



Sawyer County

Agenda

Administration Committee Meeting
Thursday, September 9, 2021 @ 10:00 AM
Assembly Room/Virtual Meeting

REVISED

10:03 am, Sep 08, 2021

Page

1. CALL TO ORDER

- a. To view or participate in the **virtual meeting** from a computer, iPad, or Android device please go to <https://zoom.us/j/92546130740>. You can also use the dial in number for listening only at 1-312-626-6799 with the Webinar ID: 925 4613 0740. If additional assistance is needed please contact the County Clerk's Office at 715-634-4866 prior to the meeting. If you are on a computer, click the "Raise Hand" button and wait to be recognized. If you are on a telephone, dial *9 and wait to be recognized.

2. ROLL CALL

3. CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW

4. MEETING AGENDA

5. PUBLIC COMMENTS

- a. At this time, members of the public will be given the opportunity to address the Committee on items not on the agenda. Please adhere to the following when addressing the Committee:
 - Comments will be limited to 3 minutes or less per individual.
 - Comments should be directed to the Committee as a whole and not directed to individual Committee members.
 - The Committee cannot respond to your comments during this time.
 - Please sign in and fill out a public comment sheet if you wish to speak on an item.

6. APPROVAL OF MINUTES FROM PREVIOUS MEETING

- a. [8.12.21 Administration Minutes DRAFT](#)

7. VETERANS SERVICE DEPARTMENT REPORT

- 6 - 9 a. [1\) Veteran Service Office Report](#)
 [2\) Veteran Service Budget monthly report](#)
- 10 **8. INFORMATION TECHNOLOGY DEPARTMENT REPORT**
- a. [IT-2021-09-09-Administration-Committee](#)
- 11 **9. HUMAN RESOURCES REPORT**
- a. [Human Resource Report September 2021](#)
- 10. BODY SCANNER FOR JAIL (DISCUSSION AND POSSIBLE ACTION)**
- 11. RADIO PROJECT FUNDING (DISCUSSION AND POSSIBLE ACTION)**
- 12 - 15 **12. RESOLUTION REGARDING VIRTUAL MEETING POLICY (DISCUSSION AND POSSIBLE ACTION)**
- a. [2021-09-02 Resolution RE Board Rule Change RE Virtual Attendance](#)
- 16 - 21 **13. REDISTRICTING PLAN**
- a. Resolution to Adopt Tentative Plan of Choice (discussion & possible action)
 [2021-09-02 Resolution RE Redistricting Map Options](#)
- 14. COUNTY ADMINISTRATOR'S REPORT**
- a. Wage Package Discussion
- 15. FUTURE AGENDA ITEMS**
- 16. CORRESPONDENCE, REPORTS FROM CONFERENCES AND MEETINGS, OTHER MATTERS FOR DISCUSSION ONLY**

DISCLAIMER:

A quorum of the County Board of Supervisors or of any of its committees may be present at this meeting to listen and observe. Neither the Board nor any of the committees have established attendance at this meeting as an official function of the Board or committee(s) or otherwise made a determination that attendance at the meeting is necessary to carry out the Board or committee's function. The only purpose for other supervisors attending the meeting is to listen to the information presented. Neither the Board nor any committee (other than the committee providing this notice and agenda) will take any official action with respect to this noticed meeting.

Copy sent via email to: County Clerk and News Media. Note: Any person wishing to attend whom, because of a disability, requires accommodation should call the Sawyer County Clerk's Office (715.634.4866) at least 24 hours before the scheduled meeting so appropriate arrangements can be made.

**Minutes of the August 12th meeting of the Sawyer County
Administration Committee
Of the Sawyer County Board of Supervisors
Assembly Room; Sawyer County**



Voting Committee Members (X) Present:

- ☒ Chair: **Tweed Shuman**
- ☒ Vice Chair: Dale Schleeter
- ☒ James Schlender - Virtual
- ☒ Ron Kinsley
- ☒ Tom Duffy

Others Present:

Tom Hoff
Lynn Fitch
Mike Coleson
Gary Elliott
Rose Lillyroot
Rebecca Roeker – Virtual
Dianne Ince – Virtual
Linda Zillmer

Call to Order – Chair Tweed Shuman called the meeting to order at 10:00 am.

Certification of Compliance with the open meeting law was met. Roll Call taken; quorum was met.

Meeting Agenda – A motion was made by Mr. Schleeter; second by Mr. Duffy to strike item #10 Supervisor Per Diem discussion from the agenda since it was discussed at the Finance Committee. Motion carried without negative vote.

Public Comments – Linda Zillmer

Minutes from the previous meeting – A motion was made by Mr. Kinsley to approve the minutes of the July 8, 2020, meeting; second by Mr. Duffy. Motion carried without negative vote.

Veterans Service Department Report – Written reports were provided. Mr. Elliot reported that they have received \$7M in compensation paid out to Sawyer County Veterans. The 2020 Annual Report revealed that total benefits provided to Sawyer County Veterans is more than \$26M last year.

Information Technology Department Report – A written report was provided. Mr. Coleson advised that they are upgrading our internet service with better security options and are working with the jail on their aging camera and door systems.

Redistricting Process – Written reports were provided. Ms. Fitch and Mr. DeVries provided an overview of the upcoming redistricting process and pending timeline. A motion was made by Mr. Kinsley; second by Mr. Schleeter to recommend continuing with a 15-seat supervisory district for Sawyer County as we draw the maps for redistricting and forward this request to the County Board for approval. The motion carried without negative vote.

Human Resources Report – A written report was provided. The department has hired a flagger for the Highway Department, are interviewing for an assistant zoning position, but the jail and dispatch areas are still struggling to recruit as are many other departments. Ms. Lillyroot is meeting with our health insurance broker today.

Municode Update – Municode is the process used to codify our ordinances. The first draft of the project has been received for review.

Virtual Meeting Policy – Ms. Roeker of Von Briesen provided a list of questions needing clarification in developing wording for the Board of Supervisors Plans & Policies regarding virtual meeting attendance. A sample copy of verbiage

will be presented to the Admin Committee in September for discussion and then to County Board for review and possible approval. Public comment by Linda Zillmer.

County Administrator's Report – Mr. Hoff provided an overview of projects currently underway which include continuing to seek ARPA funding project ideas, a TAD grant funding request underway, the courthouse remodeling moving to the first cost estimate stage, investigating a treatment court, potentially partnering in the carbon tax credit revenue stream option, and a pending major repaving of the airport runway in 2024.

Closed Session – At 11:33 am, a motion was made by Mr. Kinsley, second by Mr. Duffy to move into closed session per Wis. Statute §19.85 (e) deliberating or negotiating the purchasing of public employment, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. A roll call vote was taken; Supervisors Shuman, Schleeter, Schlender, Kinsley and Duffy all voted “aye”. Motion carried without negative vote.

At 11:46 am Mr. Kinsley made a motion to enter open session; second by Mr. Duffy. Motion carried without negative vote.

Meeting Date/Time – The next meeting of the Administration Committee will be Thursday, September 9, at 10:00 am in the Assembly Room.

Meeting adjourned at 11:48 am
Minutes recorded by Lynn Fitch, County Clerk

Gary Elliott
Veteran Service Officer
OFFICE: (715) 634-2770
FAX: (715) 638-3213

Sawyer County
Veteran Service Office
15872 E. Fifth Street
Hayward, WI 54843



Administrative Committee Meeting, September 9, 2021

A. **Budget Performance Report:** Attached.

B. **Office Report:**

Contacts:

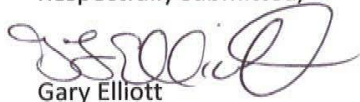
August: 477 phone calls, 264 letters/emails/faxes and 119 office visits.

VA Disability Compensation/Pension Claims:

The Veteran Service office submitted 78 disability/pension claims to date and received retroactive payment of \$324,811.62 for claims decided in the Veteran's favor.

Training: Up to date.

Respectfully submitted,


Gary Elliott
CVSO



Budget Performance Report

Fiscal Year to Date 09/01/21

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 100 - General Fund										
REVENUE										
Department 57 - Veteran's Administration										
43565	State Aid/Veteran's Grant	8,500.00	.00	8,500.00	.00	.00	.00	8,500.00	0	.00
46250	Veterans' Trans. Fees	9,000.00	.00	9,000.00	.00	.00	850.00	8,150.00	9	1,175.00
49220	Transfer From Spec. Rev. Fund	4,000.00	.00	4,000.00	.00	.00	4,000.00	.00	100	4,000.00
49300	Use of Prior Years' Fund Balance	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	.00
Department 57 - Veteran's Administration Totals		\$26,500.00	\$0.00	\$26,500.00	\$0.00	\$0.00	\$4,850.00	\$21,650.00	18%	\$5,175.00
REVENUE TOTALS		\$26,500.00	\$0.00	\$26,500.00	\$0.00	\$0.00	\$4,850.00	\$21,650.00	18%	\$5,175.00
EXPENSE										
Department 57 - Veteran's Administration										
State Account 54710 - Veteran's Relief										
50322	Veterans' Relief Expenses	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	1,499.36
State Account 54710 - Veteran's Relief Totals		\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0%	\$1,499.36
State Account 54720 - Veteran's Office										
50111	Regular Salaries	116,504.00	.00	116,504.00	.00	.00	61,854.96	54,649.04	53	87,907.32
50112	Salaries Overtime	.00	.00	.00	.00	.00	.00	.00	+++	258.38
50144	Term Life Ins./Employer's Share	45.00	.00	45.00	.00	.00	19.23	25.77	43	10.34
50147	Workers Comp	4,350.00	.00	4,350.00	.00	.00	2,338.94	2,011.06	54	2,496.16
50151	FICA-Employer's Share	8,913.00	.00	8,913.00	.00	.00	4,737.39	4,175.61	53	7,266.82
50152	Retirement-Employer's Share	6,430.00	.00	6,430.00	.00	.00	3,982.40	2,447.60	62	6,006.90
50155	Flex Administration Fees	88.00	.00	88.00	.00	.00	44.50	43.50	51	51.60
50158	Unemployment Compensation	.00	.00	.00	.00	.00	.00	.00	+++	1,860.00
50225	Telephone	500.00	.00	500.00	.00	.00	253.61	246.39	51	491.49
50226	Hardware/Software	898.00	.00	898.00	.00	.00	.00	898.00	0	.00
50241	Repairs/Maintenance-Vehicles	2,500.00	.00	2,500.00	.00	.00	156.95	2,343.05	6	264.47
50247	Repairs-Buildings	252.00	.00	252.00	.00	.00	.00	252.00	0	.00
50270	Insurance Claim	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	.00
50311	Postage	200.00	.00	200.00	.00	.00	35.27	164.73	18	115.22
50312	Office Supplies	900.00	.00	900.00	.00	.00	593.71	306.29	66	85.76
50313	Printing	2,600.00	.00	2,600.00	.00	.00	1,328.82	1,271.18	51	2,253.40
50325	Registration Fees	1,200.00	.00	1,200.00	.00	.00	120.00	1,080.00	10	.00
50329	Dues/Subscriptions	350.00	.00	350.00	.00	.00	104.95	245.05	30	279.00
50335	Meal Expenses	100.00	.00	100.00	.00	.00	105.00	(5.00)	105	.00
50336	Lodging	2,000.00	.00	2,000.00	.00	.00	490.25	1,509.75	25	.00
50339	Travel	1,500.00	.00	1,500.00	.00	.00	(50.20)	1,550.20	-3	.00
50343	Boards & Commissions	900.00	.00	900.00	.00	.00	.00	900.00	0	150.00
50349										
50349-342	Flags	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	962.10
50349 - Totals		\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0%	\$962.10
50351	Vehicle Fuel	6,300.00	.00	6,300.00	.00	.00	894.95	5,405.05	14	1,069.43



Budget Performance Report

Fiscal Year to Date 09/01/21

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 100 - General Fund										
EXPENSE										
Department 57 - Veteran's Administration										
State Account 54720 - Veteran's Office										
50805	Capital Outlay-Small Equipment (1000 - 5000)	400.00	.00	400.00	.00	.00	.00	400.00	0	.00
State Account 54720 - Veteran's Office Totals		\$162,930.00	\$0.00	\$162,930.00	\$0.00	\$0.00	\$77,010.73	\$85,919.27	47%	\$111,528.39
State Account 54730 - Care of Veteran's Graves										
50220	Contracted Expenses	6,000.00	.00	6,000.00	.00	.00	6,624.00	(624.00)	110	6,296.00
State Account 54730 - Care of Veteran's Graves Totals		\$6,000.00	\$0.00	\$6,000.00	\$0.00	\$0.00	\$6,624.00	(\$624.00)	110%	\$6,296.00
Department 57 - Veteran's Administration Totals		\$173,930.00	\$0.00	\$173,930.00	\$0.00	\$0.00	\$83,634.73	\$90,295.27	48%	\$119,323.75
EXPENSE TOTALS		\$173,930.00	\$0.00	\$173,930.00	\$0.00	\$0.00	\$83,634.73	\$90,295.27	48%	\$119,323.75
Fund 100 - General Fund Totals										
REVENUE TOTALS		26,500.00	.00	26,500.00	.00	.00	4,850.00	21,650.00	18%	5,175.00
EXPENSE TOTALS		173,930.00	.00	173,930.00	.00	.00	83,634.73	90,295.27	48%	119,323.75
Fund 100 - General Fund Totals		(\$147,430.00)	\$0.00	(\$147,430.00)	\$0.00	\$0.00	(\$78,784.73)	(\$68,645.27)		(\$114,148.75)
Fund 213 - Veteran's Service Grant										
REVENUE										
Department 00 - General										
43565	State Aid/Veteran's Grant	.00	.00	.00	.00	.00	8,500.00	(8,500.00)	+++	8,545.00
49300	Use of Prior Years' Fund Balance	7,448.00	.00	7,448.00	.00	.00	.00	7,448.00	0	.00
Department 00 - General Totals		\$7,448.00	\$0.00	\$7,448.00	\$0.00	\$0.00	\$8,500.00	(\$1,052.00)	114%	\$8,545.00
REVENUE TOTALS		\$7,448.00	\$0.00	\$7,448.00	\$0.00	\$0.00	\$8,500.00	(\$1,052.00)	114%	\$8,545.00
EXPENSE										
Department 00 - General										
State Account 54700 - Veteran's Grant Expenses										
50111	Regular Salaries	.00	.00	.00	.00	.00	.00	.00	+++	6,932.06
50226	Hardware/Software	.00	.00	.00	.00	.00	.00	.00	+++	898.00
50247	Repairs-Buildings	7,448.00	.00	7,448.00	.00	.00	.00	7,448.00	0	10.00
50325	Registration Fees	.00	.00	.00	.00	.00	.00	.00	+++	630.00
50329	Dues/Subscriptions	.00	.00	.00	.00	.00	100.00	(100.00)	+++	.00
50335	Meal Expenses	.00	.00	.00	.00	.00	.00	.00	+++	45.00
50351	Vehicle Fuel	.00	.00	.00	.00	.00	83.95	(83.95)	+++	29.94
State Account 54700 - Veteran's Grant Expenses Totals		\$7,448.00	\$0.00	\$7,448.00	\$0.00	\$0.00	\$183.95	\$7,264.05	2%	\$8,545.00
Department 00 - General Totals		\$7,448.00	\$0.00	\$7,448.00	\$0.00	\$0.00	\$183.95	\$7,264.05	2%	\$8,545.00
EXPENSE TOTALS		\$7,448.00	\$0.00	\$7,448.00	\$0.00	\$0.00	\$183.95	\$7,264.05	2%	\$8,545.00
Fund 213 - Veteran's Service Grant Totals										
REVENUE TOTALS		7,448.00	.00	7,448.00	.00	.00	8,500.00	(1,052.00)	114%	8,545.00
EXPENSE TOTALS		7,448.00	.00	7,448.00	.00	.00	183.95	7,264.05	2%	8,545.00
Fund 213 - Veteran's Service Grant Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,316.05	(\$8,316.05)		\$0.00



Budget Performance Report

Fiscal Year to Date 09/01/21

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 411 - Veteran's Transportation Grant										
REVENUE										
Department 00 - General										
43566	Veterans' Trans. Grant	12,000.00	.00	12,000.00	.00	.00	6,903.91	5,096.09	58	9,594.39
	Department 00 - General Totals	\$12,000.00	\$0.00	\$12,000.00	\$0.00	\$0.00	\$6,903.91	\$5,096.09	58%	\$9,594.39
	REVENUE TOTALS	\$12,000.00	\$0.00	\$12,000.00	\$0.00	\$0.00	\$6,903.91	\$5,096.09	58%	\$9,594.39
EXPENSE										
Department 00 - General										
State Account 54725 - Capital Outlay/Van Purchase										
50247	Repairs-Buildings	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	.00
59210	Transfer to General Fund	4,000.00	.00	4,000.00	.00	.00	4,000.00	.00	100	4,000.00
	State Account 54725 - Capital Outlay/Van Purchase Totals	\$9,000.00	\$0.00	\$9,000.00	\$0.00	\$0.00	\$4,000.00	\$5,000.00	44%	\$4,000.00
	Department 00 - General Totals	\$9,000.00	\$0.00	\$9,000.00	\$0.00	\$0.00	\$4,000.00	\$5,000.00	44%	\$4,000.00
	EXPENSE TOTALS	\$9,000.00	\$0.00	\$9,000.00	\$0.00	\$0.00	\$4,000.00	\$5,000.00	44%	\$4,000.00
Fund 411 - Veteran's Transportation Grant Totals										
	REVENUE TOTALS	12,000.00	.00	12,000.00	.00	.00	6,903.91	5,096.09	58%	9,594.39
	EXPENSE TOTALS	9,000.00	.00	9,000.00	.00	.00	4,000.00	5,000.00	44%	4,000.00
	Fund 411 - Veteran's Transportation Grant Totals	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$2,903.91	\$96.09		\$5,594.39
Grand Totals										
	REVENUE TOTALS	45,948.00	.00	45,948.00	.00	.00	20,253.91	25,694.09	44%	23,314.39
	EXPENSE TOTALS	190,378.00	.00	190,378.00	.00	.00	87,818.68	102,559.32	46%	131,868.75
	Grand Totals	(\$144,430.00)	\$0.00	(\$144,430.00)	\$0.00	\$0.00	(\$67,564.77)	(\$76,865.23)		(\$108,554.36)

Mike Coleson
Sawyer County IT Director



September 9, 2021

10610 Main Street, Suite 58. - Hayward, WI 54843

Phone **715-634-8185**

Toll Free **877-699-4110**

Fax **715-634-3546**

Email mcoleson@sawyercountygov.org

To: Administration Committee
Tweed Shuman, Dale Schleeter, James Schlender, Ron
Kinsley, Thomas Duffy, and Tom Hoff
IT Department Report

Agenda items

N/A

Projects completed

- Highway firewall replaced and upgraded.
- Courthouse firewall audit with security vendor.
- LAPS (Local Admin Password). Local admin passwords scrambled as security measure
- Veeam server for backups isolated. Better protection from ransomware.
- Replaced failed card reader

Projects in progress

- New Courtroom/Jail/Courthouse systems integration. Starting to look at how to extend and integrate systems
- Planning for 2022 projects:
 - Fault tolerant system for courthouse and sheriff.
- Fax Finder server upgrade. The current appliance has no support and 17 fax numbers rely on it.
- Assistance with TimeClockPlus.

Pending Projects

- Email MFA authentication for HHS, Courthouse, Sheriff
- VPN 2Factor Authentication for employees

Helpdesk and support activities

Average of 5 support calls per day. Remote / On-site comparison: about 5%-95%.

Human Resource Report August 12, 2021

2021 Turnover

8/1/2021	Adam Marshall	Sheriff	PT to FT
8/1/2021	Paul Milledge, Jr.	Sheriff	Term
8/9/2021	Lauren Prince	Register of Deeds	Terminated
8/12/2021	Talinia Olson	Highway	New Hire
8/13/2021	Daidre Bartz	Human Services	Retired
8/13/2021	Chelsea Warren	Human Services	Terminated
8/14/2021	John Blakeman	Ambulance	Terminated
8/19/2021	Bryan Zimmerman	Highway	Terminated
8/19/2021	Kathleen Bechtel	Highway	Terminated
8/17/2021	Faith Ciesielski	Ambulance	New Hire
8/31/2021	Nichole Caudill	Human Services	Terminated

Recruiting for Land Survey Technician

Recruiting for EMS staff

Recruiting for Mental Health Therapist

Recruiting for part-time APS worker

Recruiting for part-time Information & Assistance Specialist

Recruiting for full and part time dispatchers, jailers and road officers

Recruiting for part time LTE Veteran Van drivers

Recruiting for CPS Social Worker

Recruiting for YJ Social Worker

Updating policy manual

Ongoing personnel issues

1
2
3 **SAWYER COUNTY BOARD OF SUPERVISORS –**
4 **AMENDMENTS TO THE SAWYER COUNTY BOARD OF SUPERVISORS**
5 **POLICY AND PROCEDURE MANUAL RELATING TO VIRTUAL ATTENDANCE**
6 **AT COUNTY BOARD AND COMMITTEE MEETINGS**

7 **RESOLUTION NO. _____**
8
9

10 **WHEREAS**, Wisconsin law authorizes the Sawyer County (the “County”) Board of
11 Supervisors (“County Board”) to adopt and enforce rules relating to the conduct and
12 procedures at its public meetings;
13

14 **WHEREAS**, the County Board has adopted the “Sawyer County Board of Supervisors
15 Policy and Procedure Manual” (“Board Rules”);
16

17 **WHEREAS**, the COVID-19 pandemic has resulted in certain operational changes in
18 the County, including the conducting of virtual committee and County Board meetings;
19

20 **WHEREAS**, certain operational changes have become useful and the County Board
21 wishes to adopt certain changes as part of the Board Rules;
22

23 **WHEREAS**, Rule 10 of the Board Rules states that the Board Rules “may be amended
24 by resolution at any regular session of the Board by a two-thirds vote of those Members
25 voting”;
26

27 **WHEREAS**, this Resolution and the proposed revisions to the County Board Rules set
28 forth herein were previously discussed at the County Administration Committee meeting on
29 September 9, 2021, and the Administration Committee voted to recommend to the County
30 Board that it adopt this Resolution and the proposed amendments to the Board Rules at its
31 meeting on September 16, 2021; and
32

33 **WHEREAS**, the County Board then discussed this Resolution and the proposed
34 amendments to the Board Rules at its meeting on September 16, 2021, and thereafter voted by
35 a two-thirds majority vote of the County Board Supervisors present to amend the Board Rules,
36 as set forth below.
37

38 **NOW, THEREFORE, BE IT RESOLVED**, the Sawyer County Board of
39 Supervisors determines, adopts and directs the following:
40

- 41 1. Recitals. The Recitals set forth above are true and accurate, and are therefore
42 incorporated into the Resolution and shall be used not just for reference.
43
44 2. Rule 2(8)-(10) Deleted. Rule 2(8), Rule 2(9) and Rule 2(10) of the Sawyer County
45 Board of Supervisors Policy and Procedure Manual are hereby deleted.
46

- 47 3. Rule 2(8) Created. Rule 2(8) of the Sawyer County Board of Supervisors Policy
48 and Procedure Manual is hereby created and shall read as follows:
49

50 Rule 2(8): Virtual Meetings and Attendance at County Board Meetings. All
51 County Board meetings shall be held in person. However, the County Board
52 recognizes that some circumstances may require virtual attendance. County Board
53 meetings may be held virtually, and County Board Members may virtually attend
54 in-person County Board meetings, pursuant to the following rules:
55

56 a. All virtual County Board meetings, attendance and participation
57 shall be subject to and shall comply with all applicable laws, including,
58 but not limited to, Wisconsin's open meetings laws set forth in Wis.
59 Stat. Ch. 19. All County Board meeting notices and agendas shall have
60 instructions for virtual access.
61

62 b. The County Board Chair may authorize a fully-virtual County
63 Board meeting if deemed necessary, within the County Board Chair's
64 discretion. A County Board Member may still attend a fully-virtual
65 meeting in person so long as the County's meeting premises are
66 accessible.
67

68 c. A County Board Member may virtually attend a County Board
69 meeting if he/she obtains permission from the County Board Chair no
70 later than 24 hours prior to the County Board meeting, except in
71 emergency circumstances. The County Board Chair may grant
72 permission for virtual attendance in the County Board Chair's
73 discretion. The County Board Member shall also provide notice of the
74 virtual attendance to the County Clerk and County Administrator.
75

76 d. The County Board Chair shall attend any County Board meeting
77 in person unless a fully-virtual meeting is called pursuant to (a) above,
78 or in the event of emergency or other extraordinary circumstance.
79

80 e. Any County Board Member virtually attending a meeting shall
81 comply with all rules of conduct, etiquette and ethics as required by
82 these Rules and other applicable laws.
83

84 f. In the event of a County Board Member's non-compliance or
85 abuse of this Rule 2(8), the County Board Chair shall review these Rules
86 and expectations with the County Board Member. If non-compliance
87 continues, the matter shall be reviewed by the County Ethics
88 Committee.
89

- 90 4. Part I, Section A No. 20, No. 21 and No. 22 Deleted. Sawyer County Board of
91 Supervisors Policy and Procedure Manual, Part I, Section A, No. 20, No. 21 and
92 No. 22 are hereby deleted.

- 93
94 5. Part I, Section A No. 20 Created. Part I, Section A No. 20 of the Sawyer County
95 Board of Supervisors Policy and Procedure Manual is hereby created and shall read
96 as follows:
97

98 No. 20: Virtual Meetings and Attendance at Committee Meetings. All
99 Committee meetings shall be held in person. However, the County Board
100 recognizes that some circumstances may require virtual attendance at Committee
101 meetings. Committee meetings may be held virtually, and Committee Members
102 may virtually attend in-person Committee meetings, pursuant to the following
103 rules:
104

105 a. All virtual Committee meetings, attendance and participation
106 shall be subject to and shall comply with all applicable laws, including,
107 but not limited to, Wisconsin's open meetings laws set forth in Wis.
108 Stat. Ch. 19. All Committee meeting notices and agendas shall have
109 instructions for virtual access.
110

111 b. The Committee Chair may authorize a fully-virtual Committee
112 meeting if deemed necessary, within the Committee Chair's discretion.
113 A Committee Member may still attend a fully-virtual Committee
114 meeting in person so long as the County's meeting premises are
115 accessible.
116

117 c. A Committee Member may virtually attend a Committee
118 meeting if he/she obtains permission from the Committee Chair no later
119 than 24 hours prior to the Committee meeting, except in emergency
120 circumstances. The Committee Chair may grant permission for virtual
121 attendance in the Committee Chair's discretion. The Committee
122 Member shall also provide notice of the virtual attendance to the County
123 Clerk and County Administrator.
124

125 d. The Committee Chair shall attend any Committee meeting
126 in person unless a fully-virtual meeting is called pursuant to (a) above,
127 or in the event of emergency or other extraordinary circumstance.
128

129 e. Any Committee Member virtually attending a meeting shall
130 comply with all rules of conduct, etiquette and ethics as required by
131 these Rules and other applicable laws.
132

133 f. In the event of a Committee Member's non-compliance or abuse
134 of this No. 20, the Committee Chair shall refer the matter to the County
135 Board Chair. The Committee Chair and County Board Chair shall
136 review these Rules and expectations with the Committee Member. If
137 non-compliance continues, the matter shall be reviewed by the County
138 Ethics Committee.

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This Resolution is recommended for adoption by the Sawyer County Board of Supervisors at its meeting on September 16, 2021 by this Sawyer County Administration Committee on this September 9, 2021.

Tweed Shuman, Chair

Dale Schleeter, Vice Chair

Ron Kinsley, Member

Tom Duffy, Member

James Schlender, Member

This Resolution is hereby adopted by the Sawyer County Board of Supervisors this 16th day of September, 2021.

Tweed Shuman,
Sawyer County Board of Supervisors Chairman

Lynn Fitch,
Sawyer County Clerk

1
2 **SAWYER COUNTY BOARD OF SUPERVISORS**

3
4 **RESOLUTION NO. _____**

5
6 **WHEREAS**, Sawyer County (the "County") is currently performing its obligations of
7 redistricting pursuant to Wis. Stat. § 59.10(3);

8
9 **WHEREAS**, on August 19, 2021, the County Board of Supervisors ("County Board")
10 initially determined that the County shall maintain its current number of supervisory districts of
11 15 for purposes of completing the preliminary work necessary for the County's tentative
12 redistricting plan;

13
14 **WHEREAS**, the County then prepared three (3) draft versions of tentative redistricting
15 plans, and a copy of each tentative redistricting plan is set forth herein as Exhibit A, Exhibit B and
16 Exhibit C (collectively, the "Plans");

17
18 **WHEREAS**, pursuant to Wis. Stat. § 59.10(3)(b)1., the County Board must adopt a
19 tentative redistricting plan by selecting one of the Plans attached hereto;

20
21 **WHEREAS**, pursuant to Wis. Stat. § 59.10(3)(b)1., a public hearing was held on
22 September 16, 2021 for public input on the Plans;

23
24 **WHEREAS**, the contents of this Resolution and the Plans were discussed at the County
25 Administration Committee meeting on September 9, 2021, and the County Administration
26 Committee voted to recommend to the County Board that it adopt this Resolution and Tentative
27 Redistricting Plan No. _____, as set forth in Exhibit _____ at its meeting on September 16, 2021;

28
29 **WHEREAS**, the County Board then discussed this Resolution and the Plans at its meeting
30 on September 16, 2021.

31
32 **NOW, THEREFORE, BE IT RESOLVED**, the Sawyer County Board of Supervisors
33 determines, adopts and directs the following:

- 34
35 1. Recitals. The Recitals set forth above are true and accurate, and are therefore
36 incorporated into the Resolution and shall be used not just for reference.
37
38 2. Adoption of Tentative Redistricting Plan. The County Board hereby
39 selects Tentative Redistricting Plan No. _____, as set forth in Exhibit
40 _____, as the tentative redistricting plan pursuant to Wis. Stat. §
41 59.10(3)(b)1.
42
43 3. Additional Steps. The tentative redistricting plan selected herein shall
44 be sent to each municipal governing body in the County for
45 consideration and potential modification. Thereafter, the County
46 Board shall hold another public hearing and thereafter adopt a final

47 supervisory district plan. Nothing in this Resolution shall be
48 construed as action on or adoption of the final supervisory district
49 plan.
50

51
52
53 This Resolution is recommended for adoption by the Sawyer County Board of Supervisors at its
54 meeting on September 16, 2021, by this Sawyer County Administration Committee on this
55 September 9, 2021.
56

57
58 Tweed Shuman, Chair Dale Schleeter, Vice Chair
59

60
61 Ron Kinsley, Member Tom Duffy, Member
62

63
64 James Schlender, Member
65

66
67 This Resolution is hereby adopted by the Sawyer County Board of Supervisors this 16th day of
68 September, 2021.
69

70
71 Tweed Shuman, Lynn Fitch,
72 Sawyer County Board of Supervisors Chairman Sawyer County Clerk
73

- 74
75 Exhibit A – Tentative Redistricting Plan No. 1
76 Exhibit B – Tentative Redistricting Plan No. 2
77 Exhibit C – Tentative Redistricting Plan No. 3

Current Sawyer County Supervisory Districts

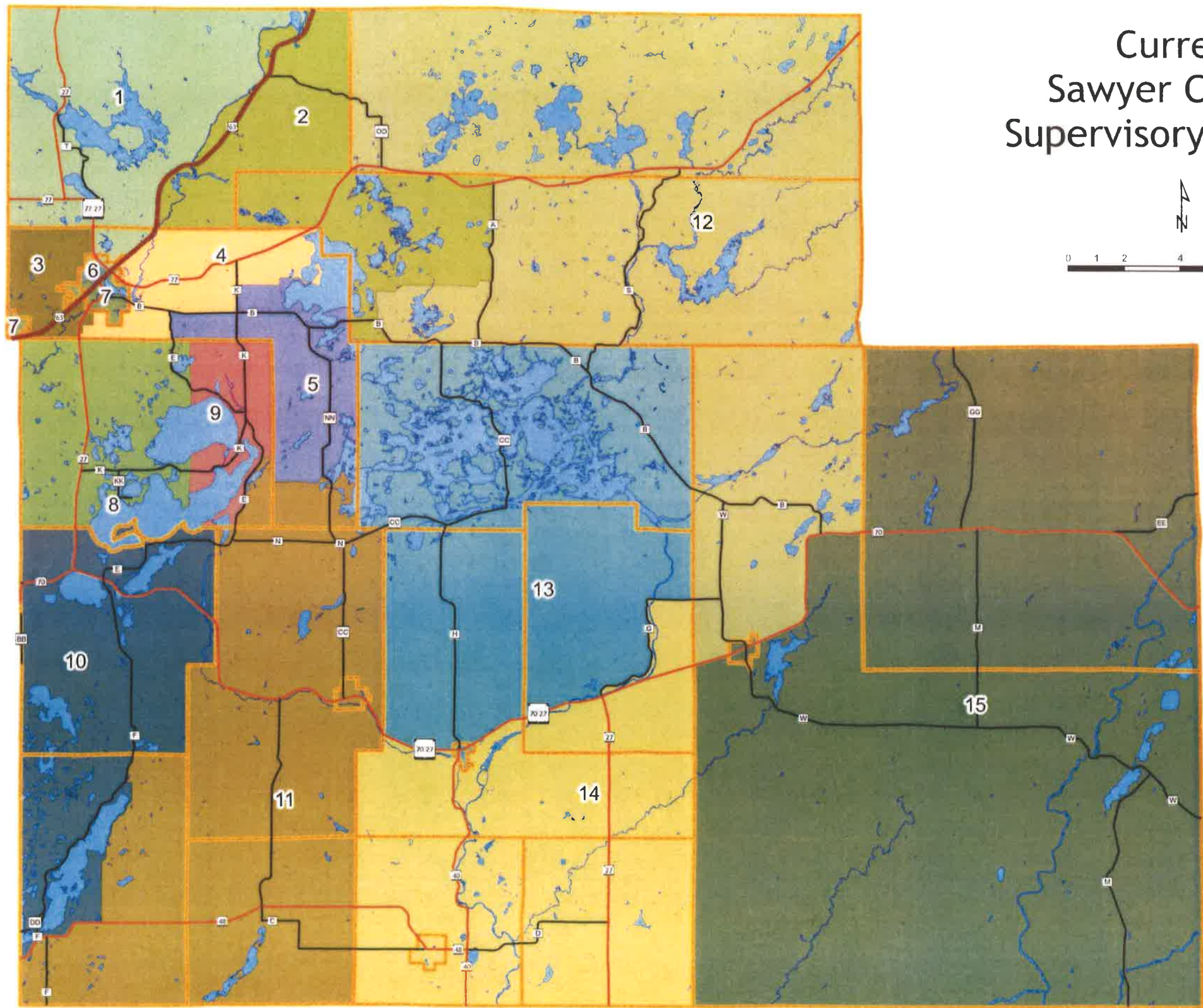
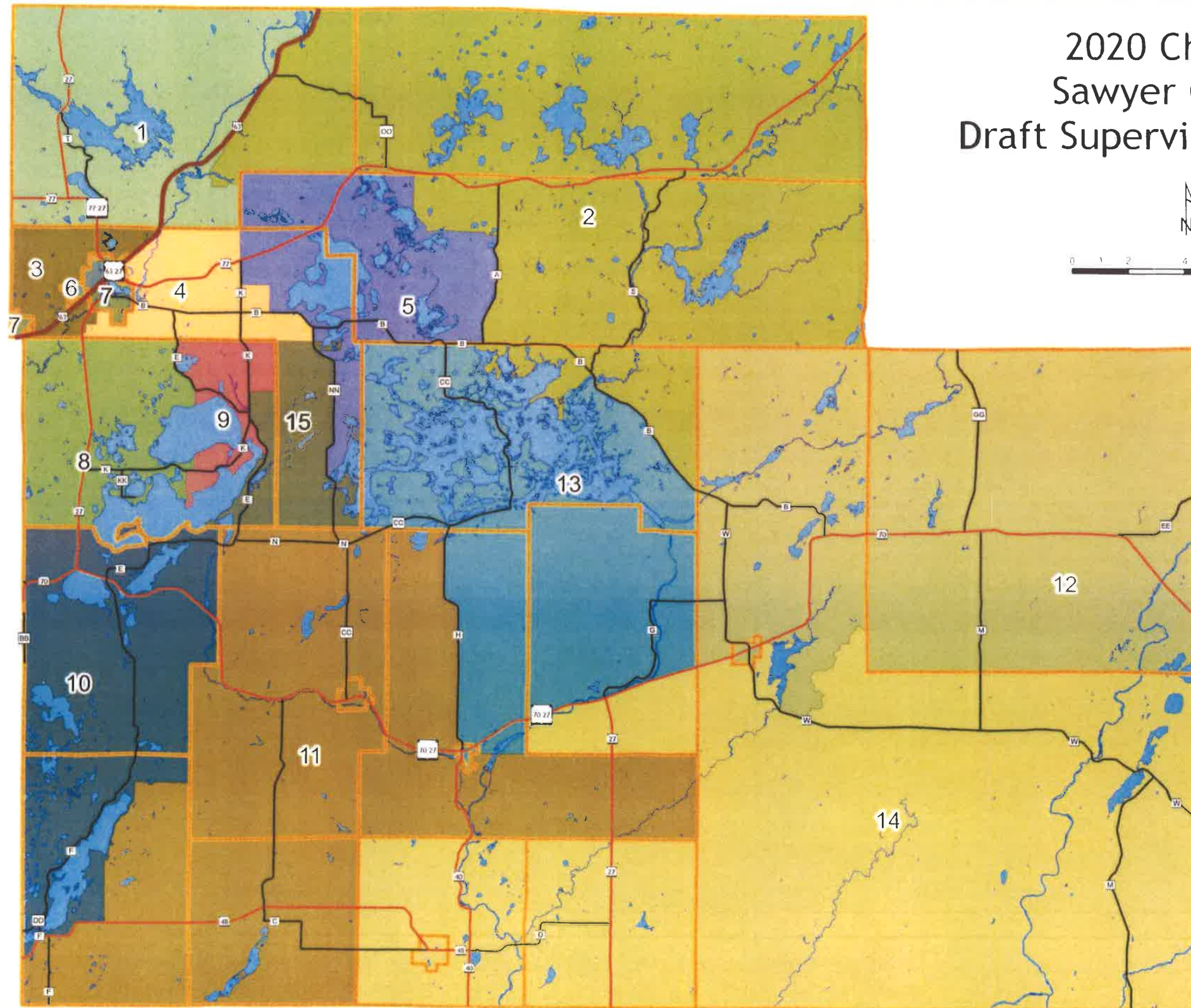


Exhibit A



2020 Choice 2 Sawyer County Draft Supervisory Districts

Exhibit B

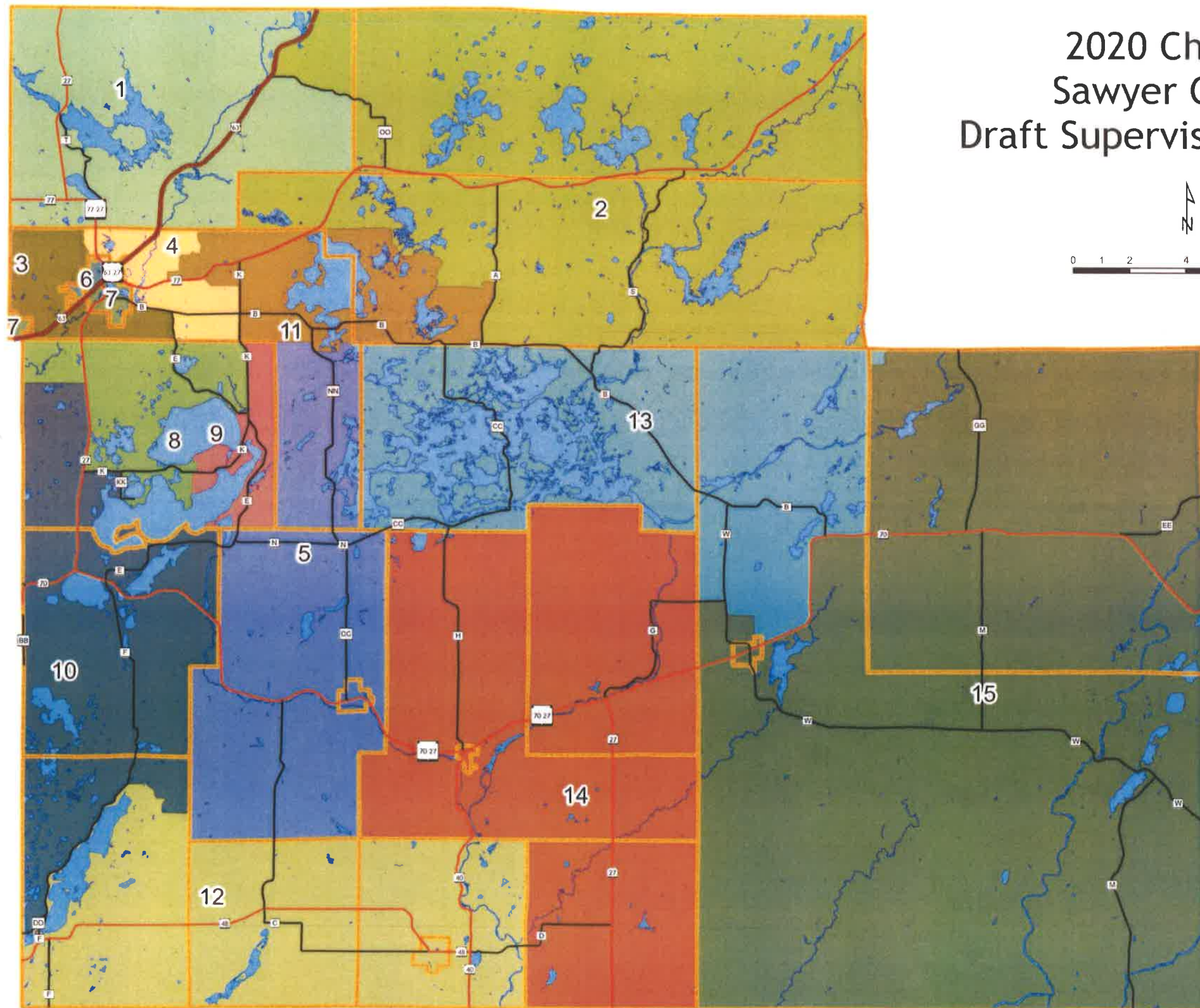
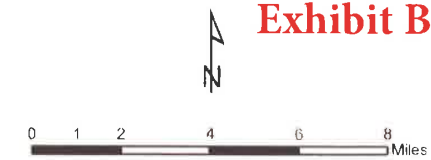


Exhibit C

