

**Minutes of the May 12, 2026 Meeting of the Sawyer County
Health and Human Services Committee
of the Sawyer County Board of Supervisors
Board Room, Sawyer County**



Voting Committee Members Present:

- ☒ Kay Wilson
- ☒ Jim Miller
- ☐ John Minto- Absent
- ☒ Chuck Van Etten- Virtual
- ☒ Jeff Hoehne
- ☐ Lorraine Gouge- Absent
- ☒ Dawn Petit- Virtual
- ☒ Pam Mueller
- ☒ Dr. Sabrina Dunlap

Others Present:

Liz Klein
Julia Lyons
Julie McCallum
Hailey Sands
Alicia Carlson- Virtual
Carrie Mann- Virtual
Shawna White- Virtual
Caitlan Myren- Virtual
Sarah Inczauskis- Virtual

Call to Order – Clerk Klein called the meeting to order at 6:30 pm.

Certification of Compliance with the open meeting law was confirmed. Roll Call was taken; a quorum was met.

Election of Chair & Vice Chair— Mr. Hoehne nominated Ms. Wilson for Chair. No other nominations being received, voting proceeded by secret ballot. Ballots were collected by Deputy Clerk Bruce, tallied by Clerks Klein and Bruce, and Ms. Wilson was unanimously elected Chair of the HHS Committee. Mr. Miller nominated Mr. Van Etten for Vice Chair. No other nominations being received, voting proceeded by secret ballot. Ballots were collected by Deputy Clerk Bruce, tallied by Clerks Klein and Bruce, and Mr. Van Etten was unanimously elected Vice Chair of the HHS Committee.

The meeting was handed over to Chair Wilson.

Meeting Agenda – Set

Public Comments – None

Minutes from the previous meeting dated: April 6, 2026

Motion to approve made by: Mr. Hoehne

Second by: Mr. Miller

Motion carried without negative vote.

Change meeting day and time—After discussion, the HHS meeting was changed to the second Thursday before County Board at 5:00pm on a motion by: Mr. Van Etten
Second by: Mr. Miller
Motion carried without negative vote.

HHS will now meet on the same Thursday as Public Safety, which is the second Thursday before County Board, at the new start time of 5:00pm.

Outside Committee Reports-

LCO Liaison— No report

Senior Resource Center— A written report was provided by Director Johnson. There will be an open house cookout on Friday, May 15th from 5-7pm.

Administration—

The HHS Acronym/Terms glossary and HHS organizational chart have been included as standing agenda items.

Ms. Lyons reviewed the Org chart and discussed several staff changes due to retirements and resignations.

The HHS Bylaws were included for information and will be reviewed and discussed in June.

Ms. Lyons reviewed the HHS Strategic Plan and updated the committee on progress toward each goal.

Aging and Disability Resource Center (ADRC)—

Ms. Lyons presented informational flyers on ADRC services.

Behavioral Health—

A written report was provided and reviewed by Ms. Carlson.

Mobile Crisis-Ms. Myren reviewed the Community Support and Mobile Crisis reports. Ms. Myren answers calls from Law Enforcement 24/7 and can consult by phone or make in-person assessments at the ER.

Mental Health Expense reports were provided.

Children, Youth & Family Services—

Child Protective Services- Ms. Lyons reported that the program is working well and the case numbers reflect children going into permanent placement.

Youth Justice- YJ had 3 referrals in March; there are 29 active clients. The program is fully staffed and the caseload is decreasing. Diversion staff are working with children and families to address truancy; 64% of enrolled students have 80% attendance or better. Eight students have 100% attendance to date.

Children's Support Services- Hailey Sands introduced herself to the committee and reviewed referral numbers and enrollment timelines for CLTS. Birth to 3 is planning a Wilderness Walk Playgroup to take place in July.

Economic Support—

Ms. White updated the committee on the Northern Income Maintenance Consortium written report data. In March there were 1,085 FoodShare recipients, 21 Child Care families served and 1,337 BadgerCare Plus clients served. The call center answered 6,917 calls with a 95.43% answer rate. The Consortium had the shortest wait time in the state and a good review showing a low/zero error rate in various areas that are audited. Staff attended an all-staff meeting in Medford, State funding for quality assurance came through and will create positions for five staff members.

Public Health--

Ms. McCallum provided a written report for April, the 2025 Annual Report, and recognized the Medical Reserve Corps volunteers for their good work.

Fiscal—

Ms. Lyons provided the HHS fiscal reports and reviewed purchased services and state receipts.

Board Appointed Committee Updates— None

Correspondence, Reports from Conferences and Meetings— None

Future Agenda Items— Review HHS Bylaws

Meeting Date/Time – The next meeting of the Health and Human Services Board will be **Thursday, June 4, 2026, at 5:00pm** in the Board Room.

Meeting adjourned at 7: 42pm

Minutes recorded by Liz Klein, County Clerk