

**Minutes of the August 12th meeting of the Sawyer County
Finance Committee
Of the Sawyer County Board of Supervisors
Assembly Room; Sawyer County**



Voting Committee Members (X) Present:

- ☒ Chair: **Bruce Paulsen**
- ☒ Ron Kinsley, Vice Chair
- ☒ Dawn Petit – Virtual
- ☒ Tom Duffy
- ☐ Stacey Hessel

Others Present:

Tom Hoff
Lynn Fitch
Mike Coleson
Mike Keefe
Linda Zillmer

Call to Order – Vice Chair Bruce Paulsen called the meeting to order at 8:30 am.

Certification of Compliance with the open meeting law was met. Roll Call taken and quorum was met.

Meeting Agenda –

Public Comments – Linda Zillmer

Minutes of the previous meeting – A motion was made by Mr. Duffy to approve the minutes of the July 8, 2021, meeting; second by Mr. Kinsley. Motion carried without negative vote.

ARPA Funding Update – Mr. Keefe advised that the first filing is due the end of August which will identify expenses and obligations as of the end of July; Sawyer County has no expenses or obligations to report at this point.

Courthouse Construction Remodel Plan – Mr. Hoff reported that the Ad Hoc and Public Works Committee have approved the Design Schematic drawings which will move forward to the August County Board meeting. These drawings will move us to the next phase which is developing the first cost estimate.

PMA Financial Advisory Agreement – Mr. Hoff presented the PMA Financial Advisors Agreement which will obligate us to use PMA as the financial advisor for the bond we will do for the courthouse remodel. The process is already identified in our policy so it does not require bidding out. A motion was made by Mr. Duffy; second by Mr. Kinsley to approve this agreement. Motion carried without negative vote.

Finance Committee Roles and Responsibilities – Mr. Duffy made a motion to approve the resolution to adopt these roles and responsibilities and forward to August County Board; second by Mr. Kinsley. Motion carried without negative vote. Public comment made by Linda Zillmer.

Supervisor Per Diem – Written report provided. Mr. Paulsen presented two scenarios for per diem adjustment. Any adjustment would take effect after the next supervisor election, if approved. A motion was made by Mr. Duffy; second by Ms. Petit to adjust the supervisor per diem by 10% to \$55/meeting. Mr. Duffy and Ms. Petit voted “aye”; Mr. Kinsley and Mr. Paulsen voted “nay”; motion failed.

2022 Budget Request Update – Written reports provided. Mr. Keefe advised that a public hearing date will need to be set; a recommendation will be brought forward to the August County Board meeting. Mr. Keefe reviewed the levy request projecting an increase of \$527,466 which is subject to further review. The overall levy would be just under \$15M with new debt incurred projected at \$1.3M. Numbers are expected to change before the final budget is presented. Mr. Keefe and Mr. Hoff will recommend a date for the 2022 budget public hearing at the August 19 County Board of Supervisors meeting.

Supplemental Information – Written reports were provided. Mr. Keefe reviewed the budget watch list and reported a continuing good year in sales tax revenue.

Meeting Date/Time – The next meeting of the Finance Committee will be Thursday, September 9, at 8:30 am in the Assembly Room.

Meeting adjourned at 9:36 am

Minutes recorded by Lynn Fitch, County Clerk

DRAFT