



Sawyer County

Agenda

Administration Committee Meeting
Thursday, October 14, 2021 @ 10:00 AM
Assembly Room/Virtual Meeting

Page

1. CALL TO ORDER

- a. The public is **strongly encouraged** to access the public meeting remotely due to public health and safety concerns. To view or participate in the **virtual meeting** from a computer, iPad, or Android device please go to <https://zoom.us/j/92546130740>. You can also use the dial in number for listening only at 1-312-626-6799 with the Webinar ID: 925 4613 0740. If additional assistance is needed please contact the County Clerk's Office at 715-634-4866 prior to the meeting. If you are on a computer, click the "Raise Hand" button and wait to be recognized. If you are on a telephone, dial *9 and wait to be recognized.

2. ROLL CALL

3. CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW

4. MEETING AGENDA

5. PUBLIC COMMENTS

- a. At this time, members of the public will be given the opportunity to address the Committee on items not on the agenda. Please adhere to the following when addressing the Committee:
 - Comments will be limited to 3 minutes or less per individual.
 - Comments should be directed to the Committee as a whole and not directed to individual Committee members.
 - The Committee cannot respond to your comments during this time.
 - Please sign in and fill out a public comment sheet if you wish to speak on an item.

6. APPROVAL OF MINUTES FROM PREVIOUS MEETING

- a. [9.9.21 Admin Minutes DRAFT](#)

6 - 9	7. VETERANS SERVICE DEPARTMENT REPORT	a. Veteran Service Office Report
10	8. INFORMATION TECHNOLOGY DEPARTMENT REPORT	a. IT-2021-10-14-Administration-Committee
11 - 14	9. VIRTUAL MEETING POLICY (DISCUSSION AND POSSIBLE ACTION)	a. 2021-09-02 Resolution RE Board Rule Change RE Virtual Attendance
15	10. HUMAN RESOURCES REPORT	a. Human Resource Report October 2021
16 - 27	11. 2022 BUDGET STATUS	a. 2022 Admin Committee Budget
	12. REDISTRICTING UPDATE	
28 - 29	13. AFFIRMATION OF LEGAL PROTECTIONS FROM HEALTHCARE CHOICE DISCRIMINATION RESOLUTION (DISCUSSION AND POSSIBLE ACTION)	a. 2021- Resolution AFFIRMATION OF LEGAL PROTECTIONS FROM HEALTHCARE CHOICE DISCRIMINATION
	14. COUNTY ADMINISTRATOR'S REPORT	
	15. CLOSED SESSION FOR DISCUSSION OF LITIGATION	a. Closed Session - The Sawyer County Administration Committee may go into closed session pursuant to Wis. Stat. 19.85(1)(g) to confer with legal counsel for Sawyer County who is rendering oral or written advice concerning strategy to be adopted by Sawyer County with respect to litigation in which it is or is likely to become involved. b. Open Session
	16. FUTURE AGENDA ITEMS	
	17. CORRESPONDENCE, REPORTS FROM CONFERENCES AND MEETINGS, OTHER MATTERS FOR DISCUSSION ONLY	

DISCLAIMER:

A quorum of the County Board of Supervisors or of any of its committees may be present at this meeting to listen and observe. Neither the Board nor any of the committees have established attendance at this meeting as an official function of the Board or committee(s) or otherwise made a determination that attendance at the meeting is necessary to carry out the Board or committee's function. The only purpose for other supervisors attending the meeting is to listen to the information presented. Neither the Board nor any committee (other than the committee providing this notice and agenda) will take any official action with respect to this noticed meeting.

Copy sent via email to: County Clerk and News Media. Note: Any person wishing to attend whom, because of a disability, requires accommodation should call the Sawyer County Clerk's Office (715.634.4866) at least 24 hours before the scheduled meeting so appropriate arrangements can be made.

**Minutes of the September 9th meeting of the Sawyer County
Administration Committee
Of the Sawyer County Board of Supervisors
Assembly Room; Sawyer County**



Voting Committee Members (X) Present:

- ☐ Chair: **Tweed Shuman**
- ☒ Vice Chair: **Dale Schleeter**
- ☒ **James Schlender**
- ☒ **Ron Kinsley**
- ☒ **Tom Duffy**

Others Present:

Tom Hoff	Doug Mrotek
Lynn Fitch	Joan Cervenka
Mike Coleson	Virginia Chabek
Gary Elliott	Ed Peters
Rose Lillyroot	Brian DeVries
Rebecca Roeker	Lisa Poppe
Jeff Johnson	Molly Lank-Jones

Call to Order – Vice Chair Schleeter called the meeting to order at 10:00 am.

Certification of Compliance with the open meeting law was met. Roll Call taken; quorum was met.

Meeting Agenda –

Public Comments – Joan Cervenka

Minutes from the previous meeting – A motion was made by Mr. Kinsley to approve the minutes of the August 12, 2021, meeting; second by Mr. Duffy. Motion carried without negative vote.

Veterans Service Department Report – Written reports were provided. Mr. Elliott explained the process of submitting claims for veterans, spouses of veterans and children of veterans who qualify for presumptive causes. A request was made that future report identify claims submitted and claims approved.

Information Technology Department Report – A written report was provided. Mr. Coleson stated that the department has working mostly on operational services and are starting to look at electronic systems for the new courtroom.

Human Resources Report – A written report was provided. Ms. Lillyroot advised that another resignation was recently added to the County's total but reallocating some of those duties to existing staff is working well thus far.

Body Scanner for Jail – At the request of the public safety committee, the purchase of a body scanner was recommended to come to committee. ARPA funds can cover this cost. A motion was made by Mr. Schlender; second by Mr. Kinsley to recommend moving this request to County Board for approval. Corporate Counsel will prepare a resolution for the request. Motion carried without negative vote.

At 10:19 Mr. Schlender was appointed Chair Pro-Tem, as Mr. Schleeter needed to leave; quorum was still maintained.

Sheriff Mrotek and Lieutenant Johnson reviewed the progress made on new radio equipment comparisons. The original radio system purchased in 2017 left some funds in the balance. With these remaining funds and an additional \$10-\$15,000, the new system could be purchased. A motion was made by Mr. Kinsley; second by Mr. Duffy to approve the use of funding the new system with the existing funds and additional funds. This will not need to go to County Board as the funds have been allocated. Motion carried without negative vote.

Keefe; 1a) reviewed spreadsheet of summary of the levy including debt and special purpose levy; looking at operating fund now, we are \$1.5 over budget now being primarily under human services fund; without the out-of-county placements we have about \$300,000 to adjust for; to take out new debt requires a $\frac{3}{4}$ vote of supervisors

Virtual Meeting Policy – Ms. Roeker reviewed the resolution identifying recommended changes to the Board and Committee virtual meeting policy. A request to modify items 3f and 5f to identify how requests should be elevated to the appropriate levels was made. A motion was made by Mr. Kinsley; second by Mr. Duffy to approve the Resolution with the appropriate modifications and forward it to County Board. Motion carried without negative vote. Corporate Counsel will make those changes.

Redistricting – Public comment was heard by Linda Zillmer. Ms. Fitch explained the map development process and the steps the County must take next. Mr. DeVries from GIS presented the three map alternatives and explained the process of how each was developed, following statutory requirements.

Mr. Schleeter returned at 11:10am; Mr. Schlender continued as Chair Pro-Tem.

Map option #3 most closely resembles the current supervisory district boundaries. A motion was made by Mr. Kinsley; second by Mr. Duffy to approve the Resolution to recommend that the County Board adopt map option #3 as its tentative redistricting plan and move it forward to County Board for approval. All three maps will be reviewed at the September County Board meeting.

County Administrator's Report – At the request of the Public Safety Committee, Mr. Hoff reviewed the process currently used to address staff compensation plans. After reviewing a recent wage study, he stated that Sawyer County is still lagging behind in many areas despite having made some adjustments. Lieutenant Johnson mentioned that for non-degree holding positions within the jail, we are competing with good retail establishment wages in the area.

Meeting Date/Time – The next meeting of the Administration Committee will be Thursday, October 14, at 10:00 am in the Assembly Room.

Meeting adjourned at 11:13 am
Minutes recorded by Lynn Fitch, County Clerk

Gary Elliott
Veteran Service Officer
OFFICE: (715) 634-2770
FAX: (715) 638-3213

Sawyer County
Veteran Service Office
15872 E. Fifth Street
Hayward, WI 54843



Administrative Committee Meeting, October 14, 2021

A. **Budget Performance Report:** Attached.

B. **Office Report:**

Contacts:

September: 441 phone calls, 419 letters/emails/faxes and 168 office visits.

VA Disability Compensation/Pension Claims:

The Veteran Service office submitted 92 disability/pension claims to date and received retroactive payment of \$327,957.06 for claims decided in the Veteran's favor.

Denied: (5)

- 1: Comp: no scientific/medical evidence to support claim (max'd out in Comp/set-up potential future review).
- 2: Comp: no scientific/medical evidence to support claim (set-up for potential future review).
- 3: Pension – Veteran's income/asset high/medical cost(s) offset low.
- 4: Comp: (increase) denied due to not meeting higher threshold requirements w/in C.F.R.
- 5: Comp: (temp 100%) medical evidence did not support continuation request over that provided w/in C.F.R.

Training: Up to date.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Gary Elliott". The signature is stylized with a large, looping "G" and "E".

Gary Elliott
CVSO



Budget Performance Report

Fiscal Year to Date 10/01/21

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 100 - General Fund										
REVENUE										
Department 57 - Veteran's Administration										
43565	State Aid/Veteran's Grant	8,500.00	.00	8,500.00	.00	.00	.00	8,500.00	0	.00
46250	Veterans' Trans. Fees	9,000.00	.00	9,000.00	.00	.00	950.00	8,050.00	11	1,175.00
49220	Transfer From Spec. Rev. Fund	4,000.00	.00	4,000.00	.00	.00	4,000.00	.00	100	4,000.00
49300	Use of Prior Years' Fund Balance	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	.00
Department 57 - Veteran's Administration Totals		\$26,500.00	\$0.00	\$26,500.00	\$0.00	\$0.00	\$4,950.00	\$21,550.00	19%	\$5,175.00
REVENUE TOTALS		\$26,500.00	\$0.00	\$26,500.00	\$0.00	\$0.00	\$4,950.00	\$21,550.00	19%	\$5,175.00
EXPENSE										
Department 57 - Veteran's Administration										
State Account 54710 - Veteran's Relief										
50322	Veterans' Relief Expenses	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	1,499.36
State Account 54710 - Veteran's Relief Totals		\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0%	\$1,499.36
State Account 54720 - Veteran's Office										
50111	Regular Salaries	116,504.00	.00	116,504.00	.00	.00	73,717.17	42,786.83	63	87,907.32
50112	Salaries Overtime	.00	.00	.00	.00	.00	.00	.00	+++	258.38
50144	Term Life Ins./Employer's Share	45.00	.00	45.00	.00	.00	21.69	23.31	48	10.34
50147	Workers Comp	4,350.00	.00	4,350.00	.00	.00	2,787.57	1,562.43	64	2,496.16
50151	FICA-Employer's Share	8,913.00	.00	8,913.00	.00	.00	5,649.12	3,263.88	63	7,266.82
50152	Retirement-Employer's Share	6,430.00	.00	6,430.00	.00	.00	4,742.99	1,687.01	74	6,006.90
50155	Flex Administration Fees	88.00	.00	88.00	.00	.00	64.00	24.00	73	51.60
50158	Unemployment Compensation	.00	.00	.00	.00	.00	.00	.00	+++	1,860.00
50225	Telephone	500.00	.00	500.00	.00	.00	291.82	208.18	58	491.49
50226	Hardware/Software	898.00	.00	898.00	.00	.00	.00	898.00	0	.00
50241	Repairs/Maintenance-Vehicles	2,500.00	.00	2,500.00	.00	.00	175.95	2,324.05	7	264.47
50247	Repairs-Buildings	252.00	.00	252.00	.00	.00	.00	252.00	0	.00
50270	Insurance Claim	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	.00
50311	Postage	200.00	.00	200.00	.00	.00	52.18	147.82	26	115.22
50312	Office Supplies	900.00	.00	900.00	.00	.00	593.71	306.29	66	85.76
50313	Printing	2,600.00	.00	2,600.00	.00	.00	1,522.89	1,077.11	59	2,253.40
50325	Registration Fees	1,200.00	.00	1,200.00	.00	.00	120.00	1,080.00	10	.00
50329	Dues/Subscriptions	350.00	.00	350.00	.00	.00	104.95	245.05	30	279.00
50335	Meal Expenses	100.00	.00	100.00	.00	.00	105.00	(5.00)	105	.00
50336	Lodging	2,000.00	.00	2,000.00	.00	.00	490.25	1,509.75	25	.00
50339	Travel	1,500.00	.00	1,500.00	.00	.00	(23.68)	1,523.68	-2	.00
50343	Boards & Commissions	900.00	.00	900.00	.00	.00	.00	900.00	0	150.00
50349										
50349-342	Flags	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	962.10
50349 - Totals		\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0%	\$962.10
50351	Vehicle Fuel	6,300.00	.00	6,300.00	.00	.00	1,029.26	5,270.74	16	1,069.43



Budget Performance Report

Fiscal Year to Date 10/01/21

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 100 - General Fund										
EXPENSE										
Department 57 - Veteran's Administration										
State Account 54720 - Veteran's Office										
50805	Capital Outlay-Small Equipment (1000 - 5000)	400.00	.00	400.00	.00	.00	.00	400.00	0	.00
State Account 54720 - Veteran's Office Totals		\$162,930.00	\$0.00	\$162,930.00	\$0.00	\$0.00	\$91,444.87	\$71,485.13	56%	\$111,528.39
State Account 54730 - Care of Veteran's Graves										
50220	Contracted Expenses	6,000.00	.00	6,000.00	.00	.00	6,624.00	(624.00)	110	6,296.00
State Account 54730 - Care of Veteran's Graves Totals		\$6,000.00	\$0.00	\$6,000.00	\$0.00	\$0.00	\$6,624.00	(\$624.00)	110%	\$6,296.00
Department 57 - Veteran's Administration Totals		\$173,930.00	\$0.00	\$173,930.00	\$0.00	\$0.00	\$98,068.87	\$75,861.13	56%	\$119,323.75
EXPENSE TOTALS		\$173,930.00	\$0.00	\$173,930.00	\$0.00	\$0.00	\$98,068.87	\$75,861.13	56%	\$119,323.75
Fund 100 - General Fund Totals										
REVENUE TOTALS		26,500.00	.00	26,500.00	.00	.00	4,950.00	21,550.00	19%	5,175.00
EXPENSE TOTALS		173,930.00	.00	173,930.00	.00	.00	98,068.87	75,861.13	56%	119,323.75
Fund 100 - General Fund Totals		(\$147,430.00)	\$0.00	(\$147,430.00)	\$0.00	\$0.00	(\$93,118.87)	(\$54,311.13)		(\$114,148.75)
Fund 213 - Veteran's Service Grant										
REVENUE										
Department 00 - General										
43565	State Aid/Veteran's Grant	.00	.00	.00	.00	.00	8,500.00	(8,500.00)	+++	8,545.00
49300	Use of Prior Years' Fund Balance	7,448.00	.00	7,448.00	.00	.00	.00	7,448.00	0	.00
Department 00 - General Totals		\$7,448.00	\$0.00	\$7,448.00	\$0.00	\$0.00	\$8,500.00	(\$1,052.00)	114%	\$8,545.00
REVENUE TOTALS		\$7,448.00	\$0.00	\$7,448.00	\$0.00	\$0.00	\$8,500.00	(\$1,052.00)	114%	\$8,545.00
EXPENSE										
Department 00 - General										
State Account 54700 - Veteran's Grant Expenses										
50111	Regular Salaries	.00	.00	.00	.00	.00	.00	.00	+++	6,932.06
50226	Hardware/Software	.00	.00	.00	.00	.00	.00	.00	+++	898.00
50247	Repairs-Buildings	7,448.00	.00	7,448.00	.00	.00	.00	7,448.00	0	10.00
50325	Registration Fees	.00	.00	.00	.00	.00	.00	.00	+++	630.00
50329	Dues/Subscriptions	.00	.00	.00	.00	.00	100.00	(100.00)	+++	.00
50335	Meal Expenses	.00	.00	.00	.00	.00	.00	.00	+++	45.00
50351	Vehicle Fuel	.00	.00	.00	.00	.00	83.95	(83.95)	+++	29.94
State Account 54700 - Veteran's Grant Expenses Totals		\$7,448.00	\$0.00	\$7,448.00	\$0.00	\$0.00	\$183.95	\$7,264.05	2%	\$8,545.00
Department 00 - General Totals		\$7,448.00	\$0.00	\$7,448.00	\$0.00	\$0.00	\$183.95	\$7,264.05	2%	\$8,545.00
EXPENSE TOTALS		\$7,448.00	\$0.00	\$7,448.00	\$0.00	\$0.00	\$183.95	\$7,264.05	2%	\$8,545.00
Fund 213 - Veteran's Service Grant Totals										
REVENUE TOTALS		7,448.00	.00	7,448.00	.00	.00	8,500.00	(1,052.00)	114%	8,545.00
EXPENSE TOTALS		7,448.00	.00	7,448.00	.00	.00	183.95	7,264.05	2%	8,545.00
Fund 213 - Veteran's Service Grant Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,316.05	(\$8,316.05)		\$0.00



Budget Performance Report

Fiscal Year to Date 10/01/21

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 411 - Veteran's Transportation Grant										
REVENUE										
Department 00 - General										
43566	Veterans' Trans. Grant	12,000.00	.00	12,000.00	.00	.00	6,903.91	5,096.09	58	9,594.39
	Department 00 - General Totals	\$12,000.00	\$0.00	\$12,000.00	\$0.00	\$0.00	\$6,903.91	\$5,096.09	58%	\$9,594.39
	REVENUE TOTALS	\$12,000.00	\$0.00	\$12,000.00	\$0.00	\$0.00	\$6,903.91	\$5,096.09	58%	\$9,594.39
EXPENSE										
Department 00 - General										
State Account 54725 - Capital Outlay/Van Purchase										
50247	Repairs-Buildings	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	.00
59210	Transfer to General Fund	4,000.00	.00	4,000.00	.00	.00	4,000.00	.00	100	4,000.00
	State Account 54725 - Capital Outlay/Van Purchase Totals	\$9,000.00	\$0.00	\$9,000.00	\$0.00	\$0.00	\$4,000.00	\$5,000.00	44%	\$4,000.00
	Department 00 - General Totals	\$9,000.00	\$0.00	\$9,000.00	\$0.00	\$0.00	\$4,000.00	\$5,000.00	44%	\$4,000.00
	EXPENSE TOTALS	\$9,000.00	\$0.00	\$9,000.00	\$0.00	\$0.00	\$4,000.00	\$5,000.00	44%	\$4,000.00
Fund 411 - Veteran's Transportation Grant Totals										
	REVENUE TOTALS	12,000.00	.00	12,000.00	.00	.00	6,903.91	5,096.09	58%	9,594.39
	EXPENSE TOTALS	9,000.00	.00	9,000.00	.00	.00	4,000.00	5,000.00	44%	4,000.00
	Fund 411 - Veteran's Transportation Grant Totals	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$2,903.91	\$96.09		\$5,594.39
Grand Totals										
	REVENUE TOTALS	45,948.00	.00	45,948.00	.00	.00	20,353.91	25,594.09	44%	23,314.39
	EXPENSE TOTALS	190,378.00	.00	190,378.00	.00	.00	102,252.82	88,125.18	54%	131,868.75
	Grand Totals	(\$144,430.00)	\$0.00	(\$144,430.00)	\$0.00	\$0.00	(\$81,898.91)	(\$62,531.09)		(\$108,554.36)

Mike Coleson
Sawyer County IT Director



October 14, 2021

10610 Main Street, Suite 58. - Hayward, WI 54843

Phone **715-634-8185**

Toll Free **877-699-4110**

Fax **715-634-3546**

Email mcoleson@sawyercountygov.org

To: Administration Committee
Tweed Shuman, Dale Schleeter, James Schlender, Ron
Kinsley, Thomas Duffy, and Tom Hoff
IT Department Report

Agenda items

N/A

Projects completed

Projects in progress

- VPN 2Factor Authentication for employees. Watchguard Authpoint. Plan to complete before month-end
- New Courtroom/Jail/Courthouse systems integration: How to extend and integrate systems like proximity readers, Panic buttons, surveillance, detention doors.
- FaxFinder server replacement. Testing in progress.
- Assistance with TimeClockPlus. Wrote program to bring Nightingale Notes records into TCP.

Pending Projects

- Email MFA authentication for HHS, Courthouse, Sheriff
- Planning for 2022 projects:
 - o Fault tolerant system for courthouse and sheriff.

Helpdesk and support activities

Average of 5 support calls per day. Remote / On-site comparison: about 5%-95%.

1
2
3 **SAWYER COUNTY BOARD OF SUPERVISORS –**
4 **AMENDMENTS TO THE SAWYER COUNTY BOARD OF SUPERVISORS**
5 **POLICY AND PROCEDURE MANUAL RELATING TO VIRTUAL ATTENDANCE**
6 **AT COUNTY BOARD AND COMMITTEE MEETINGS**

7 **RESOLUTION NO. _____**
8
9

10 **WHEREAS**, Wisconsin law authorizes the Sawyer County (the “County”) Board of
11 Supervisors (“County Board”) to adopt and enforce rules relating to the conduct and
12 procedures at its public meetings;
13

14 **WHEREAS**, the County Board has adopted the “Sawyer County Board of Supervisors
15 Policy and Procedure Manual” (“Board Rules”);
16

17 **WHEREAS**, the COVID-19 pandemic has resulted in certain operational changes in
18 the County, including the conducting of virtual committee and County Board meetings;
19

20 **WHEREAS**, certain operational changes have become useful and the County Board
21 wishes to adopt certain changes as part of the Board Rules;
22

23 **WHEREAS**, Rule 10 of the Board Rules states that the Board Rules “may be amended
24 by resolution at any regular session of the Board by a two-thirds vote of those Members
25 voting”;
26

27 **WHEREAS**, this Resolution and the proposed revisions to the County Board Rules set
28 forth herein were previously discussed at the County Administration Committee meeting on
29 September 9, 2021, and the Administration Committee voted to recommend to the County
30 Board that it adopt this Resolution and the proposed amendments to the Board Rules at its
31 meeting on September 16, 2021; and
32

33 **WHEREAS**, the County Board then discussed this Resolution and the proposed
34 amendments to the Board Rules at its meeting on September 16, 2021, and thereafter voted by
35 a two-thirds majority vote of the County Board Supervisors present to amend the Board Rules,
36 as set forth below.
37

38 **NOW, THEREFORE, BE IT RESOLVED**, the Sawyer County Board of
39 Supervisors determines, adopts and directs the following:
40

- 41 1. Recitals. The Recitals set forth above are true and accurate, and are therefore
42 incorporated into the Resolution and shall be used not just for reference.
43
44 2. Rule 2(8)-(10) Deleted. Rule 2(8), Rule 2(9) and Rule 2(10) of the Sawyer County
45 Board of Supervisors Policy and Procedure Manual are hereby deleted.
46

- 47 3. Rule 2(8) Created. Rule 2(8) of the Sawyer County Board of Supervisors Policy
48 and Procedure Manual is hereby created and shall read as follows:
49

50 Rule 2(8): Virtual Meetings and Attendance at County Board Meetings. All
51 County Board meetings shall be held in person. However, the County Board
52 recognizes that some circumstances may require virtual attendance. County Board
53 meetings may be held virtually, and County Board Members may virtually attend
54 in-person County Board meetings, pursuant to the following rules:
55

56 a. All virtual County Board meetings, attendance and participation
57 shall be subject to and shall comply with all applicable laws, including,
58 but not limited to, Wisconsin's open meetings laws set forth in Wis.
59 Stat. Ch. 19. All County Board meeting notices and agendas shall have
60 instructions for virtual access.
61

62 b. The County Board Chair may authorize a fully-virtual County
63 Board meeting if deemed necessary, within the County Board Chair's
64 discretion. A County Board Member may still attend a fully-virtual
65 meeting in person so long as the County's meeting premises are
66 accessible.
67

68 c. A County Board Member may virtually attend a County Board
69 meeting if he/she obtains permission from the County Board Chair no
70 later than 24 hours prior to the County Board meeting, except in
71 emergency circumstances. The County Board Chair may grant
72 permission for virtual attendance in the County Board Chair's
73 discretion. The County Board Member shall also provide notice of the
74 virtual attendance to the County Clerk and County Administrator.
75

76 d. The County Board Chair shall attend any County Board meeting
77 in person unless a fully-virtual meeting is called pursuant to (a) above,
78 or in the event of emergency or other extraordinary circumstance.
79

80 e. Any County Board Member virtually attending a meeting shall
81 comply with all rules of conduct, etiquette and ethics as required by
82 these Rules and other applicable laws.
83

84 f. In the event of a County Board Member's non-compliance or
85 abuse of this Rule 2(8), the County Board Chair shall review these Rules
86 and expectations with the County Board Member. If non-compliance
87 continues, the matter shall be reviewed by the County Ethics
88 Committee.
89

- 90 4. Part I, Section A No. 20, No. 21 and No. 22 Deleted. Sawyer County Board of
91 Supervisors Policy and Procedure Manual, Part I, Section A, No. 20, No. 21 and
92 No. 22 are hereby deleted.

- 93
94 5. Part I, Section A No. 20 Created. Part I, Section A No. 20 of the Sawyer County
95 Board of Supervisors Policy and Procedure Manual is hereby created and shall read
96 as follows:
97

98 No. 20: Virtual Meetings and Attendance at Committee Meetings. All
99 Committee meetings shall be held in person. However, the County Board
100 recognizes that some circumstances may require virtual attendance at Committee
101 meetings. Committee meetings may be held virtually, and Committee Members
102 may virtually attend in-person Committee meetings, pursuant to the following
103 rules:
104

105 a. All virtual Committee meetings, attendance and participation
106 shall be subject to and shall comply with all applicable laws, including,
107 but not limited to, Wisconsin's open meetings laws set forth in Wis.
108 Stat. Ch. 19. All Committee meeting notices and agendas shall have
109 instructions for virtual access.
110

111 b. The Committee Chair may authorize a fully-virtual Committee
112 meeting if deemed necessary, within the Committee Chair's discretion.
113 A Committee Member may still attend a fully-virtual Committee
114 meeting in person so long as the County's meeting premises are
115 accessible.
116

117 c. A Committee Member may virtually attend a Committee
118 meeting if he/she obtains permission from the Committee Chair no later
119 than 24 hours prior to the Committee meeting, except in emergency
120 circumstances. The Committee Chair may grant permission for virtual
121 attendance in the Committee Chair's discretion. The Committee
122 Member shall also provide notice of the virtual attendance to the County
123 Clerk and County Administrator.
124

125 d. The Committee Chair shall attend any Committee meeting
126 in person unless a fully-virtual meeting is called pursuant to (a) above,
127 or in the event of emergency or other extraordinary circumstance.
128

129 e. Any Committee Member virtually attending a meeting shall
130 comply with all rules of conduct, etiquette and ethics as required by
131 these Rules and other applicable laws.
132

133 f. In the event of a Committee Member's non-compliance or abuse
134 of this No. 20, the Committee Chair shall refer the matter to the County
135 Board Chair. The Committee Chair and County Board Chair shall
136 review these Rules and expectations with the Committee Member. If
137 non-compliance continues, the matter shall be reviewed by the County
138 Ethics Committee.

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This Resolution is recommended for adoption by the Sawyer County Board of Supervisors at its meeting on September 16, 2021 by this Sawyer County Administration Committee on this September 9, 2021.

Tweed Shuman, Chair

Dale Schleeter, Vice Chair

Ron Kinsley, Member

Tom Duffy, Member

James Schlender, Member

This Resolution is hereby adopted by the Sawyer County Board of Supervisors this 16th day of September, 2021.

Tweed Shuman,
Sawyer County Board of Supervisors Chairman

Lynn Fitch,
Sawyer County Clerk

Human Resource Report October 14, 2021

9/7/2021	Kerry Moore	Human Services	Terminated
9/18/2021	Kevin Hagmann	Sheriff	PT
9/21/2021	Natalie Erler	ZAC	New Hire
9/27/2021	Matthew Topper	Sheriff	PT
9/27/2021	Emily Sumner	Human Services	FT to PT

Recruiting for Land Survey Technician

Recruiting for EMS Positions

Recruiting for Youth Justice Social Worker

Recruiting for LTE Social Worker Aide Position

Recruiting for Deputy Sheriff Positions

Recruiting for Mental Health Therapist

Recruiting for part-time APS worker

Recruiting for part-time LTE Veteran Van drivers

Recruiting for CPS Social Worker

Interviewing for part-time Custodian Position

Updating policy manual

Ongoing personnel issues



ADMINISTRATION COMMITTEE

Budget Year 2022

G/L Account	Account Description	2021 Actual Amount	2021 Amended Budget	2022 Department	2022 Administrator
Fund 100 - General Fund					
Department 01 - County Board					
State Account 51110 - County Board Expenses					
Personal Services					
100-01-51110-50111	Regular Salaries	5,538.40	7,200.00	7,200.00	7,200.00
100-01-51110-50141	Committee Per Diems	29,050.00	43,000.00	43,000.00	43,000.00
100-01-51110-50147	Workers Comp	62.90	91.00	79.00	79.00
100-01-51110-50151	FICA-Employer's Share	2,646.06	3,800.00	3,840.00	3,840.00
	Personal Services Totals	\$37,297.36	\$54,091.00	\$54,119.00	\$54,119.00
Contractual Services					
100-01-51110-50331	Software, Licensing, Maint. Fees	6,492.71	6,300.00	6,500.00	6,500.00
	Contractual Services Totals	\$6,492.71	\$6,300.00	\$6,500.00	\$6,500.00
Supplies and Expense					
100-01-51110-50312	Office Supplies	13.00	50.00	50.00	50.00
100-01-51110-50321	Publications/Legal Notices	3,807.42	3,400.00	4,000.00	4,000.00
100-01-51110-50324	Membership Dues	4,806.00	4,850.00	4,850.00	4,850.00
100-01-51110-50325	Registration Fees	350.00	1,125.00	1,125.00	1,125.00
100-01-51110-50339	Travel	7,467.73	14,600.00	14,600.00	14,600.00
	Supplies and Expense Totals	\$16,444.15	\$24,025.00	\$24,625.00	\$24,625.00
State Account 51110 - County Board Expenses Totals		(\$60,234.22)	(\$84,416.00)	(\$85,244.00)	(\$85,244.00)
Department 01 - County Board Totals		(\$60,234.22)	(\$84,416.00)	(\$85,244.00)	(\$85,244.00)
Department 02 - Administration					
State Account 51514 - Administration Expenses					
Personal Services					
100-02-51514-50111	Regular Salaries	91,178.62	116,728.00	118,481.00	118,481.00
100-02-51514-50147	Workers Comp	165.91	211.00	186.00	186.00
100-02-51514-50151	FICA-Employer's Share	6,748.65	8,930.00	9,064.00	9,064.00
100-02-51514-50152	Retirement-Employer's Share	6,154.55	7,879.00	7,701.00	7,701.00
100-02-51514-50154	Hospital and Health Insurance	16,255.40	24,444.00	22,432.00	21,457.00
100-02-51514-50155	Flex Administration Fees	102.60	125.00	94.00	94.00
100-02-51514-50156	Health Reimb. Acct.	2,000.00	2,800.00	2,000.00	2,000.00
	Personal Services Totals	\$122,605.73	\$161,117.00	\$159,958.00	\$158,983.00
Contractual Services					
100-02-51514-50225	Telephone	219.02	400.00	300.00	300.00
	Contractual Services Totals	\$219.02	\$400.00	\$300.00	\$300.00
Supplies and Expense					
100-02-51514-50311	Postage	.00	100.00	100.00	100.00

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ADMINISTRATION COMMITTEE

Budget Year 2022

G/L Account	Account Description	2021 Actual Amount	2021 Amended Budget	2022 Department	2022 Administrator
Fund 100 - General Fund					
Department 02 - Administration					
State Account 51514 - Administration Expenses					
Supplies and Expense					
100-02-51514-50312	Office Supplies	10.71	400.00	300.00	300.00
100-02-51514-50313	Printing	139.40	1,500.00	500.00	500.00
100-02-51514-50319	Computer Supplies	324.99	500.00	400.00	400.00
100-02-51514-50325	Registration Fees	175.00	2,400.00	2,400.00	2,400.00
100-02-51514-50329	Dues/Subscriptions	175.00	1,000.00	1,000.00	1,000.00
100-02-51514-50335	Meal Expenses	.00	300.00	300.00	300.00
100-02-51514-50339	Travel	.00	4,500.00	4,500.00	4,500.00
	Supplies and Expense Totals	\$825.10	\$10,700.00	\$9,500.00	\$9,500.00
State Account 51514 - Administration Expenses	Totals	(\$123,649.85)	(\$172,217.00)	(\$169,758.00)	(\$168,783.00)
Department 02 - Administration	Totals	(\$123,649.85)	(\$172,217.00)	(\$169,758.00)	(\$168,783.00)
Department 11 - County Clerk					
Public Charges for Services					
General Government					
Clerk Fees					
100-11-44200	Marr./D.Partner Licenses-Co. Share	2,290.00	1,200.00	2,000.00	2,000.00
100-11-46110	County Clerk's Fees	140.00	.00	.00	.00
100-11-46115	Clerk's Election Revenue	11,979.60	.00	20,000.00	3,000.00
	Clerk Fees Totals	\$14,409.60	\$1,200.00	\$22,000.00	\$5,000.00
	General Government Totals	\$14,409.60	\$1,200.00	\$22,000.00	\$5,000.00
	Public Charges for Services Totals	\$14,409.60	\$1,200.00	\$22,000.00	\$5,000.00
State Account 51420 - County Clerk Expenses					
Personal Services					
100-11-51420-50111	Regular Salaries	81,890.13	96,311.00	103,632.00	103,632.00
100-11-51420-50144	Term Life Ins./Employer's Share	45.44	45.00	50.00	50.00
100-11-51420-50147	Workers Comp	149.18	174.00	163.00	163.00
100-11-51420-50151	FICA-Employer's Share	5,745.90	7,368.00	7,928.00	7,928.00
100-11-51420-50152	Retirement-Employer's Share	4,785.48	6,501.00	6,736.00	6,736.00
100-11-51420-50154	Hospital and Health Insurance	32,348.25	38,854.00	44,865.00	42,914.00
100-11-51420-50155	Flex Administration Fees	179.39	189.00	187.00	187.00
100-11-51420-50156	Health Reimb. Acct.	3,666.70	4,000.00	4,000.00	4,000.00
	Personal Services Totals	\$128,810.47	\$153,442.00	\$167,561.00	\$165,610.00



ADMINISTRATION COMMITTEE

Budget Year 2022

G/L Account	Account Description	2021 Actual Amount	2021 Amended Budget	2022 Department	2022 Administrator
Fund 100 - General Fund					
Department 11 - County Clerk					
State Account 51420 - County Clerk Expenses					
Contractual Services					
100-11-51420-50225	Telephone	1,405.02	1,509.00	2,150.00	2,150.00
Budget Transactions					
Level		Transaction		Number of Units	Cost Per Unit
Administrator		Centurylink		12.0000	35.00
				Administrator Totals	420.00
Contractual Services Totals		\$1,405.02	\$1,509.00	\$2,150.00	\$2,150.00
Supplies and Expense					
100-11-51420-50311	Postage	854.31	5,200.00	5,200.00	5,200.00
100-11-51420-50312	Office Supplies	933.79	1,756.00	1,700.00	1,700.00
100-11-51420-50313	Printing	1,424.39	4,000.00	2,500.00	2,500.00
100-11-51420-50319	Computer Supplies	688.03	.00	500.00	500.00
100-11-51420-50325	Registration Fees	205.00	500.00	500.00	500.00
100-11-51420-50329	Dues/Subscriptions	200.95	500.00	350.00	350.00
100-11-51420-50335	Meal Expenses	.00	100.00	150.00	150.00
100-11-51420-50339	Travel	561.54	650.00	650.00	650.00
Supplies and Expense Totals		\$4,868.01	\$12,706.00	\$11,550.00	\$11,550.00
Fixed Charges					
100-11-51420-50513	Public Liability Insurance	128.00	130.00	130.00	130.00
Fixed Charges Totals		\$128.00	\$130.00	\$130.00	\$130.00
State Account 51420 - County Clerk Expenses Totals		(\$135,211.50)	(\$167,787.00)	(\$181,391.00)	(\$179,440.00)
State Account 51440 - Election Expenses					
Contractual Services					
100-11-51440-50220	Contracted Expenses	100.00	100.00	100.00	21,819.00
Contractual Services Totals		\$100.00	\$100.00	\$100.00	\$21,819.00
Supplies and Expense					
100-11-51440-50313	Printing	19,510.10	10,000.00	30,000.00	1,500.00
100-11-51440-50321	Publications/Legal Notices	5,078.75	1,500.00	6,000.00	6,000.00
Supplies and Expense Totals		\$24,588.85	\$11,500.00	\$36,000.00	\$7,500.00
State Account 51440 - Election Expenses Totals		(\$24,688.85)	(\$11,600.00)	(\$36,100.00)	(\$29,319.00)
Department 11 - County Clerk Totals		(\$145,490.75)	(\$178,187.00)	(\$195,491.00)	(\$203,759.00)



ADMINISTRATION COMMITTEE

Budget Year 2022

G/L Account	Account Description	2021 Actual Amount	2021 Amended Budget	2022 Department	2022 Administrator
Fund 100 - General Fund					
Department 13 - Human Resources					
State Account 51430 - Labor Relations Expenses					
Personal Services					
100-13-51430-50111	Regular Salaries	48,113.36	65,187.00	66,419.00	66,419.00
100-13-51430-50144	Term Life Ins./Employer's Share	33.61	50.00	32.00	32.00
100-13-51430-50147	Workers Comp	87.49	116.00	105.00	105.00
100-13-51430-50151	FICA-Employer's Share	3,306.58	4,697.00	5,081.00	5,081.00
100-13-51430-50152	Retirement-Employer's Share	3,247.69	4,350.00	4,317.00	4,317.00
100-13-51430-50154	Hospital and Health Insurance	20,453.00	22,403.00	28,225.00	26,998.00
100-13-51430-50155	Flex Administration Fees	102.60	70.00	94.00	94.00
100-13-51430-50156	Health Reimb. Acct.	2,800.00	2,800.00	2,800.00	2,800.00
	Personal Services Totals	\$78,144.33	\$99,673.00	\$107,073.00	\$105,846.00
Contractual Services					
100-13-51430-50218	Professional Services	10,072.77	18,152.00	18,000.00	18,000.00
100-13-51430-50225	Telephone	56.45	.00	.00	.00
	Contractual Services Totals	\$10,129.22	\$18,152.00	\$18,000.00	\$18,000.00
Supplies and Expense					
100-13-51430-50311	Postage	.00	20.00	.00	.00
100-13-51430-50312	Office Supplies	3.75	200.00	200.00	200.00
100-13-51430-50313	Printing	766.55	300.00	550.00	550.00
100-13-51430-50319	Computer Supplies	.00	1,500.00	1,000.00	1,000.00
100-13-51430-50321	Publications/Legal Notices	.00	200.00	200.00	200.00
100-13-51430-50325	Registration Fees	.00	300.00	300.00	300.00
100-13-51430-50329	Dues/Subscriptions	133.45	225.00	250.00	250.00
100-13-51430-50335	Meal Expenses	70.34	150.00	150.00	150.00
100-13-51430-50339	Travel	.00	600.00	600.00	600.00
	Supplies and Expense Totals	\$974.09	\$3,495.00	\$3,250.00	\$3,250.00
State Account 51430 - Labor Relations Expenses		(\$89,247.64)	(\$121,320.00)	(\$128,323.00)	(\$127,096.00)
Totals					
Department 13 - Human Resources Totals		(\$89,247.64)	(\$121,320.00)	(\$128,323.00)	(\$127,096.00)
Department 14 - IT					
Intergovernmental Revenue					
State Grants					
Public Safety					
100-14-43524	State Aid-Misc.	3,440.00	.00	.00	.00



ADMINISTRATION COMMITTEE

Budget Year 2022

G/L Account	Account Description	2021 Actual Amount	2021 Amended Budget	2022 Department	2022 Administrator
Fund 100 - General Fund					
Department 14 - IT					
Intergovernmental Revenue					
State Grants					
Public Safety					
	Public Safety Totals	\$3,440.00	\$0.00	\$0.00	\$0.00
	State Grants Totals	\$3,440.00	\$0.00	\$0.00	\$0.00
	Intergovernmental Revenue Totals	\$3,440.00	\$0.00	\$0.00	\$0.00
Public Charges for Services					
General Government					
Clerk Fees					
100-14-46125	Computer Material Sales	12.00	.00	.00	.00
	Clerk Fees Totals	\$12.00	\$0.00	\$0.00	\$0.00
	General Government Totals	\$12.00	\$0.00	\$0.00	\$0.00
	Public Charges for Services Totals	\$12.00	\$0.00	\$0.00	\$0.00
State Account 51450 - IT Operations					
Personal Services					
100-14-51450-50111	Regular Salaries	91,939.28	125,232.00	127,760.00	127,760.00
100-14-51450-50144	Term Life Ins./Employer's Share	51.85	35.00	75.00	75.00
100-14-51450-50147	Workers Comp	167.18	226.00	203.00	203.00
100-14-51450-50151	FICA-Employer's Share	6,625.68	9,581.00	9,850.00	9,850.00
100-14-51450-50152	Retirement-Employer's Share	6,206.00	8,454.00	8,369.00	8,369.00
100-14-51450-50154	Hospital and Health Insurance	36,708.40	43,872.00	50,657.00	48,455.00
100-14-51450-50155	Flex Administration Fees	107.30	120.00	120.00	120.00
100-14-51450-50156	Health Reimb. Acct.	4,800.00	4,800.00	4,800.00	4,800.00
	Personal Services Totals	\$146,605.69	\$192,320.00	\$201,834.00	\$199,632.00
Contractual Services					
100-14-51450-50218	Professional Services	7,470.51	25,000.00	25,000.00	25,000.00
100-14-51450-50225	Telephone	573.78	2,000.00	1,000.00	1,000.00
100-14-51450-50227-308	Internet - Email	3,761.82	15,000.00	15,000.00	15,000.00
100-14-51450-50331	Software, Licensing, Maint. Fees	47,594.80	40,000.00	90,436.00	90,436.00
	Contractual Services Totals	\$59,400.91	\$82,000.00	\$131,436.00	\$131,436.00



ADMINISTRATION COMMITTEE

Budget Year 2022

G/L Account	Account Description	2021 Actual Amount	2021 Amended Budget	2022 Department	2022 Administrator
Fund 100 - General Fund					
Department 14 - IT					
State Account 51450 - IT Operations					
Supplies and Expense					
100-14-51450-50311	Postage	23.85	30.00	30.00	30.00
100-14-51450-50312	Office Supplies	1.00	100.00	50.00	50.00
100-14-51450-50313	Printing	378.88	50.00	50.00	50.00
100-14-51450-50319	Computer Supplies	13,768.64	30,000.00	40,000.00	40,000.00
100-14-51450-50325	Registration Fees	.00	500.00	.00	.00
100-14-51450-50339	Travel	.00	1,000.00	1,000.00	1,000.00
	Supplies and Expense Totals	\$14,172.37	\$31,680.00	\$41,130.00	\$41,130.00
State Account 51450 - IT Operations Totals		(\$220,178.97)	(\$306,000.00)	(\$374,400.00)	(\$372,198.00)
Department 14 - IT Totals		(\$216,726.97)	(\$306,000.00)	(\$374,400.00)	(\$372,198.00)
Department 33 - Other Programs of General Gov.					
State Account 51430 - Labor Relations Expenses					
Contractual Services					
100-33-51430-50212	Legal Fees	.00	13,000.00	13,000.00	13,000.00
100-33-51430-50212-501	Legal Fees - Sheriff	413.00	.00	.00	.00
100-33-51430-50212-507	Legal Fees - Human Resources	6,637.50	.00	.00	.00
100-33-51430-50212-511	Legal Fees - Human Services	2,217.00	.00	.00	.00
	Contractual Services Totals	\$9,267.50	\$13,000.00	\$13,000.00	\$13,000.00
State Account 51430 - Labor Relations Expenses Totals		(\$9,267.50)	(\$13,000.00)	(\$13,000.00)	(\$13,000.00)
State Account 51437 - Corporation Counsel					
Contractual Services					
100-33-51437-50212	Legal Fees	126,882.45	125,000.00	125,000.00	145,000.00
	Contractual Services Totals	\$126,882.45	\$125,000.00	\$125,000.00	\$145,000.00
State Account 51437 - Corporation Counsel Totals		(\$126,882.45)	(\$125,000.00)	(\$125,000.00)	(\$145,000.00)
State Account 55110 - Northern Waters Library System					
Contractual Services					
100-33-55110-50280	Library Payments	23,630.98	23,631.00	23,631.00	23,631.00
	Contractual Services Totals	\$23,630.98	\$23,631.00	\$23,631.00	\$23,631.00
State Account 55110 - Northern Waters Library System Totals		(\$23,630.98)	(\$23,631.00)	(\$23,631.00)	(\$23,631.00)
State Account 55111 - Reimb. Out of County Libraries					
Contractual Services					
100-33-55111-50280	Library Payments	21,230.72	21,231.00	20,429.00	20,429.00

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ADMINISTRATION COMMITTEE

Budget Year 2022

G/L Account	Account Description	2021 Actual Amount	2021 Amended Budget	2022 Department	2022 Administrator
Fund 100 - General Fund					
Department 33 - Other Programs of General Gov.					
State Account 55111 - Reimb. Out of County Libraries					
Contractual Services					
	Contractual Services Totals	\$21,230.72	\$21,231.00	\$20,429.00	\$20,429.00
State Account 55111 - Reimb. Out of County Libraries	Totals	(\$21,230.72)	(\$21,231.00)	(\$20,429.00)	(\$20,429.00)
State Account 55115 - Sherman & Ruth Weiss Community L					
Contractual Services					
100-33-55115-50280	Library Payments	200,000.00	200,000.00	220,000.00	200,000.00
	Contractual Services Totals	\$200,000.00	\$200,000.00	\$220,000.00	\$200,000.00
State Account 55115 - Sherman & Ruth Weiss Community L	Totals	(\$200,000.00)	(\$200,000.00)	(\$220,000.00)	(\$200,000.00)
State Account 55116 - Winter Public Library					
Contractual Services					
100-33-55116-50280	Library Payments	73,267.00	73,267.00	75,465.00	75,465.00
	Contractual Services Totals	\$73,267.00	\$73,267.00	\$75,465.00	\$75,465.00
State Account 55116 - Winter Public Library	Totals	(\$73,267.00)	(\$73,267.00)	(\$75,465.00)	(\$75,465.00)
State Account 55117 - LCO Community Library					
Contractual Services					
100-33-55117-50280	Library Payments	25,801.70	25,802.00	18,971.00	18,971.00
	Contractual Services Totals	\$25,801.70	\$25,802.00	\$18,971.00	\$18,971.00
State Account 55117 - LCO Community Library	Totals	(\$25,801.70)	(\$25,802.00)	(\$18,971.00)	(\$18,971.00)
Department 33 - Other Programs of General Gov.	Totals	(\$480,080.35)	(\$481,931.00)	(\$496,496.00)	(\$496,496.00)
Department 57 - Veteran's Administration					
Intergovernmental Revenue					
State Grants					
General Government(include judicial grants)					
100-57-43565	State Aid/Veteran's Grant	.00	8,500.00	.00	.00
	General Government(include judicial grants) Totals	\$0.00	\$8,500.00	\$0.00	\$0.00
	State Grants Totals	\$0.00	\$8,500.00	\$0.00	\$0.00
	Intergovernmental Revenue Totals	\$0.00	\$8,500.00	\$0.00	\$0.00
Public Charges for Services					
Other Public Charges for Services					
100-57-46250	Veterans' Trans. Fees	975.00	9,000.00	1,300.00	1,300.00
	Other Public Charges for Services Totals	\$975.00	\$9,000.00	\$1,300.00	\$1,300.00
	Public Charges for Services Totals	\$975.00	\$9,000.00	\$1,300.00	\$1,300.00



ADMINISTRATION COMMITTEE

Budget Year 2022

G/L Account	Account Description	2021 Actual Amount	2021 Amended Budget	2022 Department	2022 Administrator
Fund 100 - General Fund					
Department 57 - Veteran's Administration					
Other Financing Sources					
Transfers From Other Funds					
Transfer from Special Revenue Fund					
100-57-49220	Transfer From Spec. Rev. Fund	4,000.00	4,000.00	4,000.00	4,000.00
	Transfer from Special Revenue Fund Totals	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00
	Transfers From Other Funds Totals	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00
	Fund Balance Applied				
100-57-49300	Use of Prior Years' Fund Balance	.00	5,000.00	5,000.00	5,000.00
	Fund Balance Applied Totals	\$0.00	\$5,000.00	\$5,000.00	\$5,000.00
	Other Financing Sources Totals	\$4,000.00	\$9,000.00	\$9,000.00	\$9,000.00
State Account 54710 - Veteran's Relief					
Supplies and Expense					
100-57-54710-50322	Veterans' Relief Expenses	.00	5,000.00	5,000.00	5,000.00
	Supplies and Expense Totals	\$0.00	\$5,000.00	\$5,000.00	\$5,000.00
State Account 54710 - Veteran's Relief Totals		\$0.00	(\$5,000.00)	(\$5,000.00)	(\$5,000.00)
State Account 54720 - Veteran's Office					
Personal Services					
100-57-54720-50111	Regular Salaries	73,717.17	116,504.00	112,886.00	112,886.00
100-57-54720-50144	Term Life Ins./Employer's Share	21.69	45.00	28.00	28.00
100-57-54720-50147	Workers Comp	2,787.57	4,350.00	3,757.00	3,757.00
100-57-54720-50151	FICA-Employer's Share	5,649.12	8,913.00	8,789.00	8,789.00
100-57-54720-50152	Retirement-Employer's Share	4,742.99	6,430.00	6,373.00	6,373.00
100-57-54720-50155	Flex Administration Fees	64.00	88.00	47.00	47.00
	Personal Services Totals	\$86,982.54	\$136,330.00	\$131,880.00	\$131,880.00
Contractual Services					
100-57-54720-50225	Telephone	291.82	500.00	500.00	500.00
100-57-54720-50241	Repairs/Maintenance-Vehicles	175.95	2,500.00	2,500.00	2,500.00
100-57-54720-50247	Repairs-Buildings	.00	252.00	.00	.00
100-57-54720-50270	Insurance Claim	.00	5,000.00	5,000.00	5,000.00
	Contractual Services Totals	\$467.77	\$8,252.00	\$8,000.00	\$8,000.00
Supplies and Expense					
100-57-54720-50226	Hardware/Software	74.83	898.00	.00	.00
100-57-54720-50311	Postage	60.21	200.00	200.00	200.00
100-57-54720-50312	Office Supplies	593.71	900.00	900.00	900.00
100-57-54720-50313	Printing	1,557.68	2,600.00	2,600.00	2,600.00

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ADMINISTRATION COMMITTEE

Budget Year 2022

G/L Account	Account Description	2021 Actual Amount	2021 Amended Budget	2022 Department	2022 Administrator
Fund 100 - General Fund					
Department 57 - Veteran's Administration					
State Account 54720 - Veteran's Office					
Supplies and Expense					
100-57-54720-50325	Registration Fees	120.00	1,200.00	.00	.00
100-57-54720-50329	Dues/Subscriptions	104.95	350.00	350.00	350.00
100-57-54720-50335	Meal Expenses	105.00	100.00	.00	.00
100-57-54720-50336	Lodging	490.25	2,000.00	450.00	450.00
100-57-54720-50339	Travel	(23.68)	1,500.00	.00	.00
100-57-54720-50343	Boards & Commissions	.00	900.00	150.00	150.00
100-57-54720-50349-342	Flags	.00	1,000.00	1,000.00	1,000.00
100-57-54720-50351	Vehicle Fuel	1,029.26	6,300.00	200.00	200.00
100-57-54720-50805	Capital Outlay-Small Equipment (1000 - 5000)	.00	400.00	.00	.00
Supplies and Expense Totals		\$4,112.21	\$18,348.00	\$5,850.00	\$5,850.00
State Account 54720 - Veteran's Office Totals		(\$91,562.52)	(\$162,930.00)	(\$145,730.00)	(\$145,730.00)
State Account 54730 - Care of Veteran's Graves					
Contractual Services					
100-57-54730-50220	Contracted Expenses	6,624.00	6,000.00	7,000.00	7,000.00
Contractual Services Totals		\$6,624.00	\$6,000.00	\$7,000.00	\$7,000.00
State Account 54730 - Care of Veteran's Graves Totals		(\$6,624.00)	(\$6,000.00)	(\$7,000.00)	(\$7,000.00)
Department 57 - Veteran's Administration Totals		(\$93,211.52)	(\$147,430.00)	(\$147,430.00)	(\$147,430.00)
Fund 100 - General Fund Totals		(\$1,208,641.30)	(\$1,491,501.00)	(\$1,597,142.00)	(\$1,601,006.00)
Fund 213 - Veteran's Service Grant					
Department 00 - General					
Intergovernmental Revenue					
State Grants					
General Government(include judicial grants)					
213-00-43565	State Aid/Veteran's Grant	8,500.00	.00	10,500.00	10,500.00
General Government(include judicial grants) Totals		\$8,500.00	\$0.00	\$10,500.00	\$10,500.00
State Grants Totals		\$8,500.00	\$0.00	\$10,500.00	\$10,500.00
Intergovernmental Revenue Totals		\$8,500.00	\$0.00	\$10,500.00	\$10,500.00
Other Financing Sources					
Fund Balance Applied					
213-00-49300	Use of Prior Years' Fund Balance	.00	7,448.00	7,500.00	7,500.00



ADMINISTRATION COMMITTEE

Budget Year 2022

G/L Account	Account Description	2021 Actual Amount	2021 Amended Budget	2022 Department	2022 Administrator
Fund 213 - Veteran's Service Grant					
Department 00 - General					
Other Financing Sources					
Fund Balance Applied					
	Fund Balance Applied Totals	\$0.00	\$7,448.00	\$7,500.00	\$7,500.00
	Other Financing Sources Totals	\$0.00	\$7,448.00	\$7,500.00	\$7,500.00
State Account 54700 - Veteran's Grant Expenses					
Personal Services					
213-00-54700-50111	Regular Salaries	.00	.00	2,000.00	2,000.00
	Personal Services Totals	\$0.00	\$0.00	\$2,000.00	\$2,000.00
Contractual Services					
213-00-54700-50247	Repairs-Buildings	.00	7,448.00	9,582.00	9,582.00
	Contractual Services Totals	\$0.00	\$7,448.00	\$9,582.00	\$9,582.00
Supplies and Expense					
213-00-54700-50226	Hardware/Software	.00	.00	1,298.00	1,298.00
213-00-54700-50329	Dues/Subscriptions	100.00	.00	100.00	100.00
213-00-54700-50335	Meal Expenses	.00	.00	720.00	720.00
213-00-54700-50336	Lodging	.00	.00	2,500.00	2,500.00
213-00-54700-50339	Travel	.00	.00	1,500.00	1,500.00
213-00-54700-50351	Vehicle Fuel	83.95	.00	300.00	300.00
	Supplies and Expense Totals	\$183.95	\$0.00	\$6,418.00	\$6,418.00
State Account 54700 - Veteran's Grant Expenses		(\$183.95)	(\$7,448.00)	(\$18,000.00)	(\$18,000.00)
	Totals				
Department 00 - General Totals		\$8,316.05	\$0.00	\$0.00	\$0.00
Fund 213 - Veteran's Service Grant Totals		\$8,316.05	\$0.00	\$0.00	\$0.00
Fund 411 - Veteran's Transportation Grant					
Department 00 - General					
Intergovernmental Revenue					
State Grants					
Human Services					
411-00-43566	Veterans' Trans. Grant	6,903.91	12,000.00	7,000.00	7,000.00
	Human Services Totals	\$6,903.91	\$12,000.00	\$7,000.00	\$7,000.00
	State Grants Totals	\$6,903.91	\$12,000.00	\$7,000.00	\$7,000.00
	Intergovernmental Revenue Totals	\$6,903.91	\$12,000.00	\$7,000.00	\$7,000.00



ADMINISTRATION COMMITTEE

Budget Year 2022

G/L Account	Account Description	2021 Actual Amount	2021 Amended Budget	2022 Department	2022 Administrator
Fund 411 - Veteran's Transportation Grant					
Department 00 - General					
State Account 54725 - Capital Outlay/Van Purchase					
Contractual Services					
411-00-54725-50247	Repairs-Buildings	.00	5,000.00	3,000.00	3,000.00
	Contractual Services Totals	\$0.00	\$5,000.00	\$3,000.00	\$3,000.00
	Cost Reallocations				
411-00-54725-59210	Transfer to General Fund	4,000.00	4,000.00	4,000.00	4,000.00
	Cost Reallocations Totals	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00
State Account 54725 - Capital Outlay/Van Purchase	Totals	(\$4,000.00)	(\$9,000.00)	(\$7,000.00)	(\$7,000.00)
Department 00 - General	Totals	\$2,903.91	\$3,000.00	\$0.00	\$0.00
Fund 411 - Veteran's Transportation Grant	Totals	\$2,903.91	\$3,000.00	\$0.00	\$0.00
Fund 460 - CIP 2021 Borrowing					
Department 14 - IT					
Other Financing Sources					
Fund Balance Applied					
460-14-49300	Use of Prior Years' Fund Balance	.00	35,000.00	.00	.00
	Fund Balance Applied Totals	\$0.00	\$35,000.00	\$0.00	\$0.00
	Other Financing Sources Totals	\$0.00	\$35,000.00	\$0.00	\$0.00
State Account 57120 - Capital Improvement Outlay					
Capital Outlay					
460-14-57120-50813	Capital Outlay-Computer Equipmen	.00	35,000.00	.00	.00
	Capital Outlay Totals	\$0.00	\$35,000.00	\$0.00	\$0.00
State Account 57120 - Capital Improvement Outlay	Totals	\$0.00	(\$35,000.00)	\$0.00	\$0.00
Department 14 - IT	Totals	\$0.00	\$0.00	\$0.00	\$0.00
Fund 460 - CIP 2021 Borrowing	Totals	\$0.00	\$0.00	\$0.00	\$0.00
Fund 461 - Courthouse Addition					
Department 00 - General					
Other Financing Sources					
Proceeds From Long-Term Debt					
Notes					
461-00-49100	Proceeds From Long-Term Debt	.00	2,000,000.00	7,500,000.00	7,500,000.00
	Notes Totals	\$0.00	\$2,000,000.00	\$7,500,000.00	\$7,500,000.00
	Proceeds From Long-Term Debt Totals	\$0.00	\$2,000,000.00	\$7,500,000.00	\$7,500,000.00
	Other Financing Sources Totals	\$0.00	\$2,000,000.00	\$7,500,000.00	\$7,500,000.00



ADMINISTRATION COMMITTEE

Budget Year 2022

G/L Account	Account Description	2021 Actual Amount	2021 Amended Budget	2022 Department	2022 Administrator	
Fund 461 - Courthouse Addition						
Department 00 - General						
State Account 57120 - Capital Improvement Outlay						
Contractual Services						
461-00-57120-50212	Legal Fees	22,977.76	.00	.00	.00	
	Contractual Services Totals	\$22,977.76	\$0.00	\$0.00	\$0.00	
Capital Outlay						
461-00-57120-50814	Cap.Outlay-Buildings	40,547.41	2,000,000.00	7,500,000.00	7,500,000.00	
	Capital Outlay Totals	\$40,547.41	\$2,000,000.00	\$7,500,000.00	\$7,500,000.00	
State Account 57120 - Capital Improvement Outlay	Totals	(\$63,525.17)	(\$2,000,000.00)	(\$7,500,000.00)	(\$7,500,000.00)	
	Department 00 - General Totals	(\$63,525.17)	\$0.00	\$0.00	\$0.00	
Fund 461 - Courthouse Addition	Totals	(\$63,525.17)	\$0.00	\$0.00	\$0.00	
Fund 462 - CIP 2022 Borrowing						
Department 14 - IT						
Other Financing Sources						
Fund Balance Applied						
462-14-49300	Use of Prior Years' Fund Balance	.00	.00	156,000.00	156,000.00	
	Fund Balance Applied Totals	\$0.00	\$0.00	\$156,000.00	\$156,000.00	
	Other Financing Sources Totals	\$0.00	\$0.00	\$156,000.00	\$156,000.00	
State Account 57120 - Capital Improvement Outlay						
Capital Outlay						
462-14-57120-50813	Capital Outlay-Computer Equipmen	.00	.00	156,000.00	156,000.00	
Budget Transactions						
	Level	Transaction		Number of Units	Cost Per Unit	Total Amount
	Administrator	Fault Tolerance Servers		1.0000	150,000.00	150,000.00
	Administrator	Panic Buttons		1.0000	6,000.00	6,000.00
				Administrator Totals		\$156,000.00
	Capital Outlay Totals	\$0.00	\$0.00	\$156,000.00	\$156,000.00	
State Account 57120 - Capital Improvement Outlay	Totals	\$0.00	\$0.00	(\$156,000.00)	(\$156,000.00)	
	Department 14 - IT Totals	\$0.00	\$0.00	\$0.00	\$0.00	
Fund 462 - CIP 2022 Borrowing	Totals	\$0.00	\$0.00	\$0.00	\$0.00	
Net Grand Totals						
	REVENUE GRAND TOTALS	\$38,240.51	\$2,082,148.00	\$7,713,300.00	\$7,696,300.00	
	EXPENSE GRAND TOTALS	\$1,299,187.02	\$3,570,649.00	\$9,310,442.00	\$9,297,306.00	
Net Grand Totals						
		(\$1,260,946.51)	(\$1,488,501.00)	(\$1,597,142.00)	(\$1,601,006.00)	

1 SAWYER COUNTY BOARD OF SUPERVISORS AFFIRMATION OF LEGAL
2 PROTECTIONS FROM HEALTHCARE CHOICE DISCRIMINATION AGAINST
3 CITIZENS BY SAWYER COUNTY GOVERNMENT, BUSINESSES, AND EMPLOYERS

4 Resolution 2021-_____

5 **WHEREAS**, Wisconsin law requires the Sawyer County (the “County”) Board of
6 Supervisors (“County Board”) be sworn to uphold the Constitution of the United States of
7 America and the State of Wisconsin

8 **WHEREAS**, federal law prohibits employers from discriminating against an employee
9 or applicant because of the person's race, color, national origin, religion, sex, age, disability, or
10 genetic information, and the Wisconsin Fair Employment Act (WFEA) further prevents
11 discrimination because of an employee's sexual orientation, marital status, arrest or conviction
12 record, refusal to receive communication about religion or politics, and off-duty use or non-use
13 of a lawful product;

14 **WHEREAS**, local government, businesses, and organizations face legal recourse for
15 discriminating against protected classes of persons under state and federal law;

16 **WHEREAS**, many states recognized protected classes are a matter of individual choice
17 and persons who make individual choices about their health and medical decisions regarding
18 their body deserve protection from denial or termination of employment by the government,
19 businesses, and organizations;

20 **WHEREAS**, Sawyer County is currently suffering from a work-force shortage
21 and terminating otherwise qualified employees for refusing to accept an experimental vaccine
22 will potentially exacerbate the work-force shortage;

23 **WHEREAS**, no medical procedure has constitutionally been deemed medically
24 necessary by the United States or Wisconsin Supreme Court;

25 **WHEREAS**, religious exemptions are provided for certain government mandates under
26 the protected class status, while businesses and organizations are being allowed, and in some
27 cases encouraged, by the government to discriminate against a class of people who choose to
28 forgo elective medical procedures including immunizations;

29 **NOW, THEREFORE, BE IT RESOLVED**, the Sawyer County Board of Supervisors
30 determines, adopts and directs the following:

31 1. The Recitals set forth above are true and accurate, and are therefore incorporated into
32 the Resolution and shall be used for reference.

33 2. Personal medical history and immunization status shall not be the sole reason for
34 denying or terminating employment within Sawyer County.

35 3. The Sawyer County Board of Supervisors affirms to impartially uphold the United
36 States and Wisconsin Constitutions and carry out the laws of our nation, our state, and the
37 county.

38

39

40 This Resolution is recommended for adoption by the Sawyer County Board of Supervisors at its
41 meeting on October 21, 2021, by this Sawyer County Economic Development/UW-Extension
42 Committee on this October 11, 2021.

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45 _____
James Schlender, Chair

Tom Duffy, Vice Chair

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48 _____
Brian Bisonette, Member

Jesse Boettcher, Member

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51 _____
Stacey Hessel, Member

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54 This Resolution is hereby adopted by the Sawyer County Board of Supervisors this 21st day of October,
55 2021.

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57

58 _____
Tweed Shuman,
59 Sawyer County Board of Supervisors Chairman

Lynn Fitch,
Sawyer County Clerk