



Sawyer County

Agenda

**Public Works Committee Meeting
Wednesday, June 9, 2021 @ 6:30 PM
Assembly Room/Virtual Meeting**

Page

1. CALL TO ORDER

- a. The public is **strongly encouraged** to access the public meeting remotely due to public health and safety concerns. To view or participate in the **virtual meeting** from a computer, iPad, or Android device please go to <https://zoom.us/j/97982898675>. You can also use the dial in number for listening only at 1-312-626-6799 with the Webinar ID: 979 8289 8675. If additional assistance is needed please contact the County Clerk's Office at 715-634-4866 prior to the meeting.
- b. If you are on a computer, click the "Raise Hand" button and wait to be recognized.
- c. If you are on a telephone, dial *9 and wait to be recognized.

2. ROLL CALL

3. CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW

4. MEETING AGENDA

5. PUBLIC COMMENTS

- a. At this time, members of the public will be given the opportunity to address the Committee on items not on the agenda. Please adhere to the following when addressing the Committee:
 - Comments will be limited to 3 minutes or less per individual.
 - Comments should be directed to the Committee as a whole and not directed to individual Committee members.
 - The Committee cannot respond to your comments during this time.
 - Please sign in and fill out a public comment sheet if you wish to speak on an item.

	6. CONSIDER APPROVAL OF MINUTES FROM PREVIOUS MEETING
4 - 5	a. 5.12.21 PW Minutes DRAFT
	7. SAWYER COUNTY AIRPORT REPORT
6 - 9	a. Hayward Aviation (contracted Airport management) report HYR Apron and Taxilanes Pre-con Meeting Minutes 210520
	b. Report of Entitlements: Received, spent, and remaining
	8. HIGHWAY COMMISSIONER'S REPORT
10 - 21	a. Fund Balance Highway Funds Balance Report June 2021
22	b. June 2021 Highway Commissioner Report
23 - 25	c. Approve Petition for Disaster Damage Aids for County Road N CTH N 2021 Flood Damage
	9. SAWYER COUNTY SNOWMOBILE ALLIANCE ROUTE REQUEST
26	a. Sawyer County Snowmobile Alliance ATV.UTV Access Request
	10. MAINTENANCE DEPARTMENT REPORT
27	a. Project report Maintenance Report June 2021
	11. COUNTY CELL TOWER LEASES (DISCUSSION AND POSSIBLE ACTION)
	12. COURTROOM REMODELING UPDATE
28 - 52	a. Ad Hoc Committee Update
	b. Construction Contract with Ventures Architects (discussion and possible action) B133-2019 - Sawyer County Courts Addition Remodeling Ventures Contract
	c. Construction Contract with Miron Construction (discussion and possible action)
	13. FUTURE AGENDA ITEMS

14. CORRESPONDENCE, REPORTS FROM CONFERENCES AND MEETINGS, OTHER MATTERS FOR DISCUSSION ONLY

DISCLAIMER:

A quorum of the County Board of Supervisors or of any of its committees may be present at this meeting to listen and observe. Neither the Board nor any of the committees have established attendance at this meeting as an official function of the Board or committee(s) or otherwise made a determination that attendance at the meeting is necessary to carry out the Board or committee's function. The only purpose for other supervisors attending the meeting is to listen to the information presented. Neither the Board nor any committee (other than the committee providing this notice and agenda) will take any official action with respect to this noticed meeting.

Copy sent via email to: County Clerk and News Media. Note: Any person wishing to attend whom, because of a disability, requires accommodation should call the Sawyer County Clerk's Office (715.634.4866) at least 24 hours before the scheduled meeting so appropriate arrangements can be made.

Mission Statement: The Sawyer County Board of Supervisors will strive to provide excellent services and responsible leadership to protect and enhance Sawyer County citizens, businesses, and resources, while preserving our unique heritage.

**Minutes of the May 12th meeting of the Sawyer County
Public Works Committee
Of the Sawyer County Board of Supervisors
Assembly Room; Sawyer County**



Voting Committee Members Present:

- ☒ Chair: **Ron Kinsley**
- ☒ Marc Helwig – Vice Chair
- ☒ Ed Peters
- ☒ Dale Olson
- ☒ Brian Bisonette - Virtual

Others Present:

Tom Hoff
Lynn Fitch
Tim Halberg

Others Present:

Derek Leslie
Gary Gedart
Don Mrotek

Call to Order – Chair Ron Kinsley called the meeting to order at 6:30 pm.

Certification of Compliance with the open meeting law was met. Roll Call was taken; quorum was met.

Meeting Agenda --

Minutes from the previous meeting – A motion was made by Mr. Helwig to approve the minutes of the April 14, 2021, meeting; second by Mr. Olson. Motion carried without negative vote. A motion was made by Mr. Peters; second by Mr. Helwig to approve the minutes of the April 28, 2021, Courthouse Construction ad hoc committee meeting. Motion carried without negative vote.

Sawyer County Airport Report – A written report was provided. Mr. Leslie advised that construction project at the airport should begin soon.

Easements – Due to additional questions regarding the easements presented, a motion was made by Mr. Olson; second by Mr. Peters to table the easement discussion until the June meeting. Motion carried without negative vote.

Quit Claim Deed – A Quit Claim Deed for that part of Airport Road discontinued by Highway Order 387701, approved at the Town of Hayward May Board meeting was presented. A motion was made by Mr. Olson; second by Mr. Helwig to approve the Quit Claim Deed. Motion carried without negative vote.

Highway Commissioner's Report – A written report was provided. The Highway crew has been placing mastic seal on portions of STH 77 from the county line to the west using a rented machine. The machine is rented for two months and they will continue to work on county highways NN, F, M and W.

A request has been submitted to approve an ATV/UTV route on CTH GG, from Deadhorse Trailhead North to the Ashland County line. This request was already approved at a Town of Draper board meeting approximately seven years ago and is already in use. It is a road with low volume traffic and good sight distance. A motion was made by Mr. Helwig; second by Mr. Peters to approve this request. Motion carried without negative vote.

Maintenance Department Report – A written report was provided. Mr. Hagberg explained that two 119-gallon water tanks have now been installed in the jail, and they have ordered a shed to house the mower to keep it out of the elements.

Courthouse Remodeling Project Update – Mr. Kinsley reported on the interview process that was held on May 7th. Four different construction manager companies were interviewed and went through a scoring process. Miron Construction received the highest tabulated score. A motion was made by Mr. Helwig; second by Mr. Peters to approve the recommendation of the Courthouse Construction ad hoc committee to hire Miron Construction as our construction risk manager and move the recommendation forward to the County Board for approval. The motion passed with four "aye" votes and one "nay" vote.

Meeting Date/Time – The next meeting of the Public Works Committee will be Wednesday, June 9, at 6:30 pm in the Assembly Room.

Meeting adjourned at 7:03 pm

Minutes recorded by Lynn Fitch, County Clerk

DRAFT



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RECORD OF AIRPORT PRE-CONSTRUCTION CONFERENCE

PROJECT: HYR1002 (AIP-08)
Sawyer County Airport
Apron and Taxiways Reconstruction

CONFERENCE LOCATION: Airport Terminal

DATE: 5/20/21

AIRPORT SPONSOR: Sawyer County Airport

TIME: 1:30 PM

PRE-CONSTRUCTION MEETING AGENDA MINUTES

1. INTRODUCTIONS

- a. Sawyer County Airport
 - i. Derek Leslie, Airport Manager and FBO Owner
- b. Wisconsin BOA
 - i. Matt Messina, Project Manager
 - ii. Mallory Palmer, Environmental Specialist
- c. Becher Hoppe
 - i. Karl Kemper, Project Manager
 - ii. Jason Voelker, RPR
- d. McCabe Construction
 - i. Brady Shepler, President/Project Manager
 - ii. Denny Kindermann, Superintendent
- e. Fahrner Asphalt Sealers
 - i. Jeff Sheehan, Project Manager (crack filling)
 - ii. Bob Schluetter, Project Manager (joint sealing)
 - iii. Brian Cox, Project Manager (surface treatments)
- f. Mattison Contractors
 - i. Joe Wolf, Project Manager
- g. Link Snacks
 - i. Steve Hull

2. **CONTRACTING AUTHORITY** Wisconsin BOA is the contracting authority on this project and has approval authority for contract related issues.

3. GENERAL DISCUSSION

- A. Status of Engineering Contract: Pending
- B. Status of Construction Contract(s): Expected to be signed today by BOA.
- C. Initiating Construction: ECIP and SPCD documents have been reviewed by BH and passed along to BOA for approval. BOA plans to issue the NTP in time to allow for construction to start on 5/24.
- D. Requests for Extension of Contract Time: If applicable, the contractor should identify reasons for extension as soon as they occur and make request at that time. The contractor should not wait until contract time expires to ask for contract time extension for something that happened substantially prior to time expiration.
- E. Security: The contractor may leave the taxiway gates open during the day while working, but must close at the end of each day or when not on site. Notify Derek if any wildlife is observed coming through the gates, although this is unlikely.

- F. **Safety/operational safety:** Perform all work in accordance with CSPP, SCPD and OSHA requirements. Understanding the traffic control requirements and work areas for each phase is critical to a safe project. These are shown in the CSPP, which McCabe has committed to comply with in their SPCD.
- G. **Environmental safety:** Perform all work in accordance with ECIP and all other applicable contract documents. Project environmentally sensitive areas include storm sewer inlets and project outfall locations to Airport Road, since everything flows under Airport Road to the Namekagon River from there.
- H. **Destruction of existing pavement, lighting, marking, and/or NAVAIDS:** Pavement, lighting, and NAVAIDS should only be destroyed as shown on the plans. Any other destruction of existing pavement, lighting, and markings shall be repaired at the contractor's expense. There are bid items for "Locate, Test and Protect Existing Circuits" and "Maintenance and Repair of Haul Roads."

4. PROJECT PERSONNEL AND SCHEDULE OF CONSTRUCTION

- A. Identify project personnel: See Item 1.
- B. Review construction plan layout sheet or aerial: BH explained the locations of construction phases and work that shall occur in each phase. The CSPP shows this information and directs the viewer where to look for more detail on each phase.
- C. Estimated periods when certain areas will be closed: McCabe distributed their project schedule (attached).
- D. Estimated dates when construction phases will begin and end: See attached project schedule.
- E. Traffic routes, access points, and storage areas for Contractor: Per CSPP.
- F. Airport Manager comments: Derek informed attendees that Airport Road has more vehicle and pedestrian traffic than people might anticipate. Derek asked project personnel control speed and use common courtesy while traveling on Airport Road.
- G. Airport user and tenant questions / comments: Link Snacks would like to maintain access to the apron in front of their hangar, and the runway, as much as possible.

5. PLANS : All plan sheets were overviewed. Notable discussion items are as follows:

- A. Sheets 1.40-1.46, CSPP: The Construction Safety Phasing Plan must be adhered to at all times. Sheet 1.47 provides contractor and airport responsibilities.

6. SPECIFICATIONS:

- A. Segment I – Proposal Documents: BH reminded the contractor that a Buy American Certification needs to be included with each submittal.
- B. Segment II – Special Provisions: SP #15: BH noted the importance of having a competent superintendent on site that understands the CSPP, plans, specs, project personnel, and schedule. The superintendent responsibility may be delegated to others with the approval of the engineer.
- C. Segment III – Supplemental Specifications: N/A
- D. Segment IV – Wage Rates: Prevailing wages must be paid to workers.
- E. Segment V – Schedule of Prices

7. EROSION CONTROL IMPLEMENTATION PLAN: BH reminded the contractor that any proposed changes to the ECIP need to be addressed in an ECIP amendment.

8. CONTRACT ADMINISTRATION

- A. Sublet Approval: McCabe has provided to BOA.
 - B. DBE Requirements: DBE commitment includes Mavo Sawing and LCO Trucking
 - C. Subcontractors and Suppliers: Subs need to be included on sublets.
 - D. Pay Estimates: BH will complete pay estimates as requested by McCabe.
 - E. Change Orders:
 - (1) Determination of cost and time changes If a change order is necessary, the contractor will need to provide BH with a proposal for the work. BH will perform a cost and time analysis and negotiate with the contractor as needed.
 - (2) Obtain approval before proceeding with the work BH noted that they will make every effort to try and expedite change orders. There may be situations where verbal/email approval can be given before the final document can be executed.
 - (3) Approval authority The BOA has approval authority on change orders. Contractors should not take direction from anyone but the BOA or BH to perform work outside the contract.
 - F. Labor and Wage Compliance: Typical DOT labor compliance requirements apply to this project. Shannon Clary, BOA labor compliance specialist, will provide labor and wage compliance documents to the contractor.
 - G. Payrolls: CRCS is required.
 - H. Final inspection will be conducted after the contractor completes the punchlist. The final inspection is not intended to create the punchlist.
 - I. Employment Compliance and Final Payment: Affidavit of labor compliance will be required prior to the final payment.
 - J. Guarantee on Completed Work There is a one year warranty on all work. There may be manufacturer warranties on some products that are greater than one year.
9. **STAKING:** BH will provide construction staking. Contractor is required to give 7 days' advance notice to BH before staking is needed.

10. QUALITY CONTROL

- A. Sponsor's Responsibilities: The airport should notify BH if they believe they see work that appears unacceptable. Sponsor should not give direction to the contractor, but instead notify the RPR who will advise the contractor.
- B. Observation and Quality Verification by Engineer: The engineer will observe work and notify the contractor if they see work that does not meet the specs. The engineer has many other duties on top of observing work, therefore the contractor should not expect that the engineer will instantly catch work that does not conform with the contract. BH will make every effort to notify the contractor of non conforming work as soon as they become aware of it.
- C. Supervision and Quality Control by Contractor: Quality control and conformance with the contract documents is the responsibility of the contractor. The contractor should not assume that they can perform non conforming work, as long as the engineer does not catch it as it happens.
- D. Haul Roads: The contractor is responsible for restoring haul roads to their previous pre-construction condition.

11. RIGHT-OF-WAY AND EASEMENTS

12. DISPUTE HANDLING PROVISIONS OF CONTRACT

END OF PRE-CONSTRUCTION CONFERENCE AGENDA

**SAWYER COUNTY HIGHWAY DEPARTMENT
DECEMBER FUNDS BALANCE AFTER CLOSING ENTRIES**

	<u>December 2020</u>		<u>December 2019</u>	
	<u>Debits</u>	<u>Credits</u>	<u>Debits</u>	<u>Credits</u>
	<u>Expenses</u>	<u>Revenue</u>	<u>Expenses</u>	<u>Revenue</u>
COMPONENTS				
TREASURERS CASH	\$ (13,958.58)		\$ 58,900.44	
PETTY CASH	\$ 50.00		\$ 50.00	
ACCOUNTS RECEIVABLE	\$ 20,228.54		\$ 79,486.98	
UNBILLED FRINGES	\$ 12,264.53		\$ 2,685.62	
ACCOUNTS RECEIVABLE OTHER	\$ 1,822.95		\$ 1,166.51	
ACCOUNTS RECEIVABLE INSURANCE	\$ 213.60		\$ -	
TRANSFER FROM GENERAL FUND	\$ -		\$ -	
UNEARNED REVENUE COST POOL	\$ (20,784.95)		\$ (2,897.16)	
WAGES PAYABLE	\$ (64,563.62)		\$ (46,162.38)	
DUE FROM STATE	\$ 331,417.08		\$ 532,943.90	
ACCOUNTS PAYABLE	\$ (224,112.19)		\$ (251,618.63)	
	<u>\$ 42,577.36</u>		<u>\$ 374,555.28</u>	
FUNDS				
ADMINISTRATION	\$ (29,946.10)		\$ (1,124.74)	
MATERIALS AND SUPPLIES	\$ (388,390.27)		\$ (395,777.88)	
MACHINERY	\$ 201,439.51		\$ 323,278.24	
CTH GENERAL MAINTENANCE	\$ (58,100.76)	\$ (0.00)	\$ (278,604.15)	\$ -
CTH WINTER MAINTENANCE	\$ (857,048.61)		\$ (897,875.82)	
CTH ROAD CONSTRUCTION	\$ 911,163.02		\$ 1,312,471.07	
CTH BRIDGES	\$ 226,580.21		\$ 241,145.52	
COUNTY AID FOR BRIDGES	\$ 78,779.77		\$ 80,936.05	
WORK FOR OTHERS	\$ (14,263.54)		\$ (11,990.68)	
WORK FOR STATE	\$ (27,635.87)		\$ 2,097.67	
INCIDENTAL LABOR	\$ -		\$ -	
	<u>\$ 42,577.36</u>		<u>\$ 374,555.28</u>	
ADMINISTRATION				
BALANCE 1/1/2020	\$ 1,124.74	\$ -	\$ -	\$ 8,652.81
GENERAL PROPERTY TAX	\$ -	\$ 137,800.00	\$ -	\$ 129,570.00
STATE REVENUE (RECORDS/REPORTS)		\$ 45,319.57		\$ 49,581.16
COMMISSIONERS CAR DEPRECIATION		\$ 1,642.95		\$ 1,663.51
OFFICE EQUIPMENT DEPRECIATION		\$ -		\$ -
ADMINISTRATION	\$ 219,567.05	\$ 5,983.17	\$ 200,695.85	\$ 10,103.63
	<u>\$ 220,691.79</u>	<u>\$ 190,745.69</u>	<u>\$ 200,695.85</u>	<u>\$ 199,571.11</u>
BALANCE 12/31/2020		<u>\$ (29,946.10)</u>		<u>\$ (1,124.74)</u>
MATERIALS AND SUPPLIES				
BALANCE 1/1/2020	\$ 395,777.88	\$ -	\$ 383,401.27	\$ -
MATERIAL AND SUPPLIES INV 1/1/2020	\$ -	\$ 370,706.50	\$ -	\$ 358,329.89
MATERIALS AND SUPPLIES - CURRENT	\$ 363,318.89		\$ 370,706.50	
	<u>\$ 759,096.77</u>	<u>\$ 370,706.50</u>	<u>\$ 754,107.77</u>	<u>\$ 358,329.89</u>
BALANCE 12/31/2020		<u>\$ (388,390.27)</u>		<u>\$ (395,777.88)</u>

	December 2020		December 2019	
	Debits	Credits	Debits	Credits
	Expenses	Revenue	Expenses	Revenue
MACHINERY				
BALANCE 1/1/2020	\$ -	\$ 323,278.24	\$ -	\$ 330,386.56
GENERAL PROPERTY TAX	\$ -	\$ -	\$ -	\$ -
OPERATION OF EQUIPMENT	\$ 73,469.59			\$ 99,815.74
WINTER READINESS REIMBURSEMENT		\$ 20,136.00		\$ -
FUEL TAX REFUND		\$ 3,598.61		\$ 4,131.33
DEPRECIATION EXPENSE FUEL HANDLING		\$ 1,520.40		\$ 1,520.40
INSURANCE RECOVERIES		\$ -		\$ 45.00
SHOP OPERATION DEPRECIATION		\$ 7,801.02		\$ 3,362.00
EQUIPMENT DEPRECIATION		\$ 453,833.36		\$ 420,761.54
SALE OF EQUIPMENT		\$ -		\$ -
PURCHASE OF EQUIPMENT	\$ 535,258.53		\$ 536,744.33	
	\$ 608,728.12	\$ 810,167.63	\$ 536,744.33	\$ 860,022.57
BALANCE 12/31/2020		\$ 201,439.51		\$ 323,278.24
CTH GENERAL MAINTENANCE				
BALANCE 1/1/2020	\$ 278,604.15	\$ -	\$ 28,485.67	\$ -
GENERAL PROPERTY TAX	\$ -	\$ 75,042.00	\$ -	\$ 13,868.00
TRANSPORTATION AIDS		\$ 849,457.84		\$ 738,658.99
STATE REVENUE-OTHER		\$ 106,083.68		\$ 107,451.80
PATROL SUPERVISION	\$ 119,301.61		\$ 102,900.95	
RADIO EXPENSE	\$ 9,590.80		\$ 6,134.17	
GENERAL PUBLIC LIABILITY INSURANCE	\$ 68,000.00		\$ 68,025.00	
INSURANCE RECOVERIES		\$ -		\$ 7,104.00
FLOOD DAMAGE AID		\$ 42,285.91		\$ -
LRIP REIMBURSEMENT		\$ 199,995.65		\$ 4,608.12
STATE EQUIPMENT STORAGE	\$ 36,193.97		\$ 47,824.33	
BUILDINGS/GROUNDS DEPRECIATION		\$ 10,393.98		\$ 11,753.12
LAND IMPROVEMENTS DEPRECIATION		\$ 219.00		\$ 242.45
MISCELLANEOUS REVENUE		\$ 2,299.50		\$ 4,116.58
CTH GENERAL MAINTENANCE	\$ 832,187.79		\$ 913,037.09	
	\$ 1,343,878.32	\$ 1,285,777.56	\$ 1,166,407.21	\$ 887,803.06
BALANCE 12/31/2020		\$ (58,100.76)		\$ (278,604.15)
CTH WINTER MAINTENANCE				
BALANCE 1/1/2020	\$ 897,875.82	\$ -	\$ 671,436.06	\$ -
GENERAL PROPERTY TAX	\$ -	\$ 615,000.00	\$ -	\$ 595,000.00
CTH WINTER MAINTENANCE	\$ 574,172.79		\$ 821,439.76	
	\$ 1,472,048.61	\$ 615,000.00	\$ 1,492,875.82	\$ 595,000.00
BALANCE 12/31/2020		\$ (857,048.61)		\$ (897,875.82)
CTH ROAD CONSTRUCTION				
BALANCE 1/1/2020	\$ -	\$ 1,312,471.07	\$ -	\$ 1,221,565.36
GENERAL PROPERTY TAX	\$ -	\$ 1,209,612.00	\$ -	\$ 1,471,910.00
CHIP REIMBURSEMENT		\$ -		\$ -
LFA		\$ 16,639.72		\$ -
MISC. REVENUE		\$ -		\$ -
PBM PROJECTS	\$ 63,315.10	\$ 76,733.40	\$ 54,074.04	\$ 60,567.39

FUTURE PROJECTS	\$ -		\$ -	
CTH ROAD CONSTRUCTION	\$ 1,640,978.07		\$ 1,387,497.64	
	<u>\$ 1,704,293.17</u>	<u>\$ 2,615,456.19</u>	<u>\$ 1,441,571.68</u>	<u>\$ 2,754,042.75</u>
BALANCE 12/31/2020		<u>\$ 911,163.02</u>		<u>\$ 1,312,471.07</u>

	December 2020		December 2019	
	Debits	Credits	Debits	Credits
	Expenses	Revenue	Expenses	Revenue
CTH BRIDGES				
BALANCE 1/1/2020	\$ -	\$ 241,145.52	\$ -	\$ 245,157.22
COUNTY BRIDGE AID REVENUE	\$ -	\$ 14,000.00	\$ -	\$ -
BIKE/PED TRAIL LFA		\$ -		\$ -
THE LANDING BRIDGE REIMBURSEMENT		\$ -		\$ -
THE LANDING BRIDGE LCO COST SHARE		\$ -		\$ -
BRIDGE INSPECTION FEES		\$ -		\$ -
CTH BRIDGE INSPECTIONS	\$ 28,565.31		\$ 4,011.70	
	<u>\$ 28,565.31</u>	<u>\$ 255,145.52</u>	<u>\$ 4,011.70</u>	<u>\$ 245,157.22</u>
BALANCE 12/31/2020		<u>\$ 226,580.21</u>		<u>\$ 241,145.52</u>

COUNTY AID ON BRIDGES				
BALANCE 1/1/2020	\$ -	\$ 80,936.05	\$ -	\$ 166,978.52
LOCAL BRIDGE AID REVENUE	\$ -	\$ 53,725.00	\$ -	\$ 74,500.00
LOCAL BRIDGE AID EXPENSE	\$ 55,881.28		\$ 160,542.47	
	<u>\$ 55,881.28</u>	<u>\$ 134,661.05</u>	<u>\$ 160,542.47</u>	<u>\$ 241,478.52</u>
BALANCE 12/31/2020		<u>\$ 78,779.77</u>		<u>\$ 80,936.05</u>

WORK FOR OTHERS				
BALANCE 1/1/2020	\$ 11,990.68	\$ -	\$ 9,324.02	\$ -
REVENUE FROM OTHERS		\$ 290,238.58		\$ 474,588.99
WORK FOR OTHERS	\$ 292,511.44		\$ 477,255.65	
	<u>\$ 304,502.12</u>	<u>\$ 290,238.58</u>	<u>\$ 486,579.67</u>	<u>\$ 474,588.99</u>
BALANCE 12/31/2020		<u>\$ (14,263.54)</u>		<u>\$ (11,990.68)</u>

WORK FOR STATE				
BALANCE 1/1/2020	\$ -	\$ 2,097.67	\$ -	\$ 2,097.67
REVENUE FROM STATE		\$ 901,330.43		\$ 1,019,476.84
STATE MAINTENANCE	\$ 931,063.97		\$ 1,019,476.84	
	<u>\$ 931,063.97</u>	<u>\$ 903,428.10</u>	<u>\$ 1,019,476.84</u>	<u>\$ 1,021,574.51</u>
BALANCE 12/31/2020		<u>\$ (27,635.87)</u>		<u>\$ 2,097.67</u>

INCIDENTAL LABOR				
BALANCE 1/1/2020	\$ -	\$ -	\$ -	\$ -
EXPENSES	\$ 877,260.69		\$ 900,058.37	
REVENUES		\$ 877,260.69		\$ 900,058.37
	<u>\$ 877,260.69</u>	<u>\$ 877,260.69</u>	<u>\$ 900,058.37</u>	<u>\$ 900,058.37</u>
BALANCE 12/31/2020		<u>\$ -</u>		<u>\$ -</u>

**SAWYER COUNTY HIGHWAY DEPARTMENT
JANUARY FUNDS BALANCE**

	<u>January 2021</u>		<u>January 2020</u>	
	<u>Debits</u>	<u>Credits</u>	<u>Debits</u>	<u>Credits</u>
	<u>Expenses</u>	<u>Revenue</u>	<u>Expenses</u>	<u>Revenue</u>
<u>COMPONENTS</u>				
TREASURERS CASH	\$ 1,718,968.87		\$ 1,933,874.36	
BORROW FOR CAPITAL EXPENDITURES	\$ 628,223.00		\$ -	
FUND BALANCE APPLIED	\$ 200,000.00		\$ -	
HEALTH INSURANCE DECREASE - HWY	\$ 8,013.00		\$ -	
PETTY CASH	\$ 50.00		\$ 50.00	
ACCOUNTS RECEIVABLE	\$ 53,660.82		\$ 61,129.09	
ACCOUNTS RECEIVABLE OTHER	\$ 1,822.95		\$ 2,146.63	
ACCOUNTS RECEIVABLE - STATE	\$ 213.60		\$ -	
DUE FROM STATE	\$ 173,743.55		\$ 677,949.40	
ACCOUNTS PAYABLE	\$ (76,309.03)		\$ (192,965.53)	
	<u>\$ 2,708,386.76</u>		<u>\$ 2,482,183.95</u>	
 <u>FUNDS</u>				
ADMINISTRATION	\$ 95,585.94		\$ 132,900.16	
MATERIALS AND SUPPLIES	\$ (360,852.60)		\$ (396,252.14)	
MACHINERY	\$ 246,391.40		\$ 399,436.99	
CTH GENERAL MAINTENANCE	\$ 200,279.19	\$ -	\$ (8,462.27)	\$ -
CTH WINTER MAINTENANCE	\$ (308,693.54)		\$ (446,499.86)	
CTH ROAD CONSTRUCTION	\$ 2,388,163.02		\$ 2,522,083.07	
CTH BRIDGES	\$ 354,580.21		\$ 255,145.52	
COUNTY AID FOR BRIDGES	\$ 195,319.77		\$ 133,680.92	
WORK FOR OTHERS	\$ (12,396.33)		\$ (56,386.00)	
WORK FOR STATE	\$ (8,926.32)		\$ 25,633.31	
INCIDENTAL LABOR	\$ (81,063.98)		\$ (79,095.75)	
	<u>\$ 2,708,386.76</u>		<u>\$ 2,482,183.95</u>	
 <u>ADMINISTRATION</u>				
BALANCE 1/1/2021	\$ 29,946.10	\$ -	\$ 1,124.74	\$ -
PROPERTY TAX	\$ -	\$ 135,000.00	\$ -	\$ 137,800.00
STATE REVENUE (RECORDS/REPORTS)		\$ 4,709.62		\$ 6,323.88
BUILDINGS/GROUNDS (10%)	\$ 1,140.38		\$ 923.12	
ADMINISTRATION	\$ 13,037.20	\$ -	\$ 10,665.67	\$ 1,489.81
	\$ 44,123.68	\$ 139,709.62	\$ 12,713.53	\$ 145,613.69
BALANCE 1/31/2021		<u>\$ 95,585.94</u>		<u>\$ 132,900.16</u>
 <u>MATERIALS AND SUPPLIES</u>				
BALANCE 1/1/2021	\$ 388,390.27	\$ -	\$ 395,777.88	\$ -
MATERIAL AND SUPPLIES INV 1/1/2021	\$ -	\$ 363,318.89	\$ -	\$ 370,706.50
MATERIALS AND SUPPLIES - CURRENT	\$ 335,781.22		\$ 371,180.76	
	\$ 724,171.49	\$ 363,318.89	\$ 766,958.64	\$ 370,706.50
BALANCE 1/31/2021		<u>\$ (360,852.60)</u>		<u>\$ (396,252.14)</u>

	<u>January 2021</u>		<u>January 2020</u>	
	<u>Debits</u>	<u>Credits</u>	<u>Debits</u>	<u>Credits</u>
	<u>Expenses</u>	<u>Revenue</u>	<u>Expenses</u>	<u>Revenue</u>
MACHINERY				
BALANCE 1/1/2021	\$ -	\$ 201,439.51	\$ -	\$ 323,278.24
PROPERTY TAX	\$ -	\$ -	\$ -	\$ -
FIELD SMALL TOOLS	\$ 14,318.90	\$ 459.45	\$ 4,402.55	\$ 768.27
SHOP OPERATIONS	\$ 7,463.54		\$ 7,433.44	
OPERATION OF EQUIPMENT		\$ 65,733.44		\$ 86,521.25
SALE OF EQUIPMENT		\$ -		\$ -
FUEL HANDLING		\$ 541.44		\$ 705.22
FUEL TAX REFUND		\$ -		\$ -
INSURANCE RECOVERIES		\$ -		\$ -
MISCELLANEOUS REVENUE		\$ -		\$ -
PURCHASE OF EQUIPMENT	\$ -		\$ -	
	<u>\$ 21,782.44</u>	<u>\$ 268,173.84</u>	<u>\$ 11,835.99</u>	<u>\$ 411,272.98</u>
BALANCE 1/31/2021		<u>\$ 246,391.40</u>		<u>\$ 399,436.99</u>
CTH GENERAL MAINTENANCE				
BALANCE 1/1/2021	\$ 58,100.76	\$ -	\$ 278,604.15	\$ -
PROPERTY TAX	\$ -	\$ 57,000.00	\$ -	\$ 75,042.00
TRANSPORTATION AIDS		\$ 211,916.07		\$ 212,364.46
STATE REVENUE-OTHER		\$ 20,006.28		\$ 6,307.99
EQUIPMENT STORAGE REIMBURSEMENT		\$ 32,801.36		\$ -
PATROL SUPERVISION	\$ 7,082.50		\$ 6,037.78	
RADIO EXPENSE	\$ -		\$ -	
GPL INSURANCE	\$ -		\$ -	
SALT REIMBURSEMENT		\$ 1,211.13		\$ -
LRIP REIMBURSEMENT		\$ -		\$ -
BUILDINGS/GROUNDS (90%)	\$ 10,263.42		\$ 8,308.08	
CTH GENERAL MAINTENANCE	\$ 47,208.97		\$ 10,376.46	
MISCELLANEOUS REVENUE		\$ -		\$ 1,149.75
	<u>\$ 122,655.65</u>	<u>\$ 322,934.84</u>	<u>\$ 303,326.47</u>	<u>\$ 294,864.20</u>
BALANCE 1/31/2021		<u>\$ 200,279.19</u>		<u>\$ (8,462.27)</u>
CTH WINTER MAINTENANCE				
BALANCE 1/1/2021	\$ 857,048.61	\$ -	\$ 897,875.82	\$ -
PROPERTY TAX	\$ -	\$ 615,000.00	\$ -	\$ 615,000.00
CTH WINTER MAINTENANCE	\$ 66,644.93		\$ 163,624.04	
	<u>\$ 923,693.54</u>	<u>\$ 615,000.00</u>	<u>\$ 1,061,499.86</u>	<u>\$ 615,000.00</u>
BALANCE 1/31/2021		<u>\$ (308,693.54)</u>		<u>\$ (446,499.86)</u>
CTH ROAD CONSTRUCTION				
BALANCE 1/1/2021	\$ -	\$ 911,163.02	\$ -	\$ 1,312,471.07
PROPERTY TAX	\$ -	\$ 1,477,000.00	\$ -	\$ 1,209,612.00
CHIP REIMBURSEMENT				
FUTURE PROJECTS	\$ -		\$ -	
CTH ROAD CONSTRUCTION	\$ -		\$ -	
	<u>\$ -</u>	<u>\$ 2,388,163.02</u>	<u>\$ -</u>	<u>\$ 2,522,083.07</u>
BALANCE 1/31/2021		<u>\$ 2,388,163.02</u>		<u>\$ 2,522,083.07</u>

	<u>January 2021</u>		<u>January 2020</u>	
	<u>Debits</u>	<u>Credits</u>	<u>Debits</u>	<u>Credits</u>
	<u>Expenses</u>	<u>Revenue</u>	<u>Expenses</u>	<u>Revenue</u>
CTH BRIDGES				
BALANCE 1/1/2021	\$ -	\$ 226,580.21	\$ -	\$ 241,145.52
PROPERTY TAX	\$ -	\$ 128,000.00	\$ -	\$ 14,000.00
CTH BRIDGE INSPECTIONS	\$ -		\$ -	
BRIDGE MAINTENANCE				
	\$ -	\$ 354,580.21	\$ -	\$ 255,145.52
BALANCE 1/31/2021		<u>\$ 354,580.21</u>		<u>\$ 255,145.52</u>
COUNTY AID ON BRIDGES				
BALANCE 1/1/2021	\$ -	\$ 78,779.77	\$ -	\$ 80,936.05
BRIDGE AID REVENUE	\$ -	\$ 116,540.00	\$ -	\$ 53,725.00
COUNTY BRIDGE AID				
BRIDGE AID EXPENSE	\$ -		\$ 980.13	
	\$ -	\$ 195,319.77	\$ 980.13	\$ 134,661.05
BALANCE 1/31/2021		<u>\$ 195,319.77</u>		<u>\$ 133,680.92</u>
WORK FOR OTHERS				
BALANCE 1/1/2021	\$ 14,263.54	\$ -	\$ 11,990.68	\$ -
REVENUE FROM OTHERS		\$ 48,571.41		\$ 8,352.78
WORK FOR OTHERS	\$ 46,704.20		\$ 52,748.10	
	\$ 60,967.74	\$ 48,571.41	\$ 64,738.78	\$ 8,352.78
BALANCE 1/31/2021		<u>\$ (12,396.33)</u>		<u>\$ (56,386.00)</u>
WORK FOR STATE				
BALANCE 1/1/2021	\$ 27,635.87	\$ -	\$ -	\$ 2,097.67
REVENUE FROM STATE		\$ 106,358.73		\$ 131,605.36
STATE MAINTENANCE	\$ 87,649.18		\$ 108,069.72	
	\$ 115,285.05	\$ 106,358.73	\$ 108,069.72	\$ 133,703.03
BALANCE 1/31/2021		<u>\$ (8,926.32)</u>		<u>\$ 25,633.31</u>
INCIDENTAL LABOR				
BALANCE 1/1/2021	\$ -	\$ -	\$ -	\$ -
EXPENSES	\$ 118,516.74		\$ 124,748.54	
REVENUES		\$ 37,452.76		\$ 45,652.79
	\$ 118,516.74	\$ 37,452.76	\$ 124,748.54	\$ 45,652.79
BALANCE 1/31/2021		<u>\$ (81,063.98)</u>		<u>\$ (79,095.75)</u>

GENERAL PROPERTY TAXES

\$ 2,528,540.00

\$ 2,105,179.00

**SAWYER COUNTY HIGHWAY DEPARTMENT
FEBRUARY FUNDS BALANCE**

	<u>February 2021</u>		<u>February 2020</u>	
	<u>Debits</u>	<u>Credits</u>	<u>Debits</u>	<u>Credits</u>
	<u>Expenses</u>	<u>Revenue</u>	<u>Expenses</u>	<u>Revenue</u>
<u>COMPONENTS</u>				
TREASURERS CASH	\$ 1,637,914.89		\$ 2,061,164.98	
BORROW FOR CAPITAL EXPENDITURES	\$ 628,223.00		\$ -	
FUND BALANCE APPLIED	\$ 200,000.00		\$ -	
HEALTH INSURANCE DECREASE - HWY	\$ 8,013.00		\$ -	
PETTY CASH	\$ 50.00		\$ 50.00	
ACCOUNTS RECEIVABLE	\$ 63,734.72		\$ 104,486.94	
ACCOUNTS RECEIVABLE OTHER	\$ 663.05		\$ 980.11	
ACCOUNTS RECEIVABLE - STATE	\$ 213.60		\$ -	
DUE FROM STATE	\$ 181,097.90		\$ 308,290.10	
ACCOUNTS PAYABLE	\$ (147,337.84)		\$ (199,285.93)	
	<u>\$ 2,572,572.32</u>		<u>\$ 2,275,686.20</u>	
<u>FUNDS</u>				
ADMINISTRATION	\$ 82,119.88		\$ 117,373.61	
MATERIALS AND SUPPLIES	\$ (359,809.43)		\$ (390,427.98)	
MACHINERY	\$ 277,895.43		\$ 296,095.83	
CTH GENERAL MAINTENANCE	\$ 172,817.60	\$ -	\$ (5,098.53)	\$ -
CTH WINTER MAINTENANCE	\$ (450,941.32)		\$ (517,758.41)	
CTH ROAD CONSTRUCTION	\$ 2,388,163.02		\$ 2,522,083.07	
CTH BRIDGES	\$ 354,580.21		\$ 255,145.52	
COUNTY AID FOR BRIDGES	\$ 195,319.77		\$ 133,680.92	
WORK FOR OTHERS	\$ (13,130.64)		\$ (11,101.42)	
WORK FOR STATE	\$ (11,729.65)		\$ 12,477.23	
INCIDENTAL LABOR	\$ (62,712.55)		\$ (136,783.64)	
	<u>\$ 2,572,572.32</u>		<u>\$ 2,275,686.20</u>	
<u>ADMINISTRATION</u>				
BALANCE 1/1/2021	\$ 29,946.10	\$ -	\$ 1,124.74	\$ -
PROPERTY TAX	\$ -	\$ 135,000.00	\$ -	\$ 137,800.00
STATE REVENUE (RECORDS/REPORTS)		\$ 9,716.42		\$ 10,308.48
BUILDINGS/GROUNDS (10%)	\$ 2,633.70		\$ 1,901.75	
ADMINISTRATION	\$ 30,658.76	\$ 642.02	\$ 30,528.20	\$ 2,819.82
	<u>\$ 63,238.56</u>	<u>\$ 145,358.44</u>	<u>\$ 33,554.69</u>	<u>\$ 150,928.30</u>
BALANCE 2/28/2021		<u>\$ 82,119.88</u>		<u>\$ 117,373.61</u>
<u>MATERIALS AND SUPPLIES</u>				
BALANCE 1/1/2021	\$ 388,390.27	\$ -	\$ 395,777.88	\$ -
MATERIAL AND SUPPLIES INV 1/1/2021	\$ -	\$ 363,318.89	\$ -	\$ 370,706.50
MATERIALS AND SUPPLIES - CURRENT	\$ 334,738.05		\$ 365,356.60	
	<u>\$ 723,128.32</u>	<u>\$ 363,318.89</u>	<u>\$ 761,134.48</u>	<u>\$ 370,706.50</u>
BALANCE 2/28/2021		<u>\$ (359,809.43)</u>		<u>\$ (390,427.98)</u>

	<u>February 2021</u>		<u>February 2020</u>	
	<u>Debits</u>	<u>Credits</u>	<u>Debits</u>	<u>Credits</u>
	<u>Expenses</u>	<u>Revenue</u>	<u>Expenses</u>	<u>Revenue</u>
MACHINERY				
BALANCE 1/1/2021	\$ -	\$ 201,439.51	\$ -	\$ 323,278.24
PROPERTY TAX	\$ -	\$ -	\$ -	\$ -
FIELD SMALL TOOLS	\$ 16,768.88	\$ 947.86	\$ 4,185.67	\$ 1,444.14
SHOP OPERATIONS	\$ 20,484.88		\$ 19,830.10	
OPERATION OF EQUIPMENT		\$ 111,649.70		\$ 112,533.40
SALE OF EQUIPMENT		\$ -		\$ -
FUEL HANDLING		\$ 1,112.12		\$ 1,036.82
FUEL TAX REFUND		\$ -		\$ -
INSURANCE RECOVERIES		\$ -		\$ -
MISCELLANEOUS REVENUE		\$ -		\$ -
PURCHASE OF EQUIPMENT	\$ -		\$ 118,181.00	
	\$ 37,253.76	\$ 315,149.19	\$ 142,196.77	\$ 438,292.60
BALANCE 2/29/2021		<u>\$ 277,895.43</u>		<u>\$ 296,095.83</u>

CTH GENERAL MAINTENANCE				
BALANCE 1/1/2021	\$ 58,100.76	\$ -	\$ 278,604.15	\$ -
PROPERTY TAX	\$ -	\$ 57,000.00	\$ -	\$ 75,042.00
TRANSPORTATION AIDS		\$ 211,916.07		\$ 212,364.46
STATE REVENUE-OTHER		\$ 21,777.56		\$ 18,410.81
EQUIPMENT STORAGE REIMBURSEMENT		\$ 32,801.36		\$ 39,116.66
PATROL SUPERVISION	\$ 10,979.53		\$ 17,889.89	
RADIO EXPENSE	\$ -		\$ -	
GPL INSURANCE	\$ -		\$ -	
SALT REIMBURSEMENT		\$ 1,211.13		\$ -
LRIP REIMBURSEMENT		\$ -		\$ -
BUILDINGS/GROUNDS (90%)	\$ 23,703.29		\$ 17,115.77	
CTH GENERAL MAINTENANCE	\$ 59,104.94		\$ 37,572.40	
MISCELLANEOUS REVENUE		\$ -		\$ 1,149.75
	\$ 151,888.52	\$ 324,706.12	\$ 351,182.21	\$ 346,083.68
BALANCE 2/29/2021		<u>\$ 172,817.60</u>		<u>\$ (5,098.53)</u>

CTH WINTER MAINTENANCE				
BALANCE 1/1/2021	\$ 857,048.61	\$ -	\$ 897,875.82	\$ -
PROPERTY TAX	\$ -	\$ 615,000.00	\$ -	\$ 615,000.00
CTH WINTER MAINTENANCE	\$ 208,892.71		\$ 234,882.59	
	\$ 1,065,941.32	\$ 615,000.00	\$ 1,132,758.41	\$ 615,000.00
BALANCE 2/29/2021		<u>\$ (450,941.32)</u>		<u>\$ (517,758.41)</u>

CTH ROAD CONSTRUCTION				
BALANCE 1/1/2021	\$ -	\$ 911,163.02	\$ -	\$ 1,312,471.07
PROPERTY TAX	\$ -	\$ 1,477,000.00	\$ -	\$ 1,209,612.00
CHIP REIMBURSEMENT		\$ -		\$ -
LFA		\$ -		\$ -
FUTURE PROJECTS	\$ -		\$ -	
CTH ROAD CONSTRUCTION	\$ -		\$ -	
	\$ -	\$ 2,388,163.02	\$ -	\$ 2,522,083.07
BALANCE 2/29/2021		<u>\$ 2,388,163.02</u>		<u>\$ 2,522,083.07</u>

	<u>February 2021</u>		<u>February 2020</u>	
	<u>Debits</u>	<u>Credits</u>	<u>Debits</u>	<u>Credits</u>
	<u>Expenses</u>	<u>Revenue</u>	<u>Expenses</u>	<u>Revenue</u>
CTH BRIDGES				
BALANCE 1/1/2021	\$ -	\$ 226,580.21	\$ -	\$ 241,145.52
PROPERTY TAX	\$ -	\$ 128,000.00	\$ -	\$ 14,000.00
CTH BRIDGE INSPECTIONS	\$ -	\$ -	\$ -	\$ -
BRIDGE MAINTENANCE				
	\$ -	\$ 354,580.21	\$ -	\$ 255,145.52
BALANCE 2/29/2021		<u>\$ 354,580.21</u>		<u>\$ 255,145.52</u>
COUNTY AID ON BRIDGES				
BALANCE 1/1/2021	\$ -	\$ 78,779.77	\$ -	\$ 80,936.05
BRIDGE AID REVENUE	\$ -	\$ 116,540.00	\$ -	\$ 53,725.00
COUNTY BRIDGE AID				
DEFERRED REVENUE - TOWNSHIPS				
BRIDGE AID EXPENSE	\$ -		\$ 980.13	
	\$ -	\$ 195,319.77	\$ 980.13	\$ 134,661.05
BALANCE 2/29/2021		<u>\$ 195,319.77</u>		<u>\$ 133,680.92</u>
WORK FOR OTHERS				
BALANCE 1/1/2021	\$ 14,263.54	\$ -	\$ 11,990.68	\$ -
REVENUE FROM OTHERS		\$ 78,392.26		\$ 100,714.73
WORK FOR OTHERS	\$ 77,259.36		\$ 99,825.47	
	\$ 91,522.90	\$ 78,392.26	\$ 111,816.15	\$ 100,714.73
BALANCE 2/29/2021		<u>\$ (13,130.64)</u>		<u>\$ (11,101.42)</u>
WORK FOR STATE				
BALANCE 1/1/2021	\$ 27,635.87	\$ -	\$ -	\$ 2,097.67
REVENUE FROM STATE		\$ 223,024.26		\$ 212,908.55
STATE MAINTENANCE	\$ 207,118.04		\$ 202,528.99	
	\$ 234,753.91	\$ 223,024.26	\$ 202,528.99	\$ 215,006.22
BALANCE 2/29/2021		<u>\$ (11,729.65)</u>		<u>\$ 12,477.23</u>
INCIDENTAL LABOR				
BALANCE 1/1/2021	\$ -	\$ -	\$ -	\$ -
EXPENSES	\$ 178,922.99		\$ 247,650.37	
REVENUES		\$ 116,210.44		\$ 110,866.73
	\$ 178,922.99	\$ 116,210.44	\$ 247,650.37	\$ 110,866.73
BALANCE 2/29/2021		<u>\$ (62,712.55)</u>		<u>\$ (136,783.64)</u>

GENERAL PROPERTY TAXES

\$ 2,528,540.00

\$ 2,105,179.00

**SAWYER COUNTY HIGHWAY DEPARTMENT
MARCH FUNDS BALANCE**

	<u>March 2021</u>		<u>March 2020</u>	
	<u>Debits</u>	<u>Credits</u>	<u>Debits</u>	<u>Credits</u>
	<u>Expenses</u>	<u>Revenue</u>	<u>Expenses</u>	<u>Revenue</u>
COMPONENTS				
TREASURERS CASH	\$ 1,516,673.72		\$ 1,930,633.90	
BORROW FOR CAPITAL EXPENDITURES	\$ 628,223.00		\$ -	
FUND BALANCE APPLIED	\$ 200,000.00		\$ -	
HEALTH INSURANCE DECREASE - HWY	\$ 8,013.00		\$ -	
PETTY CASH	\$ 50.00		\$ 50.00	
ACCOUNTS RECEIVABLE	\$ 47,532.94		\$ 48,676.19	
ACCOUNTS RECEIVABLE OTHER	\$ 663.05		\$ 980.11	
ACCOUNTS RECEIVABLE - STATE	\$ 213.60		\$ -	
DUE FROM STATE	\$ 165,669.48		\$ 233,867.30	
ACCOUNTS PAYABLE	\$ (194,060.44)		\$ (128,634.85)	
	<u>\$ 2,372,978.35</u>		<u>\$ 2,085,572.65</u>	
FUNDS				
ADMINISTRATION	\$ 66,099.88		\$ 97,930.39	
MATERIALS AND SUPPLIES	\$ (371,125.29)		\$ (378,880.70)	
MACHINERY	\$ 243,764.73		\$ 309,195.58	
CTH GENERAL MAINTENANCE	\$ 129,369.22	\$ -	\$ (83,106.32)	\$ -
CTH WINTER MAINTENANCE	\$ (562,837.82)		\$ (632,207.23)	
CTH ROAD CONSTRUCTION	\$ 2,388,163.02		\$ 2,522,083.07	
CTH BRIDGES	\$ 354,580.21		\$ 255,145.52	
COUNTY AID FOR BRIDGES	\$ 195,319.77		\$ 133,680.92	
WORK FOR OTHERS	\$ (13,452.36)		\$ (7,397.41)	
WORK FOR STATE	\$ (3,059.33)		\$ 11,848.44	
INCIDENTAL LABOR	\$ (53,843.68)		\$ (142,719.61)	
	<u>\$ 2,372,978.35</u>		<u>\$ 2,085,572.65</u>	
ADMINISTRATION				
BALANCE 1/1/2021	\$ 29,946.10	\$ -	\$ 1,124.74	\$ -
PROPERTY TAX	\$ -	\$ 135,000.00	\$ -	\$ 137,800.00
STATE REVENUE (RECORDS/REPORTS)		\$ 14,099.91		\$ 13,386.69
BUILDINGS/GROUNDS (10%)	\$ 3,765.91		\$ 2,680.44	
ADMINISTRATION	\$ 50,235.30	\$ 947.28	\$ 52,604.31	\$ 3,153.19
	<u>\$ 83,947.31</u>	<u>\$ 150,047.19</u>	<u>\$ 56,409.49</u>	<u>\$ 154,339.88</u>
BALANCE 3/31/2021		<u>\$ 66,099.88</u>		<u>\$ 97,930.39</u>
MATERIALS AND SUPPLIES				
BALANCE 1/1/2021	\$ 388,390.27	\$ -	\$ 395,777.88	\$ -
MATERIAL AND SUPPLIES INV 1/1/2021	\$ -	\$ 363,318.89	\$ -	\$ 370,706.50
MATERIALS AND SUPPLIES - CURRENT	\$ 346,053.91		\$ 353,809.32	
	<u>\$ 734,444.18</u>	<u>\$ 363,318.89</u>	<u>\$ 749,587.20</u>	<u>\$ 370,706.50</u>
BALANCE 3/31/2021		<u>\$ (371,125.29)</u>		<u>\$ (378,880.70)</u>

	<u>March 2021</u>		<u>March 2020</u>	
	<u>Debits</u>	<u>Credits</u>	<u>Debits</u>	<u>Credits</u>
	<u>Expenses</u>	<u>Revenue</u>	<u>Expenses</u>	<u>Revenue</u>
MACHINERY				
BALANCE 1/1/2021	\$ -	\$ 201,439.51	\$ -	\$ 323,278.24
PROPERTY TAX	\$ -	\$ -	\$ -	\$ -
FIELD SMALL TOOLS	\$ 20,743.88	\$ 1,466.22	\$ 4,826.33	\$ 1,947.04
SHOP OPERATIONS	\$ 30,398.11		\$ 27,471.39	
OPERATION OF EQUIPMENT		\$ 114,589.10		\$ 136,840.91
SALE OF EQUIPMENT		\$ -		\$ -
FUEL HANDLING		\$ 1,571.89		\$ 1,490.11
FUEL TAX REFUND		\$ -		\$ -
INSURANCE RECOVERIES		\$ -		\$ -
MISCELLANEOUS REVENUE		\$ -		\$ -
PURCHASE OF EQUIPMENT	\$ 24,160.00		\$ 122,063.00	
	<u>\$ 75,301.99</u>	<u>\$ 319,066.72</u>	<u>\$ 154,360.72</u>	<u>\$ 463,556.30</u>
BALANCE 3/31/2021		<u>\$ 243,764.73</u>		<u>\$ 309,195.58</u>
CTH GENERAL MAINTENANCE				
BALANCE 1/1/2021	\$ 58,100.76	\$ -	\$ 278,604.15	\$ -
PROPERTY TAX	\$ -	\$ 57,000.00	\$ -	\$ 75,042.00
TRANSPORTATION AIDS		\$ 211,916.07		\$ 212,364.46
STATE REVENUE-OTHER		\$ 27,815.30		\$ 25,024.99
EQUIPMENT STORAGE REIMBURSEMENT		\$ 32,801.36		\$ 39,116.66
PATROL SUPERVISION	\$ 17,412.12		\$ 27,461.45	
RADIO EXPENSE	\$ -		\$ -	
GPL INSURANCE	\$ -		\$ -	
SALT REIMBURSEMENT		\$ 1,211.13		\$ -
LRIP REIMBURSEMENT		\$ -		\$ -
BUILDINGS/GROUNDS (90%)	\$ 33,893.21		\$ 24,123.92	
CTH GENERAL MAINTENANCE	\$ 91,968.55		\$ 105,614.66	
MISCELLANEOUS REVENUE		\$ -		\$ 1,149.75
	<u>\$ 201,374.64</u>	<u>\$ 330,743.86</u>	<u>\$ 435,804.18</u>	<u>\$ 352,697.86</u>
BALANCE 3/31/2021		<u>\$ 129,369.22</u>		<u>\$ (83,106.32)</u>
CTH WINTER MAINTENANCE				
BALANCE 1/1/2021	\$ 857,048.61	\$ -	\$ 897,875.82	\$ -
PROPERTY TAX	\$ -	\$ 615,000.00	\$ -	\$ 615,000.00
CTH WINTER MAINTENANCE	\$ 320,789.21		\$ 349,331.41	
	<u>\$ 1,177,837.82</u>	<u>\$ 615,000.00</u>	<u>\$ 1,247,207.23</u>	<u>\$ 615,000.00</u>
BALANCE 3/31/2021		<u>\$ (562,837.82)</u>		<u>\$ (632,207.23)</u>
CTH ROAD CONSTRUCTION				
BALANCE 1/1/2021	\$ -	\$ 911,163.02	\$ -	\$ 1,312,471.07
PROPERTY TAX	\$ -	\$ 1,477,000.00	\$ -	\$ 1,209,612.00
CHIP REIMBURSEMENT		\$ -		\$ -
LFA		\$ -		\$ -
FUTURE PROJECTS	\$ -		\$ -	
CTH ROAD CONSTRUCTION	\$ -		\$ -	
	<u>\$ -</u>	<u>\$ 2,388,163.02</u>	<u>\$ -</u>	<u>\$ 2,522,083.07</u>
BALANCE 3/31/2021		<u>\$ 2,388,163.02</u>		<u>\$ 2,522,083.07</u>

	<u>March 2021</u>		<u>March 2020</u>	
	<u>Debits</u>	<u>Credits</u>	<u>Debits</u>	<u>Credits</u>
	<u>Expenses</u>	<u>Revenue</u>	<u>Expenses</u>	<u>Revenue</u>
CTH BRIDGES				
BALANCE 1/1/2021	\$ -	\$ 226,580.21	\$ -	\$ 241,145.52
PROPERTY TAX	\$ -	\$ 128,000.00	\$ -	\$ 14,000.00
CTH BRIDGE INSPECTIONS	\$ -		\$ -	
BRIDGE MAINTENANCE	\$ -		\$ -	
	\$ -	\$ 354,580.21	\$ -	\$ 255,145.52
BALANCE 3/31/2021		<u>\$ 354,580.21</u>		<u>\$ 255,145.52</u>
COUNTY AID ON BRIDGES				
BALANCE 1/1/2021	\$ -	\$ 78,779.77	\$ -	\$ 80,936.05
BRIDGE AID REVENUE	\$ -	\$ 116,540.00	\$ -	\$ 53,725.00
COUNTY BRIDGE AID		\$ -		\$ -
DEFERRED REVENUE - TOWNSHIPS				
BRIDGE AID EXPENSE	\$ -		\$ 980.13	
	\$ -	\$ 195,319.77	\$ 980.13	\$ 134,661.05
BALANCE 3/31/2021		<u>\$ 195,319.77</u>		<u>\$ 133,680.92</u>
WORK FOR OTHERS				
BALANCE 1/1/2021	\$ 14,263.54	\$ -	\$ 11,990.68	\$ -
REVENUE FROM OTHERS		\$ 104,369.19		\$ 119,991.12
WORK FOR OTHERS	\$ 103,558.01		\$ 115,397.85	
	\$ 117,821.55	\$ 104,369.19	\$ 127,388.53	\$ 119,991.12
BALANCE 3/31/2021		<u>\$ (13,452.36)</u>		<u>\$ (7,397.41)</u>
WORK FOR STATE				
BALANCE 1/1/2021	\$ 27,635.87	\$ -	\$ -	\$ 2,097.67
REVENUE FROM STATE		\$ 320,588.27		\$ 273,295.96
STATE MAINTENANCE	\$ 296,011.73		\$ 263,545.19	
	\$ 323,647.60	\$ 320,588.27	\$ 263,545.19	\$ 275,393.63
BALANCE 3/31/2021		<u>\$ (3,059.33)</u>		<u>\$ 11,848.44</u>
INCIDENTAL LABOR				
BALANCE 1/1/2021	\$ -	\$ -	\$ -	\$ -
EXPENSES	\$ 242,507.63		\$ 317,916.58	
REVENUES		\$ 188,663.95		\$ 175,196.97
	\$ 242,507.63	\$ 188,663.95	\$ 317,916.58	\$ 175,196.97
BALANCE 3/31/2021		<u>\$ (53,843.68)</u>		<u>\$ (142,719.61)</u>

GENERAL PROPERTY TAXES

\$ 2,528,540.00

\$ 2,105,179.00

Highway Commissioner Report June, 2021

The crew has been placing a mastic seal on County Road NN. They started near the intersection of County Road N and are proceeding to the north. After they complete County Road N then are proceeding down to County Road F. That project starts at State Highway 48 and will proceed north.

A significant rainfall event on 5/21/2021 caused damage to several county highways. County Road N, just east of Reserve received the most damage. The roadway was undermined and the blacktop in the westbound lane collapsed. Repairs were made that same day and the lane was open by evening. The damaged area will be blacktopped sometime this summer. Other roads that received damage were County Road E near Thoroughfare Road and County Road F, north of Sissabagama Road. I am working with WisDOT for funding on County Road N and Pat Sanchez is assisting on funding for County Road E and County Road F. (The extent of damage to those two roads does not qualify under the WisDOT program).

Annual Mine Safety Training took place on Monday, May 24, 2021 at the Sawyer County Highway Department. The training was virtual and was provided through Wisconsin County Mutual. Also, in conjunction with the training, employees had their annual hearing exams.

All positions have been filled for both flaggers and skilled seasonal help.

We are currently recruiting for a driver/operator vacancy in the Radisson Shop. Also, I received a retirement notice from a driver/operator in the Winter Shop. That employee's last day of work will be June 30, 2021.

There are currently no employees out on worker's compensation.

The highway department, in following with guidelines established by the Sawyer County Public Health Officer, has now opened their offices to the public and wearing of face masks is optional.

DISASTER DAMAGE AIDS PETITION

Wisconsin Department of Transportation
DT2067 10/2013

Office Use Only

Claim No. _____

The Local Government must submit this petition within **60 days** of the disaster event to the appropriate Wisconsin Department of Transportation (WisDOT) Regional Office.

Section 1

CHOOSE GOVERNING BODY

The ☐ Town ☐ City ☐ Village of, _____ Or The ☒ Highway Committee/Commissioner of,
Sawyer _____ County,

petitions the Wisconsin Department of Transportation for aid, pursuant to [s.86.34 Wisconsin Statutes](#), for damage to public highways under its jurisdiction resulting from a disaster which occurred on 5/21/2021 (date – m/d/yyyy).

The location, nature, and extent of the damage to such highway(s) as a result of the disaster event is described below and indicated on the attached map.

Section 2

Site No.	Location (i.e. Road Name, Section Range)	Nature and Extent of Damage	Estimated Repair Cost
1	CTH N T39N R8W S8	Heavy rain event washed entire westbound lane and portion of eastbound lane of CTH N, destroying surface and shoulder	\$ 48,803.00
			\$
			\$
			\$
			\$
Preliminary estimate of the total cost of the damage is			\$ 48,803.00

Section 3

I certify that the foregoing is a true and correct copy of a petition adopted by the municipality/county identified above at its meeting held on 6/9/2021 (date – m/d/yyyy).

Gary Gedart
(Authorized Representative – Please Print)

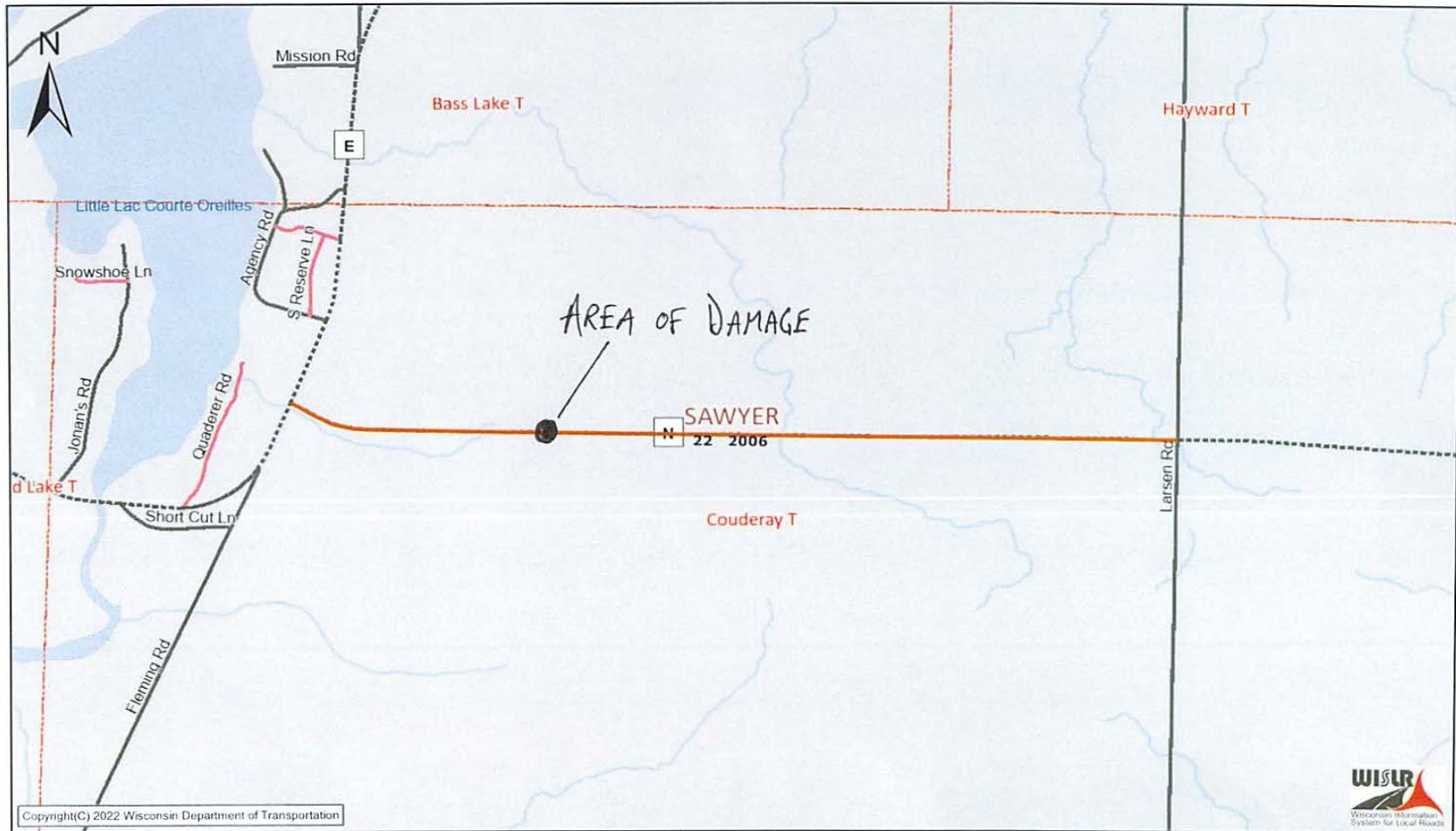
X
(Signature)

6/9/2021
(Date)

Mailing Address, City, State and ZIP Code
14688 W Cpunt Road B Hayward, WI 54843
(Area Code) Telephone Number
(715) 634-2691
Email Address (If available)
highway@sawyercountygov.org

Please Attach a Map Showing Site Location(s) AND

WISLR Map



The information contained in this data set and information produced from this dataset were created for the official use of the Wisconsin Department of Transportation (WisDOT). Any other use while not prohibited, is the sole responsibility of the user. WisDOT expressly disclaims all liability regarding fitness of use of the information for other than official WisDOT business. Map created on May 25, 2021

wislr-flt	USH Highway	Connector	County Roads	Local Roads	Cities/Villages/Towns
70 HMAC	USH Connecting Highway	Frontage Road	County Trunk Hwy	Municipal/Local Roads	City
Railroads	State Trunk Highways	Wayside	County Forest Roads	Ineligible Roads	Village
State Trunk Network	STH Connecting Highways	Rest Area	Other County Roads	Rivers	Town
Interstate Highway	On-Off Ramp	Weigh Station		Lakes	Counties



2

The Sawyer County Snowmobile ATV Alliance requests that the Sawyer County Public works Committee approve opening the following two county Hwys for ATV operation.

Hwy KK from Hwy K south to the end, at which it turns into town roads. Approximately two and a half miles.

Hwy K is open for atv use from Hwy E near the LCO grocery store south to Grindstone Boat landing. The Alliance requests that Hwy K be extended to Hwy KK, an additional 2 miles.

The Bass Lake Town Board approved these two county Hwys for ATV routes at their May Board meeting, contingent on county approval.

Thank you.

Don Mrotek Sawyer County Snowmobile ATV Alliance trail Coordinator

Maintenance Report June 2021

Along with routine maintenance, the following maintenance projects were started or completed in May:

I. Courthouse:

- A new furnace, evaporator coil, and outdoor air conditioning condensing unit were installed in the District Attorney/Child Support office areas.
- Replaced all window screens and window blinds in the Transitions building.
- Cleaned garbage and debris on a Sawyer County foreclosure property in Bass Lake township.
- We have started mowing and trimming lawns of Sawyer County foreclosure properties in Radisson, Exeland, and Winter.

II. Sheriff's Department:

- Beginning in May, more time than usual is being spent using an electrostatic sprayer to disinfect cell blocks.
- In order to improve the inmate hot water supply in the 2006 portion of the jail, two balancing valves were installed in the system.
- The final startup for the air conditioning unit for the 2006 jail addition has taken place.

III. Airport:

- The storage shed for airport mowing equipment has been delivered.

AIA® Document B133™ – 2019

Standard Form of Agreement Between Owner and Architect, Construction Manager as Constructor Edition

AGREEMENT made as of the day of in the year
(In words, indicate day, month and year.)

BETWEEN the Architect's client identified as the Owner:
(Name, legal status, address, and other information)

Sawyer County
10610 Main Street, Suite 23
Hayward, Wisconsin 54843
ATTN: County Administrator, Thomas R. Hoff

and the Architect:
(Name, legal status, address, and other information)

Venture Architects, LLC
212 North 25th Street
Milwaukee, Wisconsin 53233

for the following Project:
(Name, location, and detailed description)

Sawyer County Courts Addition and Remodeling Project
Sawyer County
10610 Main Street
Hayward, Wisconsin 54843

The Construction Manager (if known):
(Name, legal status, address, and other information)

TBD

The Owner and Architect agree as follows.

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

This document is intended to be used in conjunction with AIA Documents A201–2017™, General Conditions of the Contract for Construction; A133–2019™ Standard Form of Agreement Between Owner and Construction Manager as Constructor where the basis of payment is the Cost of the Work Plus a Fee with a Guaranteed Maximum Price; and A134–2019™ Standard Form of Agreement Between Owner and Construction Manager as Constructor where the basis of payment is the Cost of the Work Plus a Fee without a Guaranteed Maximum Price. AIA Document A201™–2017 is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

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User Notes:

(860714314)

1

TABLE OF ARTICLES

1	INITIAL INFORMATION
2	ARCHITECT'S RESPONSIBILITIES
3	SCOPE OF ARCHITECT'S BASIC SERVICES
4	SUPPLEMENTAL AND ADDITIONAL SERVICES
5	OWNER'S RESPONSIBILITIES
6	COST OF THE WORK
7	COPYRIGHTS AND LICENSES
8	CLAIMS AND DISPUTES
9	TERMINATION OR SUSPENSION
10	MISCELLANEOUS PROVISIONS
11	COMPENSATION
12	SPECIAL TERMS AND CONDITIONS
13	SCOPE OF THE AGREEMENT

ARTICLE 1 INITIAL INFORMATION

§ 1.1 This Agreement is based on the Initial Information set forth in this Section 1.1.

(For each item in this section, insert the information or a statement such as "not applicable" or "unknown at time of execution.")

§ 1.1.1 The Owner's program for the Project:

(Insert the Owner's program, identify documentation that establishes the Owner's program, or state the manner in which the program will be developed.)

New Addition to Include: New Courtroom and associated spaces, New secure Lobby and connecting corridor, New Assembly room / County Board Room

Remodeled Areas to Include: Remodeled Courtroom and associated spaces, Clerk of Court offices, Corridor connection from the Jail to the New Addition

All Site Work including Parking and Drives and Landscaping Design

§ 1.1.2 The Project's physical characteristics:

(Identify or describe pertinent information about the Project's physical characteristics, such as size; location; dimensions; geotechnical reports; site boundaries; topographic surveys; traffic and utility studies; availability of public and private utilities and services; legal description of the site, etc.)

New Addition to be between the Existing Courthouse and the Existing Jail and be constructed on the vacated 5th Street

§ 1.1.3 The Owner's budget for the Cost of the Work, as defined in Section 6.1:

(Provide total and, if known, a line item breakdown.)

(Six Million Dollars and Zero Cents) \$6,000,000.00

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2

§ 1.1.4 The Owner's anticipated design and construction milestone dates:

.1 Design phase milestone dates, if any:

Begin Schematic Design: Mid-May 2021
Bid Project: Early 2022

.2 Construction commencement date:

Begin Construction: Early Spring 2022

.3 Substantial Completion date or dates:

June 19, 2023

.4 Other milestone dates:

§ 1.1.5 The Owner intends to retain a Construction Manager pursuant to the following agreement:

(Indicate agreement type.)

☒ AIA Document A133–2019, Standard Form of Agreement Between Owner and Construction Manager as Constructor where the basis of payment is the Cost of the Work Plus a Fee with a Guaranteed Maximum Price.

☐ AIA Document A134–2019, Standard Form of Agreement Between Owner and Construction Manager as Constructor where the basis of payment is the Cost of the Work Plus a Fee without a Guaranteed Maximum Price.

§ 1.1.6 The Owner's requirements for accelerated or fast-track design and construction, or phased construction are set forth below:

(List number and type of bid/procurement packages.)

Not Applicable

§ 1.1.7 The Owner's anticipated Sustainable Objective for the Project:

(Identify and describe the Owner's Sustainable Objective for the Project, if any.)

Not Applicable

§ 1.1.7.1 If the Owner identifies a Sustainable Objective, the Owner and Architect shall complete and incorporate AIA Document E234™–2019, Sustainable Projects Exhibit, Construction Manager as Constructor Edition, into this Agreement to define the terms, conditions and services related to the Owner's Sustainable Objective. If E234–2019 is incorporated into this Agreement, the Owner and Architect shall incorporate the completed E234–2019 into the agreements with the consultants and contractors performing services or Work in any way associated with the Sustainable Objective.

§ 1.1.8 The Owner identifies the following representative in accordance with Section 5.4:

(List name, address, and other contact information.)

Thomas R. Hoff
Sawyer County Administrator
Sawyer County
10610 Main Street, Suite 23
Hayward, Wisconsin 54843

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3

§ 1.1.9 The persons or entities, in addition to the Owner's representative, who are required to review the Architect's submittals to the Owner are as follows:
(List name, address, and other contact information.)

§ 1.1.10 The Owner shall retain the following consultants and contractors:
(List name, legal status, address, and other contact information.)

- .1 Construction Manager:
(The Construction Manager is identified on the cover page. If a Construction Manager has not been retained as of the date of this Agreement, state the anticipated date of retention. If the Architect is to assist the Owner in selecting the Construction Manager, complete Section 4.1.1.1)
TBD
- .2 Land Surveyor:
County To Determine
- .3 Geotechnical Engineer:
County to Determine
- .4 Civil Engineer:
Retained By Architect
- .5 Other consultants and contractors:
(List any other consultants and contractors retained by the Owner.)
Audio Visual Consultant

§ 1.1.11 The Architect identifies the following representative in accordance with Section 2.4:
(List name, address, and other contact information.)

John Cain, Principal, Vice President
Jack Blume, Principal, Vice President
Venture Architects, LLC
212 North 25th Street
Milwaukee, Wisconsin 53233

§ 1.1.12 The Architect shall retain the consultants identified in Sections 1.1.12.1 and 1.1.12.2:
(List name, legal status, address, and other contact information.)

§ 1.1.12.1 Consultants retained under Basic Services:

- .1 Civil Engineer:
Brad Seubert, Senior Civil Project Manager
Harwood Engineering Consultants, Ltd.
255 North 21st Street
Milwaukee, Wisconsin 53233

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.2 Structural Engineer:

Mary Piontkowski Vice President, Director of Structural Engineering
Harwood Engineering Consultants, Ltd.
255 North 21st Street
Milwaukee, Wisconsin 53233

.3 Mechanical Engineer:

Benjamin Huberty Mechanical Engineer
Harwood Engineering Consultants, Ltd.
255 North 21st Street
Milwaukee, Wisconsin 53233

.4 Electrical Engineer:

Jose Franco, Jr. Principal, Vice President
Harwood Engineering Consultants, Ltd.
255 North 21st Street
Milwaukee, Wisconsin 53233

.5 Plumbing Engineer:

Patrick Geraghty, Vice President, Director of Plumbing Design
Harwood Engineering Consultants, Ltd.
255 North 21st Street
Milwaukee, Wisconsin 53233

§ 1.1.12.2 Consultants retained under Supplemental Services:

Mike DeYoung Current Electrical Services
Telecommunications / Security

§ 1.1.13 Other Initial Information on which the Agreement is based:

None

§ 1.2 The Owner and Architect may rely on the Initial Information. Both parties, however, recognize that the Initial Information may materially change and, in that event, the Owner and the Architect shall appropriately adjust the Architect's services, schedule for the Architect's services, and the Architect's compensation. The Owner shall adjust the Owner's budget for the Cost of the Work and the Owner's anticipated design and construction milestones, as necessary, to accommodate material changes in the Initial Information.

§ 1.3 The parties shall agree upon protocols governing the transmission and use of Instruments of Service or any other information or documentation in digital form.

§ 1.3.1 Any use of, or reliance on, all or a portion of a building information model without agreement to protocols governing the use of, and reliance on, the information contained in the model shall be at the using or relying party's sole risk and without liability to the other party and its contractors or consultants, the authors of, or contributors to, the building information model, and each of their agents and employees.

ARTICLE 2 ARCHITECT'S RESPONSIBILITIES

§ 2.1 The Architect shall provide professional services as set forth in this Agreement. The Architect represents and warrants: (a) that it is properly licensed in the jurisdiction where the Project is located to provide the services required by this Agreement, or shall cause such services to be performed by appropriately licensed design professionals upon Owner's written consent; (b) that it is sufficiently experienced and competent to provide, perform and complete all services in full

compliance with and as required by or pursuant to this Agreement; and (c) that it is financially solvent and has the financial resources necessary to provide, perform and complete the duties and functions in full compliance with and as required by this Agreement.

§ 2.2 The Architect shall perform its services consistent with the professional skill and care ordinarily provided by architects practicing in the same or similar locality under the same or similar circumstances. The Architect shall perform its services as expeditiously as is consistent with such professional skill and care and the orderly progress of the Project.

§ 2.3 The Architect shall provide its services in conjunction with the services of a Construction Manager as described in the agreement identified in Section 1.1.5. The Architect shall not be responsible for actions taken by the Construction Manager.

§ 2.4 The Architect shall identify a representative authorized to act on behalf of the Architect with respect to the Project.

§ 2.5 Except with the Owner's knowledge and consent, the Architect shall not engage in any activity, or accept any employment, interest or contribution that would reasonably appear to compromise the Architect's professional judgment with respect to this Project.

§ 2.6 **Insurance.** The Architect shall maintain the following insurance until termination of this Agreement. If any of the requirements set forth below are in addition to the types and limits the Architect normally maintains, the Owner shall pay the Architect as set forth in Section 11.9. All professional liability coverage retroactive to the earliest date of the commencement of the Architect's Services in relation to the Project, and coverage to be maintained for a period of four (4) years after the date of final payment to the Architect).

§ 2.6.1 Commercial General Liability with policy limits of not less than One Million Dollars (\$ 1,000,000.00) for each occurrence and Two Million Dollars (\$ 2,000,000.00) in the aggregate for bodily injury and property damage.

§ 2.6.2 Automobile Liability covering vehicles owned, and non-owned vehicles used, by the Architect with policy limits of not less than One Million Dollars (\$ 1,000,000.00) per accident for bodily injury, death of any person, and property damage arising out of the ownership, maintenance and use of those motor vehicles, along with any other statutorily required automobile coverage.

§ 2.6.3 The Architect may achieve the required limits and coverage for Commercial General Liability and Automobile Liability through a combination of primary and excess or umbrella liability insurance, provided such primary and excess or umbrella liability insurance policies result in the same or greater coverage as the coverages required under Sections 2.6.1 and 2.6.2, and in no event shall any excess or umbrella liability insurance provide narrower coverage than the primary policy. The excess policy shall not require the exhaustion of the underlying limits only through the actual payment by the underlying insurers.

§ 2.6.4 Workers' Compensation at statutory limits.

§ 2.6.5 Employers' Liability with policy limits not less than Five Hundred Thousand Dollars (\$ 500,000.00) each accident, Five Hundred Thousand Dollars (\$ 500,000.00) each employee, and Five Hundred Thousand Dollars (\$ 500,000.00) policy limit.

§ 2.6.6 Professional Liability covering negligent acts, errors and omissions in the performance of professional services, with policy limits of not less than Five Million Dollars (\$ 5,000,000.00) per claim and Five Million Dollars (\$ 5,000,000.00) in the aggregate.

§ 2.6.7 **Additional Insured Obligations.** To the fullest extent permitted by law, the Architect shall cause the primary and excess or umbrella policies for Commercial General Liability and Automobile Liability to include the Owner as an additional insured for claims caused in whole or in part by the Architect's negligent acts or omissions. The additional insured coverage shall be primary and non-contributory to any of the Owner's insurance policies and shall apply to both ongoing and completed operations.

§ 2.6.8 The Architect shall provide certificates of insurance to the Owner that evidence compliance with the requirements in this Section 2.6.

§ 2.7 The Architect shall comply with all applicable laws, orders, regulations and rules that may apply to the services and the Architect's work to be performed in this Agreement. The Architect shall also comply with all applicable laws extending to the Architect by virtue of the Owner's status as a governmental entity and the Project utilizing public funds, as more fully set forth in Section 2.8

§ 2.8 The Architect acknowledges and accepts that the Owner is a governmental entity subject to specific provisions of Wisconsin law, including but not limited to Wis. Stat. Ch. 19 and Wis. Stat. Ch. 59. The Architect agrees to comply with all laws and requirements that may extend to the Architect by virtue of the Owner's status as a governmental entity and by virtue of the Project utilizing public funds, including but not limited to Wisconsin's open records law and applicable equal opportunity requirements and fair labor standards.

§ 2.9 The Architect shall promptly advise the Owner of any problems which come to its attention and may cause a delay in the completion of the Project, or any portion thereof, or in the performance of the Architect's services.

ARTICLE 3 SCOPE OF ARCHITECT'S BASIC SERVICES

§ 3.1 The Architect's Basic Services consist of those described in this Article 3 and include usual and customary structural, mechanical, and electrical engineering services. Services not set forth in this Article 3 are Supplemental or Additional Services.

§ 3.1.1 The Architect shall manage the Architect's services, research applicable design criteria, attend Project meetings, communicate with members of the Project team, and report progress to the Owner.

§ 3.1.2 The Architect shall coordinate its services with those services provided by the Owner, the Construction Manager, and the Owner's consultants. The Architect shall be entitled to rely on, and shall not be responsible for, the accuracy, completeness, and timeliness of, services and information furnished by the Owner, the Construction Manager, and the Owner's consultants. The Architect shall provide prompt written notice to the Owner if the Architect becomes aware of any error, omission, or inconsistency in such services or information. The Architect shall furnish the Owner with reports, at intervals and in such form as the Owner may reasonably request, of its activities pertaining to any matter covered by this Agreement.

§ 3.1.3 As soon as practicable after the date of this Agreement, the Architect shall submit, for the Construction Manager's review and the Owner's approval, a schedule for the performance of the Architect's services. The schedule shall include design phase milestone dates, as well as the anticipated dates for the commencement of construction and for Substantial Completion of the Work as set forth in the Initial Information. The schedule shall include allowances for periods of time required for the Owner's review, for the Construction Manager's review, for the performance of the Construction Manager's Preconstruction Phase services, for the performance of the Owner's consultants, and for approval of submissions by authorities having jurisdiction over the Project. Once approved by the Owner, time limits established by the schedule shall not, except for reasonable cause, be exceeded by the Architect or Owner. With the Owner's approval, the Architect shall adjust the schedule, if necessary, as the Project proceeds until the commencement of construction.

§ 3.1.4 The Architect shall submit information to the Construction Manager and participate in developing and revising the Project schedule as it relates to the Architect's services. The Architect shall review and approve, or take other appropriate action upon, the portion of the Project schedule relating to the performance of the Architect's services.

§ 3.1.5 The Architect shall not be responsible for an Owner's directive or substitution, or for the Owner's acceptance of non-conforming work, made or given without the Architect's written approval.

§ 3.1.6 The Architect shall, in coordination with the Construction Manager, contact governmental authorities required to approve the Construction Documents and entities providing utility services to the Project. The Architect shall respond to applicable design requirements imposed by those authorities and entities.

§ 3.1.7 The Architect shall assist the Owner and Construction Manager in connection with the Owner's responsibility for filing documents required for the approval of governmental authorities having jurisdiction over the Project.

§ 3.1.8 Prior to the Owner's acceptance of the Construction Manager's Guaranteed Maximum Price proposal, or the Owner's approval of the Construction Manager's Control Estimate, as applicable, the Architect shall consider the

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Construction Manager's requests for substitutions and, upon written request of the Construction Manager, provide clarification or interpretations pertaining to the Drawings, Specifications, and other documents submitted by the Architect. The Architect and Construction Manager shall include the Owner in communications related to substitution requests, clarifications, and interpretations.

§ 3.2 Review of the Construction Manager's Guaranteed Maximum Price Proposal or Control Estimate

§ 3.2.1 At a time to be mutually agreed upon by the Owner and the Construction Manager, the Construction Manager shall prepare, for review by the Owner and Architect, and for the Owner's acceptance or approval, a Guaranteed Maximum Price proposal or Control Estimate. The Architect shall assist the Owner in reviewing the Construction Manager's proposal or estimate. The Architect's review is not for the purpose of discovering errors, omissions, or inconsistencies; for the assumption of any responsibility for the Construction Manager's proposed means, methods, sequences, techniques, or procedures; or for the verification of any estimates of cost or estimated cost proposals. In the event that the Architect discovers any inconsistencies or inaccuracies in the information presented, the Architect shall promptly notify the Owner and Construction Manager.

§ 3.2.2 Upon authorization by the Owner, and subject to Section 4.2.1.14, the Architect shall update the Drawings, Specifications, and other documents to incorporate the agreed upon assumptions and clarifications contained in the Guaranteed Maximum Price Amendment or Control Estimate.

§ 3.3 Schematic Design Phase Services

§ 3.3.1 The Architect shall review the program, and other information furnished by the Owner and Construction Manager, and shall review laws, codes, and regulations applicable to the Architect's services.

§ 3.3.2 The Architect shall prepare a preliminary evaluation of the Owner's program, schedule, budget for the Cost of the Work, Project site, and other Initial Information, each in terms of the other, to ascertain the requirements of the Project. The Architect shall notify the Owner of (1) any inconsistencies discovered in the information, and (2) other information or consulting services that may be reasonably needed for the Project.

§ 3.3.3 The Architect shall present its preliminary evaluation to the Owner and Construction Manager and shall discuss with the Owner and Construction Manager alternative approaches to design and construction of the Project. The Architect shall reach an understanding with the Owner regarding the requirements of the Project.

§ 3.3.4 Based on the Project requirements agreed upon with the Owner, the Architect shall prepare and present, to the Owner and Construction Manager, for the Owner's approval, a preliminary design illustrating the scale and relationship of the Project components.

§ 3.3.5 Based on the Owner's approval of the preliminary design, the Architect shall prepare Schematic Design Documents for Construction Manager's review and the Owner's approval. The Schematic Design Documents shall consist of drawings and other documents including a site plan, if appropriate, and preliminary building plans, sections and elevations; and may include some combination of study models, perspective sketches, or digital representations. Preliminary selections of major building systems and construction materials shall be noted on the drawings or described in writing.

§ 3.3.5.1 The Architect shall consider sustainable design alternatives, such as material choices and building orientation, together with other considerations based on program and aesthetics, in developing a design that is consistent with the Owner's program, schedule and budget for the Cost of the Work. The Owner may obtain more advanced sustainable design services as a Supplemental Service under Section 4.1.

§ 3.3.5.2 The Architect shall consider with the Owner and the Construction Manager the value of alternative materials, building systems and equipment, together with other considerations based on program and aesthetics, in developing a design for the Project that is consistent with the Owner's program, schedule, and budget for the Cost of the Work.

§ 3.3.6 The Architect shall submit the Schematic Design Documents to the Owner and the Construction Manager. The Architect shall meet with the Construction Manager to review the Schematic Design Documents.

§ 3.3.7 Upon receipt of the Construction Manager's review comments and cost estimate at the conclusion of the Schematic Design Phase, the Architect shall take action as required under Section 6.4, and request the Owner's approval

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of the Schematic Design Documents. If revisions to the Schematic Design Documents are required to comply with the Owner's budget for the Cost of the Work at the conclusion of the Schematic Design Phase, the Architect shall incorporate the required revisions in the Design Development Phase.

§ 3.3.8 In the further development of the Drawings and Specifications during this and subsequent phases of design, the Architect shall be entitled to rely on the accuracy of the estimates of the Cost of the Work, which are to be provided by the Construction Manager under the Construction Manager's agreement with the Owner.

§ 3.4 Design Development Phase Services

§ 3.4.1 Based on the Owner's approval of the Schematic Design Documents, and on the Owner's authorization of any adjustments in the Project requirements and the budget for the Cost of the Work, the Architect shall prepare Design Development Documents for the Construction Manager's review and the Owner's approval. The Design Development Documents shall be based upon information provided, and estimates prepared by, the Construction Manager and shall illustrate and describe the development of the approved Schematic Design Documents and shall consist of drawings and other documents including plans, sections, elevations, typical construction details, and diagrammatic layouts of building systems to fix and describe the size and character of the Project as to architectural, structural, mechanical and electrical systems, and other appropriate elements. The Design Development Documents shall also include outline specifications that identify major materials and systems and establish in general their quality levels.

§ 3.4.2 Prior to the conclusion of the Design Development Phase, the Architect shall submit the Design Development Documents to the Owner and the Construction Manager. The Architect shall meet with the Construction Manager to review the Design Development Documents.

§ 3.4.3 Upon receipt of the Construction Manager's information and estimate at the conclusion of the Design Development Phase, the Architect shall take action as required under Sections 6.5 and 6.6 and request the Owner's approval of the Design Development Documents.

§ 3.5 Construction Documents Phase Services

§ 3.5.1 Based on the Owner's approval of the Design Development Documents, and on the Owner's authorization of any adjustments in the Project requirements and the budget for the Cost of the Work, the Architect shall prepare Construction Documents for the Construction Manager's review and the Owner's approval. The Construction Documents shall illustrate and describe the further development of the approved Design Development Documents and shall consist of Drawings and Specifications setting forth in detail the quality levels and performance criteria of materials and systems and other requirements for the construction of the Work. The Owner and Architect acknowledge that, in order to perform the Work, the Construction Manager will provide additional information, including Shop Drawings, Product Data, Samples and other similar submittals, which the Architect shall review in accordance with Section 3.6.4.

§ 3.5.2 The Architect shall incorporate the design requirements of governmental authorities having jurisdiction over the Project into the Construction Documents.

§ 3.5.3 During the development of the Construction Documents, if requested by the Owner, the Architect shall assist the Owner and Construction Manager in the development and preparation of (1) the Conditions of the Contract for Construction (General, Supplementary and other Conditions) and (2) a project manual that includes the Conditions of the Contract for Construction and Specifications, and may include sample forms.

§ 3.5.4 Prior to the conclusion of the Construction Documents Phase, the Architect shall submit the Construction Documents to the Owner and the Construction Manager. The Architect shall meet with the Construction Manager to review the Construction Documents.

§ 3.5.5 Upon receipt of the Construction Manager's information and estimate at the conclusion of the Construction Documents Phase, the Architect shall take action as required under Section 6.7, and request the Owner's approval of the Construction Documents.

§ 3.6 Construction Phase Services

§ 3.6.1 General

§ 3.6.1.1 The Architect shall provide administration of the Contract between the Owner and the Construction Manager as set forth below and in AIA Document A201™–2017, General Conditions of the Contract for Construction. If the Owner

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and Construction Manager modify AIA Document A201–2017, those modifications shall not affect the Architect's services under this Agreement unless the Owner and the Architect amend this Agreement. The term "Contractor" as used in A201–2017 shall mean the Construction Manager.

§ 3.6.1.2 Subject to Section 4.2, the Architect's responsibility to provide Construction Phase Services commences upon the Owner's acceptance of the Construction Manager's Guaranteed Maximum Price proposal, the Owner's approval of the Construction Manager's Control Estimate, or by a written agreement between the Owner and Construction Manager which sets forth a description of the Work to be performed by the Construction Manager prior to such acceptance or approval. Subject to Section 4.2, and except as provided in Section 3.6.6.5, the Architect's responsibility to provide Construction Phase Services terminates on the date the Architect issues the final Certificate for Payment.

§ 3.6.1.3 The Architect shall advise and consult with the Owner and Construction Manager during the Construction Phase Services. The Architect shall have authority to act on behalf of the Owner only to the extent provided in this Agreement. The Architect shall not have control over, charge of, or responsibility for the construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the Work, nor shall the Architect be responsible for the Construction Manager's failure to perform the Work in accordance with the requirements of the Contract Documents. The Architect shall be responsible for the Architect's negligent acts or omissions, but shall not have control over or charge of, and shall not be responsible for, acts or omissions of the Construction Manager or of any other persons or entities performing portions of the Work.

§ 3.6.2 Evaluations of the Work

§ 3.6.2.1 The Architect shall visit the site at intervals appropriate to the stage of construction, or as otherwise required in Section 4.2.3, to become generally familiar with the progress and quality of the portion of the Work completed, and to determine, in general, if the Work observed is being performed in a manner indicating that the Work, when fully completed, will be in accordance with the Contract Documents. However, the Architect shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the Work. On the basis of the site visits, the Architect shall keep the Owner reasonably informed about the progress and quality of the portion of the Work completed, and promptly report to the Owner (1) known deviations from the Contract Documents, (2) known deviations from the most recent construction schedule submitted by the Construction Manager, and (3) defects and deficiencies observed in the Work.

§ 3.6.2.2 The Architect has the authority to reject Work that does not conform to the Contract Documents. Whenever the Architect considers it necessary or advisable, the Architect shall have the authority to require inspection or testing of the Work in accordance with the provisions of the Contract Documents, whether or not the Work is fabricated, installed or completed. However, neither this authority of the Architect nor a decision made in good faith either to exercise or not to exercise such authority shall give rise to a duty or responsibility of the Architect to the Construction Manager, Subcontractors, suppliers, their agents or employees, or other persons or entities performing portions of the Work.

§ 3.6.2.3 The Architect shall interpret and decide matters concerning performance under, and requirements of, the Contract Documents on written request of either the Owner or Construction Manager. The Architect's response to such requests shall be made in writing within any time limits agreed upon or otherwise with reasonable promptness.

§ 3.6.2.4 Interpretations and decisions of the Architect shall be consistent with the intent of, and reasonably inferable from, the Contract Documents and shall be in writing or in the form of drawings. When making such interpretations and decisions, the Architect shall endeavor to secure faithful performance by both Owner and Construction Manager, shall not show partiality to either, and shall not be liable for results of interpretations or decisions rendered in good faith. The Architect's decisions on matters relating to aesthetic effect shall be final if consistent with the intent expressed in the Contract Documents.

§ 3.6.2.5 Unless the Owner and Construction Manager designate another person to serve as an Initial Decision Maker, as that term is defined in AIA Document A201–2017, the Architect shall render initial decisions on Claims between the Owner and Construction Manager as provided in the Contract Documents.

§ 3.6.3 Certificates for Payment to Construction Manager

§ 3.6.3.1 The Architect shall review and certify the amounts due the Construction Manager and shall issue certificates in such amounts. The Architect's certification for payment shall constitute a representation to the Owner, based on the Architect's evaluation of the Work as provided in Section 3.6.2 and on the data comprising the Construction Manager's

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10

Application for Payment, that, to the best of the Architect's knowledge, information and belief, the Work has progressed to the point indicated, the quality of the Work is in accordance with the Contract Documents, and that the Construction Manager is entitled to payment in the amount certified. The foregoing representations are subject to (1) an evaluation of the Work for conformance with the Contract Documents upon Substantial Completion, (2) results of subsequent tests and inspections, (3) correction of minor deviations from the Contract Documents prior to completion, and (4) specific qualifications expressed by the Architect.

§ 3.6.3.2 The issuance of a Certificate for Payment shall not be a representation that the Architect has (1) made exhaustive or continuous on-site inspections to check the quality or quantity of the Work, (2) reviewed construction means, methods, techniques, sequences or procedures, (3) reviewed copies of requisitions received from Subcontractors and suppliers and other data requested by the Owner to substantiate the Construction Manager's right to payment, or (4) ascertained how or for what purpose the Construction Manager has used money previously paid on account of the Contract Sum.

§ 3.6.3.3 The Architect shall maintain a record of the Applications and Certificates for Payment.

§ 3.6.4 Submittals

§ 3.6.4.1 The Architect shall review the Construction Manager's submittal schedule and shall not unreasonably delay or withhold approval of the schedule. The Architect's action in reviewing submittals shall be taken in accordance with the approved submittal schedule or, in the absence of an approved submittal schedule, with reasonable promptness while allowing sufficient time, in the Architect's professional judgment, to permit adequate review.

§ 3.6.4.2 The Architect shall review and approve, or take other appropriate action upon, the Construction Manager's submittals such as Shop Drawings, Product Data and Samples, but only for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. Review of such submittals is not for the purpose of determining the accuracy and completeness of other information such as dimensions, quantities, and installation or performance of equipment or systems, which are the Construction Manager's responsibility. The Architect's review shall not constitute approval of safety precautions or construction means, methods, techniques, sequences or procedures. The Architect's approval of a specific item shall not indicate approval of an assembly of which the item is a component.

§ 3.6.4.3 If the Contract Documents specifically require the Construction Manager to provide professional design services or certifications by a design professional related to systems, materials, or equipment, the Architect shall specify the appropriate performance and design criteria that such services must satisfy. The Architect shall review and take appropriate action on Shop Drawings and other submittals related to the Work designed or certified by the Construction Manager's design professional, provided the submittals bear such professional's seal and signature when submitted to the Architect. The Architect's review shall be for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. The Architect shall be entitled to rely upon, and shall not be responsible for, the adequacy and accuracy of the services, certifications, and approvals performed or provided by such design professionals.

§ 3.6.4.4 Subject to Section 4.2, the Architect shall review and respond to requests for information about the Contract Documents. The Architect shall set forth, in the Contract Documents, the requirements for requests for information. Requests for information shall include, at a minimum, a detailed written statement that indicates the specific Drawings or Specifications in need of clarification and the nature of the clarification requested. The Architect's response to such requests shall be made in writing within any time limits agreed upon, or otherwise with reasonable promptness. If appropriate, the Architect shall prepare and issue supplemental Drawings and Specifications in response to the requests for information.

§ 3.6.4.5 The Architect shall maintain a record of submittals and copies of submittals supplied by the Construction Manager in accordance with the requirements of the Contract Documents.

§ 3.6.5 Changes in the Work

§ 3.6.5.1 The Architect may order minor changes in the Work that are consistent with the intent of the Contract Documents and do not involve an adjustment in the Contract Sum or an extension of the Contract Time. Subject to Section 4.2, the Architect shall prepare Change Orders and Construction Change Directives for the Owner's approval and execution in accordance with the Contract Documents.

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§ 3.6.5.2 The Architect shall maintain records relative to changes in the Work.

§ 3.6.6 Project Completion

§ 3.6.6.1 The Architect shall:

- .1 conduct inspections to determine the date or dates of Substantial Completion and the date of final completion;
- .2 issue Certificates of Substantial Completion;
- .3 forward to the Owner, for the Owner's review and records, written warranties and related documents required by the Contract Documents and received from the Construction Manager; and
- .4 issue a final Certificate for Payment based upon a final inspection indicating that, to the best of the Architect's knowledge, information, and belief, the Work complies with the requirements of the Contract Documents.

§ 3.6.6.2 The Architect's inspections shall be conducted with the Owner to (1) check conformance of the Work with the requirements of the Contract Documents and (2) verify the accuracy and completeness of the list submitted by the Construction Manager of Work to be completed or corrected.

§ 3.6.6.3 When Substantial Completion has been achieved, the Architect shall inform the Owner about the balance of the Contract Sum remaining to be paid the Construction Manager, including the amount to be retained from the Contract Sum, if any, for final completion or correction of the Work.

§ 3.6.6.4 The Architect shall forward to the Owner the following information received from the Construction Manager: (1) consent of surety or sureties, if any, to reduction in or partial release of retainage or the making of final payment; (2) affidavits, receipts, releases and waivers of liens, or bonds indemnifying the Owner against liens; and (3) any other documentation required of the Construction Manager under the Contract Documents.

§ 3.6.6.5 Upon request of the Owner, and prior to the expiration of one year from the date of Substantial Completion, the Architect shall, without additional compensation, conduct a meeting with the Owner to review the facility operations and performance.

ARTICLE 4 SUPPLEMENTAL AND ADDITIONAL SERVICES

§ 4.1 Supplemental Services

§ 4.1.1 The services listed below are not included in Basic Services but may be required for the Project. The Architect shall provide the listed Supplemental Services only if specifically designated in the table below as the Architect's responsibility, and the Owner shall compensate the Architect as provided in Section 11.2. Unless otherwise specifically addressed in this Agreement, if neither the Owner nor the Architect is designated, the parties agree that the listed Supplemental Service is not being provided for the Project.

(Designate the Architect's Supplemental Services and the Owner's Supplemental Services required for the Project by indicating whether the Architect or Owner shall be responsible for providing the identified Supplemental Service. Insert a description of the Supplemental Services in Section 4.1.2 below or attach the description of services as an exhibit to this Agreement.)

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Supplemental Services	Responsibility (Architect, Owner, or not provided)
§ 4.1.1.1 Assistance with Selection of Construction Manager	Architect
§ 4.1.1.2 Programming	Architect
§ 4.1.1.3 Multiple Preliminary Designs	Architect
§ 4.1.1.4 Measured drawings	Architect
§ 4.1.1.5 Existing facilities surveys	Architect
§ 4.1.1.6 Site evaluation and planning	Architect
§ 4.1.1.7 Building Information Model management responsibilities	Architect
§ 4.1.1.8 Development of Building Information Models for post construction use	
§ 4.1.1.9 Civil engineering	Architect
§ 4.1.1.10 Landscape design	Architect
§ 4.1.1.11 Architectural interior design	Architect
§ 4.1.1.12 Value analysis	Architect
§ 4.1.1.13 Cost estimating	
§ 4.1.1.14 On-site project representation	
§ 4.1.1.15 Conformed documents for construction	Architect
§ 4.1.1.16 As-designed record drawings	Architect
§ 4.1.1.17 As-constructed record drawings	Architect
§ 4.1.1.18 Post-occupancy evaluation	
§ 4.1.1.19 Facility support services	
§ 4.1.1.20 Tenant-related services	
§ 4.1.1.21 Architect's coordination of the Owner's consultants	
§ 4.1.1.22 Telecommunications/data design	Architect
§ 4.1.1.23 Security evaluation and planning	Architect
§ 4.1.1.24 Commissioning	
§ 4.1.1.25 Sustainable Project Services pursuant to Section 4.1.3	
§ 4.1.1.26 Historic preservation	
§ 4.1.1.27 Furniture, furnishings, and equipment design	Owner
§ 4.1.1.28 Other services provided by specialty Consultants	
§ 4.1.1.29 Other Supplemental Services	

§ 4.1.2 Description of Supplemental Services

§ 4.1.2.1 A description of each Supplemental Service identified in Section 4.1.1 as the Architect's responsibility is provided below.

(Describe in detail the Architect's Supplemental Services identified in Section 4.1.1 or, if set forth in an exhibit, identify the exhibit. The AIA publishes a number of Standard Form of Architect's Services documents that can be included as an exhibit to describe the Architect's Supplemental Services.)

§ 4.1.2.2 A description of each Supplemental Service identified in Section 4.1.1 as the Owner's responsibility is provided below.

(Describe in detail the Owner's Supplemental Services identified in Section 4.1.1 or, if set forth in an exhibit, identify the exhibit.)

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13

§ 4.1.3 If the Owner identified a Sustainable Objective in Article 1, the Architect shall provide, as a Supplemental Service, the Sustainability Services required in AIA Document E234™–2019, Sustainable Projects Exhibit, Construction Manager as Constructor Edition, attached to this Agreement. The Owner shall compensate the Architect as provided in Section 11.2.

§ 4.2 Architect's Additional Services

The Architect may provide Additional Services after execution of this Agreement without invalidating the Agreement. Except for services required due to the fault of the Architect, any Additional Services provided in accordance with this Section 4.2 shall entitle the Architect to compensation pursuant to Section 11.3 and an appropriate adjustment in the Architect's schedule.

§ 4.2.1 Upon recognizing the need to perform the following Additional Services, the Architect shall notify the Owner with reasonable promptness and explain the facts and circumstances giving rise to the need. The Architect shall not proceed to provide the following Additional Services until the Architect receives the Owner's written authorization:

- .1 Services necessitated by a change in the Initial Information, previous instructions or recommendations given by the Construction Manager or the Owner, approvals given by the Owner, or a material change in the Project including size, quality, complexity, the Owner's schedule or budget for Cost of the Work, or bid packages in addition to those listed in Section 1.1.6;
- .2 Making revisions in Drawings, Specifications, or other documents (as required pursuant to Section 6.7), when such revisions are required because the Construction Manager's estimate of the Cost of the Work, Guaranteed Maximum Price proposal, or Control Estimate exceeds the Owner's budget, except where such excess is due to changes initiated by the Architect in scope, capacities of basic systems, or the kinds and quality of materials, finishes, or equipment;
- .3 Services necessitated by the enactment or revision of codes, laws, or regulations, including changing or editing previously prepared Instruments of Service;
- .4 Changing or editing previously prepared Instruments of Service necessitated by official interpretations of applicable codes, laws or regulations that are either (a) contrary to specific interpretations by the applicable authorities having jurisdiction made prior to the issuance of the building permit, or (b) contrary to requirements of the Instruments of Service when those Instruments of Service were prepared in accordance with the applicable standard of care;
- .5 Services necessitated by decisions of the Owner or Construction Manager not rendered in a timely manner or any other failure of performance on the part of the Owner or the Owner's consultants or contractors;
- .6 Preparing digital models or other design documentation for transmission to the Owner's consultants and contractors, or to other Owner- authorized recipients;
- .7 Preparation of design and documentation for alternate bid or proposal requests proposed by the Owner or Construction Manager;
- .8 Preparation for, and attendance at, a public presentation, meeting or hearing; in excess of those identified in Section 4.2.3.5.
- .9 Preparation for, and attendance at, a dispute resolution proceeding or legal proceeding, except where the Architect is party thereto;
- .10 Consultation concerning replacement of Work resulting from fire or other cause during construction; or
- .11 Assistance to the Initial Decision Maker, if other than the Architect;
- .12 Services necessitated by replacement of the Construction Manager or conversion of the Construction Manager as constructor project delivery method to an alternative project delivery method;
- .13 Services necessitated by the Owner's delay in engaging the Construction Manager;
- .14 Making revisions to the Drawings, Specifications, and other documents resulting from agreed-upon assumptions and clarifications included in the Guaranteed Maximum Price Amendment or Control Estimate; and
- .15 Making revisions to the Drawings, Specifications, and other documents resulting from substitutions included in the Guaranteed Maximum Price Amendment or Control Estimate.

§ 4.2.2 To avoid delay in the Construction Phase, the Architect shall provide the following Additional Services, notify the Owner with reasonable promptness, and explain the facts and circumstances giving rise to the need. If, upon receipt of the Architect's notice, the Owner determines that all or parts of the services are not required, the Owner shall give prompt

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14

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written notice to the Architect of the Owner's determination. The Owner shall compensate the Architect for the services provided prior to the Architect's receipt of the Owner's notice:

- .1 Reviewing a Construction Manager's submittal out of sequence from the submittal schedule approved by the Architect;
- .2 Responding to the Construction Manager's requests for information that are not prepared in accordance with the Contract Documents or where such information is available to the Construction Manager from a careful study and comparison of the Contract Documents, field conditions, other Owner-provided information, Construction Manager-prepared coordination drawings, or prior Project correspondence or documentation;
- .3 Preparing Change Orders, and Construction Change Directives that require evaluation of the Construction Manager's proposals and supporting data, or the preparation or revision of Instruments of Service;
- .4 Evaluating an extensive number of Claims as the Initial Decision Maker; or
- .5 Evaluating substitutions proposed by the Owner or Construction Manager and making subsequent revisions to Instruments of Service resulting therefrom.

§ 4.2.3 The Architect shall provide Construction Phase Services exceeding the limits set forth below as Additional Services. When the limits below are reached, the Architect shall notify the Owner:

- .1 Two (2) reviews of each Shop Drawing, Product Data item, sample and similar submittals of the Construction Manager
- .2 One (1) visits to the site by the Architect every other week during construction
- .3 One (1) inspection for any portion of the Work to determine whether such portion of the Work is substantially complete in accordance with the requirements of the Contract Documents
- .4 One (1) inspection for any portion of the Work to determine final completion
- .5 Four (4) presentations per Section 4.2.1.8

§ 4.2.4 Except for services required under Section 3.6.6.5 and those services that do not exceed the limits set forth in Section 4.2.3, Construction Phase Services provided more than 60 days after (1) the date of Substantial Completion of the Work or (2) the initial date of Substantial Completion identified in the agreement between the Owner and Contractor, whichever is earlier, shall be compensated as Additional Services to the extent the Architect incurs additional cost in providing those Construction Phase Services.

§ 4.2.5 If the services covered by this Agreement have not been completed within Twenty-Six (26) months of the date of this Agreement, through no fault of the Architect, extension of the Architect's services beyond that time shall be compensated as Additional Services.

ARTICLE 5 OWNER'S RESPONSIBILITIES

§ 5.1 Unless otherwise provided for under this Agreement, the Owner, with assistance of the Architect as part of the Basic Services, shall provide information in a timely manner regarding requirements for and limitations on the Project, including a written program which shall set forth the Owner's objectives; schedule; constraints and criteria, including space requirements and relationships; flexibility; expandability; special equipment; systems; and site requirements.

§ 5.2 The Owner shall retain a Construction Manager to provide services, duties, and responsibilities as described in the agreement selected in Section 1.1.5.

§ 5.3 The Owner shall establish the Owner's budget for the Project, including (1) the budget for the Cost of the Work as defined in Section 6.1; (2) the Owner's other costs; and, (3) reasonable contingencies related to all of these costs. The Owner shall update the Owner's budget for the Project as necessary throughout the duration of the Project until final completion. If the Owner significantly increases or decreases the Owner's budget for the Cost of the Work, the Owner shall notify the Architect and Construction Manager. The Owner and the Architect, in consultation with the Construction Manager, shall thereafter agree to a corresponding change in the Project's scope and quality.

§ 5.3.1 The Owner acknowledges that accelerated, phased or fast-track scheduling provides a benefit, but also carries with it associated risks. Such risks include the Owner incurring costs for the Architect to coordinate and redesign portions of the Project affected by procuring or installing elements of the Project prior to the completion of all relevant Construction Documents, and costs for the Construction Manager to remove and replace previously installed Work. If the Owner selects accelerated, phased or fast-track scheduling, the Owner agrees to include in the budget for the Project sufficient contingencies to cover such costs.

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15

§ 5.4 The Owner shall identify a representative authorized to act on the Owner's behalf with respect to the Project. The Owner shall render decisions and approve the Architect's submittals in a timely manner in order to avoid unreasonable delay in the orderly and sequential progress of the Architect's services.

§ 5.5 The Owner, with the assistance of the Architect as part of the Basic Services, shall furnish surveys to describe physical characteristics, legal limitations and utility locations for the site of the Project, and a written legal description of the site. The surveys and legal information shall include, as applicable, grades and lines of streets, alleys, pavements and adjoining property and structures; designated wetlands; adjacent drainage; rights-of-way, restrictions, easements, encroachments, zoning, deed restrictions, boundaries and contours of the site; locations, dimensions, and other necessary data with respect to existing buildings, other improvements and trees; and information concerning available utility services and lines, both public and private, above and below grade, including inverts and depths. All the information on the survey shall be referenced to a Project benchmark.

§ 5.6 The Owner, with the assistance of the Architect as part of the Basic Services, shall furnish services of geotechnical engineers, which may include test borings, determinations of soil bearing values, percolation tests, evaluations of hazardous materials, seismic evaluation, ground corrosion tests and resistivity tests, including necessary operations for anticipating subsoil conditions, with written reports and appropriate recommendations.

§ 5.7 The Owner shall provide the Supplemental Services designated as the Owner's responsibility in Section 4.1.1.

§ 5.8 If the Owner identified a Sustainable Objective in Article 1, the Owner shall fulfill its responsibilities as required in AIA Document E234™–2019, Sustainable Projects Exhibit, Construction Manager as Constructor Edition, attached to this Agreement.

§ 5.9 The Owner shall coordinate the services of its own consultants with those services provided by the Architect. Upon the Architect's request, the Owner shall furnish copies of the scope of services in the contracts between the Owner and the Owner's consultants. The Owner shall furnish the services of consultants other than those designated as the responsibility of the Architect in this Agreement, or authorize the Architect to furnish them as an Additional Service, when the Architect requests such services and demonstrates that they are reasonably required by the scope of the Project. The Owner shall require that its consultants and contractors maintain insurance, including professional liability insurance, as appropriate to the services or work provided.

§ 5.10 The Owner shall furnish tests, inspections and reports required by law or the Contract Documents, such as structural, mechanical, and chemical tests, tests for air and water pollution, and tests for hazardous materials.

§ 5.11 The Owner shall furnish all legal, insurance and accounting services, including auditing services, that may be reasonably necessary at any time for the Project to meet the Owner's needs and interests.

§ 5.12 The Owner shall provide prompt written notice to the Architect and Construction Manager if the Owner becomes aware of any fault or defect in the Project, including errors, omissions or inconsistencies in the Architect's Instruments of Service.

§ 5.13 The Owner shall include the Architect in all communications with the Construction Manager that relate to or affect the Architect's services or professional responsibilities. The Owner shall promptly notify the Architect of the substance of any direct communications between the Owner and the Construction Manager otherwise relating to the Project. Communications by and with the Architect's consultants shall be through the Architect.

§ 5.14 The Owner, with the assistance of the Architect as part of the Basic Services, shall coordinate the Architect's duties and responsibilities set forth in the Agreement between the Owner and the Construction Manager with the Architect's services set forth in this Agreement. The Owner shall provide the Architect a copy of the executed agreement between the Owner and Construction Manager, including the General Conditions of the Contract for Construction.

§ 5.15 The Owner shall provide the Architect access to the Project site prior to commencement of the Work and shall obligate the Construction Manager to provide the Architect access to the Work wherever it is in preparation or progress.

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16

§ 5.16 Within 15 days after receipt of a written request from the Architect, the Owner shall furnish the requested information as necessary and relevant for the Architect to evaluate, give notice of, or enforce lien rights.

ARTICLE 6 COST OF THE WORK

§ 6.1 For purposes of this Agreement, the Cost of the Work shall be the total cost to the Owner to construct all elements of the Project designed or specified by the Architect and shall include the Construction Manager's general conditions costs, overhead, and profit. The Cost of the Work also includes the reasonable value of labor, materials, and equipment, donated to, or otherwise furnished by, the Owner. The Cost of the Work does not include the compensation of the Architect; the compensation of the Construction Manager for Preconstruction Phase services; the costs of the land, rights-of-way, financing, or contingencies for changes in the Work; or other costs that are the responsibility of the Owner.

§ 6.2 The Owner's budget for the Cost of the Work is provided in the Initial Information, and shall be adjusted throughout the Project as required under Sections 5.3 and 6.4. Evaluations of the Owner's budget for the Cost of the Work represent the Architect's judgment as a design professional.

§ 6.3 The Owner shall require the Construction Manager to include appropriate contingencies for design, bidding or negotiating, price escalation, and market conditions in estimates of the Cost of the Work. The Architect shall be entitled to rely on the accuracy and completeness of estimates of the Cost of the Work the Construction Manager prepares as the Architect progresses with its Basic Services. The Architect shall prepare, as an Additional Service, revisions to the Drawings, Specifications or other documents required due to the Construction Manager's inaccuracies or incompleteness in preparing cost estimates, or due to market conditions the Architect could not reasonably anticipate. The Architect may review the Construction Manager's estimates solely for the Architect's guidance in completion of its services, however, the Architect shall report to the Owner any material inaccuracies and inconsistencies noted during any such review.

§ 6.3.1 If the Architect is providing cost estimating services as a Supplemental Service, and a discrepancy exists between the Construction Manager's cost estimates and the Architect's cost estimates, the Architect and the Construction Manager shall work together to reconcile the cost estimates.

§ 6.4 If, prior to the conclusion of the Design Development Phase, the Construction Manager's estimate of the Cost of the Work exceeds the Owner's budget for the Cost of the Work, the Architect, in consultation with the Construction Manager, shall make appropriate recommendations to the Owner to adjust the Project's size, quality or budget for the Cost of the Work, and the Owner shall cooperate with the Architect in making such adjustments.

§ 6.5 If the Construction Manager's estimate of the Cost of the Work at the conclusion of the Design Development Phase exceeds the Owner's budget for the Cost of the Work, the Owner shall

- .1 give written approval of an increase in the budget for the Cost of the Work;
- .2 terminate in accordance with Section 9.5;
- .3 in consultation with the Architect and Construction Manager, revise the Project program, scope, or quality as required to reduce the Cost of the Work; or
- .4 implement any other mutually acceptable alternative.

§ 6.6 If the Owner chooses to proceed under Section 6.5.3, the Architect, without additional compensation, shall incorporate the revisions in the Construction Documents Phase as necessary to comply with the Owner's budget for the Cost of the Work at the conclusion of the Design Development Phase Services, or the budget as adjusted under Section 6.5.1. The Architect's revisions in the Construction Documents Phase shall be the limit of the Architect's responsibility under this Article 6.

§ 6.7 After incorporation of modifications under Section 6.6, the Architect shall, as an Additional Service, make any required revisions to the Drawings, Specifications or other documents necessitated by the Construction Manager's subsequent cost estimates, the Guaranteed Maximum Price proposal, or Control Estimate that exceed the Owner's budget for the Cost of the Work, except when the excess is due to changes initiated by the Architect in scope, basic systems, or the kinds and quality of materials, finishes or equipment.

ARTICLE 7 COPYRIGHTS AND LICENSES

(Paragraphs deleted)

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17

§ 7.1 The Architect and the Architect's consultants (collectively, the "Authors"), hereby authorize the Construction Manager, Subcontractors, vendors and suppliers to use and reproduce their respective Instruments of Service solely and exclusively for use in completion of the Project. If the Owner and Architect intend to transmit Instruments of Service or any other information or documentation in digital form, they shall endeavor to establish necessary protocols governing such transmissions.

§ 7.2 In addition to the limited license granted above, the Authors grant a broader irrevocable, perpetual, royalty-free right and license to the Owner, including its contractors, agents, licensees, consultants, architects and tenants, to use, incorporate, copy, reproduce, display, distribute, change, modify, alter or prepare other derivative works under the copyrights, and any common law, statutory and other reserved rights in any proprietary information relating to the subject matter of their Instruments of Service in connection with future repairs, maintenance, improvements, alterations, expansions, additions, modifications, or updates to the Project, or reports to governmental or non-governmental authorities with jurisdiction over the Owner and Project.

§ 7.3 The Author shall be permitted to retain copies, including reproducible copies, of the documents for information and reference.

§ 7.3.1 In the event the Owner uses the Instruments of Service without retaining the Author of the Instruments of Service, the Owner releases the Architect and Architect's consultant(s) from all claims and causes of action arising from such uses. The terms of this Section 7.3.1 shall not apply if the Owner rightfully terminates this Agreement for cause under Section 9.4.

§ 7.4 Each Author shall obtain licenses from its consultants sufficient to grant the licenses set forth above in this Article 7.

§ 7.5 If the parties intend to transmit Instruments of Service or any other information or documentation in digital form, they shall endeavor to establish necessary protocols governing such transmissions.

§ 7.6 Except as otherwise stated in Article 7, the provisions of this Article 7 shall survive the termination of this Agreement.

ARTICLE 8 CLAIMS AND DISPUTES

§ 8.1 General

§ 8.1.1 The Owner and Architect shall commence all claims and causes of action against the other and arising out of or related to this Agreement, whether in contract, tort, or otherwise, in accordance with the requirements of the binding dispute resolution method selected in this Agreement and within the period specified by applicable law, but in any case not more than 10 years after the date of Substantial Completion of the Work. The Owner and Architect waive all claims and causes of action not commenced in accordance with this Section 8.1.1.

§ 8.1.2 To the extent damages are covered by property insurance, the Owner and Architect waive all rights against each other, except such rights as they may have to the proceeds of such insurance as set forth in AIA Document A201-2017, General Conditions of the Contract for Construction

§ 8.1.3 The Architect shall indemnify and hold the Owner and the Owner's officers, employees and elected officials harmless from and against damages, losses and judgments arising from claims by third parties, including reasonable attorneys' fees and expenses recoverable under applicable law, but only to the extent they are caused by the negligent acts or omissions of the Architect, its employees and its consultants in the performance of professional services under this Agreement. The Architect's obligation to indemnify and hold the Owner and the Owner's officers and employees harmless does not include a duty to defend.

§ 8.1.4 The Architect and Owner waive consequential damages for claims, disputes, or other matters in question arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either party's termination of this Agreement, except as specifically provided in Section 9.7.

(Paragraphs deleted)

§ 8.2 CLAIMS; CONSEQUENTIAL DAMAGES; DISPUTE RESOLUTION

(Paragraph deleted)

§ 8.2.1 DEFINITION

A Claim is a demand or assertion by one of the parties seeking, as a matter of right, adjustment or interpretation of this Agreement's terms, payment of money, extension of time or other relief with respect to the terms of the Agreement. The

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18

term "Claim" also includes other disputes and matters in question between the Owner and Architect arising out of or relating to the Agreement. Claims must be initiated by written notice to the other party. The responsibility to substantiate Claims shall rest with the party making the Claim.

§ 8.2.2 NOTICE OF CLAIMS

Claims by Owner must be initiated by written notice to the Architect and may be made at any time prior to the expiration of the applicable statute of limitations for such Claim. Claims by the Architect must be initiated by written notice within 21 days after the occurrence of the event giving rise to such Claim or within 21 days after the claimant first recognizes, or should have recognized, the condition giving rise to the Claim, whichever is later. Notwithstanding the foregoing, the parties may agree in writing to extend the time of noticing a Claim. The notice shall provide sufficient detail to enable the other party to investigate the matter.

§ 8.2.3 CONTINUING CONTRACT PERFORMANCE

Pending final resolution of a Claim, the Architect shall proceed diligently with performance of this Agreement and the Owner shall continue to make payments in accordance with this Agreement.

(Paragraphs deleted)

§ 8.2.4 CLAIMS FOR CONSEQUENTIAL DAMAGES

(Paragraph deleted)

§ 8.2.4.1 The Architect hereby waives consequential damages against the Owner arising out of or relating to this Agreement. This waiver includes damages incurred by the Architect for principal office expenses, including the compensation of personnel stationed there, for losses of financing, business and reputation, and for loss of profit arising directly from the performance of the services or from termination of this Agreement.

§ 8.2.4.2 In the event of a breach of this Agreement, the Architect shall be liable to the Owner for consequential damages up to an amount that is equal to the minimum amounts of general liability and umbrella insurance required to be carried by the Architect under this Agreement.

§ 8.2.5 MEDIATION

§ 8.2.5.1 Any claim, dispute or other matter in question arising out of or related to this Agreement shall be subject to mediation as a condition precedent to binding dispute resolution. If such matter relates to or is the subject of a lien arising out of the Architect's services, the Architect may proceed in accordance with applicable law to comply with the lien notice or filing deadlines prior to resolution of the matter by mediation or by binding dispute resolution.

§ 8.2.5.2 The Owner and Architect shall endeavor to resolve claims, disputes and other matters in question between them by mediation which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Mediation Procedures in effect on the date of this Agreement. A request for mediation shall be made in writing, delivered to the other party to this Agreement, and filed with the person or entity administering the mediation. The request may be made concurrently with the filing of a complaint or other appropriate demand for binding dispute resolution but, in such event, mediation shall proceed in advance of binding dispute resolution proceedings, which shall be stayed pending mediation for a period of 60 days from the date of filing, unless stayed for a longer period by agreement of the parties or court order. If an arbitration proceeding is stayed pursuant to this section, the parties may nonetheless proceed to the selection of the arbitrator(s) and agree upon a schedule for later proceedings.

§ 8.2.5.3 The parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

§ 8.2.5.4 If the parties do not resolve a dispute through mediation pursuant to this Section 8.2, the method of binding dispute resolution shall be the following:
(Check the appropriate box. If the Owner and Architect do not select a method of binding dispute resolution below, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, the dispute will be resolved in a court of competent jurisdiction.)

☐ Arbitration pursuant to Section 8.3 of this Agreement

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19

☒ [X] Litigation in a court of competent jurisdiction

☐ [] Other: (Specify)

§ 8.3 The provisions of this Article 8 shall survive the termination of this Agreement.

ARTICLE 9 TERMINATION OR SUSPENSION

§ 9.1 If the Owner fails to make payments to the Architect in accordance with this Agreement, such failure shall be considered substantial nonperformance and cause for termination or, at the Architect's option, cause for suspension of performance of services under this Agreement. If the Architect elects to suspend services, the Architect shall give seven days' written notice to the Owner before suspending services. In the event of a suspension of services, the Architect shall have no liability to the Owner for delay or damage caused the Owner because of such suspension of services. Before resuming services, the Owner shall pay the Architect all sums due prior to suspension and any expenses incurred in the interruption and resumption of the Architect's services. The Architect's fees for the remaining services and the time schedules shall be equitably adjusted.

§ 9.2 If the Owner suspends the Project, the Architect shall be compensated for services performed prior to notice of such suspension. When the Project is resumed, the Architect shall be compensated for expenses incurred in the interruption and resumption of the Architect's services. The Architect's fees for the remaining services and the time schedules shall be equitably adjusted.

§ 9.3 If the Owner suspends the Project for more than 90 cumulative days for reasons other than the fault of the Architect, the Architect may terminate this Agreement by giving not less than seven days' written notice.

§ 9.4 Either party may terminate this Agreement upon not less than seven days' written notice should the other party fail substantially to perform in accordance with the terms of this Agreement through no fault of the party initiating the termination.

§ 9.5 The Owner may terminate this Agreement upon not less than seven days' written notice to the Architect for the Owner's convenience and without cause, including but not limited to a non-appropriation of necessary funds by the County Board, the State of Wisconsin, or other government entity.

§ 9.6 If the Owner terminates this Agreement for its convenience pursuant to Section 9.5, or the Architect terminates this Agreement pursuant to Section 9.3, the Owner shall compensate the Architect for services performed prior to termination and Reimbursable Expenses incurred, then due.

§ 9.7 In addition to any amounts paid under Section 9.6, if the Owner terminates this Agreement for its convenience pursuant to Section 9.5, or the Architect terminates this Agreement pursuant to Section 9.3, the Owner shall pay to the Architect the following fees:

(Set forth below the amount of any termination or licensing fee, or the method for determining any termination or licensing fee.)

.1 Termination Fee:

0.00

.2 Licensing Fee if the Owner intends to continue using the Architect's Instruments of Service:

0.00

§ 9.8 Except as otherwise expressly provided herein, this Agreement shall terminate one year from the date of Substantial Completion.

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20

§ 9.9 The Owner's rights to use the Architect's Instruments of Service in the event of a termination of this Agreement are set forth in Article 7 and Section 9.7.

ARTICLE 10 MISCELLANEOUS PROVISIONS

§ 10.1 This Agreement shall be governed by the laws of the State of Wisconsin. The venue for any dispute or action that may arise between the parties shall be Circuit Court, Sawyer County, State of Wisconsin, or if subject matter jurisdiction requires otherwise, the United States District Court for the Western District of Wisconsin.

§ 10.2 Unless otherwise defined in this Agreement, the terms in this Agreement shall have the same meaning as those in AIA Document A201–2017, General Conditions of the Contract for Construction. The term "Contractor" as used in A201–2017 shall mean the Construction Manager.

§ 10.3 The Owner and Architect, respectively, bind themselves, their agents, successors, assigns, and legal representatives to this Agreement. Neither the Owner nor the Architect shall assign this Agreement without the written consent of the other, except that the Owner may assign this Agreement to a lender providing financing for the Project if the lender agrees to assume the Owner's rights and obligations under this Agreement, including any payments due to the Architect by the Owner prior to the assignment.

§ 10.4 If the Owner requests the Architect to execute certificates, the proposed language of such certificates shall be submitted to the Architect for review at least 14 days prior to the requested dates of execution. If the Owner requests the Architect to execute consents reasonably required to facilitate assignment to a lender, the Architect shall execute all such consents that are consistent with this Agreement, provided the proposed consent is submitted to the Architect for review at least 14 days prior to execution. The Architect shall not be required to execute certificates or consents that would require knowledge, services, or responsibilities beyond the scope of this Agreement.

§ 10.5 Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action in favor of, a third party against either the Owner or Architect.

§ 10.6 Nothing contained in this Agreement shall create an employer/employee relationship between the Owner and the Architect.

(Paragraph deleted)

§ 10.7 Unless otherwise required in this Agreement, the Architect shall have no responsibility for the discovery, presence, handling, removal or disposal of, or exposure of persons to, hazardous materials or toxic substances in any form at the Project site.

§ 10.7.1 To the extent permitted by law, the Architect shall have the right to include photographic or artistic representations of the design of the Project among the Architect's promotional and professional materials. The Architect shall be given reasonable access to the completed Project to make such representations so long as such access does not create a public threat to health, welfare and safety. The Architect's materials shall not include the Owner's confidential or proprietary information if the Owner has previously advised the Architect in writing of the specific information considered by the Owner to be confidential or proprietary. To the extent permitted by law, the Owner shall provide professional credit for the Architect in the Owner's promotional materials for the Project. This Section 10.7 shall survive the termination of this Agreement unless the Owner terminates this Agreement for cause pursuant to Section 9.4.

§ 10.8 To the extent permitted by law, if the Architect or Owner receives information specifically designated as "confidential" or "business proprietary," the receiving party shall keep such information strictly confidential and shall not disclose it to any other person except as set forth in Section 10.8.1. This Section 10.8 shall survive the termination of this Agreement. The Architect may not disclose any confidential information that may create a public threat or danger to the health, welfare and safety of the Owner, its property and its citizens.

§ 10.8.1 The receiving party may disclose "confidential" or "business proprietary" information after 7 days' notice to the other party, when required by law, arbitrator's order, or court order, including a subpoena or other form of compulsory legal process issued by a court or governmental entity, or to the extent such information is reasonably necessary for the receiving party to defend itself in any dispute. The receiving party may also disclose such information to its employees, consultants, or contractors in order to perform services or work solely and exclusively for the Project, provided those employees, consultants and contractors are subject to the restrictions on the disclosure and use of such information as set forth in this Section 10.8.

§ 10.9 The invalidity of any provision of the Agreement shall not invalidate the Agreement or its remaining provisions. If it is determined that any provision of the Agreement violates any law, or is otherwise invalid or unenforceable, then that provision shall be revised to the extent necessary to make that provision legal and enforceable. In such case the Agreement shall be construed, to the fullest extent permitted by law, to give effect to the parties' intentions and purposes in executing the Agreement.

§ 10.10 Any capitalized terms not defined in this Agreement shall have the meaning defined in A201-General Conditions of the Contract for Construction. In the event of conflict in terms between this Agreement and the terms of A201-General Conditions of the Contract for Construction, the terms set forth in this Document shall control.

ARTICLE 11 COMPENSATION

§ 11.1 For the Architect's Basic and Supplemental Services described under Article 3, the Owner shall compensate the Architect as follows:

.1 Stipulated Sum
(Insert amount)

.2 Percentage Basis
(Insert percentage value)

Ten and Seven Tenths Percent (10.7) % of the Owner's budget for the Cost of the Work, as calculated in accordance with Section 11.6.

.3 Other
(Describe the method of compensation)

(Paragraphs deleted)

§ 11.3 For Additional Services that may arise during the course of the Project, including those under Section 4.2, the Owner shall compensate the Architect as follows:
(Insert amount of, or basis for, compensation.)

Furniture, Furnishings and Equipment to be negotiated

§ 11.4 Compensation for Supplemental and Additional Services of the Architect's consultants when not included in Sections 11.2 or 11.3, shall be the amount invoiced to the Architect plus percent (%), or as follows:
(Insert amount of, or basis for computing, Architect's consultants' compensation for Supplemental or Additional Services.)

§ 11.5 When compensation for Basic Services is based on a stipulated sum or a percentage basis, the proportion of compensation for each phase of services shall be as follows:

Schematic Design Phase	Fifteen	percent (	15	%)
Design Development Phase	Twenty-Five	percent (	25	%)
Construction Documents Phase	Thirty	percent (	30	%)
Construction Phase	Thirty	percent (	30	%)
Total Basic Compensation	one hundred	percent (	100	%)

The Owner acknowledges that with an accelerated Project delivery, multiple bid package process, or Construction Manager as constructor project delivery method, the Architect may be providing its services in multiple Phases

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22

simultaneously. Therefore, the Architect shall be permitted to invoice monthly in proportion to services performed in each Phase of Services, as appropriate.

§ 11.6 When compensation identified in Section 11.1 is on a percentage basis, progress payments for each phase of Basic Services shall be calculated by multiplying the percentages identified in this Article by the Owner's most recent budget for the Cost of the Work. Compensation paid in previous progress payments shall not be adjusted based on subsequent updates to the Owner's budget for the Cost of the Work.

§ 11.6.1 When compensation is on a percentage basis and any portions of the Project are deleted or otherwise not constructed, compensation for those portions of the Project shall be payable to the extent services are performed on those portions. The Architect shall be entitled to compensation in accordance with this Agreement for all services performed whether or not the Construction Phase is commenced.

§ 11.7 The hourly billing rates for services of the Architect and the Architect's consultants are set forth below. The rates shall be adjusted in accordance with the Architect's and Architect's consultants' normal review practices.
(If applicable, attach an exhibit of hourly billing rates or insert them below.)

See attachment

§ 11.8 Compensation for Reimbursable Expenses

§ 11.8.1 Reimbursable Expenses are in addition to compensation for Basic, Supplemental, and Additional Services and include expenses incurred by the Architect and the Architect's consultants directly related to the Project, as follows:

- .1 Transportation and authorized out-of-town travel and subsistence;
- .2 Long distance services, dedicated data and communication services, teleconferences, Project web sites, and extranets;
- .3 Permitting and other fees required by authorities having jurisdiction over the Project;
- .4 Printing, reproductions, plots, and standard form documents;
- .5 Postage, handling, and delivery;
- .6 Expense of overtime work requiring higher than regular rates, if authorized in advance by the Owner;
- .7 Renderings, physical models, mock-ups, professional photography, and presentation materials requested by the Owner or required for the Project;
- .8 If required by the Owner, and with the Owner's prior written approval, the Architect's consultants' expenses of professional liability insurance dedicated exclusively to this Project, or the expense of additional insurance coverage or limits in excess of that normally maintained by the Architect's consultants;
- .9 All taxes levied on professional services and on reimbursable expenses;
- .10 Site office expenses;
- .11 Registration fees and any other fees charged by the Certifying Authority or by other entities as necessary to achieve the Sustainable Objective; and
- .12 Other similar Project-related expenditures.

(Paragraphs deleted)

§ 11.10 Payments to the Architect

§ 11.10.1 Initial Payments

§ 11.10.1.1 An initial payment of Zero (\$ 0) shall be made upon execution of this Agreement and is the minimum payment under this Agreement. It shall be credited to the Owner's account in the final invoice.

§ 11.10.1.2 If a Sustainability Certification is part of the Sustainable Objective, an initial payment to the Architect of (\$) shall be made upon execution of this Agreement for registration fees and other fees payable to the Certifying Authority and necessary to achieve the Sustainability Certification. The Architect's payments to the Certifying Authority shall be credited to the Owner's account at the time the expense is incurred.

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§ 11.10.2 Progress Payments

§ 11.10.2.1 Unless otherwise agreed, payments for services shall be made monthly in proportion to services performed. Payments are due and payable upon presentation of the Architect's invoice. Amounts unpaid Ninety (90) days after the invoice date shall bear interest at the rate entered below, or in the absence thereof at the legal rate prevailing from time to time at the principal place of business of the Architect.

(Insert rate of monthly or annual interest agreed upon.)

5 % Five

§ 11.10.2.2 The Owner shall not withhold amounts from the Architect's compensation to impose a penalty or liquidated damages on the Architect, or to offset sums requested by or paid to contractors for the cost of changes in the Work, unless the Architect agrees or has been found liable for the amounts in a binding dispute resolution proceeding.

§ 11.10.2.3 Records of Reimbursable Expenses, expenses pertaining to Supplemental and Additional Services, and services performed on the basis of hourly rates shall be available to the Owner at mutually convenient times.

ARTICLE 12 SPECIAL TERMS AND CONDITIONS

Special terms and conditions that modify this Agreement are as follows:

(Include other terms and conditions applicable to this Agreement.)

ARTICLE 13 SCOPE OF THE AGREEMENT

§ 13.1 This Agreement represents the entire and integrated agreement between the Owner and the Architect and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both the Owner and Architect.

§ 13.2 This Agreement is comprised of the following documents identified below:

- .1 AIA Document B133™–2019, Standard Form Agreement Between Owner and Architect, Construction Manager as Constructor Edition
- .2 AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, dated as indicated below, if completed, or the following:
(Insert the date of the E203-2013 incorporated into this agreement.)

- .3 Exhibits:
(Check the appropriate box for any exhibits incorporated into this Agreement.)

☐ AIA Document E234™–2019, Sustainable Projects Exhibit, Construction Manager as Constructor Edition dated as indicated below.
(Insert the date of the E234-2019 incorporated into this agreement.)

☐ Other Exhibits incorporated into this Agreement:
(Clearly identify any other exhibits incorporated into this Agreement, including any exhibits and scopes of services identified as exhibits in Section 4.1.2.)

- .4 Other documents:
(List other documents, if any, forming part of the Agreement.)

Conceptual Floor Plan

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24

This Agreement entered into as of the day and year first written above.

OWNER *(Signature)*

ARCHITECT *(Signature)*

(Printed name and title)

(Printed name, title, and license number, if required)



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