



Sawyer County

Agenda

Administration Committee Meeting
Thursday, April 15, 2021 @ 10:00 AM
Assembly Room/Virtual Meeting

Page

1. CALL TO ORDER

- a. The public is **strongly encouraged** to access the public meeting remotely due to public health and safety concerns. To view or participate in the **virtual meeting** from a computer, iPad, or Android device please go to <https://zoom.us/j/92546130740>. You can also use the dial in number for listening only at **1-312-626-6799** with the Webinar ID: 925 4613 0740. If additional assistance is needed please contact the County Clerk's Office at 715-634-4866 prior to the meeting. This meeting will be recorded and will be available on our website at <https://sawyercountygov.org>
- b. If you are on a computer, click the "Raise Hand" button and wait to be recognized.
- c. If you are on a telephone, dial *9 and wait to be recognized.

2. ROLL CALL

3. CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW

4. MEETING AGENDA

5. PUBLIC COMMENTS

- a. At this time, members of the public will be given the opportunity to address the Committee on items not on the agenda. Please adhere to the following when addressing the Committee:
 - Comments will be limited to 3 minutes or less per individual.
 - Comments should be directed to the Committee as a whole and not directed to individual Committee members.
 - The Committee cannot respond to your comments during this time.

- Please sign in and fill out a public comment sheet if you wish to speak on an item.

6. MINUTES FROM PREVIOUS MEETING

- 4 - 5 a. [3.11.21 Administration Committee Minutes DRAFT](#)

7. VETERANS SERVICE DEPARTMENT REPORT

- 6 - 9 a. [Veteran Service Office report for April 15 2021](#)

8. INFORMATION TECHNOLOGY DEPARTMENT REPORT

- 10 a. Information Technology Report
[IT-2021-04-15-Administration-Committee](#)
- 11 - 15 b. Loffler Print Management Lease Agreement Revision (discussion and possible action)
[Loffler-2021-Binder1 IT](#)

9. HUMAN RESOURCES REPORT

- 16 a. [Human Resource Report April 2021](#)

10. COUNTY ADMINISTRATOR'S REPORT

- 17 - 20 a. [Administrator's Report 2021-04-15](#)

11. FUTURE AGENDA ITEMS

12. CORRESPONDENCE, REPORTS FROM CONFERENCES AND MEETINGS, OTHER MATTERS FOR DISCUSSION ONLY

DISCLAIMER:

A quorum of the County Board of Supervisors or of any of its committees may be present at this meeting to listen and observe. Neither the Board nor any of the committees have established attendance at this meeting as an official function of the Board or committee(s) or otherwise made a determination that attendance at the meeting is necessary to carry out the Board or committee's function. The only purpose for other supervisors attending the meeting is to listen to the information presented. Neither the Board nor any committee (other than the committee providing this notice and agenda) will take any official action with respect to this noticed meeting.

Copy sent via email to: County Clerk and News Media. Note: Any person wishing to attend whom, because of a disability, requires accommodation should call the Sawyer County Clerk's Office (715.634.4866) at least 24 hours before the scheduled meeting so appropriate arrangements can be made.

Mission Statement: *The Sawyer County Board of Supervisors will strive to provide excellent services and responsible leadership to protect and enhance Sawyer County citizens, businesses, and resources, while preserving our unique heritage.*

**Minutes of the March 11th meeting of the Sawyer County
Administration Committee
Of the Sawyer County Board of Supervisors
Assembly Room; Sawyer County**



Voting Committee Members (X) Present:

- ☒ Chair: **Tweed Shuman**
- ☒ Dale Schleeter
- ☒ James Schlender
- ☒ Ron Kinsley
- ☒ Tom Duffy

Others Present:

Tom Hoff
Lynn Fitch
Mike Coleson
Dianne Ince – Virtual
Gary Elliott
Rose Lillyroot
Linda Zillmer - Virtual

Call to Order – Chair Tweed Shuman called the meeting to order at 10:00 am.

Certification of Compliance with the open meeting law was met. Roll Call taken; quorum was met.

Meeting Agenda

Public Comments

Minutes from the previous meeting – A motion was made by Mr. Duffy to approve the minutes of the February 11, 2021, meeting; second by Mr. Schlender. Motion carried without negative vote.

Veterans Service Department Report – Written reports were provided. Mr. Elliott advised that they hope the spring 2021 conference at Wisconsin Dells will be held in person; both he and Michelle Pederson are registered. The staffing workload is currently sufficient, and they are now purging old files. His department budget is on track and funds for some building repairs have been set aside if found they are needed.

Information Technology Department Report – A written report was provided. Mr. Coleson advised that the new backup system for the courthouse is expected to be deployed next week. The new jail video conference system is in place, the NOVUS zoning permit system should be completed by May and all projects are within 2021 budget projections.

Human Resources Report – A written report was provided. Ms. Lillyroot stated that several new employees started last month and she is recruiting for a few new positions (EMT-B, CCS Service Facilitator, and two CPS Social Workers). The TimeClocksPlus system is in use in the EMS service and the Sheriff's department will be added next. HHS should begin using the system shortly.

County Administrator's Report – A written report was provided. Mr. Hoff reported that the American Rescue Plan Act has passed. Significant funding will be available for states, counties, municipalities and tribes. Administration will look for qualifications required for this type of spending once funds are released. Sawyer County will get an estimated \$3.2M funds for Covid relief under three categorical guidelines: 1) public health emergency Covid negative economic impacts; 2) responding to workers performing essential work; 3) provision of government services in respect to reduction in revenue due to the public health emergency relative to revenues; and 4) to make necessary investments in water, sewer or broadband infrastructure. The first half of the funds, or \$1.6M, should be received within 60 days and the other half must be spent by December 31, 2024. All expensed items will require federal reporting.

Mr. Hoff stated that Governor Evers gave his budget address, and he outlined his budget strategy which has some proposals that will help counties. An additional .5% sales tax is proposed if approved through county referendums. The Joint Finance Committee has set up in-person public hearings and an April 28th virtual meeting is scheduled to hear public concerns. The Governor is expected to hold six virtual sessions on his own. WCA is also conducting a briefing via ZOOM at 8:15am on March 15.

Meeting Date/Time – The next meeting of the Administration Committee will be Thursday, April 15, at 10:00 am in the Assembly Room.

Meeting adjourned at 10:46 am
Minutes recorded by Lynn Fitch, County Clerk

DRAFT

Gary Elliott
Veteran Service Officer
OFFICE: (715) 634-2770
FAX: (715) 638-3213

Sawyer County
Veteran Service Office
15872 E. Fifth Street
Hayward, WI 54843



Administrative Committee Meeting, April 15, 2021

A. Budget Performance Report: Attached.

B. Office Report:

Contacts:

March: 455 phone calls, 260 letters/emails/faxes and 125 office visits.

VA Disability Compensation/Pension Claims:

The Veteran Service office submitted 33 disability/pension claims to date and received retroactive payment of \$65,037.28 for claims decided in the Veteran's favor.

Training: Up to date.

Respectfully submitted,

Gary Elliott
CVSO



Budget Performance Report

Fiscal Year to Date 04/01/21

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 100 - General Fund										
REVENUE										
Department 57 - Veteran's Administration										
43565	State Aid/Veteran's Grant	8,500.00	.00	8,500.00	.00	.00	.00	8,500.00	0	.00
46250	Veterans' Trans. Fees	9,000.00	.00	9,000.00	.00	.00	250.00	8,750.00	3	1,175.00
49220	Transfer From Spec. Rev. Fund	4,000.00	.00	4,000.00	.00	.00	.00	4,000.00	0	4,000.00
49300	Use of Prior Years' Fund Balance	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	.00
Department 57 - Veteran's Administration Totals		\$26,500.00	\$0.00	\$26,500.00	\$0.00	\$0.00	\$250.00	\$26,250.00	1%	\$5,175.00
REVENUE TOTALS		\$26,500.00	\$0.00	\$26,500.00	\$0.00	\$0.00	\$250.00	\$26,250.00	1%	\$5,175.00
EXPENSE										
Department 57 - Veteran's Administration										
State Account 54710 - Veteran's Relief										
50322	Veterans' Relief Expenses	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	1,499.36
State Account 54710 - Veteran's Relief Totals		\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0%	\$1,499.36
State Account 54720 - Veteran's Office										
50111	Regular Salaries	116,504.00	.00	116,504.00	.00	.00	23,267.57	93,236.43	20	87,907.32
50112	Salaries Overtime	.00	.00	.00	.00	.00	.00	.00	+++	258.38
50144	Term Life Ins./Employer's Share	45.00	.00	45.00	.00	.00	7.11	37.89	16	10.34
50147	Workers Comp	4,350.00	.00	4,350.00	.00	.00	879.57	3,470.43	20	2,245.03
50151	FICA-Employer's Share	8,913.00	.00	8,913.00	.00	.00	1,777.91	7,135.09	20	7,266.82
50152	Retirement-Employer's Share	6,430.00	.00	6,430.00	.00	.00	1,506.14	4,923.86	23	6,006.90
50155	Flex Administration Fees	88.00	.00	88.00	.00	.00	32.80	55.20	37	51.60
50158	Unemployment Compensation	.00	.00	.00	.00	.00	.00	.00	+++	1,860.00
50225	Telephone	500.00	.00	500.00	.00	.00	76.47	423.53	15	491.49
50226	Hardware/Software	898.00	.00	898.00	.00	.00	.00	898.00	0	.00
50241	Repairs/Maintenance-Vehicles	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	264.47
50247	Repairs-Buildings	252.00	.00	252.00	.00	.00	.00	252.00	0	.00
50270	Insurance Claim	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	.00
50311	Postage	200.00	.00	200.00	.00	.00	5.03	194.97	3	115.22
50312	Office Supplies	900.00	.00	900.00	.00	.00	41.24	858.76	5	85.76
50313	Printing	2,600.00	.00	2,600.00	.00	.00	375.22	2,224.78	14	2,253.40
50325	Registration Fees	1,200.00	.00	1,200.00	.00	.00	120.00	1,080.00	10	.00
50329	Dues/Subscriptions	350.00	.00	350.00	.00	.00	.00	350.00	0	279.00
50335	Meal Expenses	100.00	.00	100.00	.00	.00	150.00	(50.00)	150	.00
50336	Lodging	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	.00
50339	Travel	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	.00
50343	Boards & Commissions	900.00	.00	900.00	.00	.00	.00	900.00	0	150.00
50349										
50349-342	Flags	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	962.10
50349 - Totals		\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0%	\$962.10
50351	Vehicle Fuel	6,300.00	.00	6,300.00	.00	.00	160.47	6,139.53	3	1,069.43



Budget Performance Report

Fiscal Year to Date 04/01/21

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 100 - General Fund										
EXPENSE										
Department 57 - Veteran's Administration										
State Account 54720 - Veteran's Office										
50805	Capital Outlay-Small Equipment (1000 - 5000)	400.00	.00	400.00	.00	.00	.00	400.00	0	.00
State Account 54720 - Veteran's Office Totals		\$162,930.00	\$0.00	\$162,930.00	\$0.00	\$0.00	\$28,399.53	\$134,530.47	17%	\$111,277.26
State Account 54730 - Care of Veteran's Graves										
50220	Contracted Expenses	6,000.00	.00	6,000.00	.00	.00	.00	6,000.00	0	6,296.00
State Account 54730 - Care of Veteran's Graves Totals		\$6,000.00	\$0.00	\$6,000.00	\$0.00	\$0.00	\$0.00	\$6,000.00	0%	\$6,296.00
Department 57 - Veteran's Administration Totals		\$173,930.00	\$0.00	\$173,930.00	\$0.00	\$0.00	\$28,399.53	\$145,530.47	16%	\$119,072.62
EXPENSE TOTALS		\$173,930.00	\$0.00	\$173,930.00	\$0.00	\$0.00	\$28,399.53	\$145,530.47	16%	\$119,072.62
Fund 100 - General Fund Totals										
REVENUE TOTALS		26,500.00	.00	26,500.00	.00	.00	250.00	26,250.00	1%	5,175.00
EXPENSE TOTALS		173,930.00	.00	173,930.00	.00	.00	28,399.53	145,530.47	16%	119,072.62
Fund 100 - General Fund Totals		(\$147,430.00)	\$0.00	(\$147,430.00)	\$0.00	\$0.00	(\$28,149.53)	(\$119,280.47)		(\$113,897.62)
Fund 213 - Veteran's Service Grant										
REVENUE										
Department 00 - General										
43565	State Aid/Veteran's Grant	.00	.00	.00	.00	.00	.00	.00	+++	8,545.00
49300	Use of Prior Years' Fund Balance	7,448.00	.00	7,448.00	.00	.00	.00	7,448.00	0	.00
Department 00 - General Totals		\$7,448.00	\$0.00	\$7,448.00	\$0.00	\$0.00	\$0.00	\$7,448.00	0%	\$8,545.00
REVENUE TOTALS		\$7,448.00	\$0.00	\$7,448.00	\$0.00	\$0.00	\$0.00	\$7,448.00	0%	\$8,545.00
EXPENSE										
Department 00 - General										
State Account 54700 - Veteran's Grant Expenses										
50111	Regular Salaries	.00	.00	.00	.00	.00	.00	.00	+++	6,932.06
50226	Hardware/Software	.00	.00	.00	.00	.00	.00	.00	+++	898.00
50247	Repairs-Buildings	7,448.00	.00	7,448.00	.00	.00	.00	7,448.00	0	10.00
50325	Registration Fees	.00	.00	.00	.00	.00	.00	.00	+++	630.00
50335	Meal Expenses	.00	.00	.00	.00	.00	.00	.00	+++	45.00
50351	Vehicle Fuel	.00	.00	.00	.00	.00	.00	.00	+++	29.94
State Account 54700 - Veteran's Grant Expenses Totals		\$7,448.00	\$0.00	\$7,448.00	\$0.00	\$0.00	\$0.00	\$7,448.00	0%	\$8,545.00
Department 00 - General Totals		\$7,448.00	\$0.00	\$7,448.00	\$0.00	\$0.00	\$0.00	\$7,448.00	0%	\$8,545.00
EXPENSE TOTALS		\$7,448.00	\$0.00	\$7,448.00	\$0.00	\$0.00	\$0.00	\$7,448.00	0%	\$8,545.00
Fund 213 - Veteran's Service Grant Totals										
REVENUE TOTALS		7,448.00	.00	7,448.00	.00	.00	.00	7,448.00	0%	8,545.00
EXPENSE TOTALS		7,448.00	.00	7,448.00	.00	.00	.00	7,448.00	0%	8,545.00
Fund 213 - Veteran's Service Grant Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00



Budget Performance Report

Fiscal Year to Date 04/01/21

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 411 - Veteran's Transportation Grant										
REVENUE										
Department 00 - General										
43566	Veterans' Trans. Grant	12,000.00	.00	12,000.00	.00	.00	6,903.91	5,096.09	58	9,594.39
	Department 00 - General Totals	\$12,000.00	\$0.00	\$12,000.00	\$0.00	\$0.00	\$6,903.91	\$5,096.09	58%	\$9,594.39
	REVENUE TOTALS	\$12,000.00	\$0.00	\$12,000.00	\$0.00	\$0.00	\$6,903.91	\$5,096.09	58%	\$9,594.39
EXPENSE										
Department 00 - General										
State Account 54725 - Capital Outlay/Van Purchase										
50247	Repairs-Buildings	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	.00
59210	Transfer to General Fund	4,000.00	.00	4,000.00	.00	.00	.00	4,000.00	0	4,000.00
	State Account 54725 - Capital Outlay/Van Purchase Totals	\$9,000.00	\$0.00	\$9,000.00	\$0.00	\$0.00	\$0.00	\$9,000.00	0%	\$4,000.00
	Department 00 - General Totals	\$9,000.00	\$0.00	\$9,000.00	\$0.00	\$0.00	\$0.00	\$9,000.00	0%	\$4,000.00
	EXPENSE TOTALS	\$9,000.00	\$0.00	\$9,000.00	\$0.00	\$0.00	\$0.00	\$9,000.00	0%	\$4,000.00
Fund 411 - Veteran's Transportation Grant Totals										
	REVENUE TOTALS	12,000.00	.00	12,000.00	.00	.00	6,903.91	5,096.09	58%	9,594.39
	EXPENSE TOTALS	9,000.00	.00	9,000.00	.00	.00	.00	9,000.00	0%	4,000.00
Fund 411 - Veteran's Transportation Grant Totals		\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$6,903.91	(\$3,903.91)		\$5,594.39
Grand Totals										
	REVENUE TOTALS	45,948.00	.00	45,948.00	.00	.00	7,153.91	38,794.09	16%	23,314.39
	EXPENSE TOTALS	190,378.00	.00	190,378.00	.00	.00	28,399.53	161,978.47	15%	131,617.62
Grand Totals		(\$144,430.00)	\$0.00	(\$144,430.00)	\$0.00	\$0.00	(\$21,245.62)	(\$123,184.38)		(\$108,303.23)

Mike Coleson
Sawyer County IT Director



March 15, 2020

10610 Main Street, Suite 58. - Hayward, WI 54843

Phone **715-634-8185**

Toll Free **877-699-4110**

Fax **715-634-3546**

Email mcoleson@sawyercountygov.org

To: Administration Committee
Tweed Shuman, Dale Schleeter, James Schlender, Ron
Kinsley, Thomas Duffy, and Tom Hoff
IT Department Report

Agenda items

Lease and Service Agreement with Loffler.

Change lease terms from Dollar-buyout to Fair Market Value

Reason: lower monthly cost and simplified billing

Projects completed

- New backup server and storage replacement (housed in Veterans building) Phase 1:
new storage
- Jail video conference system: replaced failing Polycom units
- Hayward Highway Shop:
 - o phone install in garage
- Final steps on sheriff email migration to Office 365

Projects in progress

- Zoning permits. Next step: Display Laserfiche docs in Novus. Working with Allshore developer
- Assist with TimeClockPlus configuration.
- Hayward Highway Shop:
 - o Private wireless antennas for backup internet
- Microsoft Teams deployment
- New backup server and storage replacement (housed in Veterans building) Phase 2:
new server

Pending Projects

- Convert in-house websites to SSL (https)
- Planning for 2022 projects:
 - o Fault tolerant system for courthouse and sheriff
 - o Jail Camera system replacement

HelpDesk activities

Average of 4 support calls per day. Remote / On-site comparison: about 15%-85%.

Good afternoon Mike:

Attached is the lease we discussed last week. The new lease agreement will:

- Lower your monthly costs by \$203.48
- Give you Credit Card Payment option
- Combine Lease and Service invoicing.

Please let me know if you have any questions. We can set up a zoom call at your convenience.

Otherwise complete lease documents and return to my office e-mail for month-end processing.

Thank you for your business, we look forward to working with you!

Jonathan Asp | *Regional Sales Executive*

Loffler Companies | 1101 East 78th Street, Suite 200, Bloomington, MN 55420

Phone: +1 (218) 522-9200 | Fax: +1 (952) 925-6801 | www.loffler.com

Temperature Screening Solutions are here!





Value Lease Agreement

APPLICATION NO.
2768272

AGREEMENT NO.

1101 East 78th St. Bloomington, MN 55420 Phone: 952.925.6800 Fax: 952.925.6801

The words "Lessee," "you" and "your" refer to Client. The words "Lessor," "we," "us" and "our" refer to Loffler Companies, Inc.

CLIENT INFORMATION

FULL LEGAL NAME COUNTY OF SAWYER			STREET ADDRESS 10610 Main St Ste 23	
CITY Hayward	STATE WI	ZIP 54843-6584	PHONE 715-634-8185	FAX
BILLING NAME (IF DIFFERENT FROM ABOVE) Sawyer County - Administration Department			BILLING STREET ADDRESS 10610 Main St Ste 23	
CITY Hayward	STATE WI	ZIP 54843-6584	EMAIL mcoleson@sawyercountygov.org	
EQUIPMENT LOCATION (IF DIFFERENT FROM ABOVE)				

EQUIPMENT DESCRIPTION

MAKE/MODEL/ACCESSORIES	SERIAL NO.	STARTING METER	NOT FINANCED UNDER THIS AGREEMENT
See Schedule A			☐
			☐
			☐
			☐
			☐
			☐
			☐
			☐

☐ See the attached Schedule A ☐ See the attached Billing Schedule

TERM AND PAYMENT INFORMATION

60 Payments * of \$ 2,399.74 *If you are exempt from sales tax, attach your certificate.* **plus applicable taxes*

Payment includes	0	B&W impressions per month	Overages billed	monthly	at \$	0.0049	per B&W impression*
Payment includes	0	Color impressions per month	Overaged billed	monthly	at \$	0.049	per Color impression*

Cloud Fee: 0 devices covered at \$4.95 per device per month.

END OF TERM OPTION

You will have the following option, which you may exercise at the end of the term, provided that no event of default under this Agreement has occurred and is continuing. Fair Market Value means the value of the Equipment in continued use. Purchase all of the Equipment for its Fair Market Value, renew this Agreement, or return the Equipment.

Upon acceptance of the Equipment, THIS AGREEMENT IS NONCANCELABLE, IRREVOCABLE AND CANNOT BE TERMINATED

LESSOR ACCEPTANCE

Loffler Companies, Inc.			
LESSOR	SIGNATURE	TITLE	DATED

CLIENT ACCEPTANCE

BY SIGNING BELOW OR AUTHENTICATING AN ELECTRONIC RECORD HEREOF, YOU CERTIFY THAT YOU HAVE REVIEWED AND DO AGREE TO ALL TERMS AND CONDITIONS OF THIS AGREEMENT ON THIS PAGE AND ON PAGE 2 ATTACHED HERETO.

	X		
CLIENT (as referenced above)	SIGNATURE	TITLE	DATED

FEDERAL TAX I.D. #	PRINT NAME
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DELIVERY & ACCEPTANCE CERTIFICATE

You certify that all the Equipment listed above has been received, installed, inspected, and is fully operational and unconditionally accepted.

	X		
CLIENT (as referenced above)	SIGNATURE	TITLE	ACCEPTANCE DATE

PRINT NAME

TERMS AND CONDITIONS

1. AGREEMENT: You agree to lease from us the goods, together with all replacements, parts, repairs, additions, and accessions incorporated therein or attached thereto and any and all proceeds of the foregoing, including, without limitation, insurance recoveries ("Equipment") and, if applicable, finance certain software, software license(s), software components and/or professional services in connection with software (collectively, the "Financed Items," which are included in the word "Equipment" unless separately stated) from software licensor(s) and/or supplier(s) (collectively, the "Supplier"), all as described in this Agreement and in any attached schedule, addendum or amendment hereto ("Agreement"). You represent and warrant that you will use the Equipment for business purposes only. You agree to all of the terms and conditions contained in this Agreement, which, with the acceptance certification, is the entire agreement between you and us regarding the Equipment and which supersedes all prior agreements, including any purchase order, invoice, request for proposal, response or other related document. This Agreement becomes valid upon execution by us. If any provision of this Agreement is declared unenforceable, the other provisions herein shall remain in full force and effect to the fullest extent permitted by law. (Continued on Page 2)

2. **OWNERSHIP; PAYMENTS; TAXES AND FEES:** We own the Equipment, excluding any Financed Items. Ownership of any Financed Items shall remain with Supplier thereof. You will pay all Payments, as adjusted, when due, without notice or demand and without abatement, set-off, counterclaim or deduction of any amount whatsoever. If any part of a Payment is more than 5 days late, you agree to pay a late charge equal to: a) the higher of 10% of the Payment which is late or \$26.00, or b) if less, the maximum charge allowed by law. The Payment may be adjusted proportionately upward or downward: (i) if the shipping charges or taxes differ from the estimate given to you; and/or (ii) to comply with the tax laws of the state in which the Equipment is located. You shall pay all applicable taxes, assessments and penalties related to this Agreement, whether levied or assessed on this Agreement, on us (except on our income) or you, or on the Equipment, its lease, sale, ownership, possession, use or operation. If we pay any taxes or other expenses that are owed hereunder, you agree to reimburse us when we request. If we are required to remit personal property taxes with respect to the Equipment or for Lessee's use of any Financed Items under this Agreement, we may charge you a processing fee for our administering of such property tax filings. You agree to pay us a fee of up to \$50 for filing and/or searching costs required under the Uniform Commercial Code ("UCC") or other laws. You agree to pay us an origination fee of up to \$125 for all closing costs. We may apply all sums received from you to any amounts due and owed to us under the terms of this Agreement. If for any reason your check is returned for insufficient funds, you will pay us a service charge of \$30 or, if less, the maximum charge allowed by law. We may make a profit on any fees, estimated tax payments and other charges paid under this Agreement.

3. **EQUIPMENT; SECURITY INTEREST:** At your expense, you shall keep the Equipment: (i) in good repair, condition and working order, in compliance with applicable laws, ordinances and manufacturers' and regulatory standards; (ii) free and clear of all liens and claims; and (iii) at your address shown on page 1, and you agree not to move it unless we agree in writing. You grant us a security interest in the Equipment to secure all amounts you owe us under this Agreement or any other agreement with us ("Other Agreements"), except amounts under Other Agreements which are secured by land and/or buildings. You authorize and ratify our filing of any financing statement(s) to show our interest. You will not change your name, state of organization, headquarters or residence without providing prior written notice to us. You will notify us within 30 days if your state of organization revokes or terminates your existence.

4. **INSURANCE; COLLATERAL PROTECTION; INDEMNITY; LOSS OR DAMAGE:** You agree to keep the Equipment fully insured against all risk, with us named as lender's loss payee, in an amount not less than the full replacement value of the Equipment until this Agreement is terminated. You also agree to maintain commercial general liability insurance with such coverage and from such insurance carrier as shall be satisfactory to us and to include us as an additional insured on the policy. You will provide written notice to us within 10 days of any modification or cancellation of your insurance policy(s). You agree to provide us certificates or other evidence of insurance acceptable to us. If you do not provide us with acceptable evidence of property insurance within 30 days after the start of this Agreement, we may, at our sole discretion, do as provided in either (A) or (B) below: (A) We may secure property loss insurance on the Equipment from a carrier of our choosing in such forms and amounts as we deem reasonable to protect our interests. If we secure insurance on the Equipment, we will not name you as an insured party, your interests may not be fully protected, and you will reimburse us the premium which may be higher than the premium you would pay if you obtained insurance, and which may result in a profit to us through an investment in reinsurance. In addition, you agree to pay us our standard fees in connection with obtaining such insurance. If you are current in all of your obligations under the Agreement at the time of loss, any insurance proceeds received will be applied, at our option, to repair or replace the Equipment, or to pay us the remaining payments due or to become due under this Agreement, plus our booked residual, both discounted at 2% per annum. (B) We charge you a monthly property damage surcharge of up to .0035 of the Equipment cost as a result of our credit risk and administrative and other costs, as would be further described on a letter from us to you. We may make a profit on this program. NOTHING IN THIS PARAGRAPH WILL RELIEVE YOU OF RESPONSIBILITY FOR LIABILITY INSURANCE ON THE EQUIPMENT. We are not responsible for, and you agree to hold us harmless and reimburse us for and to defend on our behalf against, any claim for any loss, expense, liability or injury caused by or in any way related to delivery, installation, possession, ownership, leasing, manufacture, use, condition, inspection, removal, return or storage of the Equipment. All indemnities will survive the expiration or termination of this Agreement. You are responsible for any loss, theft, destruction or damage to the Equipment ("Loss"), regardless of cause, whether or not insured. You agree to promptly notify us in writing of any Loss. If a Loss occurs and we have not otherwise agreed in writing, you will promptly pay to us the unpaid balance of this Agreement, including any future Payments to the end of the term plus the anticipated residual value of the Equipment, both discounted to present value at 2%. Any proceeds of insurance will be paid to us and credited against the Loss. You authorize us to sign on your behalf and appoint us as your attorney-in-fact to endorse in your name any insurance drafts or checks issued due to a Loss.

5. **ASSIGNMENT: YOU SHALL NOT SELL, TRANSFER, ASSIGN, ENCUMBER, PLEDGE OR SUBLEASE THE EQUIPMENT OR THIS AGREEMENT, without our prior written consent.** You shall not consolidate or merge with or into any other entity, distribute, sell or dispose of all or any substantial portion of your assets other than in the ordinary course of business, without our prior written consent, and the surviving, or successor entity or the transferee of such assets, as the case may be, shall assume all of your obligations under this Agreement by a written instrument acceptable to us. No event shall occur which causes or results in a transfer of majority ownership of you while any obligations are outstanding hereunder. We may sell, assign, or transfer this Agreement without notice to or consent from you. You agree that if we sell, assign or transfer this Agreement, our assignee will have the same rights and benefits that we have now and will not have to perform any of our obligations. **You agree that our assignee will not be subject to any claims, defenses, or offsets that you may have against us.** This Agreement shall be binding on and inure to the benefit of the parties hereto and their respective successors and assigns.

6. **DEFAULT AND REMEDIES:** You will be in default if: (i) you do not pay any Payment or other sum due to us or you fail to perform in accordance with the covenants, terms and conditions of this Agreement or any other agreement with us or any of our affiliates or fail to perform or pay under any material agreement with any other entity; (ii) you make or have made any false statement or misrepresentation to us; (iii) you or any guarantor dies, dissolves, liquidates, terminates existence or is in bankruptcy; (iv) you or any guarantor suffers a material adverse change in its financial, business or operating condition; or (v) any guarantor defaults under any guaranty for this Agreement. If you are ever in default, at our option, we can cancel this Agreement and require that you pay the unpaid balance of this Agreement, including any future Payments to the end of term plus the anticipated residual value of the Equipment, both discounted to present value at 2%. We may recover default interest on any unpaid amount at the rate of 12% per year. Concurrently and cumulatively, we may also use any remedies available to us under the UCC and any other law and we may require that you immediately stop using any Financed Items. If we take possession of the Equipment, you agree to pay the costs of repossession, moving, storage, repair and sale. The net proceeds of the sale of any Equipment will be credited against what you owe us under this Agreement and you will be responsible for any deficiency. In the event of any dispute or enforcement of our rights under this Agreement or any related agreement, you agree to pay our reasonable attorneys' fees (including any incurred before or at trial, on appeal or in any other proceeding), actual court costs and any other collection costs, including any collection agency fee. **WE SHALL NOT BE RESPONSIBLE TO PAY YOU ANY CONSEQUENTIAL, INDIRECT OR INCIDENTAL DAMAGES FOR ANY DEFAULT, ACT OR OMISSION BY ANYONE.** Any delay or failure to enforce our rights under this Agreement will not prevent us from enforcing any rights at a later time. You agree that this Agreement is a "Finance Lease" as defined by Article 2A of the UCC and your rights and remedies are governed exclusively by this Agreement. **You waive all rights under sections 2A-508 through 522 of the UCC.** If interest is charged or collected in excess of the maximum lawful rate, we will refund such excess to you, which will be your sole remedy.

7. **INSPECTIONS AND REPORTS:** We have the right, at any reasonable time, to inspect the Equipment and any documents relating to its installation, use, maintenance and repair. Within 30 days after our request (or such longer period as provided herein), you will deliver all requested information (including tax returns) which we deem reasonably necessary to determine your current financial condition and faithful performance of the terms hereof. This may include: (i) compiled, reviewed or audited annual financial statements (including, without limitation, a balance sheet, a statement of income, a statement of cash flow, a statement of changes in equity and notes to financial statements) within 120 days after your fiscal year end, and (ii) management-prepared interim financial statements within 45 days after the requested reporting period(s). Annual statements shall set forth the corresponding figures for the prior fiscal year in comparative form, all in reasonable detail without any qualification or exception deemed material by us. Unless otherwise accepted by us, each financial statement shall be prepared in accordance with generally accepted accounting principles consistently applied and shall fairly and accurately present your financial condition and results of operations for the period to which it pertains. You authorize us to obtain credit bureau reports for credit and collection purposes and to share them with our affiliates and agents.

8. **END OF TERM:** Unless the purchase option is at least \$30, at the end of the initial term, this Agreement shall renew for successive 12-month renewal term(s) under the same terms hereof unless you send us written notice between 90 and 150 days before the end of the initial term or 100 days before the end of any renewal term that you want to purchase or return the Equipment, and you timely purchase or return the Equipment. You shall continue making Payments and paying all other amounts due until the Equipment is purchased or returned. As long as you have given us the required written notice, if you do not purchase the Equipment, you will return all of the Equipment to a location we specify, at your expense, in retail re-saleable condition, full working order and complete repair. **YOU ARE SOLELY RESPONSIBLE FOR REMOVING ANY DATA THAT MAY RESIDE IN THE EQUIPMENT, INCLUDING BUT NOT LIMITED TO HARD DRIVES, DISK DRIVES OR ANY OTHER FORM OF MEMORY.** You cannot pay off this Agreement or return the Equipment prior to the end of the initial term without our consent. If we consent, we may charge you, in addition to other amounts owed, an early termination fee equal to 5% of the price of the Equipment.

9. **USA PATRIOT ACT NOTICE; ANTI-TERRORISM AND ANTI-CORRUPTION COMPLIANCE:** To help the government fight the funding of terrorism and money laundering activities, federal law requires all financial institutions to obtain, verify, and record information that identifies each client who opens an account. When you enter into a transaction with us, we ask for your business name, address and other information that will allow us to identify you. We may also ask to see other documents that substantiate your business identity. You and any other person who you control, own, a controlling interest in, or who owns a controlling interest in or otherwise controls you in any manner ("Representatives") are and will remain in full compliance with all laws, regulations and government guidance concerning foreign asset control, trade sanctions, embargoes, and the prevention and detection of money laundering, bribery, corruption, and terrorism, and neither you nor any of your Representatives is or will be listed in any Sanctions-related list of designated persons maintained by the U.S. Department of Treasury's Office of Foreign Assets Control or successor or the U.S. Department of State. You shall, and shall cause any Representative to, provide such information and take such actions as are reasonably requested by us in order to assist us in maintaining compliance with anti-money laundering laws and regulations.

10. **MISCELLANEOUS:** Unless otherwise stated in an addendum hereto, the parties agree that: (i) this Agreement and any related documents hereto may be authenticated by electronic means; (ii) the "original" of this Agreement shall be the copy that bears your manual, facsimile, scanned or electronic signature and that also bears our manually or electronically signed signature and is held or controlled by us; and (iii) to the extent this Agreement constitutes chattel paper (as defined by the UCC), a security interest may only be created in the original. You agree not to raise as a defense to the enforcement of this Agreement or any related documents that you or we executed or authenticated such documents by electronic or digital means that you used facsimile or other electronic means to transmit your signature on such documents. Notwithstanding anything to the contrary herein, we reserve the right to require you to sign this Agreement or any related documents hereto manually and to send to us the manually signed, duly executed documents via overnight courier on the same day that you send us the facsimile, scanned or electronic transmission of the documents. You agree to execute any further documents that we may request to carry out the intents and purposes of this Agreement. Whenever our consent is required, we may withhold or condition such consent in our sole discretion, except as otherwise expressly stated herein. From time to time, Supplier may extend to us payment terms for Equipment financed under this Agreement that are more favorable than what has been quoted to you or the general public, and we may provide Supplier information regarding this Agreement if Supplier has assigned or referred it to us. All notices shall be mailed or delivered by facsimile transmission or overnight courier to the respective parties at the addresses shown on this Agreement or such other address as a party may provide in writing from time to time. By providing us with a telephone number for a cellular phone or other wireless device, including a number that you later convert to a cellular number, you are expressly consenting to receiving communications, including but not limited to prerecorded or artificial voice message calls, text messages, and calls made by an automatic telephone dialing system, from us and our affiliates and agents at that number. This express consent applies to each such telephone number that you provide to us now or in the future and permits such calls for non-marketing purposes. Calls and messages may incur access fees from your cellular provider. You authorize us to make non-material amendments (including completing and conforming the description of the Equipment) on any document in connection with this Agreement. Unless stated otherwise herein, all other modifications to this Agreement must be in writing and signed by each party or in a duly authenticated electronic record. This Agreement may not be modified by course of performance.

11. **WARRANTY DISCLAIMERS:** WE ARE LEASING THE EQUIPMENT TO YOU "AS-IS." YOU HAVE SELECTED SUPPLIER AND THE EQUIPMENT BASED UPON YOUR OWN JUDGMENT. IN THE EVENT WE ASSIGN THIS AGREEMENT, OUR ASSIGNEE DOES NOT TAKE RESPONSIBILITIES FOR THE INSTALLATION OR PERFORMANCE OF THE EQUIPMENT. SUPPLIER IS NOT AN AGENT OF OURS AND WE ARE NOT AN AGENT OF SUPPLIER, AND NOTHING SUPPLIER STATES OR DOES CAN AFFECT YOUR OBLIGATIONS HEREUNDER. **YOU WILL MAKE ALL PAYMENTS UNDER THIS AGREEMENT REGARDLESS OF ANY CLAIM OR COMPLAINT AGAINST ANY SUPPLIER, LICENSOR OR MANUFACTURER, AND ANY FAILURE OF A SERVICE PROVIDER TO PROVIDE SERVICES WILL NOT EXCUSE YOUR OBLIGATIONS TO US UNDER THIS AGREEMENT. WE MAKE NO WARRANTIES, EXPRESS OR IMPLIED, OF, AND TAKE ABSOLUTELY NO RESPONSIBILITY FOR, MERCHANTABILITY, FITNESS FOR ANY PARTICULAR PURPOSE, CONDITION, QUALITY, ADEQUACY, TITLE, DATA ACCURACY, SYSTEM INTEGRATION, FUNCTION, DEFECTS, INFRINGEMENT OR ANY OTHER ISSUE IN REGARD TO THE EQUIPMENT, ANY ASSOCIATED SOFTWARE AND ANY FINANCED ITEMS.** SO LONG AS YOU ARE NOT IN DEFAULT UNDER THIS AGREEMENT, WE ASSIGN TO YOU ANY WARRANTIES IN THE EQUIPMENT GIVEN TO US.

12. **LAW; JURY WAIVER:** This Agreement will be governed by and construed in accordance with the law of the principal place of business of Lessor or, if assigned, its assignee. You consent to jurisdiction and venue of any state or federal court in the state of Lessor or, if assigned, its assignee has its principal place of business and waive the defense of inconvenient forum. For any action arising out of or relating to this Agreement or the Equipment, **BOTH PARTIES WAIVE ALL RIGHTS TO A TRIAL BY JURY.**

13. **MAINTENANCE AND SUPPLIES:** You have elected to enter into a separate arrangement with Supplier for maintenance, inspection, adjustment, parts replacement, drums, cleaning material required for proper operation and toner and developer ("Arrangement"). You agree to pay all amounts owing under this Agreement regardless of any claim you have against Supplier relating to the Arrangement. Supplier will be solely responsible for performing all services and providing all supplies under the Arrangement. You agree not to hold Lessor (if different from Supplier) or any assignee of this Agreement responsible for Supplier's obligations under the Arrangement. As a convenience to you, we will provide you with one invoice covering amounts owing under this Agreement and the Arrangement. If necessary, Supplier's obligations to you under the Arrangement may be assigned by us. You agree to pay a monthly supply freight fee to cover the costs of shipping supplies to you. You agree to pay a Cloud fee to cover all expenses associated with the backup, storage, and reinstallation of machine data. Each month, you are entitled to produce the minimum number of impressions shown on page 1 of this Agreement for each applicable impression type. Regardless of the number of impressions made, you will never pay less than the minimum Payment. You agree to provide periodic meter readings on the Equipment. You agree to pay the applicable overage charge for each metered impression that exceeds the applicable minimum number of impressions. Impressions made on equipment marked as not financed under this Agreement will be included in determining your impression and overage charges. At the end of the first year of this Agreement, and once each successive 12-month period thereafter, the maintenance and supplies portion of the Payment and the overage charges may be increased by a maximum of 15% of the existing payment or charge. In order to facilitate an orderly transition, the start date of this Agreement will be the date the Equipment is delivered to you or a date designated by us, as shown on the first invoice. If a later start date is designated, in addition to all Payments and other amounts due hereunder, you agree to pay a transitional payment equal to 1/30th of the Payment, multiplied by the number of days between the date the Equipment is delivered to you and the designated start date. The first Payment is due 30 days after the start of this Agreement and each Payment thereafter shall be due on the same day of each month.



1101 E 78th Street, Bloomington, MN 55420
952-925-6800 *Fax 952-925-6801

MAINTENANCE AGREEMENT

C U S T O M E R	Company Sawyer County - Administration Department	Customer #	C O N T A C T	Meter Contact Mike Coleson
	Address 10610 Main St Ste 23			Phone (Required) 715-634-8185
	City Hayward	State WI		Zip 54843-6584

Supported equipment - The following list of equipment will be covered under the Loffler maintenance agreement. If additional space is needed, please use the Loffler Schedule A. By signing this agreement, the customer acknowledges they have viewed the Loffler maintenance terms and conditions located on the Loffler website, which may be downloaded from our website if a hard copy is required.

MAKE/MODEL	DESCRIPTION	SERIAL NUMBER	ID	BEGIN METER
See Schedule A				
Please list additional equipment on attached Schedule A				

Supplies Included	Yes	Black Toner	Yes	Color Toner	Yes	Staples Included	No
Special Instructions:							

Customer Signature **X** _____ Customer's Title _____

Print Customer's Name _____

Loffler Companies Representative _____ Loffler Company Acceptance Date _____

Loffler Companies Officer Approval _____

Signature _____ Date _____

Please carefully review the Terms and Conditions on our website, <https://info.loffler.com/loffler-terms-and-conditions>, and provide a customer signature. Version 103119.

County of Sawyer

Schedule A

This Schedule A is to be attached to and becomes part of Application No. 2768272, by and between the undersigned and Loffler Companies, Inc.

Customer	Address	City	State	Zip	Model	ID Numbers	Serial	BW CPC	Color CPC	11X17
County of Sawyer	10610 Main St Ste 100	Hayward	WI	54843-6586	C256IF III	99343	2MV03490	0.0049	0.049	n/a
	10610 Main St Ste 115	Hayward	WI	54843-6586	I4525I III	99314	2RW01692	0.0049	n/a	n/a
	10610 Main St Ste 115	Hayward	WI	54843-6586	525IF III	99347	2WQ02357	0.0049	n/a	n/a
	10610 Main St Ste 16	Hayward	WI	54843-6584	525IF III	613453	2WU03467	0.0049	n/a	n/a
	10610 Main St Ste 19	Hayward	WI	54843-6584	I4525I III	99316	2RW01695	0.0049	n/a	n/a
	10610 Main St Ste 194	Hayward	WI	54843-6586	C256IF III	99353	2MV03508	0.0049	0.049	n/a
	10610 Main St Ste 224	Hayward	WI	54843-6586	I6555I III	99340	2LP02073	0.0049	n/a	n/a
	10610 Main St Ste 224	Hayward	WI	54843-6586	525IF III	99349	2WQ02371	0.0049	n/a	n/a
	10610 Main St Ste 224	Hayward	WI	54843-6586	I6555I III	99390	2LP02072	0.0049	n/a	n/a
	10610 Main St Ste 23	Hayward	WI	54843-6584	C3525I III	99338	2GH04707	0.0049	0.049	n/a
	10610 Main St Ste 23	Hayward	WI	54843-6584	C256IF III	99356	2MV03493	0.0049	0.049	n/a
	10610 Main St Ste 23	Hayward	WI	54843-6584	C3525I III	99372	2GH05954	0.0049	0.049	0.0159
	10610 Main St Ste 23	Hayward	WI	54843-6584	C3525I III	99415	2GH04029	0.0049	0.049	n/a
	10610 Main St Ste 49	Hayward	WI	54843-6584	C256IF III	99352	2MV03509	0.0049	0.049	n/a
	10610 Main St Ste 49	Hayward	WI	54843-6584	C256IF III	99354	2MV03555	0.0049	0.049	n/a
	10610 Main St Ste 49	Hayward	WI	54843-6584	C256IF III	99355	2MV03524	0.0049	0.049	n/a
	10610 Main St Ste 54	Hayward	WI	54843-6584	525IF III	99348	2WQ02401	0.0049	n/a	n/a
	10610 Main St Ste 74	Hayward	WI	54843-6584	I4545I III	99310	2QD03356	0.0049	n/a	n/a
	10610 Main St Ste 74	Hayward	WI	54843-6584	I4545I III	99311	2QD03342	0.0049	n/a	n/a
	10610 Main St Ste 74	Hayward	WI	54843-6584	I4545I III	99312	2QD03358	0.0049	n/a	n/a
	10610 Main St Ste 74	Hayward	WI	54843-6584	I4545I III	99313	2QD03362	0.0049	n/a	n/a
	10610 Main St Ste 89	Hayward	WI	54843-6586	525IF III	99351	2WQ02364	0.0049	n/a	n/a
	10676 Nyman Ave	Hayward	WI	54843-6554	525IF III	99346	2WQ02402	0.0049	n/a	n/a
	14668W W Cty Rd B	Hayward	WI	54843-6627	C3525I III	99339	2GH04706	0.0049	0.049	0.0159
	15872 E 5th St	Hayward	WI	54843-6534	I4525I III	99323	2RW01700	0.0049	n/a	n/a
	15872 E 5th St	Hayward	WI	54843-6534	525IF III	99345	2WQ02374	0.0049	n/a	n/a
	15880 5th St	Hayward	WI	54843-6534	I4525I III	99315	2RW01693	0.0049	n/a	n/a
	15880 5th St	Hayward	WI	54843-6534	I4525I III	99317	2RW01696	0.0049	n/a	n/a
	15880 5th St	Hayward	WI	54843-6534	I4525I III	99322	2RW01697	0.0049	n/a	n/a
	15880 5th St	Hayward	WI	54843-6534	C5535I III	99324	2KJ06136	0.0049	0.049	n/a
	15880 5th St	Hayward	WI	54843-6534	C5535I III	99342	2KJ06176	0.0049	0.049	n/a
	15880 5th St	Hayward	WI	54843-6534	525IF III	99344	2WQ02379	0.0049	n/a	n/a
	16208 Wood Ridge Ln	Hayward	WI	54843-6587	525IF III	99350	2WQ02372	0.0049	n/a	n/a

Client Acceptance

This Schedule A is hereby verified as correct by the undersigned Client, who acknowledges receipt of a copy.

Print Name

Title:

X

Dated:

Human Resource Report April 15, 2021

2021 Turnover

3/8/2021	Lane Deyo	Sheriff	PT
3/12/2021	Sophia Harr	Ambulance	PT
3/18/2021	Bobbi Van De Voort	Ambulance	FT
3/29/2021	Theresa Erbs	Ambulance	Resigned

Hired CCS Service Facilitator/CLTS Worker

Recruiting for two EMT-B

Recruiting for two CPS Social Workers

Recruiting for Social Services Aide

Recruiting for flagger and skilled laborers at highway

Recruiting for female jailers

Participating in the LCO Annual Career Fair being held each Thursday in April from 12:00 – 1:00

Timeclocks Plus project – EMS has begun using the advanced scheduler piece and are clocking. HHS is nearly ready to start using the system, several smaller departments will begin using the system while still doing a paper timesheet to be sure the system is clocking correctly. Kudos to Cindy Lehner, Nate Dunston and Mike Coleson for working through the import/payroll process!

County Administrator Work Report

April 15, 2021



American Rescue Plan Act – The total estimated allocation to be paid directly to Sawyer County is \$3,211,322. The U.S. Treasury is required to pay the first payment to counties not later than 60 days after enactment, and the second payment no earlier than 12 months after the first payment. The deadline to spend funds is December 31, 2024.

We are still awaiting the U.S. Treasury's guidance defining qualified expenditures or revenue recovery.

At this point, we know generally that funds may be used by counties to:

- (1) Respond to the public health emergency with respect to the COVID19 or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality,
- (2) Respond to workers performing essential work during the COVID-19 public health emergency by providing funds for eligible workers of the county that are performing such essential work, or by providing grants to eligible employers that have eligible workers who perform essential work,
- (3) For the provision of government services to the extent of the reduction in revenue (i.e. online, property or income tax) due to the public health emergency relative to revenues collected in the most recent full fiscal year of the county prior to the emergency (i.e. January 20, 2020), or
- (4) Make necessary investments in water, sewer or broadband infrastructure.

2021 Senate Bill 279 – This bill requires the Department of Revenue, in conjunction with the counties and municipalities, to provide payments to every property taxpayer in this state. The amount of the payment that each taxpayer would receive is an amount that represents approximately 10 percent of the net property taxes levied on the taxpayer's real property in 2020, as determined by the Department of Revenue (DOR).

The DOR shall notify each municipality of the amounts to be distributed no later than 45 days after the effective date of this legislation and shall distribute an amount sufficient to make the payments to each county or municipality receiving a distribution no later than 60 days thereafter. The County Treasurer shall pay an amount to each taxpayer of each municipality for which it receives a distribution not later than 20 days after receiving the distribution.

There is concern amongst county treasurers about their ability to administer this program within this timeframe.

Governor Evers Budget Initiatives - The Joint Finance Committee is traveling to three Wisconsin cities for in-person public hearings on Gov. Tony Evers' budget with a fourth hearing that will be virtual as lawmakers begin the process of reviewing the two-year plan:

- April 9 at UW-Whitewater
- April 21 in Rhinelander
- April 22 in Menomonie
- April 28 Virtual hearing

In addition, Governor Evers is holding six virtual listening sessions of his own on the budget. Those began March 18 and wrap up April 21. The remaining sessions include:

Live Session on Justice Reform & Marijuana Legalization
Wed., April 14, 2021, at 6 p.m. Register to attend [here](#).

Live Session on Climate Change & Our Environment
Wed., April 21, 2021, at 6 p.m. Register to attend [here](#).

Sawyer County Airport Featured in Business View Magazine – Sawyer County Airport and its FBO, Hayward Aviation was featured in the current edition of Business View Magazine. Business View Magazine is a global leader in multi-platform Business to Business profiles, news and opinion with more than 840,000 subscribers across North America.

The article is the Lead Aviation Feature and focuses on our Airport's business and general aviation capabilities and services, recent and upcoming capital projects including our LED lighting conversion and the improvements to our runway, taxiway and apron, ground leases and additional business opportunities at the Airport, our unique location as a prime business and tourism destination, the Airport's significance in the economic development of our county, and the importance of our strategic partners and suppliers who play a vital role in this success.



The article can be found online here:

<https://businessviewmagazine.com/sawyer-county-airport-tradition-aviation/>

Courthouse Remodeling Project - Sawyer County is requesting a proposal to provide comprehensive Construction Management Services for the construction of the new Sawyer County Courthouse Addition and Remodeling Project. The services shall be provided by a Construction Manager at Risk (CM) as set forth in the Request for Proposal (RFP). It is expected that the County will utilize AIA A133, which will be modified by Sawyer County to address the project and to memorialize the contract between the CM and Sawyer County. Venture Architects has been contracted as the architect for the project.

CM Selection Schedule:

RFP Issued	Thursday, April 1, 2021
Required Pre-Proposal Visit	Thursday, April 8, 2021
Questions Received	Monday, April 12, 2021
Proposals Due	Thursday, April 22, 2021
CM Short Listed	Thursday, April 29, 2021
CM Interviews	Thursday, May 6 and Friday, May 7, 2021
CM Selection	No later than Thursday, May 13, 2021
Project Kickoff Meeting	Week of May 24, 2021

WCA's CAP Team – Human Services Day – The County Ambassador's Program (CAP) TEAM is hosting a forum to educate members of the Legislature on the impacts increasing mandates and decreasing funding has had on counties' abilities to provide human services programs.

This virtual meeting is being held the morning of Tuesday, April 13th. We will be scheduling virtual sessions with our state representatives at a later date to discuss our specific issues directly with these state officials.

AGENDA

9:00 a.m.	Welcome <i>Lance Pliml, Chair, Wisconsin Counties Association Board of Directors</i> <i>Diane Cable, President, Wisconsin County Human Services Association</i>
9:15 a.m.	Guest Speakers <i>Emilie Amundson, Secretary, Wisconsin Department of Children and Families</i> <i>Karen Timberlake, Interim Secretary, Wisconsin Department of Health Services</i>
9:45 a.m.	Legislative Briefing <i>Sarah Diedrick-Kasdorf, Deputy Director of Government Affairs, Wisconsin Counties Association</i>
11:00 a.m.	Adjourn

Other On-Going Items:

- Airport safety compliance with FAA and WisDOT/BOA regulations
- Guardianship matters
- Legislative activities and monitoring of advocacy activities
- County Fairgrounds MOU and zoning issues
- Ambulance billing
- TimeClocks Plus project
- Receivables oversight
- ATC/cell tower lease negotiations
- Dairyland Utility Easement re-negotiation
- Uniform Dwelling Code inspection process and potential oversight
- Perch Lake issues
- Ongoing open record requests
- CAFO moratorium discussion and potential legislative changes
- Ongoing Comprehensive Plan and Outdoor Recreation Plan updates
- Dam repairs and construction financing
- Addressing ongoing human resources challenges
- Ongoing research for alternative funding sources and grant opportunities
- Senior Resource Center – Budget and MOU
- Transit budgeting/services
- Sawyer County/LCO MOU for UWEX services
- Internal contract reviews
- County services prioritization