's Date: 9/9/2021

Property Status: Current

Created On: 2/6/2007 7:55:09 AM

Description	Updated: 3/27/2020
Tax ID:	4668
PIN:	57-004-2-38-08-10-1 04-000-000030
Legacy PIN:	004838101403
Map ID:	.4.3
Municipality:	(004) TOWN OF COUDERAY
STR:	S10 T38N R08W
Description:	PRT SENE VERIZON CELL TOWER
Recorded Acres:	10.000
Lottery Claims:	0
First Dollar:	No
Zoning:	(I-1) Industrial One
ESN:	454

Tax Districts	Updated: 2/6/2007
1	State of Wisconsin
57	Sawyer County
004	Town of Couderay
576615	Winter School District
001700	Technical College

Recorded Documents Updated: 6/4/2009

WARRANTY DEED	
Date	196770
Recorded: 8/13/1985	377/242

COVENANTS

Date	421181
Recorded: 11/19/2019	

EASEMENT AGREEMENT

Date	371917
Recorded: 3/28/2011	

MEMORANDUM OF AGREEMENT

Date	365320
Recorded: 2/22/2010	

DECLARATION OF EASEMENT

Date	360578
Recorded: 5/28/2009	

Ownership Updated: 2/6/2007

CHARLES W & SUSAN M BAKER	COUDERAY WI
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Billing Address: **Mailing Address:**

CHARLES W & SUSAN M BAKER	CHARLES W & SUSAN M BAKER
12476W	12476W
ARGETSINGER CIR	ARGETSINGER CIR
COUDERAY WI	COUDERAY WI
54828-7146	54828-7146

Site Address * indicates Private Road

12914W JOS R CHAFER RD	COUDERAY WI 54828
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Property Assessment Updated: 8/19/2013

2021 Assessment Detail

Code	Acres	Land	Imp.
G4-AGRICULTURAL	3.000	400	0
G8-AGRICULTURAL	7.000	4,600	0
FOREST			

2-Year Comparison **2020** **2021** **Change**

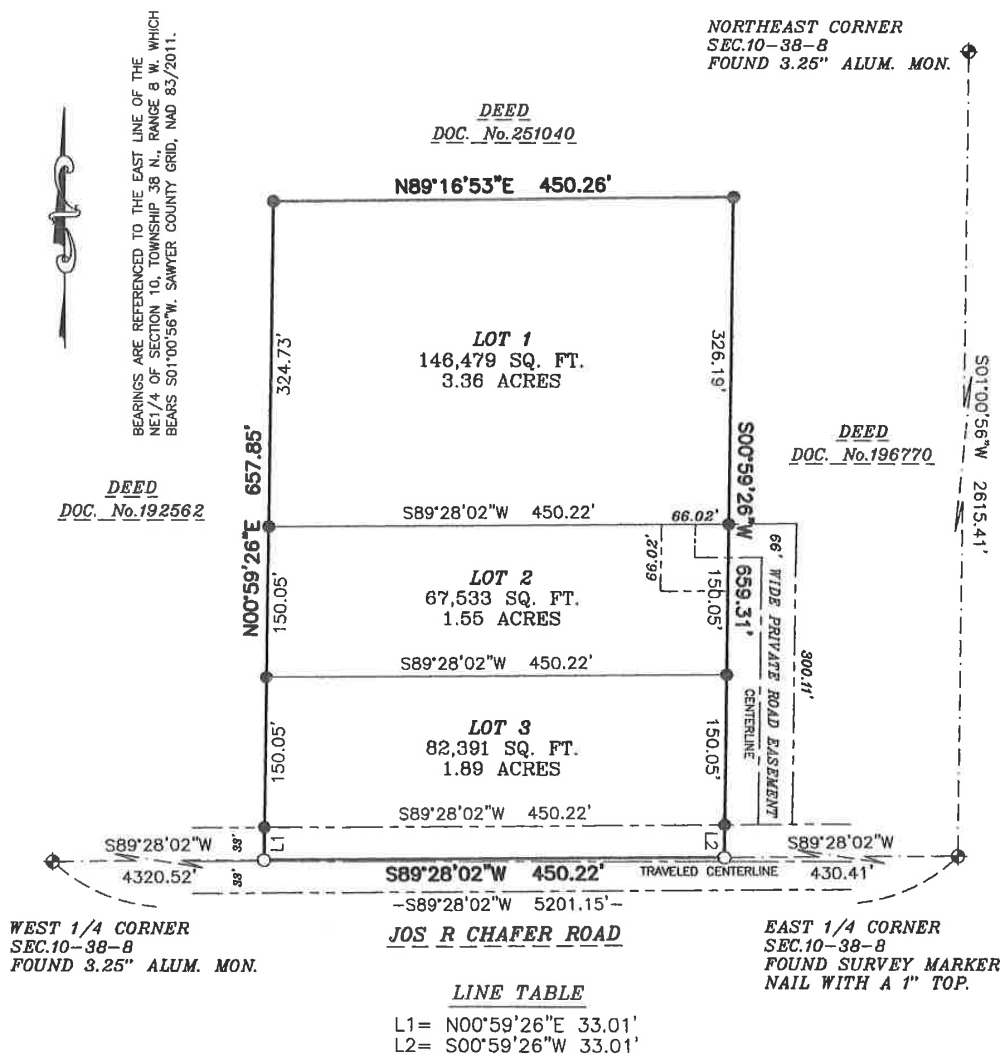
Land:	5,000	5,000	0.0%
Improved:	0	0	0.0%
Total:	5,000	5,000	0.0%

Property History

N/A

SAWYER COUNTY CERTIFIED SURVEY MAP

LOCATED IN PART OF THE SOUTHEAST QUARTER OF THE
NORTHEAST QUARTER, OF SECTION 10, TOWNSHIP 38
NORTH, RANGE 8 WEST, IN THE TOWN OF COUDERAY,
SAWYER COUNTY, WISCONSIN.



JOB # 03921

Prepared by:

Jesse Suzan Land Surveying LLC

Phone No. (715) 634-0774

13731W Sjoström Circle

Hayward, WI 54843

Sheet 1 of 2 Sheets



LEGEND

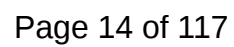
- ◆ P.L.S.S. Corner Monument of Record as noted.
- Set .75" x 18" Iron Rod wt. 1.50 lbs. per foot.
- Calculated Position

Legal Description

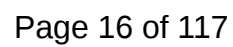
Located in part of the Southeast Quarter of the Northeast Quarter, of Section 10, Township 38 North, Range 8 West, in the Town of Couderay, Sawyer County, Wisconsin, more particularly described as follows:

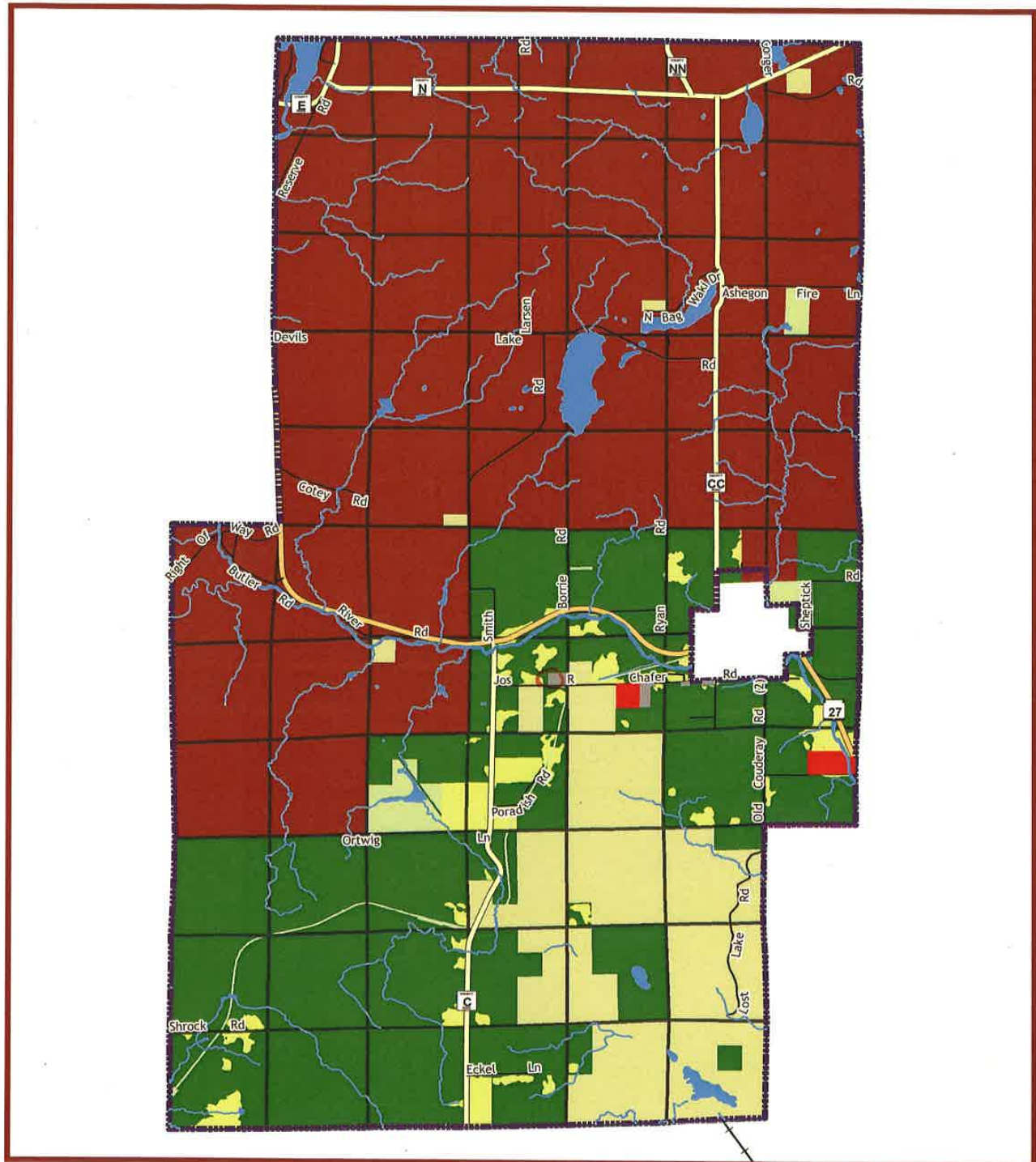
Commencing at the East $\frac{1}{4}$ corner of Section 10 and the **point of beginning**; thence along the south line of the Southeast Quarter of the Northeast Quarter of Section 10, S89°28'02"W 430.41' to a point; thence leaving said south line, N00°59'26"E 659.31' to a point; thence, S89°16'53"W 450.26' to a point; thence, N00°59'26"E 355.51' to a point; thence, S89°28'02"W 430.15' to a point on the west line of the Southeast Quarter of the Northeast Quarter of Section 10; thence along said west line, N00°59'26"E 290.07' to the Northwest corner of the Southeast Quarter of the Northeast Quarter; thence along the north line of the Southeast Quarter of the Northeast Quarter, N89°16'53"E 1311.47' to the Northeast corner of the Southeast Quarter of the Northeast Quarter; thence along the east line of the Southeast Quarter of the Northeast Quarter, S01°00'56"W 1307.70' to the point of beginning. Containing 978,924 square feet (22.47 acres).











FutureLandUse

Industrial	Tribal	Ag	Commercial
Forest	Forest Residential	Conservancy	



**SAWYER COUNTY BOARD OF SUPERVISORS
RESOLUTION NO. _____**

Case # 21-009

Owners Name: Charles & Susan Baker

RESOLUTION TO AMEND SAWYER COUNTY OFFICIAL ZONING MAP

WHEREAS, Wisconsin law permits Sawyer County (the "County") to adopt certain zoning ordinances and amend its existing zoning ordinances, including amendments to the County's official zoning map;

WHEREAS, the owner of real property located at Part of the SE ¼ of the NE ¼; S10, T38N, R08W; Parcel #004-838-10-1403, 10 Total Acres, the ("Property"), and as more fully described as set forth in Exhibit A, which is attached hereto and incorporated herein, requested a rezoning of the Property's zoning designation from Industrial One (I-1) and Agricultural One (A-1) to Residential/Recreational Two (RR-2) (the "Zoning Designation Amendment");

WHEREAS, the Sawyer County Zoning Committee (the "Zoning Committee"), at its meeting on September 17, 2021, reviewed the proposed Zoning Designation Amendment for the Property;

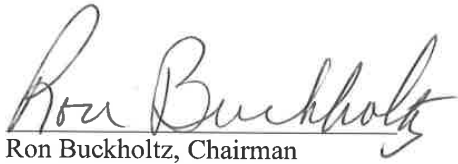
WHEREAS, the Zoning Committee voted to recommend approval/denial of the proposed Zoning Designation Amendment to the Sawyer County Board of Supervisors ("County Board"); and

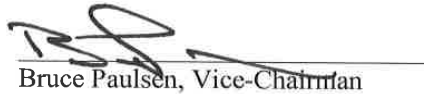
WHEREAS, the County Board determined, at its meeting on October 21, 2021, that adopting/denying the proposed Zoning Designation Amendment for the Property is warranted to protect the health, welfare and safety of its citizens.

NOW, THEREFORE BE IT RESOLVED, by the Sawyer County Board of Supervisors approves/denies the following:

1. Amendment to Official Zoning Map. The Property's zoning designation shall be amended to Residential/Recreational Two (RR-2).
2. Additional Actions. The Sawyer County Department of Zoning and Conservation Administrator (or his/her designee) shall take all necessary steps to ensure that the amendment adopted herein is completed.

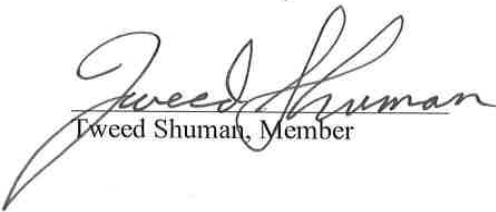
This Resolution is recommended for adoption/disapproval by the Sawyer County Board of Supervisors at its meeting on October 21, 2021 by this Sawyer County Zoning Committee on this September 17, 2021.


Ron Buckholtz, Chairman


Bruce Paulsen, Vice-Chairman

Dawn Petit, Member

Jesse Boettcher, Member


Tweed Shuman, Member

Stacey Hessel, Alternate Member

This Resolution is hereby adopted/disapproved by the Sawyer County Board of Supervisors this 16th day of October 21, 2021.

Tweed Shuman,
Sawyer County Board of Supervisors Chairman

Lynn Fitch
County Clerk

EXHIBIT A

Property Description

Case #21-009

Property Owner: Charles & Susan Baker

Part of the SE $\frac{1}{4}$ of the NE $\frac{1}{4}$; S10, T38N, R08W; Parcel #004-838-10-1403; 10 Total Acres;
Zoned Industrial One (I-1) and Agricultural One (A-1).

EXHIBIT B

Findings of Fact

EXHIBIT B

Findings of Fact

1. It would not be damaging to the rights of others or property values.
2. It is consistent with the Zoning in the surrounding area.

**SAWYER COUNTY COMPREHENSIVE PLAN DEVELOPMENT COMMITTEE
RESOLUTION #:** _____

**RECOMMENDING APPROVAL OF THE SAWYER COUNTY COMPREHENSIVE PLAN
2021-2041**

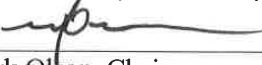
WHEREAS, §66.1001(4), Wisconsin Statutes, establish the required procedure for a local government to adopt a comprehensive plan, and §66.1001(2) identifies the required nine elements of a comprehensive plan; and

WHEREAS, the Sawyer County Comprehensive Plan Development Committee has the authority to recommend that the County Board adopt a "comprehensive plan" under §66.1001(4)(b); and

WHEREAS, the County has prepared the attached document (named *Sawyer County Comprehensive Plan 2021-2041*), containing all maps, approved comments and changes, and other descriptive materials, to be the comprehensive plan for Sawyer County under §66.1001, Wisconsin Statutes; and

NOW, THEREFORE, BE IT RESOLVED that the Sawyer County Comprehensive Plan Development Committee hereby recommends the adoption the *Sawyer County Comprehensive Plan 2021-2041* as the County's comprehensive plan under §66.1001(4); and

BE IT FINALLY RESOLVED that the Sawyer County Comprehensive Plan Update Committee hereby recommends that the County Board adopt an ordinance, which will constitute its adoption of the *Sawyer County Comprehensive Plan 2021-2041* as the County's comprehensive plan.



Mark Olson, Chairman

Ron Buckholtz, Vice-Chairman

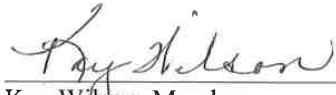


Linda Zillmer, Member

Elaine Nyberg, Member



Phil Nies, Member



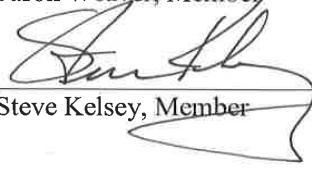
Kay Wilson, Member



Nita Kemp, Member

Jason Weaver, Member

Marc Helwig, Member



Steve Kelsey, Member

Ordinance No.

An Ordinance to Adopt the Comprehensive Plan Update for Sawyer County, Wisconsin.

The Sawyer County Board does ordain as follows:

Section 1. Pursuant to section [59.69(2) and (3) of the Wisconsin Statutes, Sawyer County is authorized to prepare and adopt a comprehensive plan as defined in section 66.1001(1)(a) and 66.1001(2) of the Wisconsin Statutes.

Section 2. The County Board of Sawyer County, Wisconsin, has adopted written procedures designed to foster public participation in every stage of the preparation of a comprehensive plan as required by section 66.1001(4)(a) of the Wisconsin Statutes.

Section 3. The Sawyer County Comprehensive Plan Development Committee, by a majority vote of the entire committee recorded in its official minutes, has adopted a resolution recommending to County Board the adoption of the document entitled "Sawyer County Comprehensive Plan 2021-2041" containing all of the elements specified in section 66.1001(2) of the Wisconsin Statutes.

Section 4. The County has held at least one public hearing on this ordinance, in compliance with the requirements of section 66.1001(4)(d) of the Wisconsin Statutes.

Section 5. The County Board of Sawyer County, Wisconsin, does, by enactment of this ordinance, formally adopt the document entitled, "Sawyer County Comprehensive Plan 2021-2041" pursuant to section 66.1001(4)(c) of the Wisconsin Statutes.

Section 6. This ordinance shall take effect upon passage by a majority vote of the members-elect of the County Board and [publication/posting] as required by law.

Adopted this ____ day of _____, 20__

[county board chair]

Meeting Minutes



Sawyer County
Courthouse Expansion
Venture Project # 200032.00
Design Meeting

When
October 13, 2021 at 10:00 AM
Where:
Sawyer County Courthouse-Assembly Room

Participants / Distribution

PRESENT		CC
SAWYER COUNTY	VENTURE ARCHITECTS	Sam Guadagnino
Tom Hoff	Jack Blume	Marge Kelsey
Ron Kinsley	John Sucharski	Joe Sajdera (SCSO)
Tim Hagberg	John Cain	Anna Amparo
Jeff Johnson (SCSO)	AVI	Dave Keating
WI CIRCUIT COURTS	Renea Dalton	Chris Channing
Judge John Yackel	CES	Sheriff Doug Mrotek (SCSO)
MIRON CONSTRUCTION	Mike DeYoung	
Andrew Daniels	LOSS & ASSOCIATES	
	Jeff Loss	

Early Bid Package

- 1) Venture to supply necessary drawings to Miron for bidding of structural steel and roofing. A target date of November 1st has been established, with bids due around Thanksgiving.
- 2) Will also need specification sections and front end, Division 00 & 01. Venture and Miron will put together a draft specifications front end, for review by the County.

Review of Design Development Drawing Package

- 3) Jack mentioned signage on Sheriff building will need to be removed for new windows. Need to look at options or other locations to place signage.
- 4) Tim has concern about islands in police parking lot about plowing snow. Need to review City of Hayward Ordinances with John McHugh, Public Works Director for the City.
- 5) Check with Civil on the elimination of the detention pond shown on west side of property.
- 6) With possible removal of islands in police parking lot maybe add landscaping along street between sidewalk and parking lot.
- 7) Toilet room accessories to be provided by owner and installed by contractor to include. Owner to provide cutsheets or model numbers for:
 - a) Roll towel dispenser
 - b) Hand soap dispenser
 - c) Toilet tissue holders.

Meeting Minutes



**Sawyer County
Courthouse Expansion
Venture Project # 200032.00**

Design Meeting

When
October 13, 2021 at 10:00 AM

Where:
Sawyer County Courthouse-Assembly Room

- 8) Additional toilet room accessories discussed include:
 - a) Koala baby changing stations in each public restroom
 - b) Separate trash cans instead of integral towel/trash wall mounted units
 - c) Sanitary napkin disposal units in public women's restroom and all unisex restrooms
 - d) No sanitary napkin dispensers
 - e) Solid plastic toilet partitions hung from ceiling
 - f) No toilet seat cover dispensers
 - g) Hook on each toilet partition door and door for each unisex restroom
- 9) Review previous courtroom projects for locations of bullet resistant panels. Current placement is along front wall of clerk desk, judge's desk and court reporter desk.
- 10) Along ramp access corridor for judge place a delineation mark along wall as to height of protection from bullet resistant panels in court room.

A/V Review

- 11) Renea with AVI asked several questions about usage of areas or about specific equipment so she can prepare drawings and equipment list.
 - 12) She proposes to use a system similar to what is currently in court rooms but update to be more digital than analog.
 - 13) Need microphones in jury boxes? Judge Yackel noted that they do not need multiple, fixed microphones but maybe a wireless one, possibly for jury spokesperson.
 - 14) Monitor in witness stand so person could animate digital evidence? Judge Yackel would like to investigate possible use of one based on cost.
 - 15) Wireless bench conferences or sidebars? Is DAR systems from CCAP or part of AV system? Can ask Chris Channing about it.
 - 16) Provide audio head phones to Stenographer to listen to Court audio.
 - 17) AVI to provide infrastructure for digital audio recording.
 - 18) AVI to set up and integrate systems for remote hearings.
 - 19) Initial monitor displays to include one large for jury on opposite wall of jury boxes, one large for gallery viewing and smaller (22"/-) size for others.
 - 20) Mobile lectern with wireless microphone for attorney use – Judge Yackel noted that this should be used for speaking and attorneys will present for desk.
 - 21) County board room might also be used for jury assembly. The current court room system will be moved to the new board room but equipment might need to be upgraded.
 - 22) Looking into costs for both wired/wireless microphones and wire/wireless speakers for the county board seat locations.
-

Meeting Minutes



**Sawyer County
Courthouse Expansion
Venture Project # 200032.00**
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Door Hardware Review

23) Jeff Loss and Mike DeYoung reviewed, door by door, hardware requirements and security requirements. Plans will be updated to several changes in door requirements. Door glazing and/or sidelights will be reviewed at a future meeting.

Next Meeting

24) The next meeting will be Wednesday, October 27th at **9:00AM** with the following topics and timelines:

- a) Final finishes palette
- b) Possibly MEP drawing presentation
- c) Possibly door glazing/sidelites discussion

END OF MEETING MINUTES

Minutes of the meeting of the Property and Airport Committee
Sawyer County Board of Supervisors
October 7, 2003, 8:30 a.m., Assembly Room, Sawyer County Courthouse

members present: John Hirschfeld (Chairman), Melvin Olson, Nate DeLong, Tom Pydo

Motion by DeLong, 2nd by Pydo, to approve the meeting agenda as presented. Motion carried.

Motion by Olson, 2nd by DeLong, to approve the minutes of the meeting of September 8, 2003. Motion carried.

The Committee discussed the Hayward Regional Hospice request for permission to place a lighted Christmas tree on the Courthouse lawn from December 12, 2003 to January 1, 2004. Motion by Olson, 2nd by Pydo, to approve the request, subject to any and all conditions established by Maintenance Department Supervisors Dennis Erickson. Motion carried.

The Committee discussed whether to proceed with the installation of an independent heating, cooling, and ventilation system for the Register of Deeds vault. \$6,800 was approved to fund the project at the November 12, 2002 meeting of the Sawyer County Board of Supervisors. Motion by DeLong, 2nd by Olson, to proceed with the project. Motion carried.

Maintenance Department Supervisor Erickson reported on projects completed, in progress, and planned for the Maintenance Department. The Committee reviewed the monthly expense vouchers for the Maintenance Department. Motion by DeLong, 2nd by Olson, to approve the Maintenance Department report and vouchers. Motion carried.

The Committee reviewed the request of the American Birkebeiner Ski Foundation for use of the Courthouse lobby commons and bathroom in the event of severe weather and for use of Sawyer County owned parking facilities and grounds for the 2004 Birkebeiner event. The Foundation will provide a certificate listing Sawyer County as an additional insured, as well as a hold harmless agreement. Motion by DeLong, 2nd by Pydo, to approve the request, subject to any and all conditions established by Maintenance Department Supervisors Dennis Erickson. Motion carried.

Pursuant to a request from the State of Wisconsin Department of Transportation Bureau of Aeronautics, the Committee discussed whether it might be necessary or desirable to hold an additional public hearing to address the specific modifications that were proposed and approved for the Airport improvement project that was originally approved at the County Board meeting held May 16, 2000. The original project proposed the installation of wildlife fencing and a Transponder Landing System (TLS) at the Airport. The County Board, at their meeting held May 16, 2002, approved modifications to the project to include the installation of an Instrument Landing System (ILS) instead of the TLS, relocation of the proposed wildlife fencing, acquisition of additional real estate, relocation of a portion of Airport Road, construction of a taxiway parallel to the runway, and removal of additional flight path obstructions. In any event, a public hearing will be held as part of an environmental assessment procedure for the proposed Airport improvement project. Motion by DeLong, 2nd by Pydo, to recommend that the County Board advise the State of Wisconsin Department of Transportation Bureau of Aeronautics that the modifications to the original project have been adequately addressed at public meetings, and that no additional public hearings are requested, except for the public hearing to be held as part of the Airport improvement project environmental assessment procedure. Motion carried.

Dan and Patty Leslie, of L & L Aviation (contracted Sawyer County Airport management), presented their monthly report on operations and conditions at the Sawyer County Airport. The following were also present for the portion of the agenda pertaining to the Airport: Jack Ardoyno, Cliff Korn, Lloyd Driessen, Cynthia Holloway, Martin Hanzlik, Bill Lontz, Rex Schultz, John Vecchie, and Norma Anderson (Hayward Area Development Corporation)

Cliff Korn introduced himself as a representative of the Hayward Pilots' Association, a newly formed organization of pilots using the Sawyer County Airport. Mr. Korn offered the Committee the Association's assistance with issues pertaining to aviation and the Airport.

County Clerk Kris Mayberry advised the Committee that Harold Burton requests approval to lease an area for a domestic waste holding tank near his hangar at the Airport. As there is not an area available immediately behind Mr. Burton's hangar area the tank would need to be located immediately behind the adjacent hangar area leased by Jack Ardoyno. Mr. Ardoyno, who was present, stated that he did not object to the location requested. Motion by Olson, 2nd by DeLong, to approve the request, providing that Mr. Burton provides and records a certified survey of the area needed. Motion carried.

The Committee discussed procedures for the County to inspect private hangars at the Airport in accordance with the provisions for inspection in the hangar area leases. Hangar owner Jack Ardoyno expressed the apprehension of hangar owners about the purpose of the inspections and a concern that they will result in additional and needless governmental requirements. Cliff Korn suggested that Property and Airport Committee Chairman John Hirschfeld meet with Hayward Pilot's Association representatives and other hangar owners to discuss the inspections, and to attempt to address fire and other public safety concerns with hangars at the Airport.

Dan Leslie presented the Committee with a copy of notices posted at the Airport concerning handling fees charged by L & L Aviation for services they render at the Airport.

The Committee reviewed the monthly expense vouchers for the Airport. Motion by Pydo, 2nd by DeLong, to approve the vouchers. Motion carried.

Land Records Department Director Robyn Thake presented a list of proposed road names for the hangar area taxiways at the Airport. Establishing road names for the taxiways will facilitate providing County address system numbers for each hangar at the Airport. The Committee suggested that the Hayward Pilots' Association and other hangar owners at the Airport review the list of proposed names and provide the Land Records Department with their recommendations.

Motion by Pydo, 2nd by Olson, to adjourn the meeting. Motion carried.

Minutes prepared by Kris Mayberry, Sawyer County Clerk

FAX COVER SHEET

RON SPRECKELS CONST.

9283 N STATE ROAD 27
HAYWARD, WI 54843

715-634-8250

FAX NUMBER: 715-634-8250

SEND TO		From	
Company name <i>N.I. Rec. Homes</i>		<i>Ron Spreckels</i>	
Attention <i>Larry</i>		Date <i>10-8-03</i>	
Office location <i>Hayward, WI</i>		Office location <i>Hayward, WI</i>	
Fax number <i>715-634-6368</i>		Phone number <i>715-634-8250</i>	

☐ Urgent ☐ Reply ASAP ☐ Please comment ☐ Please review ☒ For your information

Total pages, including cover:

2

COMMENTS

*This is copy of plot
Plan for air port hanger
holding tank- if you
need any other info -
Please let us know!
Thanks!
Karen*



PLOT PLAN

SCALE = 1:40

LOT 4, C&M #5432

SW 1/4, SW 1/4, Sec. 13, T41N, R9W

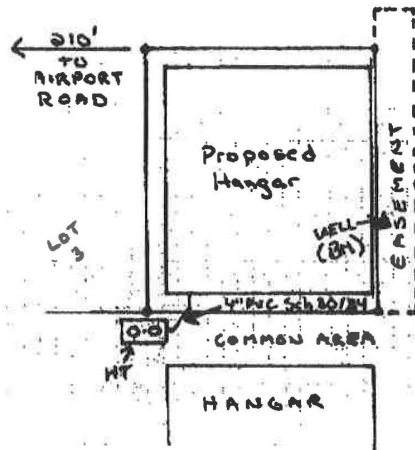
TOWN OF HAYWARD

SAWYER COUNTY

BM = TOP OF WELL
= 100.00'

HT = 2000 gal. prefab concrete
Holding Tank made by
SKAW Precast Co.

TAXI LANE "B"



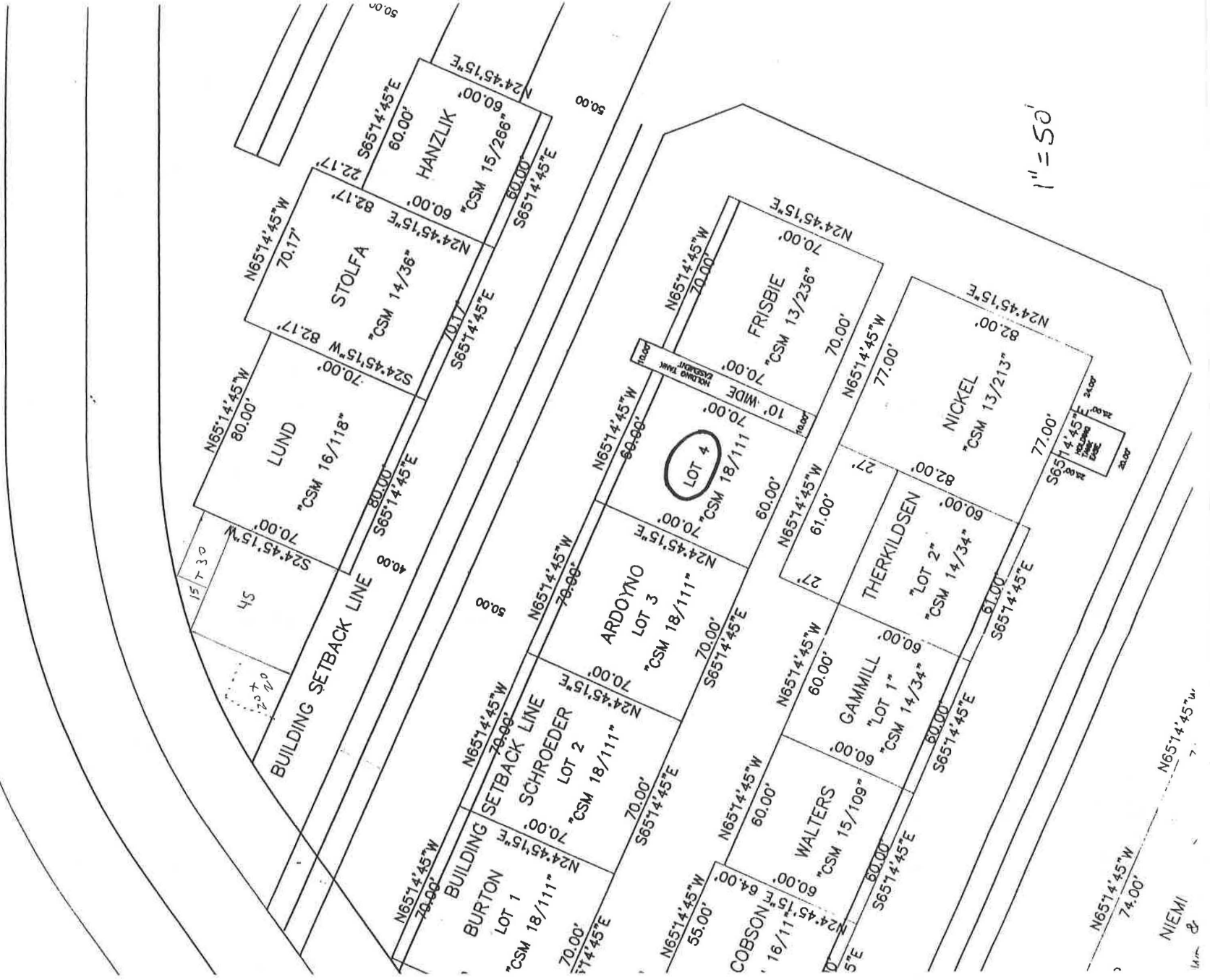
FROM : RON SPECKELS CONST.

PHONE NO. : 715 634 8250

Nov. 07 2003 04:50PM P2



Attachment #2
H. BURTON



DEAR SIR: 06-26-03
I'D LIKE TO LEASE LOT #4 AS
INDICATED ON THE ATTACHED MAP FOR THE
PURPOSE OF CONSTRUCTING A AIRCRAFT
HANGAR. THE PRESENT LEASE HOLDER,
DALE SCHULL HAS AGREED TO ALLOW MY
USE OF LOT #4. IF I AM ABLE TO
LEASE THE HOLDING TANK EASEMENT FROM
JOHN FRISBIE I WILL CONSTRUCT A
HANGAR 60 X 60.

Harold Burton
HAROLD BURTON
15760 W NORWAY PT RD
HAYWARD WI 54843

9-30-03 - Check to B Moeller (Treas) KM

PIPER PILOTS		79-57268 758 3905000199		No. 1210
BURTON AVIATION BUS.		PH. 715-634-7118 15760 W. NORWAY POINT RD. HAYWARD, WI 54843		DATE 08/20/03
Pay to the order of	SAWYER COUNTY		\$ 1170 00/100	
ONE THOUSAND ONE HUNDRED SEVENTY 00/100				
Associated Bank Wisconsin www.associatedbank.com		Security Features Include: Details on Back.		
HANGAR LEASE #4		Harold Burton		

AIRPORT ROAD
R/W LINE
SETBACK LINE

SAWYER COUNTY CERTIFIED SURVEY MAP

LOCATED IN THE SW 1/4 - SW 1/4 OF SEC. 13,
T. 41 N., R. 9 W., TOWN OF HAYWARD,
SAWYER COUNTY, WISCONSIN.

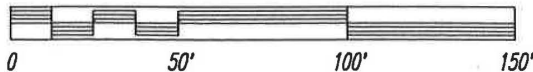
NOTE:
THESE PARCELS ARE SUBSTANDARD.
THEY HAVE BEEN CREATED BY SAWYER
COUNTY FOR LEASE AS AIRCRAFT
HANGAR SITES.

LOT AREA SUMMARY

LOT 1 = 4,900 SF.
0.11 AC.
LOT 2 = 4,900 SF.
0.11 AC.
LOT 3 = 4,900 SF.
0.11 AC.
LOT 4 = 4,200 SF.
0.10 AC.
TOTAL AREA = 18,900 SF.
0.43 AC.



SCALE: 1 INCH = 50 FEET



- LEGEND
 FOUND 2-1/2" BRASS CAPPED MONUMENT
 FOUND 1-1/4" IRON PIPE
 SET 1" x 24" IRON PIPE, WT = 1.13 #/FT
 BEACON

CLIENT: HAROLD BURTON
 JOB: H029/96
 DATE: JUNE 12, 1996
 BEARINGS REF: TO THE WEST LINE SEC. 13
 ASSUMED TO BEAR N 00°21'50" W.

SCALE: 1 INCH = 50 FEET
 NOTEBOOK: S137-153
 DISK: 37
 FILE: H02996.DWG
 SHEET 1 OF 2 SHEETS

HEART OF THE NORTH
SURVEYING OF HAYWARD INC.

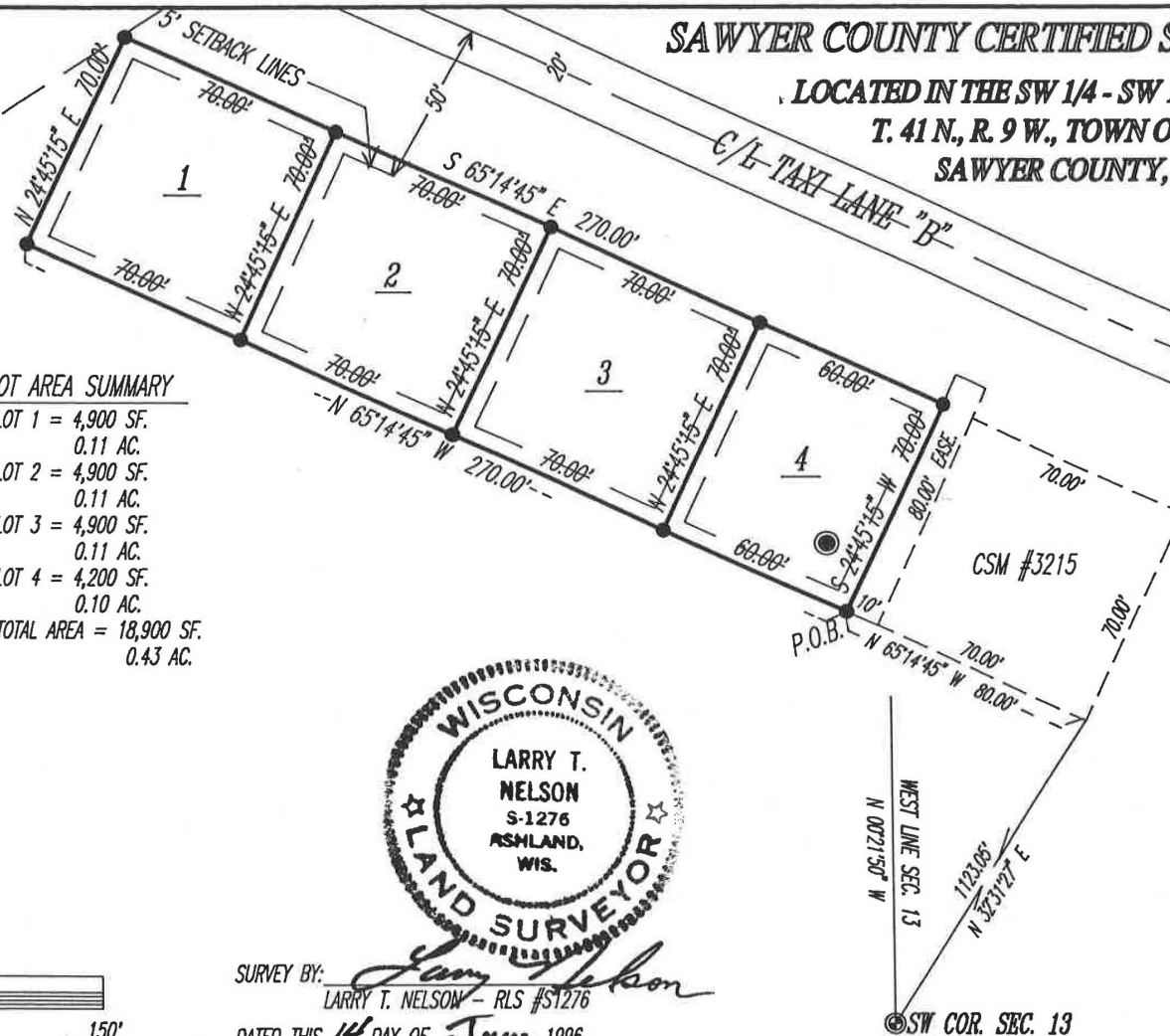
ROUTE 10, BOX 2
 HAYWARD, WIS. 54
 (715) 634-2442
 FAX: 634-6444



SURVEY BY:

LARRY T. NELSON - RLS #S1276

DATED THIS 14 DAY OF June 1996.



SAWYER COUNTY CERTIFIED SURVEY MAP

Located in the SW 1/4 - SW 1/4 of Section 13, T. 41 N., R. 9 W., in the Town of Hayward, Sawyer County, Wisconsin.

SURVEYOR'S CERTIFICATE

I, Larry T. Nelson, registered land surveyor in the state of Wisconsin, hereby certify:

That on the order of HAROLD BURTON, I have surveyed, divided and mapped the following described parcel of land located in the SW 1/4 - SW 1/4 of Section 13, T. 41 N., R. 9 W., in the Town of Hayward, Sawyer County, Wisconsin.

To locate the Point of Beginning, commence at the SW corner of Section 13; Thence N 32° 31' 27" E, 1123.05 feet to the southeast corner of CSM #3215; Thence, along the southwest line of said CSM, N 65° 14' 45" W, 80.00 feet to the Point of Beginning.

Thence from said Point of Beginning by metes and bounds.

Continue N 65° 14' 45" W, 270.00 feet; Thence N 24° 45' 15" E, 70.00 feet; Thence S 65° 14' 45" E, 270.00 feet; Thence S 24° 45' 15" W, 70.00 feet to the Point of Beginning.

Entire parcel contains 18,900 square feet, which is 0.43 acre.

Subject to all existing easements and reservations of record.

That I have fully complied with Chapter 236.34 of the Wisconsin Statutes and the Sawyer County Subdivision Control Ordinance;

That this map is a true representation of the survey made; and

That said survey and map are correct to the best of my knowledge and belief.

Larry T. Nelson Dated this 14 day of June, 1996.
Larry T. Nelson
WI. Reg. No. S-1276



SAWYER COUNTY ZONING APPROVAL

Approved this 17th day of JUNE, 1996.

DAVID HEATH - DEPUTY
David Heath - Zoning Administrator

254875

Sheet 2 of 2 sheets

Register's Office
Sawyer County }
Received for record this 17 day of June AD 1996 at 1:50 o'clock
PM and recorded in vol. 18
of Certified Surveys on page 111-112
E. J. Smith
Register
Deputy

Minutes of the meeting of the Property and Airport Committee
Sawyer County Board of Supervisors
August 7, 2003, 8:30 a.m., Large Courtroom, Sawyer County Courthouse

members present: John Hirschfeld (Chairman), Mark Kelsey, Melvin Olson, Nate DeLong

Motion by Kelsey, 2nd by Olson, to approve the meeting agenda as presented. Motion carried.

Motion by Kelsey, 2nd by Hirschfeld, to approve the minutes of the meeting of July 8, 2003. Motion carried.

The Committee reviewed the request of Harold Burton to lease a hangar area lot at the Airport (Lot 4 of the Certified Survey Map recorded in Volume 18 at page 111, Sawyer County Records); and the request of Wally Partlow to lease a hangar area lot at the northwest end of the taxiway next to Al Lund's hangar. Mr. Burton requested a waiver of the 5-foot side yard setback on the side adjacent to John Frisbie's holding tank easement area. Mr. Burton reasoned that the easement area provided adequate vacant space between hangars.

Motion by DeLong, 2nd by Kelsey, to approve leasing both hangar areas, but without approving Mr. Burton's request for a variance for the side yard setback. The motion failed. Mr. DeLong and Mr. Kelsey voted yes. Mr. Olson and Mr. Hirschfeld voted no.

Motion by Hirschfeld, 2nd by Olson, to approve leasing both hangar areas and allowing Mr. Burton a side yard setback variance to build to within 1 foot of the lot line adjacent to Mr. Frisbie's holding tank area. The motion carried. Mr. Hirschfeld, Mr. Olson, and Mr. Kelsey voted yes. Mr. DeLong voted no.

Dan and Patty Leslie, of L & L Aviation (contracted Sawyer County Airport management), presented their monthly report on operations and conditions at the Sawyer County Airport.

Airport hangar owner Jack Ardoyno requested that hangar owners not have to pay the full \$50 to have county-wide numbering system signs installed for their hangars. They were not advised that hangars required the signs when the County installed signs throughout the County and did not, therefore, benefit from the reduced rate charged for the signs at that time. Land Records Department Director Robyn Thake advised the Committee that other improved properties were missed with the initial installation and were charged the full amount when applying for signs. Motion by Hirschfeld, 2nd by Kelsey, to recommend to the County Board that hangar owners be allowed to pay the rate charged to improved properties when the County initially installed the signs. Motion carried. Mr. DeLong voted no.

The Committee reviewed a proposal from A M Construction for brushing along the west side of the Airport runway with an estimated cost of \$750. Motion by DeLong, 2nd by Olson, to approve the proposal. Motion carried.

The Committee reviewed the request of Allan Niemi for approval to transfer his hangar area lease to Ziegler Realty of Bloomington, Minnesota. Motion by DeLong, 2nd by Kelsey, to approve the request. Motion carried.

The Committee discussed fees charged by L & L Aviation at the Airport. The Committee heard concerns that fees were charged for landing at the Airport without the Committee's approval. L & L Aviation was directed to provide the Committee with a copy of the fee schedule for review at the next meeting of the Committee.

The Committee reviewed the monthly expense vouchers for the Airport. Motion by Kelsey, 2nd by Olson, to approve the vouchers. Motion carried.

Maintenance Department Supervisor Erickson reported on projects completed, in progress, and planned for the Maintenance Department, including:

- results from the Sheriff's auction of surplus County personal property
- projects at the Sawyer County Law Enforcement Center and Highway Shop

Mr. Erickson advised that Chris Kelly resigned his Custodian position with the County. Motion by Kelsey, 2nd by DeLong, to authorize the simultaneous posting and advertising to fill the position. Motion carried.

The Committee determined to schedule interviews for the position for August 29, 2003, at 8:00 a.m.

Motion by DeLong, 2nd by Kelsey, to authorize the hiring of a temporary employee to work during the vacancy in the position. Motion carried.

The Committee reviewed the monthly expense vouchers for the Maintenance Department. Motion by Olson, 2nd by Kelsey, to approve the vouchers. Motion carried.

The Committee reviewed the American Birkebeiner Ski Foundation request for the possible use of the Courthouse grounds during the 2004 Birkebeiner event as a site for an ice sculpture contest. Motion by Hirschfeld, 2nd by Kelsey, to approve the request subject to the condition that the Foundation coordinate the use with Sawyer County Maintenance Supervisor Dennis Erickson and comply with any directives he might have. Motion carried.

Motion by Olson, 2nd by Kelsey, to adjourn the meeting. Motion carried.

Minutes prepared by Kris Mayberry, Sawyer County Clerk

Motion by Pearson, 2nd by Zietlow, to approve the Maintenance Department report and the monthly Maintenance Department expense vouchers. Motion carried.

The Committee reviewed a proposed assignment of hangar area lease and bill of sale transferring the lease from Harold M. Burton to Northwest Bonanza Haven LLC. Airport hangar area leases require Sawyer County to approve the transfer of leases. Motion by Helwig, 2nd by Pearson, to approve the transfer. Motion carried.

Dan and Patty Leslie, of L & L Aviation (contracted Airport management), presented a report on projects, operations, and conditions at the Sawyer County Airport, including:

- Complaints from residents on the west side of the Namekagon River across from the Airport concerning the use of the grass cross-wind runway. The runway is used by small planes for safety when necessary due to wind direction.
- Improvements planned for the entrance to the Runway Lane taxiway at the Airport will likely be delayed until next spring awaiting Wisconsin Department of Natural Resources approval of the plans.
- An email from Matt Malicki, of Wisconsin Department of Transportation Bureau of Aeronautics, with an update on progress with the Sawyer County Airport improvement project (instrument landing system and other improvements). Mr. Malicki advised that the Federal Aviation Administration legal department had comments concerning the project environmental assessment which would be addressed by Cooper Engineering before the FAA would issue the environmental assessment for public comment.

Motion by Helwig, 2nd by Zietlow, to convene into **closed session**, pursuant to section 19.85(1)(f), Wisconsin Statutes, to discuss the employee request for a medical leave of absence. Motion carried by unanimous voice vote.

[Minutes of closed sessions are kept in a confidential file in the County Clerk's Office.]

Motion by Pearson, 2nd by Helwig, to reconvene into open session. Motion carried.

Motion by Pearson, 2nd by Zietlow, to adjourn the meeting. Motion carried.

minutes prepared by Kris Mayberry, Sawyer County Clerk

Minutes of the meeting of the Property and Airport Committee
Sawyer County Board of Supervisors
August 12, 2008, 9:00 a.m., Large Courtroom, Sawyer County Courthouse

members present: Fred Zietlow (Chair), Dean Pearson, Hal Helwig (for Mel Olson)

also present: Cliff Korn (local pilots association), Bill Lontz and Mel Friskie (residents near Airport), County Clerk Kris Mayberry

Motion by Helwig, 2nd by Pearson, to approve the meeting agenda as presented. Motion carried.

Motion by Helwig, 2nd by Pearson to approve the July 8, 2008 meeting minutes. Motion carried.

The Committee determined to schedule the September meeting of the Committee for Thursday, September 4th, at 8:30 a.m., at the Sawyer County Airport.

The Committee discussed the opportunity for Sawyer County to purchase the former Radisson school property and facilities at a minimal cost and determined to take no action until such time as there is proposal for a specific purpose for acquiring the property.

Motion by Helwig, 2nd by Pearson, to refer the Maintenance Department employee request for an unpaid medical leave of absence to the closed session at the end of the meeting. Motion carried.

Maintenance Department Supervisor Dennis Erickson presented a report on projects completed, in progress, and planned by the Maintenance Department, including:

- 1994 Courthouse addition roof replacement project.
- Renovations to 29 Health and Human Services Department rooms in the Courthouse following the vacation of the premises by the dental service clinic.
- Residential facility being developed on Greenwood Lane in Hayward. Mr. Erickson reported that the residential facility project has been delayed as the Department of Health and Human Services has been advised that the project needs State-approved plans which might require the installation of a sprinkler system.

Maintenance Department Supervisor Dennis Erickson reported that the Maintenance Department has the opportunity to participate in the Experience Works (formerly Green Thumb) Concentrated Employment Program by employing and supervising a retired worker with carpentry skills and experience to assist with the renovation projects of the Maintenance Department. Motion by Pearson, 2nd by Helwig, to recommend Personnel and Administrative Committee and County Board approval to participate. Motion carried.



Harold Burton
15760W Norway Point Road
Hayward, WI 54843

February 17, 2010

Sawyer County Property and Airport Committee
c/o Sawyer County Clerk
P.O. Box 836
Hayward, WI 54843

Re: Harold Burton, Airport Hanger Lease
Tax ID: 212, Pin: 57-010-000207

Dear Sir or Madam:

Please transfer my hangar lease from my name, personally, to the name of our trust:

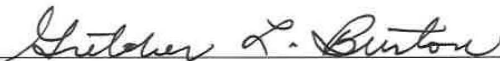
BURTON TRUST DATED FEBRUARY 17, 2010

Please contact us if you have any questions regarding this issue.

Sincerely,



Harold Burton



Gretchen Burton

OF THIS ASSIGNMENT AND BILL OF SALE, INCLUDING BUT NOT LIMITED TO THE PROVISION OF THE AFORESAID LEASE.

Northwest Bonanza Haven LLC

By: Harold M. Burton
Harold M. Burton, Managing Member

State of Wisconsin)
) ss.
Sawyer County)

Personally came before me this 20th day of August, 2008 the above named Harold M. Burton, individually and as managing member of Northwest Bonanza Haven LLC, is known to be the person who executed the foregoing instrument and acknowledged the same.

 Julie Hofer
Julie Hofer Notary Public,
My Commission is permanent/expires 11-23-08

The undersigned, as the authorized representative for Sawyer County, the Lessor in the above stated Lease, hereby consents to the assignment of the same from Harold M. Burton, to Northwest Bonanza Haven LLC, under the same terms and conditions as set forth in said lease, as approved by the property committee of the Sawyer County Board on August 12, 2008.

Dated this 20th day of August, 2008.

By: Kris Mayberry
Kris Mayberry, County Clerk

State of Wisconsin)
) ss.
Sawyer County)

Personally came before me this 20th day of Aug., 2008 the above named Kris Mayberry to me known to be the person who executed the foregoing instrument and acknowledged the same.

 Julie Hofer
Julie Hofer Notary Public,
My Commission is permanent/expires 11-23-08

This instrument drafted by:
Clifford E. Stoner, Attorney at Law
10637 Hayward Court
Hayward, WI 54843

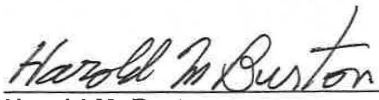
**ASSIGNMENT OF HANGAR AREA LEASE
AND
BILL OF SALE**

FOR VALUE RECEIVED, the receipt and sufficiency of which is acknowledged, the undersigned, **Harold M. Burton**, 15760W Norway Point Road, Hayward, WI 54843, (Seller/Assignor) does hereby assign, transfer and convey to **Northwest Bonanza Haven LLC**, 15760W Norway Point Road, Hayward, WI 54843 (Buyer/Assignee) full right, title and interests in that certain "Lease", dated September 30, 2003, by and between Sawyer County, as "Lessor", and the undersigned, Harold M. Burton, as "Lessee", and also all of his rights, title and interests in the fixtures affixed to the building and improvements situated on the leased premises described as follows:

AIRPORT HANGAR BUILDING, and all fixtures and improvements thereon, as located on Lot Four (4) of Certified Survey Map, recorded in Volume Eighteen (18), of Certified Survey Maps, Pages 111-112, Survey No. 5432, in the office of the Register of Deeds for Sawyer County, Wisconsin.

Seller/Assignor hereby warrants and represents that he owns the above interests, rights and title to the said lease, fixtures and improvements free and clear of all liens and encumbrances; that he has good and valid right to sell the same and Seller/Assignor will warrant and defend the same against the lawful claims and demands of all persons for acts occurring prior to the date of this Assignment and Bill of Sale, except for acts of the Buyer/Assignee herein. This warranty applies only to title. No other warranties are made by seller in any manner.

Dated this 20th day of August, 2008.



Harold M. Burton

THIS LEASE ASSIGNMENT AND BILL OF SALE IS HEREBY ACCEPTED THIS 20th DAY OF August, 2008. BUYER/ASSIGNEE HEREBY AGREES TO HOLD SELLER/ASSIGNOR HARMLESS FOR ACTS OCCURING SUBSEQUENT TO THE DATE

SAWYER COUNTY CERTIFIED SURVEY MAP

Located in the SW 1/4 - SW 1/4 of Section 13, T. 41 N., R. 9 W., in the Town of Hayward, Sawyer County, Wisconsin.

SURVEYOR'S CERTIFICATE

I, Larry T. Nelson, registered land surveyor in the state of Wisconsin, hereby certify:

That on the order of HAROLD BURTON, I have surveyed, divided and mapped the following described parcel of land located in the SW 1/4 - SW 1/4 of Section 13, T. 41 N., R. 9 W., in the Town of Hayward, Sawyer County, Wisconsin.

To locate the Point of Beginning, commence at the SW corner of Section 13; Thence N 32° 31' 27" E, 1123.05 feet to the southeast corner of CSM #3215; Thence, along the southwest line of said CSM, N 65° 14' 45" W, 80.00 feet to the Point of Beginning.

Thence from said Point of Beginning by metes and bounds.

Continue N 65° 14' 45" W, 270.00 feet; Thence N 24° 45' 15" E, 70.00 feet; Thence S 65° 14' 45" E, 270.00 feet; Thence S 24° 45' 15" W, 70.00 feet to the Point of Beginning.

Entire parcel contains 18,900 square feet, which is 0.43 acre.

Subject to all existing easements and reservations of record.

That I have fully complied with Chapter 236.34 of the Wisconsin Statutes and the Sawyer County Subdivision Control Ordinance;

That this map is a true representation of the survey made; and

That said survey and map are correct to the best of my knowledge and belief.

Larry T. Nelson
Larry T. Nelson
WI. Reg. No. S-1276

Dated this 14 day of June, 1996.



SAWYER COUNTY ZONING APPROVAL

Approved this 17th day of JUNE, 1996.

DAVID HEATH - ZONING ADMINISTRATOR
David Heath - Zoning Administrator

254875

Sheet 2 of 2 sheets

Register's Office
Sawyer County }
Received for record this 17 day of June AD 1996 at 1:50 o'clock
1 P M and recorded in vol. 18
of Certified Surveys on page 111-112
E. James Smith
Register
Deputy

AIRPORT ROAD
R/W LINE

SETBACK LINE

SAWYER COUNTY CERTIFIED SURVEY MAP

LOCATED IN THE SW 1/4 - SW 1/4 OF SEC. 13,
T. 41 N., R. 9 W., TOWN OF HAYWARD,
SAWYER COUNTY, WISCONSIN.

C/L TAXI LANE "B"

NOTE:
THESE PARCELS ARE SUBSTANDARD.
THEY HAVE BEEN CREATED BY SAWYER
COUNTY FOR LEASE AS AIRCRAFT
HANGAR SITES.

LOT AREA SUMMARY

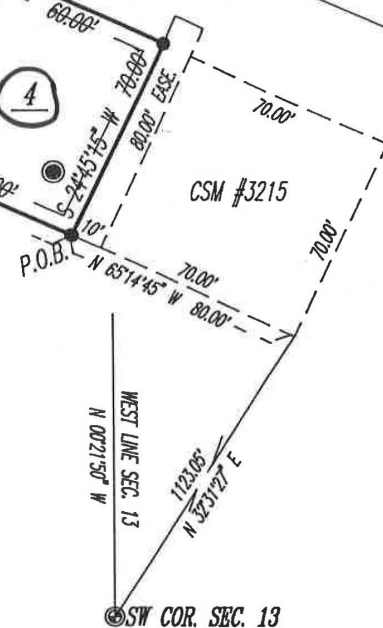
LOT 1 = 4,900 SF.
0.11 AC.
LOT 2 = 4,900 SF.
0.11 AC.
LOT 3 = 4,900 SF.
0.11 AC.
LOT 4 = 4,200 SF.
0.10 AC.
TOTAL AREA = 18,900 SF.
0.43 AC.



SCALE: 1 INCH = 50 FEET

reduced
not to scale

SURVEY BY: *Larry T. Nelson*
LARRY T. NELSON - RLS #S1276
DATED THIS 14 DAY OF June, 1996.



- LEGEND
 (1) FOUND 2-1/2" BRASS CAPPED MONUMENT
 (2) FOUND 1-1/4" IRON PIPE
 (3) SET 1" x 24" IRON PIPE, WT = 1.13 #/FT
 (4) BEACON

CLIENT: HAROLD BURTON
 JOB: H029/96
 DATE: JUNE 12, 1996
 BEARINGS REF. TO THE WEST LINE SEC. 13
 ASSUMED TO BEAR N 00°21'50" W.

SCALE: 1 INCH = 50 FEET
 NOTEBOOK: S137-153
 DISK: 37
 FILE: H02996.DWG
 SHEET 1 OF 2 SHEETS

HEART OF THE NORTH
 SURVEYING OF HAYWARD INC.

ROUTE 10, BOX 251-A
 HAYWARD, WIS. 54843
 (715) 634-2442
 FAX: 634-6444

Certified Survey No. 5432



If the development of the airport requires the relocation of the Lessee's improvements, the Lessor agrees to provide a comparable location and agrees to relocate all buildings and improvements or provide similar facilities for the Lessee at no cost to the Lessee.

18. SUBORDINATION CLAUSE: This lease shall be subordinate to the provisions of any existing or future agreement between the Lessor and the United States of America or the State of Wisconsin relative to the operation or maintenance of the airport, the execution of which has been or may be required as a condition precedent to the expenditure of federal or state funds for the development of the airport. Furthermore, this lease may be amended immediately and without provision for additional consideration to include provisions required by those agreements with the United States of America or the State of Wisconsin.

IN WITNESS WHEREOF, the parties have hereunto set their hands and
Seals this 30th day of September, 2003, in the City of Hayward,
Sawyer County, Wisconsin.

ACKNOWLEDGEMENT

Lessor: County of Sawyer
State of Wisconsin

By: Kris Mayberry
Kris Mayberry
Sawyer County Clerk

Personally came before me this

30th day of September, 2003

the above-named Kris Mayberry, to
me known to be the person who
executed the foregoing instrument
and acknowledge the same.

Julie Hofer
Notary Public, Sawyer County
Wisconsin
Julie Hofer

My commission expires:

November 28, 2004

ACKNOWLEDGEMENT

Lessee: Harold M. Burton
Harold M. Burton

Personally came before me this

30th day of September, 2003

the above-named Harold M. Burton
to me known to be the person who executed the
foregoing instrument and acknowledge the same.

Julie Hofer
Notary Public Julie Hofer
My commission expires: November 28, 2004

13. DEFAULT: The Lessee shall be deemed in default upon:
- a. Failure to pay rent within 30 days after due date;
 - b. The commencement of a proceeding for dissolution or for the appointment of a receiver;
 - c. The making of an assignment for the benefit of creditors;
 - d. Violation of any restrictions in this lease, or failure to keep any of its covenants after written notice to cease such violation and failure to correct such violation within 30 days.
 - e. Failure to complete construction and landscape surrounding area within two (2) years from the date of the Hangar Lease.

Default by the Lessee shall authorize the Lessor, at its option, to declare this lease void, cancel the same, and re-enter and take possession of the premise.

14. TITLE: Title to the building erected by the Lessee shall remain with the Lessee and shall be transferable only after the Lessor has the opportunity to purchase the improvement for a fair and reasonable price as determined by market value at the time. Notwithstanding the provisions of the County Minimum Standards Ordinance, at the end of the lease term, the Lessee shall have the right to sell the improvements located thereon or remove the same, and the purchaser or the Lessee shall remove the same at their expense subject only to the right of the Lessor to purchase the improvements thereon for a fair and reasonable price.

15. SNOW REMOVAL: The Lessor agrees to provide snow removal services for all runways, apron and primary taxiways. Each Lessee shall provide its own snow removal on the ramps from the hangar to the aprons and/or primary taxiways.

16. LEASE TRANSFER: The Lessee may not, at any time during the term of this lease, assign, hypothecate or transfer this agreement or any interest therein, without the prior written consent of the Lessor. The Lessor shall not unreasonably withhold such consent. Excepted from this provision are any and all rights of all mortgage holders which may from time to time have a lien upon Lessee's interest in the improvements located on lands owned by the Lessor.

17. AIRPORT DEVELOPMENT: The Lessor reserves the right to further develop or improve the landing area of the airport as it sees fit, regardless of the desires or views of the Lessee, and without interference or hindrance.

8. INSURANCE: The Lessee agrees that Lessee will deposit with the Lessor a certificate of insurance or policy of comprehensive liability insurance listing the Lessor thereon as an insured party. Such policy shall be issued by a company licensed to do business in the State of Wisconsin and shall insure the Lessee against loss from liability to the amount of not less than \$100,000.00 for injury or death of one person in any one accident; and in the amount of not less than \$300,000.00 for the injury or death of more than one person in any one accident; and in the amount of not less than \$300,000.00 for damage to property of others for any one accident. The cancellation or other termination of any insurance policy issued in compliance with this section shall automatically terminate the lease, unless another policy has been filed and approved pursuant to this section and shall be in effect at the time of such cancellation or termination.

9: MAINTENANCE OF BUILDINGS: The Lessee will maintain the structures occupied by Lessee and the surrounding land premises in good order and make such repairs as are necessary. In the event of fire or any other casualty to structures owned by the Lessee, the Lessee shall either repair or replace the building or remove the damaged building and restore the leased area to its original condition; such action must be accomplished within 120 days of the date the damaged occurred. Upon petition by the Lessee, the Lessor may grant an extension of time if it appears such extension is warranted. In the event the building is not replaced the lease shall terminate with no further lease payments due. Parking of motor vehicles adjacent to the Hangar shall be prohibited.

10. RIGHT TO INSPECT: The Lessor reserves the right to enter upon the premises at any reasonable time for the purpose of making any inspection it may deem expedient to the proper enforcement of any of the covenants or conditions of this agreement.

11. TAXES: The Lessee shall pay all taxes or assessments that may be levied against the personal property of the Lessee or the building which Lessee may erect on lands leased exclusively to Lessee.

12. SIGNS: The Lessee agrees that no signs or advertising material may be erected on the leased premises without the prior written consent of the lessor.

3. TERM: The term of this lease shall be for a period of twenty (20) years commencing October 1, 2003. Lessee shall have the right to renew this lease for one additional successive ten (10) year period under the same terms and conditions as set forth herein.

4. RENT: The lessee agrees to pay to the Lessor for the use of the premises, rights and easements herein described, a yearly rental of ten (10) cents per square foot of area for the land leased, for a total annual charge of \$ 420.00, payable on the execution of this lease and on the anniversary date of this lease, of each year thereafter during the term of this lease, except that the rental amount shall be renegotiated every five (5) years from the date of the original contract. Any rate adjustment shall be reasonable and shall not exceed the average of the inflation rate during the preceding five (5) years. The lessee shall also pay a one-time assessment of \$750.00, payable on the execution of this lease.

5. NON-EXCLUSIVE USE: The Lessee shall have the right to the non-exclusive use, in common with others, of the airport parking areas, appurtenances and improvements thereon; the right to install, operate, maintain and store, subject to the approval of the Lessor in the interest of safety and convenience of all concerned, all equipment necessary for the safe hangaring of the Lessess's aircraft, the right of ingress to and egress from the the demised premises, which right shall extend to Lessee's employees, guests and patrols; the right in common with others authorized to do so, to use common areas of the airport, including runways, taxiways, aprons, roadways and other conveniences for the take-off, flying and landing of aircraft.

6. LAWS AND REGULATIONS: The Lessee agrees to observe and obey during the term of this lease all laws, ordinances, rules and regulation promulgated and enforced by the Lessor and by other proper authority having jurisdiction over the conduct of operation at the airport, including but not limited to the minimum standards ordinance.

7. HOLD HARMLESS: The Lessee agrees to hold the Lessor free and harmless from loss from each and every claim and demand of whatever nature made upon the behalf of or by any person or persons for any wrongful act or omission on the part of the Lessee, Lessee's agents or employees, and from all losses or damages by reason of such acts or omissions.

SAWYER COUNTY AIRPORT
HANGAR AREA LEASE

THIS AGREEMENT, made and entered into on the date indicated below by and between Sawyer County, a political subdivision of the State of Wisconsin, hereinafter called the Lessor, and Harold M. Burton hereinafter called the Lessee.

WITNESSETH;

WHEREAS, the Lessor owns and operates an airport known as the Sawyer County Municipal Airport at Hayward, Wisconsin and said Lessee is desirous of leasing from the Lessor a certain parcel of land on the said airport premises, hereinafter more fully described, for the purposes of enclosed aircraft storage; and

WHEREAS, the Lessee will use the property described below for the purposes of storing aircraft in a hangar and shall conduct only such aircraft maintenance on Lessee's own aircraft as performed by the Lessee or by its regular employees;

NOW THEREFORE, for and in consideration of the rental charges, covenants and the agreements herein contained, the Lessee does hereby hire, take and lease from the Lessor and the Lessor does hereby grant, demise and lease unto the Lessee the following premises, rights and easements on and to the airport upon the following terms and conditions:

- Sawyer County Records
Lot 4, CSM #5432
1. PROPERTY DESCRIPTION: See attached Schedule "A". Volume 18, pages 111-112
 2. HANGAR CONSTRUCTION: The Lessee shall have the right to erect, maintain and alter buildings or structures upon said premises providing such buildings or structures conform to the Building Code Requirements of the Wisconsin Department of Industry, Labor & Human Relations and pertinent provisions of any local ordinances in effect. All plans for such building or structures shall be reviewed and approved in writing by the Lessor prior to construction and must be in conformance with the requirements of the airport master plan. The exterior construction of hangars and landscaping of the grounds surrounding the site shall be completed within ~~two (2) years~~ ^{one (1) year} from the date of the Hangar Area Lease. No septic system, drainage field, sewage holding tanks or well digging will be permitted as part of the hangar construction, without prior approval of the Lessor. There shall be a 5 foot minimum setback required for buildings from the boundary of the area leased by lessee, except that a 1 foot minimum setback is required from the southeast boundary of the area leased by lessee.

SAWYER COUNTY AIRPORT
HANGAR AREA LEASE

THIS AGREEMENT, made and entered into on the date indicated below by and between Sawyer County, a political subdivision of the State of Wisconsin, hereinafter called the Lessor, and Harold M. Burton hereinafter called the Lessee.

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3. TERM: The term of this lease shall be for a period of twenty (20) years commencing October 1, 2003. Lessee shall have the right to renew this lease for one additional successive ten (10) year period under the same terms and conditions as set forth herein.

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5. NON-EXCLUSIVE USE: The Lessee shall have the right to the non-exclusive use, in common with others, of the airport parking areas, appurtenances and improvements thereon; the right to install, operate, maintain and store, subject to the approval of the Lessor in the interest of safety and convenience of all concerned, all equipment necessary for the safe hangaring of the Lessee's aircraft, the right of ingress to and egress from the the demised premises, which right shall extend to Lessee's employees, guests and patrols; the right in common with others authorized to do so, to use common areas of the airport, including runways, taxiways, aprons, roadways and other conveniences for the take-off, flying and landing of aircraft.

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8. INSURANCE: The Lessee agrees that Lessee will deposit with the Lessor a certificate of insurance or policy of comprehensive liability insurance listing the Lessor thereon as an insured party. Such policy shall be issued by a company licensed to do business in the State of Wisconsin and shall insure the Lessee against loss from liability to the amount of not less than \$100,000.00 for injury or death of one person in any one accident; and in the amount of not less than \$300,000.00 for the injury or death of more than one person in any one accident; and in the amount of not less than \$300,000.00 for damage to property of others for any one accident. The cancellation or other termination of any insurance policy issued in compliance with this section shall automatically terminate the lease, unless another policy has been filed and approved pursuant to this section and shall be in effect at the time of such cancellation or termination.

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13. DEFAULT: The Lessee shall be deemed in default upon:

- a. Failure to pay rent within 30 days after due date;
- b. The commencement of a proceeding for dissolution or for the appointment of a receiver;
- c. The making of an assignment for the benefit of creditors;
- d. Violation of any restrictions in this lease, or failure to keep any of its covenants after written notice to cease such violation and failure to correct such violation within 30 days.

e. Failure to complete construction and landscape surrounding area within two (2) years from the date of the Hangar Lease.

Default by the Lessee shall authorize the Lessor, at its option, to declare this lease void, cancel the same, and re-enter and take possession of the premise.

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If the development of the airport requires the relocation of the Lessee's improvements, the Lessor agrees to provide a comparable location and agrees to relocate all buildings and improvements or provide similar facilities for the Lessee at no cost to the Lessee.

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IN WITNESS WHEREOF, the parties have hereunto set their hands and Seals this 30th day of September, 2003, in the City of Hayward, Sawyer County, Wisconsin.

ACKNOWLEDGEMENT

Lessor: County of Sawyer
State of Wisconsin

By: Kris Mayberry
Kris Mayberry
Sawyer County Clerk

Personally came before me this

30th day of September, 2003

the above-named Kris Mayberry, to me known to be the person who executed the foregoing instrument and acknowledged the same.

Julie Hofer
Notary Public, Sawyer County, Wisconsin
Julie Hofer

My commission expires:

November 28, 2004

ACKNOWLEDGEMENT

Lessee: Harold M. Burton
Harold M. Burton

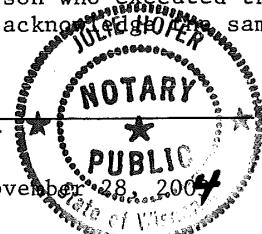
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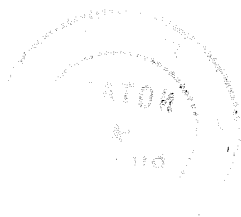
30th day of September, 2003

the above-named Harold M. Burton to me known to be the person who executed the foregoing instrument and acknowledged the same.

Julie Hofer
Notary Public Julie Hofer

My commission expires: November 28, 2004





SETBACK LINE

LOT AREA SUMMARY

LOT 1 = 4,900 SF.
 0.11 AC.
 LOT 2 = 4,900 SF.
 0.11 AC.
 LOT 3 = 4,900 SF.
 0.11 AC.
 LOT 4 = 4,200 SF.
 0.10 AC.
 TOTAL AREA = 18,900 SF.
 0.43 AC.



reduced
not to scale



SURVEY BY:

LARRY T. NELSON - RLS #S1276

DATED THIS 14 DAY OF June, 1996.

**LOCATED IN THE SW 1/4 - SW 1/4 OF SEC. 13,
T. 41 N., R. 9 W., TOWN OF HAYWARD,
SAWYER COUNTY, WISCONSIN.**

~~C/L TAXI LANE "B"~~

CSM #3215

P.O.B.

N 0021

WEST LINDSEY

SW COR. SEC. 13

Certified Survey No. 5432

LEGEND
 FOUND 2-1/2" BRASS CAPPED MONUMENT
 FOUND 1-1/4" IRON PIPE
 SET 1" x 24" IRON PIPE, WT = 1.13 #/FT
 BEACON

CLIENT: HAROLD BURTON
JOB: H029/96
DATE: JUNE 12, 1996
BEARINGS REF. TO THE WEST LINE SEC. 13
ASSUMED TO BEAR N 00°21'50" W.

SCALE: 1 INCH = 50 FEET
NOTEBOOK: S137-153
DISK: 37
FILE: H02996.DWG
SHEET 1 OF 2 SHEETS

HEART OF THE NORTH SURVEYING OF HAYWARD INC.

ROUTE 10, BOX 251-A
HAYWARD, WIS. 54843
(715)634-2442
FAX: 634-6444 ©

SAWYER COUNTY CERTIFIED SURVEY MAP

Located in the SW 1/4 - SW 1/4 of Section 13, T. 41 N., R. 9 W., in the Town of Hayward, Sawyer County, Wisconsin.

SURVEYOR'S CERTIFICATE

I, Larry T. Nelson, registered land surveyor in the state of Wisconsin, hereby certify:

That on the order of HAROLD BURTON, I have surveyed, divided and mapped the following described parcel of land located in the SW 1/4 - SW 1/4 of Section 13, T. 41 N., R. 9 W., in the Town of Hayward, Sawyer County, Wisconsin.

To locate the Point of Beginning, commence at the SW corner of Section 13; Thence N 32° 31' 27" E, 1123.05 feet to the southeast corner of CSM #3215; Thence, along the southwest line of said CSM, N 65° 14' 45" W, 80.00 feet to the Point of Beginning.

Thence from said Point of Beginning by metes and bounds.

Continue N 65° 14' 45" W, 270.00 feet; Thence N 24° 45' 15" E, 70.00 feet; Thence S 65° 14' 45" E, 270.00 feet; Thence S 24° 45' 15" W, 70.00 feet to the Point of Beginning.

Entire parcel contains 18,900 square feet, which is 0.43 acre.

Subject to all existing easements and reservations of record.

That I have fully complied with Chapter 236.34 of the Wisconsin Statutes and the Sawyer County Subdivision Control Ordinance;

That this map is a true representation of the survey made; and

That said survey and map are correct to the best of my knowledge and belief.

Larry T. Nelson Dated this 14 day of June, 199 6.
Larry T. Nelson
WI. Reg. No. S-1276



SAWYER COUNTY ZONING APPROVAL

Approved this 17th day of JUNE, 199 6.

Barry K. Thake - Deputy
David Heath - Zoning Administrator

254875

Sheet 2 of 2 sheets

Register's Office
Sawyer County }
Received for record this 17 day of June
AD 1996 at 1:50 o'clock
M and recorded in vol. 18
of Certified Surveys on page 111-112
E. J. Smith
Register
Deputy

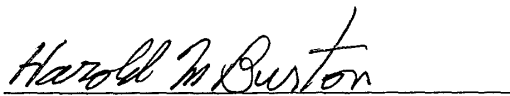
**ASSIGNMENT OF HANGAR AREA LEASE
AND
BILL OF SALE**

FOR VALUE RECEIVED, the receipt and sufficiency of which is acknowledged, the undersigned, **Harold M. Burton**, 15760W Norway Point Road, Hayward, WI 54843, (Seller/Assignor) does hereby assign, transfer and convey to **Northwest Bonanza Haven LLC**, 15760W Norway Point Road, Hayward, WI 54843 (Buyer/Assignee) full right, title and interests in that certain "Lease", dated September 30, 2003, by and between Sawyer County, as "Lessor", and the undersigned, Harold M. Burton, as "Lessee", and also all of his rights, title and interests in the fixtures affixed to the building and improvements situated on the leased premises described as follows:

AIRPORT HANGAR BUILDING, and all fixtures and improvements thereon, as located on Lot Four (4) of Certified Survey Map, recorded in Volume Eighteen (18), of Certified Survey Maps, Pages 111-112, Survey No. 5432, in the office of the Register of Deeds for Sawyer County, Wisconsin.

Seller/Assignor hereby warrants and represents that he owns the above interests, rights and title to the said lease, fixtures and improvements free and clear of all liens and encumbrances; that he has good and valid right to sell the same and Seller/Assignor will warrant and defend the same against the lawful claims and demands of all persons for acts occurring prior to the date of this Assignment and Bill of Sale, except for acts of the Buyer/Assignee herein. This warranty applies only to title. No other warranties are made by seller in any manner.

Dated this 20th day of August, 2008.


Harold M. Burton

THIS LEASE ASSIGNMENT AND BILL OF SALE IS HEREBY ACCEPTED THIS 20th DAY OF August, 2008. BUYER/ASSIGNEE HEREBY AGREES TO HOLD SELLER/ASSIGNOR HARMLESS FOR ACTS OCCURING SUBSEQUENT TO THE DATE

OF THIS ASSIGNMENT AND BILL OF SALE, INCLUDING BUT NOT LIMITED TO THE PROVISION OF THE AFORESAID LEASE.

Northwest Bonanza Haven LLC

By: Harold M. Burton
Harold M. Burton, Managing Member

State of Wisconsin)
) ss.
Sawyer County)

Personally came before me this 20th day of August, 2008 the above named Harold M. Burton, individually and as managing member of Northwest Bonanza Haven LLC, to me known to be the person who executed the foregoing instrument and acknowledged the same.

 Julie Hofer
Notary Public,
My Commission is permanent/expires 11-23-08

The undersigned, as the authorized representative for Sawyer County, the Lessor in the above stated Lease, hereby consents to the assignment of the same from Harold M. Burton, to Northwest Bonanza Haven LLC, under the same terms and conditions as set forth in said lease, as approved by the property committee of the Sawyer County Board on August 12, 2008.

Dated this 20th day of August, 2008.

By: Kris Mayberry
Kris Mayberry, County Clerk

State of Wisconsin)
) ss.
Sawyer County)

Personally came before me this 20th day of Aug., 2008 the above named Kris Mayberry to me known to be the person who executed the foregoing instrument and acknowledged the same.

 Julie Hofer
Notary Public,
My Commission is permanent/expires 11-23-08

This instrument drafted by:
Clifford E. Stoner, Attorney at Law
10637 Hayward Court
Hayward, WI 54843

I, Harold Burton and Northwest Bonanza Haven LLC, am selling all rights, title and interests in the fixtures affixed to the building and improvements situated on the leased premises described as follows:

AIRPORT HANGAR BUILDING, and all fixtures and improvements thereon,
as located on Lot Four (4) of Certified Survey Map, recoded in Volume
Eighteen (18), of Certified Survey Maps, Pages 111-112, Survey No. 5432,
in the office of the Register of Deed for Sawyer County, Wisconsin

to AB Land LLC for \$90,000 plus other special interests.

Dated the 27th day of September, 2021.

DocuSigned by:



12E55048C92146D

Harold M. Burton, Managing Member
Northwest Bonanza Haven LLC



Ben LaBarre, Member
AB Land LLC

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WHEREAS, Sawyer County (the “County”) understands the importance of developing secure and sustainable ATV/UTV routes within the County to increase recreation, tourism and the overall health, welfare and safety of the County and its citizens, property owners and visitors;

WHEREAS, the County previously adopted Resolution No. 2018-46 on December 18, 2018, a copy of which is attached hereto and incorporated herein as Exhibit A, to set forth the terms by which the ATV/UTV route requests are reviewed;

WHEREAS, the County wishes to re-affirm the terms of Resolution No. 2018-46 and clarify the required municipal action when adopting/approving new ATV/UTV routes.

1. Recitals. The Recitals set forth above are true and accurate, and are therefore incorporated into the Resolution and shall be used not just for reference.
2. Reaffirmation of Resolution No. 2018-46. The policies and requirements set forth in Resolution No. 2018-46 are hereby reaffirmed.
3. Municipal Approval. All ATV/UTV route requests must be reviewed and approved by the municipality (cities, villages and towns) and proper notice shall be provided to the Lac Courte Oreilles Tribal Chairman for routes within the exterior boundaries of LCO through which a route travels. In the event a municipality does not take action on the proposed route, the route shall be deemed denied by that municipality for purposes of County approval. A municipality's approval must occur prior to the County Public Works Committee's consideration of the request.
4. Conflict with State Law. The terms of Resolution No. 2018-46 and this Resolution are not intended to, and shall not be construed as, a modification of state requirements for ATV/UTV route approvals, including but not limited to the requirements set forth in Wis. Stat. § 23.33 and Wis. Admin. Code Ch. NR 64.

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5. Resolution is in the Best Interest of the County. The approval of this Resolution is in the best interest of the health, welfare and safety of the County and its citizens, property owners and visitors.

This Resolution is recommended for adoption by the Sawyer County Board of Supervisors at its meeting on October 21, 2021, by the Sawyer County Public Works Committee, this 13th day of October, 2021.

Ron Kinsley, Chair

Marc Helwig, Vice Chair

Brian Bisonette, Member

Dale Olson, Member

Ed Peters, Member

This Resolution is hereby adopted by the Sawyer County Board of Supervisors this 21st day of October, 2021.

Tweed Shuman,
Sawyer County Board of Supervisors Chairman

Lynn Fitch,
Sawyer County Clerk

EXHIBIT A – Resolution No. 2018-46

32272384_1.DOCX

**Sawyer County Land Sale
Bid Summary October 13, 2021**

Parcel No.	Partial Legal Description	Minimum Bid	Successful Bidder	Bid Amount
2	Abendpost Beach Subdivision4 Lots 10, 11 and 27, Blk 2	\$ 1,000	Richard A Porter Jr & Paul C Gierczak	\$ 1,100.00
7	Abendpost Beach Subdivision 2nd Addition, Lot 24, Block 13	\$ 300	Jacob and Sunnie Bisonette	\$ 361.00
8	Abendpost Beach Subdivision 2nd Addition, Lots 35 and 36, Block 42	\$ 700	Richard A Porter Jr & Paul C Gierczak	\$ 750.00
18	Abendpost Beach Subdivision,	\$ 600	Christopher Lee Angell	\$ 1,000.00
20	Abendpost Beach Subdivision, 2nd Addition, Lots 5 & 6, Blk 14	\$ 1,200	Gerald G Wendt & Jacqueline A Wendt	\$ 2,100.00
21	Abendpost Beach Subdivision, 2nd Addition, Lots 29 & 30, Blk 57	\$ 600	Brian Roland	\$ 650.00
22	Badger Beach Subdivision, Lots 7-9, Incl, Blk 7	\$ 900	LCO Band Lake Superior Chippewa Indians	\$ 1,003.00
23	Dixon Beach Subdivision, Lots 1-3, Incl, Blk 5	\$ 900	Gordon T Zimmerman & Carla E Zimmerman	\$ 1,057.00
25	Rockford Beach Subdivision, Lot 25, Blk 9	\$ 300	Dennis Damron & Barbara Damron	\$ 610.00
26	Prt NW ¼ NW ¼	\$ 127,600	LCO Band Lake Superior Chippewa Indians	\$ 135,000.00
27	Prt SW ¼ NW ¼	\$ 65,200	LCO Band Lake Superior Chippewa Indians	\$ 68,500.00
28	Part Gov Lot 2	\$ 39,500	LCO Band Lake Superior Chippewa Indians	\$ 42,025.00
31	NW ¼ NE ¼	\$ 46,300	LCO Band Lake Superior Chippewa Indians	\$ 50,050.00
32	Part Gov Lot 3 & NE1/4NW1/4 Cov 342041	\$ 78,000	LCO Band Lake Superior Chippewa Indians	\$ 78,501.00
33	Wood Creek Golf Villas Condo Decl 822/539 Amd Decl 333752, Unit 63 & 1/72nd Interest in Common Elements & Facilities	\$ 8,100	Sara Fern Poquette	\$ 8,100.00
34	Prt Govt Lot 1, Lot 4, CSM 2/260 #382, Doc 143954 & 1/6th interest in Lot 15, CSM 2/263 #385, Doc 143957	\$ 12,200	Richard L Genari and G.J. Niskanen-Genari	\$ 12,200.00
39	Prt SW ¼ SW ¼	\$ 400	Gerald Kinsley & Sandra Kinsley	\$ 1,225.00
40	Part SE ¼ NE ¼, Lying East of the Brunet River and North of the Tuscobia Trail	\$ 1,500	Scott Schweitzer	\$ 1,600.00
				\$ 405,832.00

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WHEREAS, Section 85.21 of the Wisconsin Statutes authorizes the Wisconsin Department of Transportation to make grants to the counties of Wisconsin for the purpose of assisting them in providing specialized transportation services to the elderly and disabled; and

WHEREAS, Sawyer County's allocation of state aids for 2022 is \$79,889, thus requiring a minimum local share of at least \$15,978; and

NOW THEREFORE BE IT RESOLVED, by the Sawyer County Board of Supervisors, in legal session assembled, that the Board authorize Sawyer County to prepare and submit to the Wisconsin Department of Transportation an application for assistance during 2022 under Section 85.21 of the Wisconsin Statutes, in conformance with the requirements issued by the Department and also authorize the obligation of at least \$15,978 in county funds in order to provide the required local match; and

Recommended for adoption by the Sawyer County Board of Supervisors at its meeting on October 21, 2021, by this Sawyer County Health and Human Services Board on October 12, 2021.

Carol Pearson, Community Member

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Dr. Sabrina Dunlap, Public Health Care Professional

This Resolution is hereby adopted by the Sawyer County Board of Supervisors this 21st day of
October, 2021.

Tweed Shuman,
Sawyer County Board of Supervisors Chairman

Lynn Fitch,
Sawyer County Clerk

**STATE OF WISCONSIN
BOARD OF COMMISSIONERS OF PUBLIC LANDS
101 EAST WILSON STREET, 2ND FLOOR
POST OFFICE BOX 8943
MADISON, WISCONSIN 53708-8943**

APPLICATION FOR STATE TRUST FUND LOAN

COUNTY - 20 YEAR MAXIMUM

Chapter 24 Wisconsin Statutes

SAWYER COUNTY

Date sent: September 30, 2021

Received and filed in Madison, Wisconsin:

ID # 05605569

RAS

RETURN THIS ORIGINAL – DO NOT RETURN PHOTOCOPY.

TO: BOARD OF COMMISSIONERS OF PUBLIC LANDS

We, the undersigned chairman and clerk of the County of **Sawyer**, Wisconsin, in accordance with the provisions of Chapter 24 of the Wisconsin Statutes, do hereby make application for a loan of **One Million Three Hundred Thousand And 00/100 Dollars (\$1,300,000.00)** from the Trust Funds of the State of Wisconsin for the purpose of **financing purchase of highway department and other equipment and dam rehabilitation**.

The loan is to be continued for a term of **2** years from the 15th day of March preceding the date the loan is made. The loan is to be repaid in annual installments, as provided by law, with interest at the rate of **2.50** percent per annum.

We agree to the execution and signing of such certificates of indebtedness as the Board may prepare and submit, all in accordance with Chapter 24, Wisconsin Statutes.

The application is based upon compliance on the part of the County with the provisions and regulations of the statutes above referred to, as set forth by the following statements which we do hereby certify to be correct and true.

The meeting of the supervisors of the County of **Sawyer** Wisconsin, which approved and authorized this application for a loan was a regularly called meeting held on the 21st day of October, 20 21.

At the aforesaid meeting a resolution was passed by a majority vote of the members of the board of supervisors approving and authorizing an application to the Board of Commissioners of Public Lands, State of Wisconsin, for a loan of **One Million Three Hundred Thousand And 00/100 Dollars (\$1,300,000.00)** from the Trust Funds of the State of Wisconsin to the County of **Sawyer**, Wisconsin, for the purpose of **financing purchase of highway department and other equipment and dam rehabilitation**. That at the same time and place, the board of supervisors of the County of **Sawyer** by a majority vote of the members, adopted a resolution levying upon all the taxable property in the county, a direct annual tax sufficient in amount to pay the annual installments of principal and interest, as they fall due, all in accordance with Article XI, Sec. 3 of the Constitution and Sec. 24.66(5), Wisconsin Statutes.

A copy of the aforesaid resolutions, certified to by the clerk, as adopted at the meeting, and as recorded in the minutes of the meeting, accompanies this application.

A statement of the equalized valuation of all the taxable property within the County of **Sawyer** certified to by the clerk, accompanies this application.

Given under our hands in the County of **Sawyer**, Wisconsin, this 21st day of October, 20 21.

Chairman, County of **Sawyer**

Clerk, County of **Sawyer**

RETURN THIS ORIGINAL – DO NOT RETURN PHOTOCOPY.

FORM OF RECORD

The following preamble and resolutions were presented by Supervisor _____ and were read to the meeting.

By the provisions of Sec.24.66 of the Wisconsin Statutes, all municipalities may borrow money for such purposes in the manner prescribed, and,

By the provisions of Chapter 24 of the Wisconsin Statutes, the Board of Commissioners of Public Lands of Wisconsin is authorized to make loans from the State Trust Funds to municipalities for such purposes. (Municipality as defined by Sec. 24.60(2) of the Wisconsin Statutes means a town, village, city, county, public inland lake protection and rehabilitation district, town sanitary district created under Sec. 60.71 or 60.72, metropolitan sewerage district created under Sec. 200.05 or 200.23, joint sewerage system created under Sec. 281.43(4), school district or technical college district.)

THEREFORE, BE IT RESOLVED, that the County of **Sawyer**, Wisconsin, borrow from the Trust Funds of the State of Wisconsin the sum of **One Million Three Hundred Thousand And 00/100 Dollars (\$1,300,000.00)** for the purpose of **financing purchase of highway department and other equipment and dam rehabilitation** and for no other purpose.

The loan is to be payable within **2** years from the 15th day of March preceding the date the loan is made. The loan will be repaid in annual installments with interest at the rate of **2.50** percent per annum from the date of making the loan to the 15th day of March next and thereafter annually as provided by law.

RESOLVED FURTHER, that there shall be raised and there is levied upon all taxable property, within the County of **Sawyer**, Wisconsin, a direct annual tax for the purpose of paying interest and principal on the loan as they become due.

RESOLVED FURTHER, that no money obtained by the County of **Sawyer** by such loan from the state be applied or paid out for any purpose except **financing purchase of highway department and other equipment and dam rehabilitation** without the consent of the Board of Commissioners of Public Lands.

RESOLVED FURTHER, that in case the Board of Commissioners of Public Lands of Wisconsin agrees to make the loan, that the chairman and clerk of the County of **Sawyer**, Wisconsin, are authorized and empowered, in the name of the county to execute and deliver to the Commission, certificates of indebtedness, in such form as required by the Commission, for any sum of money that may be loaned to the county pursuant to this resolution. The chairman and clerk of the county will perform all necessary actions to fully carry out the provisions of Chapter 24, Wisconsin Statutes, and these resolutions.

RESOLVED FURTHER, that this preamble and these resolutions and the aye and no vote by which they were adopted, be recorded, and that the clerk of this county forward this certified record, along with the application for the loan, to the Board of Commissioners of Public Lands of Wisconsin.

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Supervisor _____ moved adoption of the foregoing preamble and resolutions.

The question being upon the adoption of the foregoing preamble and resolutions, a vote was taken by ayes and noes, which resulted as follows:

1.	Supervisor	<u>Dale Schleeter</u>	voted	_____
2.	Supervisor	<u>Jesse Boettcher</u>	voted	_____
3.	Supervisor	<u>Tweed Shuman</u>	voted	_____
4.	Supervisor	<u>Stacey Hessel</u>	voted	_____
5.	Supervisor	<u>James H. Schlender, Jr.</u>	voted	_____
6.	Supervisor	<u>Marc D. Helwig</u>	voted	_____
7.	Supervisor	<u>Thomas W. Duffy</u>	voted	_____
8.	Supervisor	<u>Bruce Paulsen</u>	voted	_____
9.	Supervisor	<u>Brian Bisonette</u>	voted	_____
10.	Supervisor	<u>Chuck Van Etten</u>	voted	_____
11.	Supervisor	<u>Dale Olson</u>	voted	_____
12.	Supervisor	<u>Dawn Petit</u>	voted	_____
13.	Supervisor	<u>Ron Kinsley</u>	voted	_____
14.	Supervisor	<u>Ron Buckholtz</u>	voted	_____
15.	Supervisor	<u>Ed Peters</u>	voted	_____
16.	Supervisor	_____	voted	_____
17.	Supervisor	_____	voted	_____
18.	Supervisor	_____	voted	_____
19.	Supervisor	_____	voted	_____
20.	Supervisor	_____	voted	_____
21.	Supervisor	_____	voted	_____
22.	Supervisor	_____	voted	_____
23.	Supervisor	_____	voted	_____

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24.	Supervisor	_____	voted	_____
25.	Supervisor	_____	voted	_____
26.	Supervisor	_____	voted	_____
27.	Supervisor	_____	voted	_____
28.	Supervisor	_____	voted	_____
29.	Supervisor	_____	voted	_____
30.	Supervisor	_____	voted	_____
31.	Supervisor	_____	voted	_____
32.	Supervisor	_____	voted	_____
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34.	Supervisor	_____	voted	_____
35.	Supervisor	_____	voted	_____
36.	Supervisor	_____	voted	_____
37.	Supervisor	_____	voted	_____
38.	Supervisor	_____	voted	_____
39.	Supervisor	_____	voted	_____
40.	Supervisor	_____	voted	_____
41.	Supervisor	_____	voted	_____
42.	Supervisor	_____	voted	_____
43.	Supervisor	_____	voted	_____
44.	Supervisor	_____	voted	_____
45.	Supervisor	_____	voted	_____

A majority of the members of the county board of supervisors of the County of **Sawyer**, State of Wisconsin, having voted in favor of the preamble and resolutions, they were declared adopted.

RETURN THIS ORIGINAL – DO NOT RETURN PHOTOCOPY.

STATE OF WISCONSIN

County of **Sawyer**

I, Lynn Fitch, Clerk of the County of **Sawyer**, State of Wisconsin, do hereby certify that the foregoing is a true copy of the record of the proceedings of the board of supervisors of the County of **Sawyer** at a meeting held on the 21st day of October, 20 21, relating to a loan from the State Trust Funds. I further certify that I have compared the same with the original record thereof in my custody as clerk and that the same is a true copy thereof, and the whole of such original record.

I further certify that the board of supervisors of the County of **Sawyer** is constituted by law to have 15 members, and that the original of said preamble and resolutions was adopted at the meeting of the board of supervisors by a vote of _____ ayes to _____ noes and that the vote was taken in the manner provided by law and that the proceedings are fully recorded in the records of the county.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of the County of **Sawyer** this _____ day of _____, 20 ____.

Clerk (Signature)

Lynn Fitch

Clerk (Print or Type Name)

County of **Sawyer**

State of Wisconsin

RETURN THIS ORIGINAL – DO NOT RETURN PHOTOCOPY.

STATE OF WISCONSIN
COUNTY OF **SAWYER**
TO: THE BOARD OF COMMISSIONERS OF PUBLIC LANDS

I, Lynn Fitch, Clerk of the County of **Sawyer**, State of Wisconsin, do hereby certify that it appears by the books, files and records in my office that the valuation of all taxable property in the County of **Sawyer** is as follows:

EQUALIZED VALUATION FOR THE YEAR 2021 * \$3,995,635,200

I further certify that the whole existing indebtedness of the County of **Sawyer**, State of Wisconsin, is as follows (list each item of indebtedness):

NAME OF CREDITOR	PRINCIPAL BALANCE (EXCLUDING INTEREST)
Associated Bank Green Bay	\$ 600,000.00
Frandsen Bank -- Hayward	\$ 507,074.96
Chippewa Valley Bank	\$ 493,605.67
	\$
	\$
	\$
	\$
TOTAL INDEBTEDNESS:	\$1,600,680.63

Clerk (Signature)

Lynn Fitch

Clerk (Print or Type Name)

County of **Sawyer**

State of Wisconsin

Date _____, 20__21__

THE TOTAL INDEBTEDNESS, INCLUDING THE TRUST FUND LOAN APPLIED FOR, MAY NOT EXCEED 5% OF THE VALUATION OF THE TAXABLE PROPERTY AS EQUALIZED FOR STATE PURPOSES. (Sec. 24.63(1), Wis. Stats., 1989-90)

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SAWYER COUNTY, WISCONSIN
EXECUTIVE AUDIT SUMMARY (EAS)
DECEMBER 31, 2020

DRAFT

**SAWYER COUNTY, WISCONSIN
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DECEMBER 31, 2020**

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FORMAL REQUIRED COMMUNICATIONS	2
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DRAFT



AUDIT FINDINGS AND RESULTS

Audit Report Summary

We prepared this Executive Audit Summary and Management Report in conjunction with our audit of the County's financial records for the year ended December 31, 2020. The following is a summary of reports we have issued:

Audit Opinion

The financial statements are fairly stated. We issued what is known as an "unmodified" audit opinion.

Internal Controls

Our report on internal control included the following deficiencies in internal controls over financial reporting. Please refer to the schedule of findings and questioned costs included in the *Federal and State Single Audit Report* for full details regarding these control deficiencies.

Material Weaknesses:

2020-001 Limited Segregation of Duties
2020-002 Material Audit Adjustments

Compliance

As part of our audit, we tested the County's compliance with the requirements of laws, regulations, contracts and grants applicable to its federal and state programs as well as the County's internal controls over compliance. We reported that the County complied with these requirements and that we did not identify any material weaknesses in the related internal controls.



APPENDIX A FORMAL REQUIRED COMMUNICATIONS

Honorable Members of the Board of Supervisors
Sawyer County, Wisconsin

We have audited the financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of Sawyer County, Wisconsin (County) for the year ended December 31, 2020, and have issued our report thereon dated REPORT DATE. We have previously communicated to you information about our responsibilities under auditing standards generally accepted in the United States of America, *Government Auditing Standards*, and Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance), as well as certain information related to the planned scope and timing of our audit. Professional standards also require that we communicate to you the following information related to our audit.

Significant audit findings

Qualitative aspects of accounting practices

Accounting policies

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by Sawyer County are described in Note 1 to the financial statements.

During fiscal year ended December 31, 2020, the County adopted GASB Statement No. 84, *Fiduciary Activities*. The implementation of GASB Statement No. 84 resulted in the addition of a Statement of Changes in Fiduciary Net Position.

We noted no transactions entered into by the entity during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the financial statements were:

Estimated Useful Lives of Depreciable Capital Assets – Management's estimate of depreciation and the useful lives of capital assets is based on authoritative guidance and past experience.

Actuarial Assumptions – The actuarial assumptions used for the Wisconsin Retirement System pension related items and the County's other postemployment benefits liability and related items are outlined in the notes to the basic financial statements.

Honorable Members of the Board of Supervisors
Sawyer County, Wisconsin

We evaluated the key factors and assumptions used to develop the estimate in determining that it is reasonable in relation to the financial statements taken as a whole.

Financial statement disclosures

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. There were no particularly sensitive financial statement disclosures.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties encountered in performing the audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Uncorrected misstatements

Professional standards require us to accumulate all misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management did not identify and we did not notify them of any unrecorded financial statement misstatement.

Corrected misstatements

The following material misstatements detected as a result of audit procedures were corrected by management: coding reclassifications, payable adjustments, OPEB and pension accrual adjustments.

Disagreements with management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditors' report. No such disagreements arose during our audit.

Management representations

We have requested certain representations from management that are included in the management representation letter dated REPORT DATE.

Management consultations with other independent accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the entity's financial statements or a determination of the type of auditors' opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Significant issues discussed with management prior to engagement

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year. The following summarizes the significant findings or issues arising from the audit that were discussed, or the subject of correspondence, with management:

- Lack of segregation of duties and material audit adjustments.

Honorable Members of the Board of Supervisors
Sawyer County, Wisconsin

Other audit findings or issues

We have provided a separate letter to you dated REPORT DATE, communicating internal control related matters identified during the audit.

Audits of group financial statements

We noted no matters related to the group audit that we consider to be significant to the responsibilities of those charged with governance of the group.

Limitations on the group audit

There were no restrictions on our access to information of components or other limitations on the group audit.

Other information in documents containing audited financial statements

With respect to the required supplementary information (RSI) accompanying the financial statements, we made certain inquiries of management about the methods of preparing the RSI, including whether the RSI has been measured and presented in accordance with prescribed guidelines, whether the methods of measurement and preparation have been changed from the prior period and the reasons for any such changes, and whether there were any significant assumptions or interpretations underlying the measurement or presentation of the RSI. We compared the RSI for consistency with management's responses to the foregoing inquiries, the basic financial statements, and other knowledge obtained during the audit of the basic financial statements. Because these limited procedures do not provide sufficient evidence, we did not express an opinion or provide any assurance on the RSI.

With respect to the schedule of expenditures of federal awards (SEFA) and schedule of state financial assistance (SSFA) accompanying the financial statements, on which we were engaged to report in relation to the financial statements as a whole, we made certain inquiries of management and evaluated the form, content, and methods of preparing the SEFA and SSFA to determine that the SEFA and SSFA comply with the requirements of the Uniform Guidance and the State Single Audit Guide, the method of preparing it has not changed from the prior period or the reasons for such changes, and the SEFA and SSFA are appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the SEFA and SSFA to the underlying accounting records used to prepare the financial statements or to the financial statements themselves. We have issued our report thereon dated REPORT DATE.

With respect to the combining and individual fund statements and schedules (collectively, the supplementary information) accompanying the financial statements, on which we were engaged to report in relation to the financial statements as a whole, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period or the reasons for such changes, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves. We have issued our report thereon dated REPORT DATE.

Our auditors' opinion, the audited financial statements, and the notes to financial statements should only be used in their entirety. Inclusion of the audited financial statements in a document you prepare, such as an annual report, should be done only with our prior approval and review of the document.

Honorable Members of the Board of Supervisors
Sawyer County, Wisconsin

* * *

This communication is intended solely for the information and use of the County Board and management of the Sawyer County and is not intended to be, and should not be, used by anyone other than these specified parties.

CliftonLarsonAllen LLP

Rice Lake, Wisconsin
REPORT DATE

DRAFT



APPENDIX B

NEW ACCOUNTING AND REPORTING STANDARDS

The Governmental Accounting Standards Board (GASB) has issued new accounting standards that may restate portions of these financial statements in future periods. Listed below are the statements and a short summary of the standard's objective.

GASB Statement No. 95, *Postponement of the Effective Dates of Certain Authoritative Guidance*.

This statement, effective immediately when issued in May of 2020, postponed the effective dates by one year of certain provisions contained in certain pronouncements. The specific pronouncements that this statement effected relevant to the County are as follows:

New accounting standards originally effective for the December 31, 2020 financial statements include:

GASB Statement No. 87, *Leases*. This statement establishes authoritative guidance for accounting for leases. In addition to defining how to record leasing transactions, the statement also defines requirements for reporting leasing arrangement details within the financial statements.

APPENDIX C

The following information has been derived from management's financial statements. These tables are not intended to present all of the information and disclosures required by accounting principles generally accepted in the United States of America. Rather, the tables presented below are offered for the purpose of providing a multi-year trend analysis for discussion. We were not engaged nor do we provide an opinion on the tables presented below. Please contact the Office of Administration for copies of management's financial statements and refer to the independent auditors' report included therein for the opinions issued in connection with those financial statements.

FINANCIAL STATEMENT NOTATIONS				
Item #				
1	General Fund: The General fund is the general operating fund of the County. It is used to account for all financial resources which are not required to be accounted for in another fund.			
General Fund Balance Sheet Summary:				
	12/31/2020	12/31/2019	12/31/2018	12/31/2017
Assets:				
Cash and Investments	\$ 6,289,590	\$ 4,894,858	\$ 5,320,623	\$ 5,684,941
Current Taxes Receivable	8,670,512	8,251,776	8,068,901	7,561,317
Delinquent Taxes Receivable	1,319,257	1,395,433	1,402,932	1,249,458
Accounts Receivable	257,637	341,828	289,158	397,073
Due from Other Governments	491,732	326,803	250,574	247,902
Due from Other Funds	302,725	114,206	186,252	132,688
Advances to Other Governmental Unit	-	-	-	125,000
Inventories and Prepaids	918,179	987,217	606,203	79,968
Long-Term Note Receivable	6,000	7,000	8,000	10,000
	<u>\$ 18,255,632</u>	<u>\$ 16,319,121</u>	<u>\$ 16,132,643</u>	<u>\$ 15,488,347</u>
Liabilities and Fund Balance				
Liabilities:				
Accounts Payable and Accrued Liabilities	\$ 1,389,743	\$ 1,298,546	\$ 1,218,916	\$ 1,352,128
Due to Other Governments	7,662	268,557	303,009	251,013
Other Liabilities	325,755	93,784	110,618	41,234
Deferred Inflows of Resources				
Tax Roll Items	8,668,132	8,251,554	8,066,491	7,548,698
Long-Term Receivables	6,000	7,000	8,000	10,000
Total Liabilities	<u>10,397,292</u>	<u>9,919,441</u>	<u>9,707,034</u>	<u>9,203,073</u>
Fund Balance:				
Nonspendable	2,237,436	2,382,650	2,009,135	1,329,426
Committed	24,558	416,336	206,924	208,154
Assigned	673,756	666,453	636,465	627,896
Unassigned	4,922,590	2,934,241	3,573,085	4,119,798
Total Fund Balance	<u>7,858,340</u>	<u>6,399,680</u>	<u>6,425,609</u>	<u>6,285,274</u>
	<u>\$ 18,255,632</u>	<u>\$ 16,319,121</u>	<u>\$ 16,132,643</u>	<u>\$ 15,488,347</u>
% of Unassigned Fund Balance to General Fund Expenditures:				
	35.0%	21.0%	26.5%	31.9%
Summary Statement of Revenues, Expenditures and Changes in Fund Balance:				
	2020	2019	2018	2017
Revenues	\$ 15,548,971	\$ 14,181,923	\$ 13,498,621	\$ 12,184,803
Expenditures	14,066,398	13,983,940	13,462,775	12,903,938
Excess of Revenues Over (Under)				
Expenditures	1,482,573	197,983	35,846	(719,135)
Net Transfer In (Out)	(23,913)	(223,912)	104,489	(110,895)
Change in Fund Balance	<u>\$ 1,458,660</u>	<u>\$ (25,929)</u>	<u>\$ 140,335</u>	<u>\$ (830,030)</u>

FINANCIAL STATEMENT NOTATIONS

Item
#

- 2 Special Revenue Funds:** Special Revenue funds are used to account for the proceeds of specific revenue sources that are restricted to expenditures for specified purposes.

	12/31/2020	12/31/2019	12/31/2018	12/31/2017
Special Revenue Fund Balances:				
Health and Human Services	\$ 315,075	\$ 1,047,381	\$ 833,097	\$ 777,077
Resource Development	218,989	373,702	827,966	922,063
Jail Assessment	28,420	17,455	23,128	10,906
Court Mediation	22,686	27,791	34,095	38,583
Emergency Ambulance Assistance	-	12,234	12,234	12,234
Emergency Government Grants	-	1,522	1,522	1,522
Land Records	36,220	15,083	142	8,627
Land Information Grants	104,356	104,356	104,356	104,356
Veterans Service Grant	15,711	15,711	12,032	11,831
Veterans Relief	2,000	2,000	2,000	2,000
Sheriff's Department Donations	500	422	-	2,063
Plat Book	1,345	853	2,184	4,123
Car Pool Vehicles	49,903	42,413	32,755	40,342
COP Risk Revenue	5,757	5,757	5,757	5,757
Recreational Officer	-	-	-	-
Tribal Law Enforcement	156,089	169,593	169,643	141,174
Sheriff's Department Canteen	115,316	164,641	161,976	144,966
Parks and Boat Landing	-	-	-	-
Wildlife Habitat Grant	13,694	11,575	17,039	21,219
Sustainable Forestry	691	691	691	691
State Aid Forestry	-	-	-	-
Land and Water Conservation	67,519	53,084	48,095	43,441
Wildlife Damage	309	310	310	310
ATV and Snowmobile Projects	90,240	90,240	90,240	90,240
LCO/State Gaming Compact	-	-	-	-
Sawyer Co / LCO Transit	-	-	-	-
Unit on Aging	-	-	-	-
Sanitation and Water Testing	14,768	(20,133)	29,429	-
Winter Depot Project	(15,005)	-	-	-
Dog License	7,326	5,772	6,909	3,922
CDBG Housing Grant	1,420	1,420	1,420	1,420
CDBG Housing Rehab	70,561	63,197	45,081	21,213
	<u>\$ 1,323,890</u>	<u>\$ 2,207,070</u>	<u>\$ 2,462,101</u>	<u>\$ 2,410,080</u>

- 3 Debt Service Funds:** Debt Service Funds are used to account for the accumulation of resources for, and the payment of certain general long-term debt principal, interest and related charges.

	12/31/2020	12/31/2019	12/31/2018	12/31/2017
Debt Service Funds Balances:				
Debt Service Fund	<u>\$ 1,263</u>	<u>\$ 16</u>	<u>\$ 11</u>	<u>\$ 5</u>

- 4 Capital Project Funds:** Capital Project funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities other than those financed from proprietary funds.

	12/31/2020	12/31/2019	12/31/2018	12/31/2017
Capital Project Fund Balance:				
Ambulance Purchase	\$ -	\$ -	\$ -	\$ 126,012
Veterans Transportation	22,280	16,685	35,970	52,145
General Government	144,053	244,664	55,847	236,395
Fleet	4,060	4,060	-	-
Public Safety	197,959	206,183	356,814	357,115
Public Works	30,589	25,500	15,900	8,400
Conservation & Development	-	-	-	-
Namekagon Transit Facilities	-	-	-	434,180
Capital Projects	988,318	-	-	-
	<u>\$ 1,387,259</u>	<u>\$ 497,092</u>	<u>\$ 464,531</u>	<u>\$ 1,214,247</u>

(8)

FINANCIAL STATEMENT NOTATIONS

Item
#

- 5 Enterprise Funds:** Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprise--where the intent of the governing body is that the costs of providing the services is to be recovered from those using the services.

	12/31/2020	12/31/2019	12/31/2018	12/31/2017
Highway Department				
Summary Balance Sheets:				
Cash and Investments	\$ 50	\$ 58,950	\$ 801,657	\$ 1,223,049
Accounts Receivable	12,265	2,686	1,285	50,623
Due from Other Governments	353,682	613,597	374,760	509,869
Prepays, Materials and Supplies	363,319	370,707	358,330	299,038
Capital Assets	3,449,753	3,391,571	3,295,797	3,194,220
Pension and OPEB Related Items	827,792	753,572	665,646	490,333
	<u>\$ 5,006,861</u>	<u>\$ 5,191,083</u>	<u>\$ 5,497,475</u>	<u>\$ 5,767,132</u>
Accounts Payable	\$ 224,114	\$ 251,619	\$ 234,718	\$ 299,391
Accrued Liabilities	64,564	46,162	41,424	25,921
Due to Other Funds	13,958	-	-	-
Unearned Revenue	20,785	2,897	19,369	-
Compensated Absences	170,671	198,921	200,633	212,686
OPEB and Pension Related Items	1,038,714	960,763	672,074	411,733
Net Position:				
Net Investment in Capital Assets	3,449,753	3,391,571	3,295,797	3,194,220
Restricted for Pension Asset	226,904	-	234,414	-
Unrestricted	(202,602)	339,150	799,046	1,623,181
	<u>\$ 5,006,861</u>	<u>\$ 5,191,083</u>	<u>\$ 5,497,475</u>	<u>\$ 5,767,132</u>
Current Ratio (1+ desired)	1.3	2.3	4.3	5.5
Summary Statement of Revenues, Expenses and Changes in Net Position:	2020	2019	2018	2017
Operating Income	\$ 1,710,644	\$ 1,741,775	\$ 2,018,779	\$ 1,888,369
Operating Expenses	3,408,315	3,976,318	4,066,729	5,088,755
Operating Income (Loss)	(1,697,671)	(2,234,543)	(2,047,950)	(3,200,386)
Nonoperating Revenues (Expenses)	2,954,637	3,023,507	3,144,518	3,210,325
Income (Loss) Before Other Items	1,256,966	788,964	1,096,568	9,939
Net Transfers & Contributions	(1,513,632)	(1,387,500)	(1,566,657)	(506,904)
Change in Net Position	\$ (256,666)	\$ (598,536)	\$ (470,089)	\$ (496,965)

- 6 Internal Service Funds:** Internal Service funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the County, or to other government units, on a cost reimbursement basis.

	12/31/2020	12/31/2019	12/31/2018	12/31/2017
Office Supplies				
Summary Balance Sheets:				
Prepays, Materials and Supplies	\$ 18,498	\$ 17,082	\$ 19,543	\$ 20,384
Accounts Payable	\$ 519	\$ 3,405	\$ 5,687	\$ 1,128
Due to Other Funds	14,529	10,227	10,406	15,806
Net Position				
Unrestricted	3,450	3,450	3,450	3,450
	<u>\$ 18,498</u>	<u>\$ 17,082</u>	<u>\$ 19,543</u>	<u>\$ 20,384</u>
Summary Statement of Revenues, Expenses and Changes in Net Position:	2020	2019	2018	2017
Operating Income	\$ 60,401	\$ 88,532	\$ 92,250	\$ 98,432
Operating Expenses	60,401	88,532	92,250	94,982
Change in Net Position	\$ -	\$ -	\$ -	\$ 3,450

FINANCIAL STATEMENT NOTATIONS

Item
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7 Long-Term Obligations	12/31/2020	12/31/2019	12/31/2018	12/31/2017
General Obligation Bonds	\$ 790,000	\$ 975,000	\$ 1,155,000	\$ 1,335,000
General Obligation Notes	1,555,332	622,975	-	-
General Obligation Debt	2,345,332	1,597,975	1,155,000	1,335,000
Vested Sick Leave and Vacation:				
Non-Highway	1,063,150	983,873	902,435	824,972
Highway	170,671	198,921	200,633	212,686
	<u>\$ 3,579,153</u>	<u>\$ 2,780,769</u>	<u>\$ 2,258,068</u>	<u>\$ 2,784,391</u>
Equalized Valuation	\$ 3,732,992,200	\$ 3,695,423,300	\$ 3,569,725,000	\$ 3,496,215,200
General Obligation Debt Limit	\$ 186,649,610	\$ 184,771,165	\$ 178,486,250	\$ 174,810,760
General Obligation Debt as Percent of Debt Limitation	1.3%	0.9%	0.6%	0.8%

1
2 **SAWYER COUNTY BOARD OF SUPERVISORS –**
3 **AMENDMENTS TO THE SAWYER COUNTY BOARD OF SUPERVISORS POLICY**
4 **AND PROCEDURE MANUAL RELATING TO VIRTUAL ATTENDANCE AT**
5 **COUNTY BOARD AND COMMITTEE MEETINGS**

6
7 **RESOLUTION NO. _____**
8

9
10 **WHEREAS**, Wisconsin law authorizes the Sawyer County (the “County”) Board of
11 Supervisors (“County Board”) to adopt and enforce rules relating to the conduct and procedures at
12 its public meetings;
13

14 **WHEREAS**, the County Board has adopted the “Sawyer County Board of Supervisors
15 Policy and Procedure Manual” (“Board Rules”);
16

17 **WHEREAS**, the COVID-19 pandemic has resulted in certain operational changes in the
18 County, including the conducting of virtual committee and County Board meetings;
19

20 **WHEREAS**, certain operational changes have become useful and the County Board
21 wishes to adopt certain changes as part of the Board Rules;
22

23 **WHEREAS**, Rule 10 of the Board Rules states that the Board Rules “may be amended by
24 resolution at any regular session of the Board by a two-thirds vote of those Members voting”;
25

26 **WHEREAS**, this Resolution and the proposed revisions to the County Board Rules set
27 forth herein were previously discussed at the County Administration Committee meeting on
28 September 9, 2021, at the County Board meeting on September 16, 2021, and again before the
29 County Administration Committee on October 14, 2021;
30

31 **WHEREAS**, and the County Administration Committee voted to recommend to the
32 County Board that it adopt this Resolution and the proposed amendments to the Board Rules at its
33 meeting on October 21, 2021~~September 16, 2021~~; and
34

35 **WHEREAS**, the County Board then discussed this Resolution and the proposed
36 amendments to the Board Rules at its meeting on October 21, 2021~~September 16, 2021~~, and
37 thereafter voted by a two-thirds majority vote of the County Board Supervisors present to amend
38 the Board Rules, as set forth below.
39

40 **NOW, THEREFORE, BE IT RESOLVED**, the Sawyer County Board of Supervisors
41 determines, adopts and directs the following:
42

- 43 1. Recitals. The Recitals set forth above are true and accurate, and are therefore
44 incorporated into the Resolution and shall be used not just for reference.
45

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46 2. Rule 2(8)-(10) Deleted. Rule 2(8), Rule 2(9) and Rule 2(10) of the Sawyer County
47 Board of Supervisors Policy and Procedure Manual are hereby deleted.

48
49 3. Rule 2(8) Created. Rule 2(8) of the Sawyer County Board of Supervisors Policy and
50 Procedure Manual is hereby created and shall read as follows:
51

52 Rule 2(8): Virtual Meetings and Attendance at County Board Meetings. All
53 County Board meetings shall be held in person and there is a presumption that all
54 County Board members shall attend County Board meetings in person. However, the
55 County Board recognizes that some circumstances may require virtual attendance.
56 County Board meetings may be held virtually, and County Board Members may
57 virtually attend in-person County Board meetings, pursuant to the following rules:
58

59 a. All virtual County Board meetings, attendance and participation
60 shall be subject to and shall comply with all applicable laws, including, but
61 not limited to, Wisconsin's open meetings laws set forth in Wis. Stat.
62 Ch. 19. All County Board meeting notices and agendas shall have
63 instructions for virtual access.
64

65 b. The County Board Chair may authorize a fully-virtual County Board
66 meeting if deemed necessary, within the County Board Chair's discretion.
67 A County Board Member may still attend a fully-virtual meeting in person
68 so long as the County's meeting premises are accessible.
69

70 c. A County Board Member may virtually attend a County Board
71 meeting if the County Board Member he/she obtains permission from
72 the provides notice to the County Board Chair and County Clerk no later
73 than 24 hours prior to the County Board meeting, except in emergency
74 circumstances. The County Board Chair may grant permission for virtual
75 attendance in the County Board Chair's discretion. The County Board
76 Member shall also provide notice of the virtual attendance to the County
77 Clerk and County Administrator.
78

79 d. The County Board Chair shall attend any County Board meeting
80 in person unless a fully-virtual meeting is called pursuant to (a) above, or in
81 the event of emergency or other extraordinary circumstance.
82

83 e. Any County Board Member virtually attending a meeting shall
84 comply with all rules of conduct, etiquette and ethics as required by these
85 Rules and other applicable laws.
86

87 f. In the event of a County Board Member's non-compliance or abuse
88 of this Rule 2(8), the County Board Chair shall review these Rules and
89 expectations with the County Board Member. If non-compliance continues,
90 the matter shall be reviewed by the County Ethics Committee.
91

92 4. Part I, Section A No. 20, No. 21 and No. 22 Deleted. Sawyer County Board of
93 Supervisors Policy and Procedure Manual, Part I, Section A, No. 20, No. 21 and No. 22
94 are hereby deleted.

95
96 5. Part I, Section A No. 20 Created. Part I, Section A No. 20 of the Sawyer County Board
97 of Supervisors Policy and Procedure Manual is hereby created and shall read as
98 follows:
99

100 No. 20: Virtual Meetings and Attendance at Committee Meetings. All Committee
101 meetings shall be held in person and there is a presumption that all Committee
102 Members shall attend Committee meetings in person. However, the County Board
103 recognizes that some circumstances may require virtual attendance at Committee
104 meetings. Committee meetings may be held virtually, and Committee Members may
105 virtually attend in-person Committee meetings, pursuant to the following rules:
106

107 a. All virtual Committee meetings, attendance and participation shall
108 be subject to and shall comply with all applicable laws, including, but not
109 limited to, Wisconsin's open meetings laws set forth in Wis. Stat. Ch. 19.
110 All Committee meeting notices and agendas shall have instructions for
111 virtual access.

112
113 b. The Committee Chair may authorize a fully-virtual Committee
114 meeting if deemed necessary, within the Committee Chair's discretion.
115 A Committee Member may still attend a fully-virtual Committee meeting
116 in person so long as the County's meeting premises are accessible.

117
118 c. A Committee Member may virtually attend a Committee meeting if
119 the Committee Member he/she provides notice to obtains permission from
120 the Committee Chair and the County Clerk no later than 24 hours prior to
121 the Committee meeting, except in emergency circumstances. The
122 Committee Chair may grant permission for virtual attendance in the
123 Committee Chair's discretion. The Committee Member shall also provide
124 notice of the virtual attendance to the County Clerk and County
125 Administrator.

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129 of emergency or other extraordinary circumstance.

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132 with all rules of conduct, etiquette and ethics as required by these Rules and
133 other applicable laws.

134
135 f. In the event of a Committee Member's non-compliance or abuse of
136 this No. 20, the Committee Chair shall refer the matter to the County Board
137 Chair. The Committee Chair and County Board Chair shall review these

138 Rules and expectations with the Committee Member. If non-compliance
139 continues, the matter shall be reviewed by the County Ethics Committee.
140
141

142
143 This Resolution is recommended for adoption by the Sawyer County Board of Supervisors at its
144 meeting on ~~October 21~~~~September 16~~, 2021 by this Sawyer County Administration Committee on
145 this ~~October 14~~~~September 9~~, 2021.
146

147
148 Tweed Shuman, Chair Tom Duffy, Vice Chair
149
150 Ron Kinsley, Member Dale Schleeter, Member
151
152 James Schlender, Member
153
154
155

156
157 This Resolution is hereby adopted by the Sawyer County Board of Supervisors this ~~21st~~ day of
158 ~~October 16th~~ day of ~~September~~, 2021.
159
160

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161 Tweed Shuman, Lynn Fitch,
162 Sawyer County Board of Supervisors Chairman Sawyer County Clerk
163

1
2
3 **SAWYER COUNTY BOARD OF SUPERVISORS –**
4 **AMENDMENTS TO THE SAWYER COUNTY BOARD OF SUPERVISORS POLICY**
5 **AND PROCEDURE MANUAL RELATING TO VIRTUAL ATTENDANCE AT**
6 **COUNTY BOARD AND COMMITTEE MEETINGS**

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11 Supervisors (“County Board”) to adopt and enforce rules relating to the conduct and procedures at
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18 County, including the conducting of virtual committee and County Board meetings;
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21 wishes to adopt certain changes as part of the Board Rules;
22

23 **WHEREAS**, Rule 10 of the Board Rules states that the Board Rules “may be amended by
24 resolution at any regular session of the Board by a two-thirds vote of those Members voting”;
25

26 **WHEREAS**, this Resolution and the proposed revisions to the County Board Rules set
27 forth herein were previously discussed at the County Administration Committee meeting on
28 September 9, 2021, at the County Board meeting on September 16, 2021, and again before the
29 County Administration Committee on October 14, 2021;
30

31 **WHEREAS**, and the County Administration Committee voted to recommend to the
32 County Board that it adopt this Resolution and the proposed amendments to the Board Rules at its
33 meeting on October 21, 2021; and
34

35 **WHEREAS**, the County Board then discussed this Resolution and the proposed
36 amendments to the Board Rules at its meeting on October 21, 2021, and thereafter voted by a two-
37 thirds majority vote of the County Board Supervisors present to amend the Board Rules, as set
38 forth below.
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40 **NOW, THEREFORE, BE IT RESOLVED**, the Sawyer County Board of Supervisors
41 determines, adopts and directs the following:
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47 Board of Supervisors Policy and Procedure Manual are hereby deleted.

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71 meeting if the County Board Member provides notice to the County Board
72 Chair and County Clerk no later than 24 hours prior to the County Board
73 meeting, except in emergency circumstances.
74

75 d. The County Board Chair shall attend any County Board meeting
76 in person unless a fully-virtual meeting is called pursuant to (a) above, or in
77 the event of emergency or other extraordinary circumstance.
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81 Rules and other applicable laws.
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89 Supervisors Policy and Procedure Manual, Part I, Section A, No. 20, No. 21 and No. 22
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118

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126

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128 this No. 20, the Committee Chair shall refer the matter to the County Board
129 Chair. The Committee Chair and County Board Chair shall review these
130 Rules and expectations with the Committee Member. If non-compliance
131 continues, the matter shall be reviewed by the County Ethics Committee.
132
133
134
135

136 This Resolution is recommended for adoption by the Sawyer County Board of Supervisors at its
137 meeting on October 21, 2021 by this Sawyer County Administration Committee on this October
138 14, 2021.

139

140

141 _____
Tweed Shuman, Chair

_____ Tom Duffy, Vice Chair

142

143

144 _____
Ron Kinsley, Member

_____ Dale Schleeter, Member

145

146

147 _____
James Schlender, Member

148

149

150 This Resolution is hereby adopted by the Sawyer County Board of Supervisors this 21st day of
151 October, 2021.

152

153

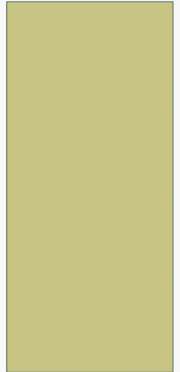
154 _____
Tweed Shuman,
155 Sawyer County Board of Supervisors Chairman

_____ Lynn Fitch,
Sawyer County Clerk

156

SAWYER COUNTY BUDGET

2022 BUDGET PRESENTATION
OCTOBER 21, 2021



REMAINING BUDGET TIMELINE

- October 8th – Budget submitted for publication
- October 21st – Administrator's Budget to County Board
- October 28th – Public Hearing
- October 28th – November 4th – Committee Mtgs
- November 9th – Budget Adoption
 - Pay Plan Structure – Changes effective July 1st
 - Authorized FTE – Effective January 1st
 - Fee Schedule – Effective January 1st
 - Motions to change Published Budget
 - Resolution to Adopt Budget with Majority Vote

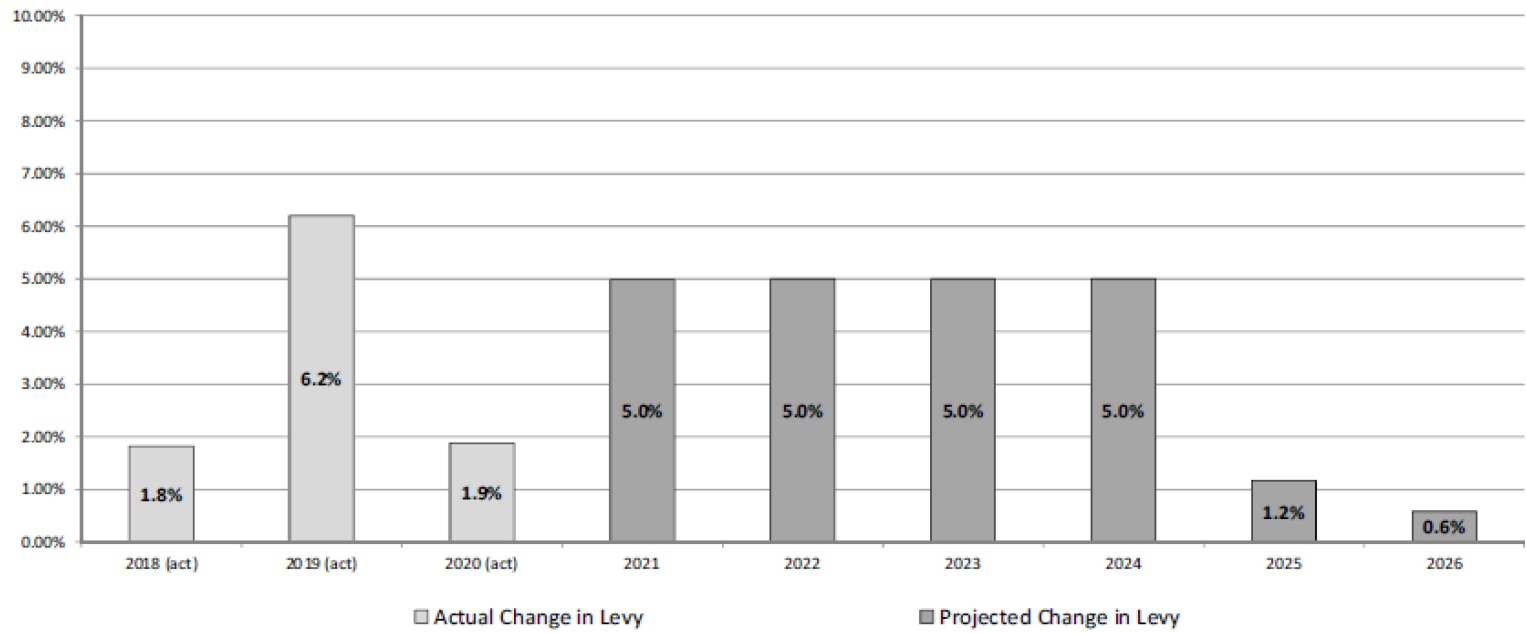
	2021	2022	2022
EXPENDITURES	<u>Budget</u>	<u>Proposed</u>	<u>Levy</u>
General Fund			
General	10,000	1,285,290	
County Board	84,416	85,244	
Administration	172,217	168,783	
Circuit Court	661,483	628,946	
Criminal Justice	222,261	223,235	
Family Court Commissioner	18,000	25,000	
County Coroner	72,651	73,871	
Accounting Manager	184,360	199,981	
County Clerk	179,387	208,759	
Human Resources	121,320	127,096	
IT	306,000	372,198	
Treasurer	259,079	278,646	
District Attorney	301,712	270,594	
Register of Deeds	208,920	182,380	
Land Records	243,037	266,971	
Surveyor	297,587	310,223	
University Extension Service	105,390	107,039	
Zoning	387,800	392,335	
Forestry Department	448,936	488,266	
County Parks	1,500	1,700	
911 System	34,000	34,000	
Building Maintenance	336,661	340,322	
Other Programs of General Gov.	1,312,144	1,290,809	
Sheriff's Department	5,679,591	5,726,844	
Dog Pound	85,150	88,260	
Ambulance Service	2,612,208	2,749,584	
Emergency Management	137,801	144,136	
Airport	115,348	117,276	
Child Support Agency	315,133	325,082	
Veteran's Administration	173,930	157,730	
General Fund Expenditures	15,088,022	16,670,600	7,183,279

	2021		2022		2022
EXPENDITURES	<u>Budget</u>		<u>Proposed</u>		<u>Levy</u>
General Fund Expenditures	15,088,022		16,670,600		7,183,279
Health & Human Services	8,205,178		8,823,646		2,475,534
Debt Service	782,445		1,190,400		1,190,400
Capital Improvements	3,221,169		9,727,080		139,480
Highway Department	5,323,527		4,990,925		1,712,925
Other Funds	1,688,430		1,846,605		325,466
Total Expenditures	34,308,771		43,249,256		13,027,084

2022 PROPOSED LEVY

SAWYER COUNTY				
PROPOSED LEVY				
		Adopted 2021	Administrator 2022	Increase
Total Operating & Debt Levy Proposed		\$10,688,975	\$11,176,182	4.56%
Special Purpose Levy Proposed		\$1,706,393	\$1,850,902	8.64%
TOTAL LEVY PROPOSED		\$12,395,368	\$13,027,084	5.10%

YOY Change in Total Levy (Actual and Projected)



2022 LEVY LIMIT CALCULATION

2022 Base Operating Levy	\$10,706,556
Net New Construction Allowed	79,252
Debt Levy Increase	407,955
Personal Property Aid Decrease	-17,581
2022 Base per WDOR-Operating	<u>\$11,176,182</u>
+ Library Service	338,496
+ Bridge & Culvert Aid	124,325
+ EMS Operating Levy	907,481
+ EMS CIP Levy	217,500
+ EMS Indirects, Comm Center, etc	263,100
Total Special Purpose Levy	<u>\$1,850,902</u>
2022 Total Levy	<u>\$13,027,084</u>
2021 Approved Levy	\$12,395,368
Increase	\$631,716
	5.10%

BUDGET ADJUSTMENT SUMMARY

YEAR 2022

OPERATING BUDGET

Department Requests \$13,087,266

Adjustments:

Maint-Personnel Change	\$2,591	Add'l Expense-Personnel
Forestry	\$8,512	Add'l Expense-Membership Dues
Clerk of Court	-\$20,000	Add'l Revenue-Fees
Register of Deeds	-\$20,000	Add'l Revenue-Fees
Accounting	\$5,974	Add'l Expense-Personnel
Emergency Management	-\$1,504	Add'l Revenue-Fees
Highway	-\$123,000	Contingent on Infrastructure Funding
General	-\$29,683	Add'l Revenue-Indirect Costs
Child Support	-\$31,131	Add'l Revenue-State Aid
Law Enforcement	\$705	Add'l Expense-Lexipol
Fair	-\$20,000	Less Expense, Add'l Revenue-F/B
HLCVB	-\$40,000	Less Expense-Reduce Appropriation
911 Sign	-\$10,000	Add'l Revenue-Fees
Senior Resource Center	-\$5,000	Less Expense-Reduce Appropriation
General	-\$200,000	Add'l Revenue-Sales Tax
General	-\$50,000	Add'l Revenue-Stumpage
General	-\$118,227	Less Expense-Reduce Health Insurance
Debt Service	-\$103,894	Less Expense-Reduce Payment Schedule
Criminal Justice	-\$25,000	Add'l Revenue-LCO MOU Adjustment
Corporation Counsel	\$20,000	Add'l Expense-Add'l Allocation
Health & Human Services	-\$1,275,290	Reclass Levy to Fund Balance Applied
Capital Improvements	\$139,480	Add'l Expense-Law Enforce. Servers
Debt Service	-\$15,617	Adjust Amortization Schedule
Total Adjustments	<u>-\$1,911,084</u>	
Operating Levy	\$11,176,182	
Allowed Levy	\$11,176,182	
Excess Operating Levy	<u>\$0</u>	

REQUESTED LEVY				
Budget Year 2022				
		Adopted	Administrator	
		2021	2022	
OPERATING LEVY				
100 General Fund		\$ 5,493,789	\$ 5,456,702	48.8%
225 Human Services		\$ 2,509,846	\$ 2,475,534	22.2%
229 Recreational Officer		\$ 118,288	\$ 116,623	1.0%
246 Land & Water Conservation		\$ 58,843	\$ 58,843	0.5%
256 LCO Transportation		\$ 150,000	\$ 150,000	1.3%
300 Debt Levy		\$ 782,445	\$ 1,190,400	10.7%
400 Capital Improvement Program		\$ -	\$ 139,480	1.2%
701 Highway Department		\$ 1,575,764	\$ 1,588,600	14.2%
Total Operating Levy Requested		\$ 10,688,975	\$ 11,176,182	100.0%
OPERATING LEVY ALLOWED		\$ 10,688,975	\$ 11,176,182	
SPECIAL PURPOSE LEVY REQUESTED				
Northern Waters Library Service		\$ 23,631	\$ 23,631	
Weiss Community Library		\$ 200,000	\$ 200,000	
Winter Public Library		\$ 73,267	\$ 75,465	
LCO Public Library		\$ 25,802	\$ 18,971	
Out of County Library		\$ 21,231	\$ 20,429	
EMS-Operating		\$ 1,138,108	\$ 1,170,581	
EMS-Capital		\$ 107,814	\$ 217,500	
Local Bridge Aid		\$ 116,540	\$ 124,325	
Special Purpose Levy Requested		\$ 1,706,393	\$ 1,850,902	
Overall Levy Request		\$ 12,395,368	\$ 13,027,084	
			\$ 631,716	
			5.10%	

EMS LEVY

					<u>2021</u>	<u>2022</u>
EMS Direct Costs Funded by Levy					\$ 904,691	\$ 907,481
Indirect & Allocated Costs:						
Ambulance Dept					\$ 233,416	\$ 263,099
Total Operating Levy					<u>\$ 1,138,108</u>	<u>\$ 1,170,581</u>
Ambulance Purchase					\$ -	\$ 160,000
Equipment:						
Pave Parking Lot						\$ 20,000
Generator Upgrade						\$ 20,000
Cardiac Monitor					\$ 107,814	
Auto CPR Compression System						\$ 22,000
Less - Sale of Ambulance					\$ -	\$ (4,500)
Total Capital Levy					<u>\$ 107,814</u>	<u>\$ 217,500</u>
Total EMS Levy					<u>\$ 1,245,922</u>	<u>\$ 1,388,081</u>
Equalized Value					<u>\$ 3,732,808,300</u>	<u>\$ 3,991,805,600</u>
Rate / \$1,000					\$ 0.334	\$ 0.348

LIBRARY SERVICE

SAWYER COUNTY						
Library Payments						
						\$43.12 Minimum
	<u>Levy</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2,022</u>	County Payment
NWLS	Exempt	\$23,397	\$23,631	\$23,631	23,631	
Weiss Community Library	Exempt	\$200,000	\$200,000	\$200,000	200,000	\$122,465
Winter Public Library	Exempt	\$73,267	\$73,267	\$73,267	75,465	\$2,808
LCO Ojibwa Comm. Library	Exempt	\$27,947	\$31,737	\$25,802	18,971	\$18,971
LCO Ojibwa Comm. Library - capit	Exempt	\$10,500				
Ashland Vaughn Public Library	Exempt	\$970	\$425	\$205	-	
Barron Public Library	Exempt	\$0	\$64		164	
Bayfield Public Library	Exempt	\$44	\$74	\$25	70	
Bruce Area Library	Exempt	\$1,943	\$1,398	\$954	857	
Cumberland Public Library	Exempt		\$143		-	
Drummond Public Library	Exempt	\$1,136	\$217	\$1,448	917	
Forest Lodge Public Library	Exempt	\$3,352	\$3,243	\$3,476	5,459	
Iron River Public Library	Exempt	\$0		\$66	-	
Legion Memorial Library Mellen	Exempt				57	
Madeline Island Public Library	Exempt	\$553			-	
Park Falls Public Library	Exempt	\$1,097	\$672		-	
Rice Lake Public Library	Exempt	\$8,201	\$8,521	\$8,990	7,161	
Rusk County Comm. Library	Exempt	\$10,405	\$6,137	\$3,158	3,825	
Shell Lake Public Library	Exempt	\$0	\$215	\$155	-	
Spooner Memorial Library	Exempt	\$658	\$770	\$1,578	1,687	
Superior Public Library	Exempt	\$1,108	\$798	\$1,005	232	
Washburn Public Library	Exempt	\$79	\$119	\$171	-	
Subtotal Out of County		\$40,047	\$22,794	\$21,231	20,429	-
Total Library Aid		\$364,659	\$351,429	\$343,931	338,496	

ORGANIZATIONS

FUNDED BY OPERATING LEVY

	Approved <u>2020</u>	Approved 2021	Requested <u>2022</u>	Recommended <u>2022</u>
Sawyer County Fair	\$31,250	\$45,000	\$55,000	\$45,000
Senior Resource Center	\$101,892	\$101,892	\$110,000	\$105,000
Hayward Lakes Visitors & Convention	\$50,000	\$50,000	\$50,000	\$10,000
Northwest Regional Planning Commission	\$35,671	\$35,552	\$35,044	\$35,044
Economic Development Corporation	\$25,000	\$25,000	\$25,000	\$25,000
Namekagon Transit	\$150,000	\$150,000	\$150,000	\$150,000
Clean Sweep	\$10,087	\$10,087	\$10,087	\$10,087
ITBEC	\$3,000	\$3,000	\$3,000	\$3,000

APPROPRIATING FUNDS TO NONPROFIT ORGANIZATIONS

Entity Name	Statutory Authority
Northern Waters Library Systems	Wis. Stat. § 43.53; Wis. Stat. § 43.57
Sawyer County Fair	Wis. Stat. § 50.56(4)
Senior Resource Center	Wis. Stat. § 59.53(11)
Hayward Lakes Visitors & Convention	Wis. Stat. § 59.56(10)
Northwest Regional Planning Commission	Wis. Stat. § 66.0309(13)-(14)
Economic Development Corp.	Wis. Stat. § 59.57 (1)
Namekagon Transit	Wis. Stat. § 59.58(3)
Clean Sweep	Wis. Stat. § 59.70

EMPLOYEE COMPENSATION

- Across-the-board wage increase in 2022
 - All full-time, non-represented, non-elected employees
 - Even those red-lined (above the control point)
 - 2.75% grid increase effective July 1st, 2022
- Continue progressing employees below control point through steps
- Increase is currently budgeted in Contingency.

HEALTH INSURANCE

- Originally budgeted for 15% increase
- Quote from current carrier was 10% increase
 - Issued RFP resulted in reducing to 5.5% increase
- Switching carrier to WCA Group Health Trust
 - Office Visits now \$25 copay.
- Open enrollment for employees in November

2022 - 2026 Requested Capital Projects Summary

	2022	2023	2024	2025	2026
Fund Balance - Beginning of Year	160,000	0	0	0	0
EXPENDITURES					
General Government	\$7,736,300	\$116,965	\$44,333	\$165,050	\$0
County Fleet	\$76,290	\$98,000	\$98,000	\$98,000	\$98,000
Justice and Public Safety	\$717,165	\$646,000	\$430,000	\$435,000	\$445,000
Public Works	\$12,500	\$0	\$165,000	\$165,000	\$165,000
Public Works - Highway	\$2,022,000	\$2,081,080	\$2,142,523	\$2,206,424	\$2,272,881
Health and Human Services	\$4,000	\$12,000	\$44,000	\$12,000	\$44,000
Conservation & Development	\$737,125	\$32,105	\$432,105	\$32,105	\$0
Total Gross Expenditures	\$11,305,380	\$2,986,150	\$3,355,961	\$3,113,579	\$3,024,881
REVENUES					
Project Specific					
Veterans Transportation Grant	\$12,000	\$12,000	\$44,000	\$12,000	\$44,000
State-DNR Dam Grant	\$308,100	\$0	\$200,000	\$0	\$0
Land Information Grant	\$24,300	\$0	\$0	\$150,000	\$0
Airport Entitlement Funds	\$0	\$0	\$150,000	\$150,000	\$150,000
Airport State Funds	\$12,500	\$0	\$7,500	\$7,500	\$7,500
Sale of Assets - Vehicles	\$44,500	\$4,500	\$0	\$0	\$0
Grant - Tasers	\$50,000	\$0	\$0	\$0	\$0
Proceeds From Debt Issuance-Facility	\$7,500,000	\$0	\$0	\$0	\$0
Proceeds From Debt Issuance-Dams	\$310,920	\$0	\$200,000	\$0	\$0
Proceeds From Debt Issuance-Equipment	\$989,080	\$1,273,070	\$986,938	\$962,655	\$920,500
Subtotal Revenues-Project Specific	\$9,251,400	\$1,289,570	\$1,588,438	\$1,282,155	\$1,122,000
Transfers & Fund Balance Applied					
Transfer From Fund 223 - Car Pool	\$40,000	\$0	\$0	\$0	\$0
Subtotal Transfers for Capital Uses	\$40,000	\$0	\$0	\$0	\$0
Tax Levy					
Operating Levy	\$139,480	\$0	\$0	\$0	\$0
EMS	\$217,500	\$160,500	\$170,000	\$170,000	\$175,000
Highway Levy	\$1,497,000	\$1,536,080	\$1,597,523	\$1,661,424	\$1,727,881
Subtotal Tax Levy	\$1,853,980	\$1,696,580	\$1,767,523	\$1,831,424	\$1,902,881
Total Revenues	\$11,145,380	\$2,986,150	\$3,355,961	\$3,113,579	\$3,024,881
Fund Balance - End of Year	\$0	\$0	\$0	\$0	\$0

2022 CAPITAL FUNDED BY DEBT

Budget Year 2022			
Capital - Debt Purchases			
	Loan		
HIGHWAY			
Tri-Axle Truck	Y	205,000	PW
Tri-Axle Truck	Y	205,000	PW
Dump truck 1 Ton	Y	75,000	PW
Stacking Conveyor	Y	40,000	PW
Re-allocate Hwy Bridge Aid		(128,000)	PW
Ended up receiving a grant for the bridge project.			
OTHER			
IT-Fault Tolerance (Redundancy)	Y	150,000	GG
Maint-Heat Pumps	Y	13,000	GG
Maint-Plow Truck	Y	29,000	GG
Fleet-Lease Payments	Y	6,237	GG
Fleet-Ford Edge	Y	10,053	GG
LEC-Automate HVAC System	Y	20,000	PS
LEC-Camera Upgrade	Y	85,685	PS
LEC-Squads and Setup	Y	200,000	PS
Forestry-Pickup	Y	32,105	C&D
Forestry-Trimble GPS Unit	Y	16,000	C&D
Zoning-Vehicle	Y	30,000	C&D
Brunet Dam	Y	310,920	C&D
Total		1,300,000	

SCHEDULE OF CURRENT DEBT SERVICE REQUIREMENTS

Budget Year 2022

	2012	2019	2021	2022	
	GORB	Ambulance	Capital Borrowing	Capital Borrowing	Total
2022					
Principal	\$ 195,000	\$ 56,681	\$ 493,606	\$ 400,000	\$1,145,287
Interest	\$ 10,937	\$ 16,074	\$ 10,088	\$ 8,014	\$ 45,113
2022 Budget Total	\$ 205,937	\$ 72,755	\$ 503,694	\$ 408,014	\$1,190,400
2023					
Principal	\$ 200,000	\$ 58,477	0	\$ 988,000	\$1,246,477
Interest	\$ 6,560	\$ 14,277	0	\$ 24,700	\$ 45,537
2024					
Principal	\$ 205,000	\$ 60,331			\$ 265,331
Interest	\$ 2,255	\$ 12,424			\$ 14,679
2025					
Principal		\$ 62,244			\$ 62,244
Interest		\$ 10,511			\$ 10,511
2026					
Principal		\$ 64,217			\$ 64,217
Interest		\$ 8,538			\$ 8,538
2027					
Principal		\$ 66,253			\$ 66,253
Interest		\$ 6,502			\$ 6,502
2027					
Principal		\$ 68,353			\$ 68,353
Interest		\$ 4,402			\$ 4,402
2029					
Principal		\$ 70,520			\$ 70,520
Interest		\$ 2,235			\$ 2,235
2030					
Principal					\$ -
Interest					\$ -
Total Principal	\$ 600,000	\$ 444,832	\$ 493,606	\$ 1,388,000	\$2,926,438
Total Interest	\$ 19,752	\$ 64,452	\$ 10,088	\$ 32,714	\$ 127,006
Total Payment	\$ 619,752	\$ 509,284	\$ 503,694	\$ 1,420,714	\$3,053,444

GORB = General Obligation Refunding Bonds

SAWYER COUNTY TAX RATE HISTORY

Year	Tax Rate	% Increase
2022 (proposed)	\$3.263	(1.75%)
2021	\$3.321	4.53%
2020	\$3.177	(\$1.58)%
2019	\$3.228	3.99%
2018	\$3.104	(0.26)%
2017	\$3.112	3.84%
2016	\$2.997	(0.26)%
2015	\$3.005	0.004%
2014	\$2.993	1.02%
2013	\$2.937	6.99%
2012	\$2.745	2.62%

OTHER POTENTIAL REVENUE SOURCES

NONE OF THESE ARE IN 2022 BUDGET

- American Rescue Plan Act (ARPA) Funds
- Treatment Alternatives and Diversion (TAD) Grant
- Opioid Settlement Funds
- Carbon Credits
- Vehicle Registration Fee
- Referendum to Exceed Levy Limit

REMAINING BUDGET TIMELINE

- October 28th – Public Hearing
- October 28th – November 4th – Committee Mtgs
- November 9th – Budget Adoption
 - Pay Plan Structure – Changes effective July 1st
 - Authorized FTE – Effective January 1st
 - Fee Schedule – Effective January 1st
 - Motions to change Published Budget
 - Resolution to Adopt Budget with Majority Vote