



Sawyer County
Administration Committee Meeting
Thursday, June 11, 2026 @ 10:00 AM
Sawyer County Board Room

AGENDA

1. ZOOM LINK

- a. To view or participate in the virtual meeting from a computer, iPad, or Android device please go to <https://zoom.us/j/92546130740>. You can also use the dial in at 1-312-626-6799 with the Webinar ID: 925 4613 0740. Use *9 to Raise/lower hand and *6 to Unmute/mute. If you are on a computer, click the "Raise Hand" button and wait to be recognized. If you are on a telephone, dial *9 and wait to be recognized. If additional assistance is needed please contact the County Clerk's Office at 715-634-4866 prior to the meeting. This meeting will be recorded and will be available on our website at: <https://sawyercountygov.org>.

2. CALL TO ORDER

3. ROLL CALL

4. PLEDGE OF ALLEGIANCE

5. CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW

6. MEETING AGENDA

7. PUBLIC COMMENTS

At this time, members of the public will be given the opportunity to address the Committee. Please adhere to the following when addressing the Committee:

- Comments will be limited to 3 minutes or less per individual.
- Comments should be directed to the Committee as a whole and not directed to individual Committee members.
- The Committee cannot respond to your comments during this time.
- Please sign in and fill out a public comment sheet if you wish to speak on an item.

8. CONSIDER APPROVAL OF MINUTES FROM PREVIOUS MEETING

- a. Draft Admin Minutes 5.14.2026

9. COUNTY CLERK REPORT

- a. County Clerk Department Report

10. COUNTY BOARD POLICY AND PROCEDURES MANUAL REVISIONS-

(DISCUSSION AND POSSIBLE ACTION)

- a. Proposed Changes to Policy and Procedure Manual
- b. Resolution 2026-____ to Adopt County Board Policy and Procedure Manual

11. VETERANS SERVICE OFFICE REPORT

- a. Veteran Service Office Report

12. VETERANS TRIBUTE PLANS (DISCUSSION AND POSSIBLE ACTION)**13. INFORMATION TECHNOLOGY REPORT**

- a. IT Report
- b. Virtual Attendee Report

14. HUMAN RESOURCES REPORT

- a. Human Resource Report
- b. Personnel Policy Manual Updates (Discussion and Possible Action)

15. SAWYER COUNTY ADMINISTRATOR'S UPDATE**16. BOARD APPOINTED COMMITTEE UPDATES****17. CORRESPONDENCE, REPORTS FROM CONFERENCES AND MEETINGS****18. FUTURE AGENDA ITEMS****19. NEXT MEETING DATE /TIME: JULY 9, 2026 AT 10:00AM****20. ADJOURNMENT****DISCLAIMER:**

A quorum of the County Board of Supervisors or of any of its committees may be present at this meeting to listen and observe. Neither the Board nor any of the committees have established attendance at this meeting as an official function of the Board or committee(s) or otherwise made a determination that attendance at the meeting is necessary to carry out the Board or committee's function. The only purpose for other supervisors attending the meeting is to listen to the information presented. Neither the Board nor any committee (other than the committee providing this notice and agenda) will take any official action with respect to this noticed meeting.

Copy sent via email to: Committee Members, Associated Staff and News Media. Note: Any person wishing to attend whom, because of a disability, requires accommodation should call the Sawyer County Clerk's Office (715.634.4866) at least 24 hours before the scheduled meeting so appropriate arrangements can be made.